

EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
A.S. Faust School Gymnasium
September 28, 2017
7:00 PM

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - President

OPENING STATEMENT - President

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof published in The Record and South Bergenite Newspapers and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez
Mr. Jason Bulger
Mrs. Maria Caruso
Mr. Carlo Maucione
Mrs. Kathleen Winston
Mrs. Debra Zoller
Mr. Richard Vartan

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - President

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Vartan Opens the Hearing of Citizens:

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

President Vartan Closes the Hearing of Citizens:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

None

REPORTS TO THE BOARD

- School Business Administrator's Report – Mr. Mark Kramer
- Superintendent's Report – Mr. Giovanni A. Giancaspro
 - Special Presentation
 - PARCC Year 3 Data Presentation
 - NJASK Science Grade 4 & Grade 8 Data Presentation

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

Motion:

Second:

Vote:

- August 24th, 2017 Public Meeting Minutes
- August 24th, 2017 Executive Meeting Minutes

SUPERINTENDENT’S REPORT

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: S1) Fire and Emergency Drill Report; S2) Enrollment Report; S3) Harassment, Intimidation and Bullying Report:

Motions S1 – S3:

Second:

Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	9/12/17	10:25 am
Faust School	Lockdown Drill	9/18/17	10:10 am
McKenzie School	Fire Drill	9/12/17	9:19 am
McKenzie School	Lockdown Drill	9/15/17	9:26 am

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	340
McKenzie	482
Special Services – In District	123
Special Services – Out of District	26
Tuition Students	0
Home Instruction	0

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	1	0

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Maria Caruso, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: C1) Approval of Student Services; C2) Approval of Field Trip Requests; C3) Approval of Board of Education Goals; C4) Approval of the Nursing Services Plan for Faust School and McKenzie School for the 2017-2018 school year; C5) Approval of PARCC and NJASK Science Analysis Presentation; C6) Approve and Accept the Grant Application Fiscal Year 2017-2018 Individuals with Disabilities Education Act (IDEA) Funds; C7) Approve and Accept the Grant Application Fiscal Year 2017-2018 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement:

Motions C1 – C7:

Second:

Vote:

C1. APPROVAL OF STUDENT SERVICES

Motion to approve, upon the recommendation of the Superintendent in consultation with the Supervisor of Student Services, the following contracts, related services and transportation provided to Special Education student’s currently enrolled in programs operated by the East Rutherford Board of Education.

Code	Student I.D.#	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Annual Tuition 2017 - 2018	BCSS – N.A. Bleshman Regional Day School	September 2017 – June 30, 2018	\$73,980.00 Annual Tuition
C1.2	on file	Annual Tuition 2017 - 2018	BCSS – Washington Elementary School	September 2017 – June 30, 2018	\$81,000.00 Annual Tuition
C1.3	on file	Annual Tuition 2017 - 2018	BCSS – Washington Elementary School	September 2017 – June 30, 2018	\$81,000.00 Annual Tuition
C1.4	on file	Annual Tuition 2017 - 2018	BCSS – Washington Elementary School	September 2017 – June 30, 2018	\$81,000.00 Annual Tuition
C1.5	on file	Annual Counselor Services	BCSS	September 2017 – June 30, 2018	Not to exceed \$4,968.00
C1.6	on file	Annual One to One Assistant	BCSS	Commencing on September 01, 2017	\$48,000.00 per year

C2. APPROVAL OF FIELD TRIP REQUESTS

Code	School	Grade	Requested by	Destination	Cost to Parent/BOE	Purpose/ Goal of Trip
C2.1	Faust	7-8	J. Schweikardt	Memorial Field Rutherford, N.J. Rutgers Piscataway, N.J. Weehawken H.S. Weehawken, N.J.	\$0	To participate in tournaments and interact with college students.
C2.2	Faust	6-8	A. Alberta & J. Gerity	South Bergen Jointure Commission Lodi, N.J.	\$0	To participate in STEAM Lab.

Code	School	Grade	Requested by	Destination	Cost to Parent/BOE	Purpose/ Goal of Trip
C2.3	Faust	6-8	J. Schweikardt	Six Flags Great Adventure Toms River N.J.	\$60 Parent	The Band & Choir will perform and be adjudicated by Band & Choir Directors.

C3. APPROVAL OF BOARD OF EDUCATION GOALS FOR 2017-2018

Motion to approve, upon the recommendation of the Superintendent, the Board of Education Goals for the 2017-2018 school year.

