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EAST RUTHERFORD
SCHOOL DISTRICT

SCHOOL BUS REGULATIONS

and

**EMERGENCY EVACUATION
PROCEDURES**



September 2015

SCHOOL BUS TRANSPORTATION

Pupil transportation in the East Rutherford School District is governed by Board of Education policies and regulations (See Board of Education Policy No. 8630). The Board of Education regulations provide that students abide by specified regulations governing their behavior. Violations of these regulations could result in disciplinary actions up to and including loss of privilege of riding the school bus.

SCHOOL BUS REGULATIONS

Students who ride a school bus are expected to follow the school bus regulations provided below:

- Students must arrive at the school bus stop before the bus is scheduled to arrive and must be well-mannered while waiting for the school bus to arrive.
- Students must not stand in the street or at the curb while waiting for the school bus to arrive.
- Students must board and depart from the school bus in a single file.
- Students must obey the directions from the school bus driver.
- Students must be seated at all times and seatbelts must be worn.
- Students may not distract the bus driver while the bus is moving.
- Students may not open or close the windows of the bus without permission of the bus driver.
- Students must not throw an object out of the bus, and must keep all body parts inside the bus at all times.
- Students may not place any objects in the aisle of the school bus, such as coats, jackets, books, etc.

Violations of any regulations will result in disciplinary action that will first include a written warning, followed by a temporary suspension of bus privileges and followed by suspension of bus privileges for the remainder of the school year.

Students are responsible for their behavior from the time they leave home until the time they return home.

***** **SAFETY FIRST** *****

EMERGENCY EVACUATION PROCEDURES

Who decides to evacuate the School Bus?

In the event of an accident, fire or other emergency, the School Bus Driver shall direct the action to be taken. If the driver has been injured, then the School Bus Aide or other emergency personnel arriving at the scene will direct the evacuation.

How is the School Bus evacuated?

A school bus has many exits; the front door; the rear door; exits in the middle of the bus; push-out windows. Whenever possible, every passenger should exit and in the manner that affords maximum safety in the circumstances. The State of New Jersey requires School Bus evacuations be held twice yearly.

What do students do during an evacuation?

- Carefully follow directions;
- Wrap all loose clothing tightly around themselves so that nothing gets caught as they evacuate;
- Leave all of their belongings on their seats;
- Duck their heads when exiting from the rear or windows;
- Bend their knees to absorb their landing as they jump;
- Pupils shall be moved to a safe place at 100 feet from the bus until the person in authority has determined that no danger remains or until other provisions can be made;
- No pupil shall be allowed to request a ride or leave the scene without the specific approval of the person in authority;

Message from the Superintendent . . . The information provided in this pamphlet has been prepared to help guide parents/guardians and students to better understand the East Rutherford Board of Education's regulations regarding school bus transportation.

With the help of our staff and parents, it is necessary that all students understand the need to display acceptable behavior while on the school bus and at the school bus stop. Students must understand that strict observance of the school bus regulations will help support a safe and efficient system of school bus transportation.

Mr. Joseph Abate