



EAST RUTHERFORD SCHOOL DISTRICT

Office of the Board of Education

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September 9, 2021

Good evening Parents and Guardians:

As we approach the beginning of the school year for students of the East Rutherford School District, I wanted to provide you with an update regarding the Daily Health Survey required for all students in advance of attending school beginning on September 13, 2021.

Last school year, the District collaborated with developers of a mobile application called LinkFor as an efficient way to manage the completion of Daily Health Surveys for all students in the East Rutherford School District. While the app provided a rather simple and streamlined process for submitting these surveys each morning, the developer is no longer supporting the app at this time. Therefore, the District has sought out additional venues to conduct these important surveys.

The Genesis Parent Portal was able to offer a template for these Daily Health Surveys, and we are happy to announce that beginning on Sunday, September 12, 2021, all families can submit their surveys directly through Genesis. You will have the survey populated in your Genesis Parent Portal account daily, in the same section as any other Forms we have requested you to submit. In addition, Genesis provides the option to open up these forms the day before each survey is due. For example, Monday's health screening can be completed beginning on Sunday at 3pm. This added flexibility enables our school community to complete their screenings the night before, hopefully easing some of the stress that goes along with starting each school day.

As a reminder, Daily Health Screenings are REQUIRED in advance of each school day. While the content has not changed, please be sure to DELETE the LinkFor app, and bookmark Genesis in your web browser for daily use. All questions must be answered in their entirety, and if not received prior to your student arriving to the building, they WILL NOT be released to their classes; rather, they will be held in an isolated area until either: 1) the form is completed or 2) they are picked up and excluded from that school day. As per the District Restart Plan and all CDC and NJDOH guidance, student exclusions are still in effect based on different reported signs and symptoms of possible COVID exposure.

As always I would like to thank you for your support and cooperation in this matter.

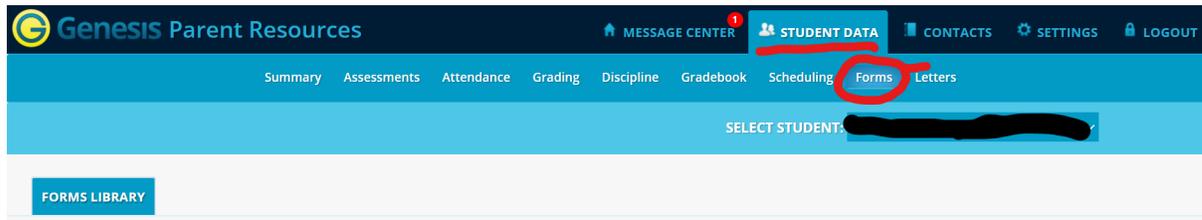
Sincerely,

Giovanni Giancaspro

Superintendent of Schools

Parental Guidance - Daily Health Surveys

- 1) Log into the [Genesis Parent Portal](#) using your email address and password. If unsure of your password, please try the Forgot Password link. If you are still unable to access, please contact the Main Office of your child's/children's school directly.
- 2) Access the Forms tab as seen below:



Forms Library

Today is 9/9/2021

*** All required forms must be completed in order to have full access to Parents Module. ***
Submit each form below marked YES under the required column. Once submitted, this message will be removed and full access will be granted.
If no forms are present below, or there are no forms marked YES under the required column, then your account does not have access to the form. Check your family's primary guardian account.

	FORM	REQUIRED	SUBMITTED ON	SUBMITTED BY	FILLABLE FROM	FILLABLE THRU	FOR	REQUIRED FOR ACCESS
1.	Covid Daily Parent Form (Genesis Template) for 9/9/2021	YES	Not Yet Submitted					✓
2.	DISTRICT Media Release Form		9/2/2021					✓
3.					✓

- 3) Select the link that says Covid Daily Parent Form (the link automatically resets daily for your submission each day. Please ensure that you complete one survey each and every day of the school year.

Forms Library

Covid Daily Parent Form (Genesis Template) for [redacted]

Daily Health Screening

In the past 14 days, to the best of your knowledge, have **you or anyone in your household** had contact with anyone diagnosed with COVID-19?

Have **you or anyone in your household** traveled outside the country or on a cruise ship in the past 14 days?

In the past 14 days, have **you or anyone in your household** been in self-quarantine due to travel outside of the tri-state area, or any state listed in the NJ travel advisory? Please see the most up to date

- 4) Complete the survey in its entirety. Any incomplete responses will prevent the form from being submitted. Click the green Updated Answers button to continue.

The screenshot shows a survey form with a central "Verification" box. The text inside the box reads: "By selecting 'Yes' in the dropdown below, I affirm that I, as the parent/guardian of [redacted] have completed this form truthfully and to the best of my knowledge." Below this text is a dropdown menu with a red asterisk to its left. Below the verification box, it says "Questions marked with an * are required." At the bottom center, there is a green button labeled "Update Answers". At the bottom left, there is a "Select Language" dropdown menu with "Powered by Google Translate Mobile" below it. At the bottom right, there is a copyright notice: "©Copyright Genesis Educational Services, Inc."

- 5) Finalize your response by clicking the checkbox and submitting your form. You will get a confirmation that the form has been submitted successfully (or a notice that the response did not process due to an error). This process must be completed DAILY.

The screenshot shows the same survey form as in the previous image, but with a modal dialog box overlaid. The dialog box is titled "Update Answers" and contains the following text: "You must finalize to officially submit this form. Once finalized, this form will no longer be editable." Below this text, there is a checkbox labeled "Finalize:" which is checked. At the bottom of the dialog box, there are two buttons: "Update Answers" and "Cancel". Below the dialog box, it says "Questions marked with an * are required." At the bottom center, there is a green button labeled "Update Answers". At the bottom left, there is a "Select Language" dropdown menu with "Powered by Google Translate Mobile" below it. At the bottom right, there is a copyright notice: "©Copyright Genesis Educational Services, Inc."