

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC HEARING AND PUBLIC MEETING AGENDA
Alfred Faust School Gymnasium
April 27, 2017
6:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - President

OPENING STATEMENT - President

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof published in The Record and South Bergenite Newspapers and posted in the vestibule of the Borough Hall and Public Library.

The East Rutherford Board of Education has caused notice of the public hearing to be published by having the date, time and place thereof published in The Record Newspaper on April 22, 2017 and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez
Mr. Jason Bulger
Mrs. Maria Caruso
Mr. Carlo Maucione
Mrs. Kathleen Winston
Mrs. Debra Zoller
Mr. Richard Vartan

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - President

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

SPECIAL PRESENTATION:

Public Hearing on the 2017-2018 Budget:

Administration's presentation

Public Comment

Motion to adopt the 2017-2018 budget

SP1. ADOPTION OF THE 2017-2018 BUDGET

Motion SP1:

Second:

Vote:

ADOPTION OF THE 2017-2018 BUDGET

WHEREAS, the East Rutherford Board of Education approved the tentative 2017-2018 budget at its March 16, 2017 board meeting; and

WHEREAS, the East Rutherford Board of Education forwarded the tentative 2017-2018 budget to the Bergen County Executive County Superintendent of Schools for review and approval on March 20, 2017; and

WHEREAS, the tentative 2017-2018 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for tax levy adjustments to cover extraordinary conditions such as for an enrollment adjustment; use of banked cap, health benefit cost, the results which would increase local taxes above the two percent cap; and

WHEREAS, the East Rutherford Board of Education tentative 2017-2018 budget included the use of the healthcare cost in the amount of \$119,488 to offset the various costs associated with the increased cost of healthcare; and

WHEREAS, in accordance with N.J.A.C. 6A:23A-10.3(b)1, that the tentative 2017-2018 school year budget included the use of banked cap in the amount of \$553,749 to help support Out-of-District placement to private schools and other special education costs; and

WHEREAS, that the needs identified in the use of banked cap will be completed by the end of the budget year and will not be deferred or incrementally completed over a longer period of time; and

WHEREAS, that the needs and the request for “banked cap” was discussed at the March 16, 2017 board meeting and were adopted into the 2017-2018 school year budget; and

WHEREAS, included in budget line 620, Budget Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, is \$640,000 for addressing the need to repair and/or replace the Faust School heating system and/or heating system pipes to address the heating concerns of the facility and the continued bursting of pipes; and

WHEREAS, the total cost of this project has not yet been determined because the district is in the development stage, represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the Core Curriculum Content Standards; and

WHEREAS, included in budget line 580, Budgeted Fund Balance and line 630, withdraw from Maintenance Reserves, is \$140,000 and \$100,000 retrospectively; and

WHEREAS, any Maintenance Reserve funds not used during the 2017-2018 school year will be restored to the Maintenance Reserve account at the end of the year and no funds will be transferred from this account during the 2017-2018 school year; and

WHEREAS, the district’s tentative 2017-2018 budget that was submitted to the Department of Education consists of general fund tax levy that should be raised for General Funds in the amount of \$15,042,487 for the ensuing 2017-2018 school year; and

WHEREAS, the district’s tentative 2017-2018 budget that was submitted to the Department of Education also consists of debt service fund tax levy that should be raised for Debt Service Funds in the amount of \$733,672 for the ensuing 2017-2018 school year; and

WHEREAS, the following diagram provides a breakdown of the 2017-2018 budget by fund:

	Budget	Local Tax Levy
General Fund	\$ 16,886,232	\$ 15,042,487
Special Revenue Fund	337,800	0
Debt Service Fund	733,672	733,672
Total Base Budget	\$ 17,957,704	\$ 15,776,159

WHEREAS, the 2017-2018 budget approved by the Executive County Superintendent on April 7, 2017 and was approved for advertising by the Department of Education; and

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education, County of Bergen, adopts the 2017-2018 school year budget as follows:

