

EAST RUTHERFORD BOARD OF EDUCATION
Combined Meeting
THURSDAY, DECEMBER 15, 2011

OPENING OF MEETING – 6:30PM

Required Notice of Open Public Meeting

OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to insure the right of the people to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof published in The North Jersey Herald News and The Record News.

Materials that are provided to Board Members are available to public after the approval of the Board and subject to OPRA ACT (Open Public Records Act). Information regarding OPRA can be found at <http://www.nj.gov/grc/laws/act/act.pdf>.

PLEDGE OF ALLEGIANCE

ROLL CALL by Anthony Juskiewicz, Business Secretary

Maria Caruso

Dennis Monks

Marguerite Hansen

Debbie Zoller

Michael Homaychak

Kathleen Winston, President

Kevin Felten

ANNOUNCEMENT OF FIRE EXIT LOCATIONS

As a courtesy to all in attendance, please silence all cell phones and paging equipment during the meeting.

Mission Statement

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Core Curriculum Content Standards through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society.

Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY,
No need to 1st & 2nd a motion to open & close public session. This will be done by the Board President

CORRESPONDENCE

From	Subject Matter	To
K. Barone	Maternity Leave Extension	K. Rota, BOE
B. Wilging	Retirement	K. Rota, BOE
L. Koch	Maternity Leave Request	K. Rota, BOE

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Motion to approve the Public Minutes of the following meetings:

- 11/17/11

REPORTS TO THE BOARD

➤ **Superintendent's Report**

Mr. Kenneth Rota

1. HIB Incident Report (S7 agenda item)
2. PARCC – Dr. Varley

➤ **Business Administrator's Report**

Mr. Anthony Juskiewicz

SUPERINTENDENT'S REPORT

S1. APPROVAL OF OUT-OF-SCHOOL SUSPENSION REPORT

Motion to approve the Suspension Report as follows:

SCHOOL	GRADE-STUDENT I.D.
Faust School	N/A
McKenzie School	N/A

S2. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

Motion to approve the Fire Drill Report as follows:

SCHOOL	TYPE OF DRILL	DATE/TIME	DURATION OF DRILL
Faust School	Fire	11/18 @ 12:45	1:50
Faust School	Security-Lock Down	11/21 @ 9:30	10:00

McKenzie School	Fire	11/9 @ 1:08	2:10
McKenzie School	Security-Lock Down	11/22 @ 9:30	7:00

S3. APPROVAL OF HOME INSTRUCTION REPORT

Motion to approve the Home Instruction Report as follows:

SCHOOL	GRADE/STUDENT I.D.	DATE
Faust School	N/A	
McKenzie School	N/A	

S4. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUEST – FAUST SCHOOL

Motion to approve the following requests as follows:

DATE(S)	GRADE	DESTINATION	REQUESTED BY & NO. OF SEATS	COST TO PARENTS
12/14 1/10,11,12,13 1/26 1/31 2/3 2/8 2/13-17	5-8	Dwight Englewood School Fairview /S. Hackensack Alpine S. Hackensack Teaneck Maywood Play-Offs	Faust Wildcats Basketball Boys & Girls 4:00 & 5:00PM T. Lorenzoni/ P. Colavito	

S5. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUESTS- MCKENZIE SCHOOL

Motion to approve the following requests as follows:

DATE(S)	GRADE	DESTINATION	REQUESTED BY & NO. OF SEATS	COST TO PARENTS
1/25/12	4	Meadowlands Environmental Center Lyndhurst, NJ	Mrs. Dey 14	
1/24/12	4	Montclair Art Museum Montclair, NJ	Mrs. Dey 14	

S6. APPROVAL OF TOTAL ENROLLMENTS REPORT

Motion to approve the Total Enrollments Report as follows:

SCHOOL	TOTAL ENROLLMENT
McKenzie	474
Faust	300
Special Services- In District	88
Special Services – Out of District	16

S7. APPROVAL OF H.I.B. INCIDENT REPORT**Motion to approve the report as follows:**

