

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
Faust School Gymnasium
November 29, 2018
6:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - President

OPENING STATEMENT - President

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez
Mr. Jason Bulger
Mrs. Maria Caruso
Mrs. ShaVonne Honor
Mr. Carlo Maucione
Mrs. Debra Zoller
Mr. Richard Vartan

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - President

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Vartan Opens the Hearing of Citizens:

Time:

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

President Vartan Closes the Hearing of Citizens:

Time:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

- 11/9/18 Letter of resignation of BOE Member ShaVonne Honor

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

- October 30, 2018 Public Meeting Minutes
- October 30, 2018 Executive Meeting Minutes

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Daniel Alvarez					
Jason Bulger					
Maria Caruso					
ShaVonne Honor					
Carlo Maucione					
Debbie Zoller					
Richard Vartan					

REPORTS/PRESENTATIONS TO THE BOARD

- School Business Administrator’s Report – Mrs. Lameka Augustin
- Superintendent’s Report – Mr. Giovanni A. Giancaspro

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**

Motions S1 – S3:

Second:

Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	11/2/18	9:25 am
Faust School	Lockdown Drill	11/14/18	9:49 am
Faust Annex	Fire Drill	11/2/18	9:35 am
Faust Annex	Lockdown Drill	11/14/18	9:49 am
McKenzie School	Fire Drill	11/2/18	10:14 am
McKenzie School	Lockdown Drill	11/13/18	1:48 pm

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	345
McKenzie	457
Special Services – In District	122
Special Services – Out of District	16
Tuition Students	2
Home Instruction	4

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	1	0
McKenzie	0	0

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Maria Caruso, ShaVonne Honor*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Student Services
- C2) Approval of Transportation Requests

C1. APPROVAL OF STUDENT SERVICES

BE IT RESOLVED, upon the recommendation of the Superintendent, in consultation with the Supervisor of Student Services, the following contracts, related services and transportation provided to Special Education student’s currently enrolled in programs operated by the East Rutherford Board of Education.

Code	Student I.D.#	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Home Instruction	Bergen County Special Services	2018-2019	not to exceed \$20,100.00
C1.2	on file	Annual Tuition	Bergen County Special Services – New Bridges	10/29/18 – 6/30/19	\$82,620.00 annually

C2. APPROVAL OF FIELD TRIP /TRANSPORTATION REQUESTS

BE IT RESOLVED, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, approves the following field trip and transportation requests;

Code	School	Grade	Requested by Whom	Destination	Purpose/ Goal of Trip	Cost Associated with Trip
C1.1	Faust	7-8	C. Bayeux	The Shakespeare Theatre of NJ	Live Play Performance	\$17 per student
C1.2	Faust	6-8	K. Wilhelm	Various	Wildcats Basketball Games	\$0
C1.3	Faust	6	S King Dobson	North Bergen, NJ	Daily Attendance to School	\$0
C1.4	Faust	7	S. Cuello	Noche de Colombia	Honors Spanish	\$20 per student
C1.5	Faust	7	M. Fox	Noche de Colombia	Honors Spanish	\$20 per student
C1.6	Faust	6-8	J. Gerity	South Bergen Jointure	STEAM Robotic Competitions	\$0
C1.7	Faust	5-8	K. Lahullier	Dollar Tree	Community Based Instruction	\$40 total B.O.E
C1.8	McK	K-4	E. Moreno	Dollar Tree	Community Based Instruction	\$40 total B.O.E

ROLL CALL VOTE: C1 – C2

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Daniel Alvarez					
Jason Bulger					
Maria Caruso					
ShaVonne Honor					
Carlo Maucione					
Debbie Zoller					
Richard Vartan					

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approval of Insight Workforce Solutions Substitute Teacher List**
- P5) Acceptance of Resignation Notification - S. Hoffman**
- P6) Approval of After-School Academic Intervention Program Appointments for 2019-2019**

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Clariza Garcia Ayon	Appointment	Part-Time Bus Aide	N/A	\$13.25/hr.	11/30/18 6/30/19	Increase hours from 10 hours to 20 hours a week 11-000-270-107-000-00-000
P1.2	Jessica Markovich	Acknowledgement	Clinical Practice II	N/A	N/A	1/16/19 – 5/10/19	15 consecutive weeks Cooperating Teacher Jessica Gonzalez
P1.3	Mia Montoya	Acknowledgement	Clinical Practice	N/A	N/A	1/16/19 – 5/10/19	Tuesdays and Thursdays Cooperating Teacher Christine Carti (pending background check)
P1.4	Alex Consulmagno	Appointment	Custodial Assistant Substitute	N/A	\$15.00/hr.	11/6/18 – 6/30/19 (as needed)	11-000-262-100-000-00-992