	Budget	Local Tax Levy
General Fund	\$ 16,886,232	\$ 15,042,487
Special Revenue Fund	337,800	0
Debt Service Fund	733,672	733,672
Total Base Budget	\$ 17,957,704	\$ 15,776,159

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2017-2018 school year shall not exceed \$16,886,232 in General Fund which the General Fund local tax levy shall not exceed \$15,042,487 inclusive of the \$119,488 for the healthcare adjustment and \$553,749 for the banked cap; and

BE IT FURTHER RESOLVED, that the amount of money necessary to be appropriated for the use of the public schools for the 2017-2018 school year shall not exceed \$733,672 in the Debt Service Fund which the Debt Service Fund local tax levy shall not exceed \$733,672; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its adoption and authorizes the Superintendent and the School Business Administrator/Board Secretary to take such action to ensure that the 2017-2018 budget adopted by the board is implemented consistent with the intent of the board.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Vartan Opens the Hearing of Citizens:

In accordance with the Bylaw 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address. Each statement made by a participant shall be limited to the discretion of the Board President. Any citizen wishing to be heard on non-agenda items may do so after new business. The hearing of citizens shall be limited to sixty minutes.

President Vartan Closes the Hearing of Citizens:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

- Thank you note from Norma Gray

REPORTS TO THE BOARD

- School Business Administrator's Report – Mr. Mark Kramer
- Superintendent's Report – Mr. Giovanni Giancaspro
 - Presentation of Spelling Bee Awards 1st & 2nd place
 - Presentation by Robotics Club

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

Motion:

Second:

Vote:

- March 16, 2017 Public Meeting Minutes
- March 16, 2017 Executive Meeting Minutes

SUPERINTENDENT’S REPORT

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: S1) Fire and Emergency Drill Report; S2) Enrollment Report; S3) Harassment, Intimidation and Bullying Report; S4) Field Trip/Transportation Requests; S5 through S8) Resolution Affirming the Superintendent’s Decision Relating to an Alleged Harassment, Intimidation and Bullying Incident Report:

Motion S1 through S8:

Second:

Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	4/5/17	9:02 AM
Faust School	Non-Fire Evacuation	4/12/17	9:14 AM
McKenzie School	Fire Drill	4/11/17	1:54 PM
McKenzie School	Non-Fire Evacuation	4/10/17	2:45 PM
McKenzie School	Fire Drill	3/29/17	2:09 PM

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	340
McKenzie	478
Special Services – In District	125
Special Services – Out of District	23
Tuition Students	0
Home Instruction	0

S3. APPROVAL OF HARRASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	1	1
McKenzie	1	0

S4. APPROVAL OF FIELD TRIP AND TRANSPORTATION REQUESTS

Code	School	Grade	Requested by	Destination	# of Vehicles	Cost to Parent/BOE	Purpose/ Goal
S4.1	McKenzie	K	J. Foote	James McFaul Environmental Center	1	\$3.00 Parent	Lean about different animals
S4.2	McKenzie	K	B. Narkiewicz	James McFaul Environmental Center	1	\$3.00 Parent	Lean about different animals
S4.3	McKenzie	K	K. Barone	James McFaul Environmental Center	1	\$3.00 Parent	Lean about different animals
S4.4	Faust	5	L. Cevetillo	The Bronx Zoo	2	\$40.00 parking plus tolls BOE	Learn about animals & habitats
S4.5	McKenzie	PreK	E. Moreno	Health Barn USA	2	\$13.00 Parent	Identifying vegetables

Code	School	Grade	Requested by	Destination	# of Vehicles	Cost to Parent/BOE	Purpose/ Goal
S4.6	McKenzie	3 & 4	L. Fallon	Hasbrouck Heights Animal Hospital	2	\$0	Learn about community workers
S4.7	Faust	5	K. DiLascio	Bronx Zoo	2	\$0	Learn about nature and science
S4.8	Faust	5	A. Banca	Hudson County Court House	2	\$0	Learn about court system
S4.9	McKenzie	4	A. Rabinovich	Faust School	2	\$0	4 th Grade Orientation

S5. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED FEBRUARY 16, 2017), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, on February 16, 2017, there was a report of harassment, intimidation and bullying (“HIB”); and

WHEREAS, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on March 16, 2017, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the February 16, 2017 report of HIB is hereby affirmed.