SCHOOL	TOTAL REPORTS
McKenzie	
Faust	
District	

ROLL CALL S1-S7

Maria Caruso

Kevin Felten

Michael Homaychak

Dennis Monks

Debbie Zoller

Marguerite Hansen, Vice President

Kathleen Winston, President

CURRICULUM COMMITTEE**The Superintendent and the Curriculum Committee recommend the approval of the following motions:****Nothing at this time****ROLL CALL**

Maria Caruso

Kevin Felten

Michael Homaychak

Dennis Monks

Debbie Zoller

Marguerite Hansen, Vice President

Kathleen Winston, President

PERSONNEL COMMITTEE**The Superintendent and the Personnel Committee recommend the approval of the following motions:****P1. APPROVAL TO HIRE MATERNITY LEAVE REPLACEMENT – J. PASQUALE**

Motion to approve the recommendation of the Superintendent to hire Jackline Pasquale as a maternity leave replacement teacher, replacing Christine Carti in the McKenzie Second Grade, beginning January 2, 2012. Ms. Pasquale will be on BA, Step 1 of the 2011 approved salary guide (\$51,192), with the annual salary to be pro-rated for the duration of the replacement contract.

ROLL CALL

Maria Caruso

Kevin Felten

Michael Homaychak

Dennis Monks

Debbie Zoller

Marguerite Hansen, Vice President

Kathleen Winston, President

P2. APPROVAL OF TRAVEL EXPENDITURES

Motion to approve the following workshops/conferences for Board pre-approval for the staff members for workshops and travel expenses as authorized by Board Resolution adopted on November 5, 2007.

DATE	EMPLOYEE(S)	WORKSHOP	FEE	FUNDING	SUB
1/26 to 1/27 2012	K. Rota	NJASA Techspo	469.00	NCLB	No
11/30/2011	H. Srednicki	IPAD workshop for school leaders	825.00	NCLB	No
1/20/2011	J.Ballester	Using Ipad for to Support Special Education	n/c	n/a	No
12/4/2011 to 12/5/2011	K. Martell	Alert Program (Cost to be split w/Carlstadt)	472.76 was 453.76	NCLB	No
		TOTAL	\$1,294.00		

ROLL CALL

Maria Caruso

Kevin Felten

Michael Homaychak

Dennis Monks

Debbie Zoller

Marguerite Hansen, Vice President

Kathleen Winston, President

P3. APPROVAL OF SUBSTITUTES

Motion to approve the following substitutes for the 2011-2012 school year: Starting 11/28/11:

- Genevieve Farag (teacher)
- Renee Folja (teacher)
- Brendan Cronk (non-union custodial) @ \$13.00 P/H
- Sarah Benjamin (non-union custodial) @ \$13.00 P/H

ROLL CALL

Maria Caruso

Kevin Felten

Michael Homaychak

Dennis Monks

Debbie Zoller

Marguerite Hansen, Vice President

Kathleen Winston, President

P4. APPROVAL OF TENURE CONTRACT

Motion to approve a tenure contract for Rebecca Lavornia, effective January 21, 2011.

ROLL CALL

Maria Caruso

Kevin Felten

Michael Homaychak

Dennis Monks

Debbie Zoller

Marguerite Hansen, Vice President

Kathleen Winston, President

**P5. APPROVAL TO APPOINT ACCOUNTS PAYABLE/PAYROLL/ BOOKKEEPER-
B. POLANCO**

Motion to appoint Accounts Payable/Payroll/Bookkeeper effective November 29, 2011 through June 30, 2012 at a pro-rated salary of \$52,300.00.

ROLL CALL

Maria Caruso	Debbie Zoller
Kevin Felten	Marguerite Hansen, Vice President
Michael Homaychak	Kathleen Winston, President
Dennis Monks	

P6. APPROVAL OF REQUEST FOR FIELDWORK EXPERIENCE

Motion to approve the following request for fieldwork experience:

NAME	SCHOOL	HOURS	SUPERVISING TEACHER/SUBJECT
Jennifer Melker	MSU	60 (total)	Mrs. Barrale/Phys. Ed.
Kristen Baker	Felician	Jan-May,2012 – Tuesdays only	Mrs. Errico – Grade 1

ROLL CALL

Maria Caruso	Debbie Zoller
Kevin Felten	Marguerite Hansen, Vice President
Michael Homaychak	Kathleen Winston, President
Dennis Monks	

P7. ACCEPTANCE OF RETIREMENT NOTIFICATION – B. WILLING

Motion to accept the retirement notification from Barbara Willging, effective on January 31, 2012.