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.5	Robert Emord	Appointment	Custodial Assistant Substitute	N/A	\$15.00/hr.	11/6/18 – 6/30/19 (as needed)	11-000-262-100-000-00-992
P1.6	Alex Consulmagno	Appointment	Substitute Bus Aide	N/A	\$13.25/hr.	11/6/18 – 6/30/19 (as needed)	11-000-262-107-000-00-000
P1.7	Robert Emord	Appointment	Substitute Bus Aide	N/A	\$13.25/hr.	11/6/18 – 6/30/19 (as needed)	11-000-262-107-000-00-000

*Salary subject to adjustment upon successful completion of EREA negotiations

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	11/30/18	Giovanni Giancaspro	Mental Health in Schools: Engaging Students & Preventing Issues of Concerns Lyndhurst, N.J.	\$0.00	No
P2.2	12/5/18	Giovanni Giancaspro	“Until Help Arrives” Washington Township, N.J.	\$0.00	No
P2.3	12/5/18	Brian Barrow	“Until Help Arrives” Washington Township, N.J.	\$0.00	No
P2.4	12/14/18	Giovanni Giancaspro	Risk Assessment and Physical Security Lyndhurst, N.J.	\$0.00	No
P2.5	12/14/18	Brian Barrow	Risk Assessment and Physical Security Lyndhurst, N.J.	\$0.00	No
P2.6	12/6/18	Renee Romaglia	New Jersey Child Welfare in the 21 st Century Newark, N.J.	\$0.00	No
P2.7	12/13/18	Sharon King-Dobson	What Does it take to be Literate in Today’s World? West Orange, N.J.	\$0.00	No
P2.8	12/13/18	Rebecca Krantz	What Does it take to be Literate in Today’s World? West Orange, N.J.	\$0.00	No
P2.9	11/27/18	Giovanni Giancaspro	Mindfulness & Educational Opportunities for Non-College Bound Learner Hasbrouck Heights, N.J.	\$0.00	No
P2.10	1/31/19 – 2/1/19	Giovanni Giancaspro	Techspo 2019 Atlantic City, N.J.	\$762.00	No

P3. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#0814	Medical Leave	School Nurse	Faust	11/15/18	TBD	1 sick day	N/A	TBD
P3.2	#0777	Maternity Leave	Teacher	Faust Annex	2/1/19	5/31/19	10 sick days 2 personal days	2/21/19 FMLA followed by NJFLA	6/3/19

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.3	#0339	Maternity Leave	Teacher	Faust	1/3/19	6/14/19	15 sick days (revised)	1/25/19 FMLA followed by NJFLA	June 17, 2019 (dates revised)

P4. APPROVAL OF INSIGHT WORKFORCE SOLUTIONS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, the Insight Workforce Solutions substitute teacher list as on file in the Superintendent’s Office for **November 2018**.

P5. ACCEPTANCE OF RESIGNATION NOTIFICATION – S. HOFFMAN

Motion to accept, with regret, the resignation notification from S. Hoffman, effective January 12, 2019.

P6. APPROVAL OF AFTER-SCHOOL ACADEMIC INTERVENTION PROGRAM APPOINTMENTS FOR 2018-2019

Employee	Title I After School Program	Position	Hrs. Per Week	Days	\$ Amt	Not to Exceed/ Account Code
Sheiyana Machado	McKenzie School	Tutor	2	30	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Natalie Traverso	McKenzie School	Tutor	2	30	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
KaylaLee Garcia	McKenzie School	Tutor	2	30	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Alyssa Meli	McKenzie School	Tutor	2	30	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Kimberly Tadiello	McKenzie School	Tutor	2	30	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Christina Scardino	McKenzie School	Tutor	2	30	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Judy Bleich	McKenzie School	Sub (as needed)	1	15	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Jessica Gonzalez	McKenzie School	Sub (as needed)	1	15	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Valerie Thielker	McKenzie School	Sub (as needed)	1	15	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Cory Scelsa	McKenzie School	Sub (as needed)	1	15	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Danielle Esposito	McKenzie School	Program Coordinator	2	30	\$45/hr.	\$2,000.00 20-231-100-100-000-03-990
Jesse Romano	Faust School	Tutor	2	30	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Di Yang	Faust School	Tutor	2	30	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Zachary Majsiak	Faust School	Tutor	2	30	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993

Employee	Title I After School Program	Position	Hrs. Per Week	Days	\$ Amt	Not to Exceed/ Account Code
Karen Lahullier	Faust School	Tutor	2	30	\$45/hr.	\$1,800.00 20-231-100-000-000-03-993
Brittany Addeo	Faust School	Program Coordinator	4	70	\$45/hr.	\$4,999.00 20-231-100-100-000-03-990