S6. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED FEBRUARY 15, 2017), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, on February 15, 2017, there was a report of harassment, intimidation and bullying (“HIB”); and

WHEREAS, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on March 16, 2017, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent's decision concerning the February 15, 2017 report of HIB is hereby affirmed.

S7. RESOLUTION AFFIRMING THE SUPERINTENDENT'S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED FEBRUARY 16, 2017), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, on February 16, 2017, there was a report of harassment, intimidation and bullying ("HIB"); and

WHEREAS, the East Rutherford School District ("District") conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education ("Board") meeting on March 16, 2017, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent's decision concerning the February 16, 2017 report of HIB is hereby affirmed.

S8. RESOLUTION AFFIRMING THE SUPERINTENDENT'S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED FEBRUARY 16, 2017), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, on February 16, 2017, there was a report of harassment, intimidation and bullying ("HIB"); and

WHEREAS, the East Rutherford School District ("District") conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education ("Board") meeting on March 16, 2017, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent's decision concerning the February 16, 2017 report of HIB is hereby affirmed.

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Maria Caruso, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion C1) Approval of CST Shared Service Agreement; C2) Approval of Coordinated Transportation Services; C3) Approval of Shared Technology Agreement; C4) Approval to submit Bilingual/ESL Three-Year Program Plan:

Motion C1 through C4:

Second:

Vote:

C1. APPROVAL OF CST SHARED SERVICES AGREEMENT WITH BERGEN COUNTY REGION V

BE IT RESOLVED, upon the recommendation of the Superintendent, that the East Rutherford Board of Education does hereby approve the shared services agreement to utilize selected Region V services for the 2017-2018 school year including, but not limited to, CST evaluations at the rate of \$320 per evaluation plus 7% out of region fee, Direct Services such as Occupational, Physical & Speech therapist, Behaviorist, Learning Disabilities Teacher Consultant, Psychologist, ESL, Social Work and other educational support services at the rate of \$70.00 per hour plus 7% out of region fee, Audiological Services is \$130.00 per hour and the rate for Home Instructors is \$50.00 per hour.

C2. APPROVAL OF COORDINATED TRANSPORTATION SERVICES WITH THE SOUTH BERGEN JOINTURE COMMISSION FOR 2017 - 2018 SCHOOL YEAR

BE IT RESOLVED, upon the recommendation of the Superintendent, that the East Rutherford Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L.1997, for the time period 2017-2018 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission.

C3. APPROVAL OF SHARED TECHNOLOGY SERVICES AGREEMENT – BERGEN COUNTY TECHNICAL SCHOOLS

WHEREAS, the Uniform Shared Service and Consolidation Act authorizes public entities to enter into contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purpose of any of the participating entities; and

WHEREAS, Bergen County Technical Schools and the East Rutherford Board of Education are of the opinion that the services of the site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontract of such services; and

WHEREAS, the parties are desirous of entering into a shared-service agreement which would authorize the subcontracting of the services of a site technician services by Bergen County Technical Schools to provide site technician services to East Rutherford Board of Education;

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the Shared Services Agreement between Bergen County Technical Schools and the East Rutherford Board of Education for the period July 01, 2017 through June 30, 2018 at a cost of \$66,250 for the Level 1 Technician and an additional amount of \$16,500 for the services of the technology support services; and

BE IT FURTHER RESOLVED, that the agreement will provide the following:

1. Bergen County Technical Schools agrees to provide the services of a level 1 Technician to the East Rutherford Board of Education. The Level 1 Technician shall provide the following services for the East Rutherford Board of Education for 40 hours per week for the duration of this agreement:
 - a. Overall technician support services, including the troubleshooting, diagnosis and correction of any and all problems with the East Rutherford's hardware and software systems and components;
 - b. The setup, installation, breakdown and configuration of East Rutherford's computers hardware and software systems and components;
 - c. General network administration services.

