

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC SESSION MEETING AGENDA
Faust School Gymnasium
March 28, 2019
6:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER – President Caruso

OPENING STATEMENT – President Caruso

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Jason Bulger
Mr. Carlo Maucione
Mrs. Erin Shemeley
Mr. Richard Vartan
Mrs. Rachel Villanova
Mrs. Debra Zoller
Mrs. Maria Caruso

ANNOUNCEMENT OF FIRE EXIT LOCATIONS – President Caruso

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Caruso Opens the Hearing of Citizens:

Time:

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

President Caruso Closes the Hearing of Citizens:

Time:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

None

ADOPTION OF PRIOR BOARD MEETING MINUTES

- February 28, 2019 Public Meeting Minutes
- February 28, 2019 Executive Meeting Minutes

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

REPORTS/PRESENTATIONS TO THE BOARD

- Presentation of Legacy Award – Gina Pappas, Committee Member
 - Lynne Evans
- School Business Administrator’s Report – Mrs. Lameka Augustin
- Superintendent’s Report – Mr. Giovanni A. Giancaspro

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**

Motions S1 – S3:

Second:

Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	3/11/19	9:48 am
Faust Annex	Fire Drill	3/11/19	9:53 am
Faust School & Annex	Lockdown Drill	3/20/19	9:11 am
McKenzie School	Fire Drill	3/14/19	1:12 pm
McKenzie School	Lockdown Drill	TBD	

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	346
McKenzie	459
Special Services – In District	119
Special Services – Out of District	15
Tuition Students	2
Home Instruction	2

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	3	1
McKenzie	0	0

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Erin Shemeley, Rachel Villanova*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Student Services
- C2) Approval of Transportation Requests

C1. APPROVAL OF STUDENT SERVICES

No New Business

C2. APPROVAL OF FIELD TRIP /TRANSPORTATION REQUESTS

BE IT RESOLVED, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, approves the following field trip and transportation requests;

Code	School	Grade	Requested by Whom	Destination	Purpose/ Goal of Trip	Cost Associated with Trip
C2.1	McKenzie	K-4	J. Rizi	Lowes	CBI Trip	\$0
C2.2	McKenzie	K	K. Barone	Williams Center	Class Trip	\$13 per student

ROLL CALL VOTE: C1 – C2:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

PERSONNEL COMMITTEE (Chairperson; Richard Vartan, Jason Bulger, Maria Caruso)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approval of Insight Workforce Solutions Substitute Teacher List**
- P5) Acceptance of Resignation Notification – J. Rivera**
- P6) Acceptance of Resignation Notification – Tuba Karul**

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Karen Riedinger	Appointment	Part-Time Instructional Aide	Aide Step 1	\$17.72*	3/29/19 – 6/30/19	5 hours/day 11-190-100-106-080-00-000 (pending background check)
P1.2	Niaz Uddin	Acknowledgement	NJExcel Superintendent Candidate Mentee Field Experience	N/A	N/A	3/29/19 – 12/21/19	Up to 150 hours of mentoring Cooperating Superintendent Mr. Giancaspro
P1.3	Jacqueline Collard	Acknowledgement	NJExcel Superintendent Candidate Mentee Field Experience	N/A	N/A	3/29/19 – 12/21/19	Up to 150 hours of mentoring Cooperating Superintendent Mr. Giancaspro
P1.4	Jocelyn Echeverria	Acknowledgement	Field Observation	N/A	N/A	3/29/19 – 4/10/19	6 hours Cooperating Teacher Mr. Romano

*Salary subject to adjustment upon successful completion of EREA negotiations

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	5/15-17/19	Giovanni Giancaspro	Spring Leadership Conference Atlantic City, N.J.	\$1,103.16	No
P2.2	10/29/19	Giovanni Giancaspro	SNAP Conference Educator’s Update: Juvenile Justice and Youth Mental Health	Garfield, N.J.	No
P2.3	10/29/19	Brian Barrow	SNAP Conference Educator’s Update: Juvenile Justice and Youth Mental Health	Garfield, N.J.	No

P3. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#0335	Maternity Leave	Supervisor	Faust	4/15/19	6/21/19	11 vacation days 41 sick days	N/A	6/28/19 (revised dates)

P4. APPROVAL OF INSIGHT WORKFORCE SOLUTIONS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, the Insight Workforce Solutions substitute teacher list as on file in the Superintendent’s Office for **March 2019**.

P5. ACCEPTANCE OF RESIGNATION NOTIFICATION – JACQUELINE RIVERA

Motion to accept, with regret, the resignation notification from Jacqueline Rivera, effective May 4, 2019.