ROLL CALL

Maria Caruso	Debbie Zoller
Kevin Felten	Marguerite Hansen, Vice President
Michael Homaychak	Kathleen Winston, President
Dennis Monks	

**P8. APPROVAL OF REQUEST TO EXTEND MATERNITY LEAVE OF ABSENCE –
K. BARONE**

Motion to approve the request from Katherine Barone to extend her unpaid maternity leave-of-absence through March 15, 2012. Mrs. Barone intends to return to her teaching position on March 16, 2012.

ROLL CALL

Maria Caruso
 Kevin Felten
 Michael Homaychak
 Dennis Monks

Debbie Zoller
 Marguerite Hansen, Vice President
 Kathleen Winston, President

P9. APPROVAL OF MATERNITY LEAVE-OF-ABSENCE – L. KOCH

Motion to approve the request from Loren Koch for a maternity leave-of-absence to commence on February 17, 2012. Mrs. Koch will use her accumulated sick and personal days and will then commence an unpaid leave of absence extending to May 21, 2012.

ROLL CALL

Maria Caruso
 Kevin Felten
 Michael Homaychak
 Dennis Monks

Debbie Zoller
 Marguerite Hansen, Vice President
 Kathleen Winston, President

PHYSICAL FACILITIES COMMITTEE

The Business Administrator and the Physical Facilities Committee recommends the approval of the following motions:

Nothing at this time

ROLL CALL

Maria Caruso
 Kevin Felten
 Michael Homaychak
 Dennis Monks

Debbie Zoller
 Marguerite Hansen, Vice President
 Kathleen Winston, President

COMMUNITY RELATIONS COMMITTEE

The Superintendent and the Community Relations Committee recommend approval of the following motions:

Nothing at this time

ROLL CALL

Maria Caruso
 Kevin Felten
 Michael Homaychak
 Dennis Monks

Debbie Zoller
 Marguerite Hansen, Vice President
 Kathleen Winston, President

TECHNOLOGY COMMITTEE

The Superintendent and the Technology Committee recommend approval of the following motions:

Nothing at this time

ROLL CALL

Maria Caruso

Kevin Felten

Michael Homaychak

Dennis Monks

Debbie Zoller

Marguerite Hansen, Vice President

Kathleen Winston, President

FINANCE COMMITTEE-

The Finance Committee, in consultation with the School Business Administrator/Board Secretary, recommends the Board approves the following:

F1. SCHOOL BUSINESS**1. PAYMENT OF BILLS****Audit of Invoices**

- a) **Approve** invoices for Current Expense in the amount of **\$822,026.51** for the period of November 26, 2011 to December 14, 2011.
- b) **Approve** invoices for **Food Services Account** in the amount of **\$15,379.77** for the period of November 26, 2011 to December 12, 2011.

Date	Check#	Vendor	Description	Amount
12/06/2011	1206	LJ Caterers	Food Service	15,379.77
			TOTAL	\$15,379.77

- c) **Approve** invoices for **Special Activities Account** in the Amount of **\$6,223.48** for the period of November 26, 2011 to December 12, 2011.

Date	Check#	Vendor	Description	Amount
11/02/2011	1413	Joseph O'Brien	10/28/11 coverage	58.00
11/02/2011	1414	Donald Gray	10/28/11 coverage	56.25
11/02/2011	1415	Al Dajka	10/27/11 coverage	43.50
11/23/2011	1416	Joseph O'Brien	11/17/11 coverage	29.00
11/23/2011	1417	Al Dajka	11/18/11 coverage	58.00
11/23/2011	1418	Joe Miroddi	11/16/11 coverage	58.00
12/01/2011	1419	Profit Potentials	Band fundraiser	1,819.73
12/07/2011	1420	DMK Apparel	Basketball fundraiser	4,101.00
			TOTAL	\$6,223.48

ROLL CALL

Maria Caruso
 Kevin Felten
 Michael Homaychak
 Dennis Monks

Debbie Zoller
 Marguerite Hansen, Vice President
 Kathleen Winston, President

CERTIFICATION BY BUSINESS ADMINISTRATOR

I, Anthony Juskiewicz, Business Administrator, do hereby certify that there are no over expenditures in any of the major accounts or funds as of **November 30, 2011**.