2. Bergen County Technical Schools further agrees to provide on an average of one day per week for the duration of this agreement, technology support services to the East Rutherford Board of Education utilizing experience professional Information Technology Technicians in conjunction with an online helpdesk. Areas of service shall include:
 - a. Server Administration
 - b. Server Setup and Reconfiguration
 - c. Network Management
 - d. Security Assessment
 - e. Website Management
 - f. Hardware and Software Support
 - g. Printer Maintenance
 - h. Email Administration
 - i. Technology Inventory
 - j. Scheduled Staff Training
 - k. Phone and Cellular Support
 - l. Coordinate E-Rate Bids with Consultant

BE IT FURTHER RESOLVED, that the proposed agreement on file in the Business Administrator's office is hereby approved with such changes as the Business Administrator and Board Attorney deem necessary to effectuate the purposes of this resolution.

C4. APPROVAL TO SUBMIT BILINGUAL/ESL THREE-YEAR PLAN TO NJDOE

Motion to approve the submission of the Bilingual/ESL Three-Year Program Plan for the 2017 – 2020 to the New Jersey Department of Education.

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: P1) Personnel Actions; P2) Travel Expenditures; P3) Source 4 Teachers Substitute List; P4) Leave of Absence; P5) Appointment of Tenured Employees for 2017-2018 school year; P6) Appointment of Non-Tenured Employees for 2017-2018 school year; P7) Appointment of Non-Certificated Employees for 2017-2018 school year; P8) Appointment to Hire Summer Custodial and Technology Helpers; P9 & P10) Acceptance of Retirement:

Motion P1 through P10:

Second:

Vote:

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Katelynn Tekin	Appointment	Replacement Pre-K Teacher	BA, Step 1	\$54,142.00 Pro-Rated	9/1/17 – 9/29/17	Replacement Contract (Maternity Leave) 11-105-100-101-00-000
P1.2	Antonia Butler	Acknowledgement	Field Experience/ Observations	N/A	N/A	4/27/17 – 6/30/18	Total of 100 hours Pre-K – 50 hours K-3 – 50 hours McKenzie School
P1.3	Angelina Marra-O’Hare	Appointment	Payroll/Health Benefits/ Bookkeeper	N/A	\$40,000.00 Pro-Rated	5/1/17 – 6/30/17	District 11-000-251-100-00-000

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P1.1	5/17/17	Tracy Barnett	The Exploitation of Women in Genocide: How to Bring a Delicate Subject into the Classroom Mahwah, N.J.	\$0.00	Yes
P1.2	5/17/17	Kelly Barone	The Exploitation of Women in Genocide: How to Bring a Delicate Subject into the Classroom Mahwah, N.J.	\$0.00	Yes
P1.3	5/17/17 – 5/19/17	Giovanni Giancaspro	NJASA/NJAPSA Spring Leadership Conference Atlantic City, N.J.	Re-calculation of total \$998.00	No
P2.4	5/23/17	Giovanni Giancaspro	Narcan Administration Training Fort Lee, N.J.	\$0.00	No
P2.5	4/28/17	Rebecca Krantz	Professional Development Booklet Hasbrouck Heights, N.J.	\$0.00	Yes
P2.6	4/28/17	Marlene Krupp	Professional Development Booklet Hasbrouck Heights, N.J.	\$0.0	No
P2.7	5/15/17 & 5/17/17	Marlene Krupp	NGSS Curriculum Meeting Hasbrouck Heights, N.J.	\$0.00	No
P2.8	5/18/17	Jamie Lee	I Eat Stress for Breakfast: Turning Fear of Failure into the Fuel for Success Madison, N.J.	\$0.00	No
P2.10	5/2/17	Alyssa Meli	Striving for Less Stress and Increasing Well-Being in the Classroom Paramus, N.J.		
P2.11	3/31/17	Erica Moreno	NJABA 2017 Conference Somerset, N.J.	\$0.00	Yes
P2.12	5/23/17	Joann Saab	Narcan Administration Training Fort Lee, N.J.	\$0.00	No