P6. ACCEPTANCE OF RESIGNATION NOTIFICATION – TUBA KARUL

Motion to accept, with regret, the resignation notification from Tuba Karul, effective April 13, 2019.

ROLL CALL VOTE: P1-P6:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin Shemeley					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Erin Shemeley*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

PF1) Approval of Use of District Facilities

PF1. APPROVAL OF USE OF DISTRICT FACILITIES

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Fee/Discussion
PF1.1	80	J. Hansen Borough of E. Rutherford	McKenzie Multi- Purpose Room	Easter Bunny pictures & refreshments	Yes	Saturday April 6	7:00 am – 12:30 pm	Use of chairs & tables \$200.00 rental fee, Special Police & Custodial O.T. paid for by The Borough of E. Rutherford

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Fee / Discussion
PF1.2	81	S. King Dobson	Faust Media Center	SPED Parent Advisory Meeting	Yes	Wed. April 24	6:30 – 8:00 pm	\$0
PF1.3	82	L. Ragozzino Co-chair 8 th Grade Committee	Grove Street Spigot	8 th Grade Carwash Fundraiser	Yes	Saturday April 27	10:00 am – 2:00 pm	\$0 No access to inside of buildings

Board Policy# 7510 facilities available M – F 6:30pm – 9:00pm and S – 8:00am – 12:00pm. Special Police Officer must be present.

ROLL CALL VOTE: PF1:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin Shemeley					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

AD-HOC COMMITTEE (*Chairperson; Debbie Zoller, Maria Caruso, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

AD-HOC – status – Mrs. Zoller

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Rachel Villanova, Jason Bulger, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

- CR1) Public Hearing Notice**
- CR2) Administrative Professionals’ Week Acknowledgement**
- CR3) Approve Second Reading of Revised Bylaws, Policies and Regulations**
- CR4) Approval of Revised School Calendar 2018-2019**
- CR5) Approval of Revised School Calendar 2019-2020**

CR1. PUBLIC HEARING NOTICE

BE IT RESOLVED, that the East Rutherford Board of Education hold the Public Hearing Meeting on the 2019-2020 Budget, commencing 6:00pm, April 25, 2019 at the Alfred Faust School New Gymnasium, 100 Uhland Street, East Rutherford, NJ 07073

CR2. ADMINISTRATIVE PROFESSIONALS’ WEEK ACKNOWLEDGEMENT

BE IT RESOLVED, that the East Rutherford Board of Education approve the following resolution honoring secretarial, clerical and bookkeeping personnel and proclaiming the week of April 22–26, 2019, as Administrative Professionals’ Week.

WHEREAS, the East Rutherford Board of Education secretarial, clerical and bookkeeping staff members have successfully served the East Rutherford Public Schools, its administration, faculty and student body in the daily performance of their duties; and

WHEREAS, the East Rutherford Board of Education secretarial, clerical and bookkeeping staff members have faithfully and unselfishly carried out their duties in an exemplary manner to the benefit of our students and the community; and

WHEREAS, the East Rutherford Board of Education wishes to formally recognize and honor every secretarial, clerical and bookkeeping staff member for their personal dedication;

NOW THEREFORE BE IT RESOLVED, that the week of April 22-26, 2019, is hereby proclaimed Administrative Professionals' Week for the purpose of providing public recognition and appreciation for the contributions that the secretarial, clerical and bookkeeping staff members to the East Rutherford School District in the performance of their duties.

CR3. APPROVE SECOND READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the second reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy #2422 - Health and Physical Education (M) (Revised)
- Policy #2431.3 – Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics (Revised)
- Policy #2610 – Education Program Evaluation (M) (Revised)
- Policy #4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- Policy & Regulation #5111 – Eligibility of Resident/Nonresident Students (M) (Revised)
- Policy #5330.04 – Administering an Opioid Antidote (M) (Revised)
- Regulation #5330.04 – Administering an Opioid Antidote (M) (New)
- Policy #5337 – Service Animals (Revised)
- Policy #5756 – Transgender Students (M) (Revised)
- Policy & Regulation #7440 – School District Security (M) (Revised)
- Policy #8561 – Procurement Procedures for School Nutrition Programs (M) (Revised)
- Policy #8860 – Memorials (Revised)
- Policy #2415.06 – Unsafe School Choice Option (M) (Revised)
- Regulation #2460.8 – Special Education – Free and Appropriate Public Education (M) (Revised)
- Regulation #5530 – Substance Abuse (M) (Revised)
- Policy #5600 – Student Discipline/Code of Conduct (M) (Revised)
- Policy & Regulation #5611 – Removal of Students for Firearms Offenses (M) (Revised)
- Policy & Regulation #5612 – Assaults on District Board of Education Members or Employees (M) (Revised)
- Policy & Regulations #5613 – Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- Policy & Regulations #8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses (M) (Revised)

CR4. APPROVAL OF REVISED SCHOOL CALENDAR 2018-2019

Motion to approve, upon the recommendation of the Superintendent, the revised school calendar for 2018-2019.