ROLL CALL VOTE: P1-P6

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Daniel Alvarez					
Jason Bulger					
Maria Caruso					
ShaVonne Honor					
Carlo Maucione					
Debbie Zoller					
Richard Vartan					

PHYSICAL FACILITIES COMMITTEE (*Chairperson; ShaVonne Honor, Jason Bulger, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

- PF1) Approval of Use of District Facilities
- PF2) Approval of Submission of the Comprehensive Maintenance Plan

PF1. APPROVAL OF USE OF DISTRICT FACILITIES

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Discussion/ Fee to BOE
PF1.1	74	R. Krantz	McKenzie Media Center	Parent Academy	Yes	11/13/18	6:30 – 8:30 pm	Educate Parents on School Technology
PF1.2	75	R. Barrale	Faust Gymnasium	Nutcracker Performance	No	12/18/18	9:00 – 10:00 am	Experience Work of Art

Board Policy# 7510 facilities available M – F 6:30pm – 9:00pm and S – 8:00am – 12:00pm.

ROLL CALL VOTE: PF1

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Daniel Alvarez					
Jason Bulger					
Maria Caruso					
ShaVonne Honor					
Carlo Maucione					
Debbie Zoller					
Richard Vartan					

AD-HOC COMMITTEE (*Chairperson; Richard Vartan, Maria Caruso, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

AD-HOC – status – Mr. Vartan

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

CR1) Accept the Resignation of East Rutherford Board of Education Member

CR2) Authorize to Advertise Vacancy for East Rutherford Board of Education Board Member

CR1. ACCEPT THE RESIGNATION OF EAST RUTHERFORD BOARD OF EDUCATION MEMBER

Motion to approve, the acceptance of the resignation of the East Rutherford Board of Education Member ShaVonne Honor effective November 9, 2018.

CR2. AUTHORIZE TO ADVERTISE VACANCY FOR EAST RUTHERFORD BOARD OF EDUCATION BOARD MEMBER

Motion to approve, the School Business Administrator to advertise the vacancy on the Board of Education for residents from the Borough of East Rutherford to submit in writing their letter of interest by December 19, 2018 in filling the unexpired term of resigned BOE Member through January 02, 2020 as stated in Policy# 0143.

ROLL CALL VOTE: CR1- CR2

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Daniel Alvarez					
Jason Bulger					
Maria Caruso					
ShaVonne Honor					
Carlo Maucione					
Debbie Zoller					
Richard Vartan					

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Carlo Maucione, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE IUOE (*Chairperson; Carlo Maucione, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE EREA (*Chairperson; Danny Alvarez, Jason Bulger, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

E.R.E.A. - status – Mr. Vartan

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, ShaVonne Honor, Daniel Alvarez*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the following list of bills for payment; and

BE IT RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund	\$288,279.25
Food Service Fund	\$52,999.19
Special Activity Fund	\$1,048.25
Payroll Fund 10/15 – 11/15/18	\$1,439,203.78
TOTAL OF FUNDS	\$1,781,530.47

F2. ACCEPTANCE OF THE FINANCIAL REPORTS – SEPTEMBER 2018

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

BE IT FURTHER RESOLVED, the Board Secretary’s and Treasurer’s Reports for the month ending August 31, 2018 are on record in the Office of the School Business Administrator for review;

F3. APPROVAL OF TRANSFERS – SEPTEMBER 2018

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the months of July through August within the 2018-2019 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

ROLL CALL VOTE: F1 – F3

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Daniel Alvarez					
Jason Bulger					
Maria Caruso					
ShaVonne Honor					
Carlo Maucione					
Debbie Zoller					
Richard Vartan					

NEW BUSINESS

OLD BUSINESS

OPEN TO THE PUBLIC

President Vartan Opens the Hearing of Citizens:

Time:

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

President Vartan Closes the Hearing of Citizens:

Time:

ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)

Time:

Motion to pass the board’s standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting in approximately _____minutes. Formal action _____ (will/will not/may) be taken. The following matters will be covered in executive session:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Daniel Alvarez					
Jason Bulger					
Maria Caruso					
ShaVonne Honor					
Carlo Maucione					
Debbie Zoller					
Richard Vartan					

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS (IF NECESSARY)

Time:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Daniel Alvarez					
Jason Bulger					
Maria Caruso					
ShaVonne Honor					
Carlo Maucione					
Debbie Zoller					
Richard Vartan					

FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)

MOTION TO ADJOURN

Time:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Daniel Alvarez					
Jason Bulger					
Maria Caruso					
ShaVonne Honor					
Carlo Maucione					
Debbie Zoller					
Richard Vartan					

**NEXT MEETING:
Public Meeting
Faust School Gymnasium
December 20, 2018
6:00 P.M.**