P3. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST

Approve the Source 4 Teachers substitute teacher list as on file in the Superintendent’s Office for **April 2017**.

P4. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P4.1	#0221	Extended Maternity Leave	Teacher	McKenzie	11/29/16	09/29/17	1 personal day & 34 sick days	1/24/17 FMLA begins followed by NJFLA leave	10/2/17

P5. APPOINTMENT OF TENURED EMPLOYEES FOR 2017-2018 SCHOOL YEAR

Motion to approve the recommendation of the Superintendent, the renewal of tenured district employees as listed on Appendix A for the 2017-2018 school year.

P6. APPOINTMENT OF NON-TENURED EMPLOYEES FOR 2017-2018 SCHOOL YEAR

Motion to approve the recommendation of the Superintendent, the renewal of non-tenured district employees as listed on Appendix B for the 2017-2018 school year.

P7. APPOINTMENT OF NON-CERTIFICATED EMPLOYEES FOR 2017-2018 SCHOOL YEAR

Motion to approve the recommendation of the Superintendent, the renewal of non-certificated district employees as listed on Appendix C for the 2017-2018 school year.

P8. APPROVAL TO HIRE SUMMER CUSTODIAL AND TECHNOLOGY HELPERS 2017

The Superintendent in conjunction with the Personnel Committee recommend that the following temporary workers be hired for the summer of 2017, commencing on June 19, 2017 and ending August 31, 2017. (pending receipt fingerprint, medical clearance and working papers):

NAME	HOURLY SALARY
Stephen Barone – Custodian Assistant – Summer Help	\$8.50
Alex Consulmagno – Custodian Assistant – Summer Help	\$8.50
Robert Emord – Custodian Assistant – Summer Help	\$8.50
Sarah Monks – Technology Assistant – Summer Help	\$8.50
Joseph Peraino – Technology Assistant – Summer Help	\$8.50
Brian Peralta – Custodian Assistant – Summer Help	\$8.50
Nicholas Presto – Custodian Assistant – Summer Help	\$8.50
Alex Rivezzi – Custodian Assistant – Summer Help	\$8.50
Gina Rivezzi – Technology Assistant – Summer Help	\$8.50
Samantha Stallone – Technology Assist. – Summer Help	\$8.50

P9. ACCEPTANCE OF RETIREMENT NOTIFICATION – P. ALBERTA

Motion to accept, with regret, the retirement notification from Phyllis Alberta, effective August 11, 2017.

P10. ACCEPTANCE OF RETIREMENT NOTIFICATION – B. MALABRIGO

Motion to accept, with regret, the retirement notification from Beverly Malabrigo, effective July 1, 2017.

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Kathy Winston, Jason Bulger, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves PF1) use of district facilities subject to non-conflicting events:

Motion PF1:

Second:

Vote:

PF1. APPROVAL OF USE OF DISTRICT FACILITY

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Day(s)	Date of Event	Time Allotment	Discussion/ Fee to BOE
PF1.1	44	K. Schanel/ 8 th Grade Committee	Faust Grove Street	8 th Grade Carwash	Yes	Saturday	May 20, 2017	9:00-1:00 pm	Use of spigot \$0
PF1.2	45	M. Ferreira/ The Learning Experience	McKenzie Multi- purpose room	Preschool Graduation	Yes	Friday	June 23, 2017	4:30-6:30 pm	Use of chairs \$ 200.00 rental fee cont'd
PF1.3	42	J. Hansen/ Boro of E. Rutherford	McKenzie Gymnasium	Softball practices	Yes	Tuesday & Wed.	April 4 & 5	6:00 – 9:00 pm	Two (2) additional days