CR5. APPROVAL OF REVISED SCHOOL CALENDAR 2019-2020

Motion to approve, upon the recommendation of the Superintendent, the revised school calendar for 2019-2020.

ROLL CALL VOTE: CR1-CR5:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin Shemeley					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

TECHNOLOGY COMMITTEE (*Chairperson; Erin Shemeley, Carlo Maucione, Rachel Villanova*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE EREA (*Chairperson; Richard Vartan, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Jason Bulger, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**
- F4) Approval of Continuing Disclosure and Independent Registered Municipal Advisor Services**
- F5) Approval of Disposition of Property**

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the following list of bills for payment; and

BE IT RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund	\$294,665.29
Food Service Fund	\$2,875.32
Special Activity Fund	\$1,214.25
Payroll Fund 2/28/18-03/15/19	\$936,814.69
TOTAL OF FUNDS	\$1,235,569.55

F2. ACCEPTANCE OF THE FINANCIAL REPORTS – JANUARY 2019

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

BE IT FURTHER RESOLVED, the Board Secretary’s and Treasurer’s Reports are on record in the Office of the School Business Administrator for review;

F3. APPROVAL OF TRANSFERS THROUGH JANUARY 2019

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the months of July through December within the 2018-2019 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

F4. APPROVAL OF CONTINUING DISCLOSURE AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR SERVICES FOR THE 2019-20 SCHOOL YEAR

WHEREAS, this agreement, made and entered into for the school fiscal year beginning July 1, 2019 by and between Eat Rutherford Borough School District, 100 Uhland Street, East Rutherford NJ 07073 and Phoenix Advisors, LLC, 625 Farnsworth Avenue, Bordentown, NJ 08505 for the provision of professional services as more fully described in the accompanying Scope of Service documents.

WHEREAS, the issuer has heretofore agreed through the execution of Continuing Disclosure Agreements in connection with one or more bond issuances to provide certain financial and other information and notices, within specified timeframes, to the marketplace in a manner prescribed by the regulators of the underwriter that purchased said bond issues' and

WHEREAS, Rule 15c2-12 of the Securities and Exchange Commission governs the many aspects of continuing disclosure; and

WHEREAS, the issuer has the need for advisory services in connection with the issuance of bonds, notes, leases and other aspects of financial management; and

WHEREAS, Phoenix Advisors, being duly registered as a Municipal Advisor with the Securities and Exchange Commission and the Municipal Securities Rulemaking Board provides professional municipal advisory services and has heretofore been appointed by the issuer to be it Independent Registered Municipal Advisor and to provide such municipal advisory services as may be requested until the expiration of this Agreement, as defined in Section 4 herein; and

WHEREAS, the issuer has engaged Phoenix Advisors to perform individually, Continuing Disclosure services and Municipal Advisory services, it is understood that the engagement of Phoenix to perform one of these services is separate and without any contingency requiring the engagement of Phoenix Advisors for the other service, or any other service made available by or through Phoenix Advisors.

WHEREAS, the parties desire to set forth herein the terms and conditions under which Phoenix Advisors will provide such services to the issuer.

BE IT RESOLVED, the parties hereto, in consideration of mutual covenants herein contained and other good and valuable consideration, each intending to be legally bound, hereby agree to the Continuing Disclosure Services.

F5. APPROVAL OF DISPOSTION OF PROPERTY

WHEREAS, Board Policy# 7300 directs the periodic review of all district property and authorizes the disposition by sale, donation or discard of any property no longer required for the maintenance of the educational program or the efficient management of the school district.

BE IT RESOLVED, that the East Rutherford Board of Education approve the Disposition of Property as shown below; all items will be disposed of.

Item/Asset Tag	School /Location	Manufacturer	Model#	Serial#
Paper Shredder	Superintendent's Office	CBC Shred Master	RDX 1413	N/A

ROLL CALL VOTE: F1-F5:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

OLD BUSINESS

OPEN TO THE PUBLIC

President Caruso Opens the Hearing of Citizens:

Time:

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

President Caruso Closes the Hearing of Citizens:

Time:

ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)

Time:

Motion to pass the board’s standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting in approximately ____minutes. Formal action _____ (will/will not/may) be taken. The following matters will be covered in executive session:

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS

Time:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)

MOTION TO ADJOURN

Time:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

**NEXT MEETING:
Public Hearing and Public Meeting
Faust School Gymnasium
April 25, 2019
6:00 P.M.**