

EAST RUTHERFORD SCHOOL DISTRICT
100 Uhland Street
East Rutherford, New Jersey 07073
201-804-3100

SPECIAL POLICE REQUEST

Submit 30 days prior to event for scheduling accommodations along with Use of Facilities Application

Date of Request: _____

Location of Request: _____

Purpose of Request: _____

Date for Special Police Officer: _____ Number of Special Police Officer's: _____

Special Police Arrival Time: _____ Departure Time: _____
(1/2 hour before event no earlier than 5:00pm)

Open to Public: **Yes** **No**

Approximate Number of Attendee's _____

Name of Event _____

Requestors Signature: _____

Principal Approval of Location: _____ **Date** _____

Received in Board of Education: _____

Use of Facilities Permit # _____

A Special Police Officer must be present during the use of either facility in the evening. No Program participant will be allowed access to the facility until a Special Police Officer is present in the building as directed by the Board of Education. Private Organizations are responsible for the cost of the Special Police Officer and will be billed accordingly.