F2. VERIFICATION OF SUFFICIENT FUNDS REMAINING IN BUDGET

Motion to approve Pursuant to N.J.A.C 6A:23-2:11(a), the East Rutherford Board of Education acknowledges receipt of the secretary's certification that, to the best of knowledge, as of **November 30, 2011** no major account or fund has been over expended in violation of N.J.A.C 6A:23-2:11 (b) and those sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL

Maria Caruso
 Kevin Felten
 Michael Homaychak
 Dennis Monks

Debbie Zoller
 Marguerite Hansen, Vice President
 Kathleen Winston, President

F3. MONTHLY REPORTS

Motion to approve the Treasurer's and Board Secretary's report for the month ending **October 30, 2011** and to be placed on file in the Board Office.

ROLL CALL

Maria Caruso
 Kevin Felten
 Michael Homaychak
 Dennis Monks

Debbie Zoller
 Marguerite Hansen, Vice President
 Kathleen Winston, President

F4. APPROVAL OF TRANSFERS

Motion to approve upon the recommendation of the Business Administrator, to approve the list of transfers attached as of **November 30, 2011**.

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT
11-000-100-565-00-000	Tuition to CSSD/Reg. Day School	11-000-100-566-00-000	Spec. Ed. Tuit. Private	\$28,460.45
11-190-100-640-00-000	Textbooks	11-190-100-610-00-000	General Supplies	541.09
11-000-100-562-00-000	Special Ed Tuition	11-000-100-560-00-000	Charter School Tuition	11,660.00

11-190-100-500-00-537	Purchased Tech. Other	11-190-100-340-00-000	Purchased Tech. Services	\$272.41
11-000-291-260-00-520	Workers Comp.	11-000-291-270-00-515	Medical Benefits Contract Set	\$4,213.19
11-000-213-600-02-000	Health Supplies Faust	11-000-213-600-01-000	Health Supplies Mck	\$8.88
11-190-100-610-01-104	2 nd Gr. Supplies	11-190-100-610-01-102	Kinderg. Supplies	\$6.23
11-000-262-102-01-000	Summer Help McK	11-000-262-102-02-000	Summer Help Faust	\$110.50
11-000-262-101-01-000	Cust. O/T Mck	McKenzie Snow Removal	11-000-262-105-01-000	\$2,000.00
11-000-262-101-01-000	Cust. O/T Faust	Faust Snow Removal	11-000-262-105-02-000	\$2,000.00
11-130-100-101-00-000	Gr. 6-8 Teacher Sal.	Aides Extra Hours	11-190-100-106-00-200	\$500.00
11-190-100-610-02-116	Character Ed	Purchased Tech. Services	11-190-100-340-00-000	\$3,500.00
11-190-100-610-01-106	4 th Gr. Supplies	Media	11-190-100-610-01-108	\$96.25

F5. APPROVAL OF TRANSFERS

Motion to approve upon the recommendation of the Business Administrator, to approve the list of additional transfers attached as of October 31, 2011.

FROM ACCOUNT	DESCRIPTION	TO ACCOUNT	DESCRIPTION	AMOUNT
11-000-222-340-00-000	Purchased Tech. Serv	11-190-100-610-01-115	Technology Cottage	\$15,784.75
11-000-222-340-00-000	Purchased Tech. Serv	11-000-223-100-00-000	Prof. Developm. Sal.	\$100.00
11-000-262-104-01-00	Lunch Aides Mck	11-000-262-105-01-000	McK Snow Removal	\$100.00
11-000-262-104-01-00	Lunch Aides Mck	11-000-262-105-02-000	Faust Snow Removal	\$100.00
11-120-100-101-00-000	Gr. 1-5 Teacher Sal.	11-190-100-106-00-100	Sub Teacher Aides	\$482.50
11-120-100-101-00-000	Gr. 1-5 Teacher Sal.	11-190-100-106-00-200	Aides Extra Hrs	\$100.00

ROLL CALL

Maria Caruso
Kevin Felten
Michael Homaychak
Dennis Monks

Debbie Zoller
Marguerite Hansen, Vice President
Kathleen Winston, President

F6. APPROVAL OF ADDITIONAL SPENDING TO THE 2011-2012 BUDGET

Motion to approve upon the recommendation of the Business Administrator, to increase additional spending of the budget by \$45,009 due to an increase received from the state for extra ordinary aid as promulgated by state law and advised by our Auditors. This amount will we used toward the purchase of the Faust School chair lift.

