



EAST RUTHERFORD PUBLIC SCHOOLS

Office of the Superintendent of Schools

100 Uhland Street

East Rutherford, NJ 07073

Phone: (201) 804-3100 ♦ Fax: (201) 933-1845

www.etboe.net

March 10, 2020

Dear Parents/Guardians,

The East Rutherford School District will begin sending home Chromebooks on Wednesday, March 11th for students in grades 2-8 in order to continue the learning process outside of the school day as a preparedness measure in case of any potential school closing due to Coronavirus/COVID19. The use of Chromebooks in the classroom has transformed learning, and has helped students learn in new, exciting, and engaging ways. Students will receive a Chromebook, and a charger with the understanding that the device is the property of the East Rutherford School District and that students' rights to the possession of this device must comply with the District's Acceptable Use Policy.

Each student will be assigned a specific Chromebook, which is to be used for educational purposes only. Once assigned a device, the Chromebooks will go home with students each day, and the Chromebooks are expected back in school, the next day, fully charged so that students can continue to participate in daily classroom lessons and activities. In case of a school closure, students will be able to use their computers at home to interact with digital lessons, created by their teachers.

It is imperative that students take care of their devices, and only use them to take part in school related learning activities. Students are responsible for maintaining their Chromebook in proper working condition. Students should keep all food and beverages away from the device, use the device for school related tasks, take good care of their Chromebook at home and at school, and should not put stickers on their computers at any time. If the device is damaged, the student will be responsible for any damage, neglect, or abuse, and will not be able to receive a new Chromebook.

Please keep in mind, that the above mentioned process will continue as preventative measure that the East Rutherford School District is asked to close school.

Thanks in advance for your ongoing patience and support.

Sincerely,

Giovanni Giancaspro
Superintendent of Schools