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: CR1) First Reading – Bylaws, Policies and Regulations CR2) Administrative Professionals’ Week Acknowledgement; CR3) Teachers Appreciation Week Acknowledgement:

Motion CR1 through CR3:

Second:

Vote:

CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy 0000.02 – Introduction (M) (Revised)
- Policy 2320 – Independent Study Programs (Abolished)
- Policy 2415.06 – Unsafe School Choice Option (M) (Revised)
- Policy & Regulation 2460 – Special Education (M) (Revised)
- Regulation 2460.1 – Special Education – Location, Identification, and Referral (M) (Revised)
- Regulation 2460.8 – Special Education – Free and Appropriate Public Education (M) (Revised)
- Regulation 2460.09 – Special Education – Transition from Early Intervention Programs to Preschool Programs (M) (Revised)
- Regulation 2460.15 – Special Education – In-Service Training Needs for Professional and Paraprofessional Staff (M) (New)
- Policy 2460.16 – Special Education – Instructional Material to Blind or Print-Disabled Students (M) (No Revision Required/Readopt)
- Policy 2464 – Gifted and Talented Students (M) (Revised)
- Policy 2467 – Surrogate Parents and Foster Parents (M) (Revised)
- Policy 2622 – Student Assessment (M) (Revised)
- Policy & Regulation 3160 – Physical Examination (M) (Revised)
- Policy & Regulation 4160 – Physical Examination (M) (Revised)
- Policy & Regulation 5116 – Education of Homeless Children (M) (Revised)
- Policy 7446 – School Security Program (New)
- Policy 8350 – Records Retention (New)

CR2. ADMINISTRATIVE PROFESSIONALS’ WEEK ACKNOWLEDGEMENT

BE IT RESOLVED, that the East Rutherford Board of Education approve the following resolution honoring secretarial, clerical and bookkeeping personnel and proclaiming the week of April 23–29, 2017 as Administrative Professionals’ Week.

WHEREAS, the East Rutherford Board of Education secretarial, clerical and bookkeeping staff members have successfully served the East Rutherford Public Schools, its administration, faculty and student body in the daily performance of their duties; and

WHEREAS, the East Rutherford Board of Education secretarial, clerical and bookkeeping staff members have faithfully and unselfishly carried out their duties in an exemplary manner to the benefit of our students and the community; and

WHEREAS, the East Rutherford Board of Education wishes to formally recognize and honor every secretarial, clerical and bookkeeping staff member for their personal dedication;

NOW THEREFORE BE IT RESOLVED, that the week of April 23-29, 2017 is hereby proclaimed Administrative Professionals' Week for the purpose of providing public recognition and appreciation for the contributions that the secretarial, clerical and bookkeeping staff members to the East Rutherford School District in the performance of their duties.

CR3. TEACHERS APPRECIATION WEEK ACKNOWLEDGEMENT

BE IT RESOLVED, that the East Rutherford Board of Education approve the following resolution proclaiming the week of May 1-5, 2017 as Teacher Appreciation Week.

WHEREAS, America's greatest strength has always been an educated citizenry, and

WHEREAS, that educated citizenry is directly attributable to our system of free and universal public education that provides an educational opportunity for all students, and

WHEREAS, the foundation upon which that system of public schooling rests is the classroom teacher, and

WHEREAS, the classroom teacher is challenged daily to reach out to every student regardless of ability, interest in learning, social or economic background, physical, mental or emotional handicap, race, religion, creed or ethnic origin, to provide assistance and guidance necessary for full intellectual development; and

WHEREAS, the classroom teacher is key to the intellectual and occupational preparation of our individual citizens, who collectively determine the quality of life in America and in our communities; and

WHEREAS, the work of the classroom teacher immeasurably affects the future lives of all students; and

WHEREAS, the classroom teacher deserved the deepest respect and admiration of the citizens of our communities;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education hereby proclaims "Teacher Appreciation Week" May 1-5, 2017 for the purpose of providing public recognition and appreciation for the dedication and contributions of the classroom teacher, not only to our communities as a whole, but to each of us individually as citizens.