ROLL CALL

Maria Caruso	Debbie Zoller
Kevin Felten	Marguerite Hansen, Vice President
Michael Homaychak	Kathleen Winston, President
Dennis Monks	

F7. APPROVAL OF LJ'S (TJ Rocco) FOOD SERVICE REPORT – NOVEMBER 2011

Motion to approve LJ Monthly Food Service report for the month of **November 2011**, which shows a monthly loss of **(\$4.40)** and a year-to-date income of **\$5,279.87** profit.

ROLL CALL

Maria Caruso	Debbie Zoller
Kevin Felten	Marguerite Hansen, Vice President
Michael Homaychak	Kathleen Winston, President
Dennis Monks	

F8. APPROVAL OF LJ'S (TJ Rocco) FOOD SERVICE REPORT – OCTOBER 2011

Motion to approve LJ Monthly Food Service report for the month of **October 2011**, which shows a monthly profit of **\$4,679.10** and a year-to-date income of **\$5,284.27** profit.
(Correction of prior month)

ROLL CALL

Maria Caruso	Debbie Zoller
Kevin Felten	Marguerite Hansen, Vice President
Michael Homaychak	Kathleen Winston, President
Dennis Monks	

F9. APPROVAL OF PHONE REIMBURSEMENT FOR THE 2011- 2012 SCHOOL YEAR FOR THE FOLLOWING EMPLOYEES:

Motion to approve the following employees & amounts for cell phone reimbursement:

Sarah Benjamin \$240.

ROLL CALL

Maria Caruso	Debbie Zoller
Kevin Felten	Marguerite Hansen, Vice President
Michael Homaychak	Kathleen Winston, President

Dennis Monks

F10. APPROVAL OF REQUEST FOR SERVICES

Motion to approve upon the recommendation of the Business Administrator and the Student Services Director, to approve the following request(s) for service for students currently enrolled in programs operated by The East Rutherford Board of Education.

I.D.	SERVICE(S) REQUESTED	PROVIDER
KO	Teacher of the Deaf – 3sessions/wk	Summit Speech School
1847939744	Occupational Therapy	Kid Clan

ROLL CALL

Maria Caruso

Kevin Felten

Michael Homaychak

Dennis Monks

Debbie Zoller

Marguerite Hansen, Vice President

Kathleen Winston, President

F11. APPROVAL OF STUDENT SERVICE PROVIDERS FOR THE 2011-2012 SCHOOL YEAR

Motion to approve the following Evaluators for service to students currently enrolled in programs operated by The East Rutherford Board of Education for the 2011-2012 school year.

Evaluator	SERVICE
Summit Speech School	Teacher of the Deaf/Consultive Svc. \$145.00 per hour
Summit Speech School	Teacher of the Deaf/Staff In-Svc. \$400.00

ROLL CALL

Maria Caruso

Kevin Felten

Michael Homaychak

Dennis Monks

Debbie Zoller

Marguerite Hansen, Vice President

Kathleen Winston, President

NEW BUSINESS

OLD BUSINESS

OPEN TO THE PUBLIC

No need to 1st & 2nd a motion to open & close public session. This will be done by the Board President

EXECUTIVE/CLOSED SESSION

Based upon the recommendation of the Superintendent, request a motion to approve the following Resolution to enter into Executive Session.

RESOLVED that the East Rutherford Board of Education move into closed session for the purpose of discussing exempt matters pertaining to _____; and be it further

RESOLVED that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

RECONVENE PUBLIC SESSION**E1. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS**

- 11/17/2011

ROLL CALL

Maria Caruso

Kevin Felten

Michael Homaychak

Dennis Monks

Debbie Zoller

Marguerite Hansen, Vice President

Kathleen Winston, President

ADJOURNMENT

Motion that the meeting be adjourned at _____PM.