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Jason Bulger, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

No New Business

NEGOTIATIONS COMMITTEE

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

No New Business

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Richard Vartan, Kathy Winston*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: F1) Bill Lists; F2) Approval of Transfer of Funds; F3) Acceptance of Monthly Financial Reports; F4) Approval of Student Services F5) Approval of Food Service Management Contract:

Motion F1 through F5:

Second:

Vote:

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board, and

WHEREAS, a list of bills dated **March 28, 2017 - April 25, 2017** is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of **\$385,587.73**; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay March and April bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

General Account	\$347,211.55
Food Service Account	\$32,026.38
Special Activity Account	\$6,349.80
TOTAL	\$385,587.73

F2. APPROVAL OF TRANSFERS FOR THE MONTH

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8, and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting, and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of **March and April** within the 2016-2017 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

F3. ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending **February 28, 2017** are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending **February 28, 2017**; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

F4. APPROVAL OF TUITIONS/RELATED SERVICES/TRANSPORTATION FOR SPECIAL EDUCATION

Approve the following Out-of-District contracts for service provided to student’s currently enrolled in programs operated by the East Rutherford Board of Education.

CODE	STUDENT I.D.#	SERVICE(s) REQUESTED	PROVIDER	DATE	COST(s)
F4.1	on file	2016-2017 School Tuition	Washington Elementary School	January 10, 2017 – June 30, 2017	Prorated tuition based upon cost per pupil of \$78,660.00 annually
F4.2	on file	2016-2017 Contract for Services	Bergen County – Educational Enterprises	April 17, 2017 – June 23, 2017	Not to exceed \$1200.00
F4.3	on file	2016-2017 School Tuition	Cerebral Palsy Center	April 19, 2017 – June 2017	Prorated tuition based upon cost per pupil of \$83,679.26 annually

F5. APPROVAL OF TJ ROCCO FOOD SERVICE MANAGEMENT CONTRACT

BE IT RESOLVED, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, approves the renewal of the existing Food Service Management Contract (FSMC) dated July 1, 2017 through June 30, 2018 for the 2017- 2018 school year.

Food Service Management Company	Management Fee	Profit Guarantee
TJ Rocco Enterprises, LLC a.k.a LJ's Corporate and Private Caterers	\$15,375.00 Annually billed in 10 monthly installments of \$1537.500 per month.	\$10,000.00 Not to exceed 100% of the FSMC's annual \$10,000.00 fee

NEW BUSINESS

OLD BUSINESS

OPEN TO THE PUBLIC

President Vartan Opens the Hearing of Citizens:

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard should raise his/her hand to be recognized, state name and address and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first been exhausted through the proper channels. The hearing of citizens shall be limited to sixty minutes.

President Vartan Closes the Hearing of Citizens:

ADJOURN TO EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act and the East Rutherford Board of Education reserve the right within the constraints of State Law to sit in Executive Session; and

WHEREAS, there now exists a need for this Board to meet in Executive Session; now therefore

BE IT RESOLVED, that the East Rutherford Board of Education recess into Executive Session to discuss legal; attorney client privilege information; contractual and personnel matters.

BE IT FURTHER RESOLVED, that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board; and

BE IT FURTHER RESOLVED, that the public will be informed:

1. When the Board reconvenes to the regular business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

RECONVENE PUBLIC SESSION

Motion:

Second:

Vote:

ADJOURNMENT

Motion:

Second:

Vote:

**NEXT MEETING:
Public Meeting
May 25, 2017, 7:00 P.M.
A.S. Faust School Gymnasium
100 Uhland Street, East Rutherford, New Jersey**