C4. APPROVAL OF NURSING SERVICES PLAN FOR FAUST SCHOOL AND MCKENZIE SCHOOL FOR THE 2017-2018 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Nursing Services Plan for Faust School and McKenzie School for the 2017-2018 school year.

C5. APPROVAL OF PARCC AND NJASK SCIENCE ANALYSIS PRESENTATION

Motion to approve, upon the recommendation of the Superintendent, the PARCC and NJASK Science Analysis Presentation for the 2016-2017 school year for Faust and McKenzie School.

C6. APPROVE AND ACCEPT THE GRANT APPLICATION FISCAL YEAR 2017 – 2018 INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) FUNDS

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education approves and accepts the Fiscal Year 2017-2018 Individuals with Disabilities Education Act Funds Basic and Preschool in the amounts of \$199,753 and \$6, 635 respectively, and

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

Basic IDEA

Instructional Other Purchased Services - Tuition	20.250.100.500	<u>\$199,753</u>
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Preschool IDEA

Instruction Other Purchased Services - Tuition	20.251.100.500	<u>\$ 6,635</u>
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C7. APPROVE AND ACCEPT THE GRANT APPLICATION FISCAL YEAR 2017 – 2018 ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) CONSOLIDATED ENTITLEMENT

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education accepts the Fiscal Year 2017-2018 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds in the amount of \$206,156 as allocated:

Title I, Part A	\$157, 553
Title II, Part A	19, 384
Title III	13, 755
Title III Immigrant	5, 464
Title IV Part A	<u>10, 000</u>
Total Public School Allocation	\$ 206, 156

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: P1) Personnel Actions; P2) Travel Expenditures; P3) Source 4 Teachers Substitute List; P4) Leave of Absence; P5) Motion to Rescind a Prior Resolution of the East Rutherford Board of Education, Designated as P7, and Adopted on June 21, 2017, Approving an Employment Contract with Mark Kramer for the 2017-2018 School Year; P6) Approval of an Employment Contract between the East Rutherford Board of Education and Mark Kramer Business Administrator/Board Secretary:

Motions P1 – P6:

Second:

Vote:

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	John Mauthé	Appointment (rescind)	Replacement Math Teacher	BA+15, Step 1	\$57,227 Pro-Rated	9/1/17 – 12/4/17	(Maternity Leave) 11-130-100-101-982
P1.2	John Mauthé	Appointment	Replacement Math Teacher	BA+30, Step 1	\$60,452 Pro-Rated	9/1/17 – 12/4/17	(Maternity Leave) 11-130-100-101-982
P1.3	Amanda Alberta	Appointment	Stem Club Advisor Co-Advisor	N/A	\$704.00/yr	2017-2018 school year	Supplemental Contract 11-401-100-100-00-990
P1.4	Jessica Gerity	Appointment	Stem Club Advisor Co-Advisor	N/A	\$704.00/yr	2017-2018 school year	Supplemental Contract 11-401-100-100-00-990
P1.5	Paulina Dobrowolski	Appointment	Bus Aide	N/A	\$13.25/hr	2017-2018 school year	Up to 13 hours per week Extended hours 11-000-270-107-00-000
P1.6	Nancyrani Panneer	Appointment	Substitute Bus Aide/ Lunch Aide	N/A	\$12.25/hour	9/29/17 – 6/30/18 (as needed)	District 11-000-270-107-00-000 11-000-262-107-00-000
P1.7	Jacqueline Rivera	Appointment	Instructional Aide	Certified Aide, Step 1	\$21.08/hr	9/29/17 – 6/30/18	Up to 25 hours per week 11-190-100-106-00-000
P1.8	Paul Colavito	Acknowledgement	Volunteer	N/A	N/A	2017-2018 school year	Volunteering time to assist boys' basketball coach
P1.9	Patrick Baker	Acknowledgement	Volunteer	N/A	N/A	2017-2018 school year	Volunteering time to assist boys' basketball coach

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	11/13/17	Brittany Addeo	Tech in the Math Classroom: Grades 6-12 Hasbrouck Heights, N.J.	\$1.21	Yes
P2.2	10/6/17	Patrick Baker	Special Area Roundtable: Art Grades K-12 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.3	10/20/17	Philip Cocozzo	Special Area Roundtable: Physical Education Grades K-12 Carlstadt, N.J.	\$0.00	Yes
P2.4	10/24/17	Christina Dinan	ELLs in General Education Classroom Grades K-8 South Hackensack, N.J.	\$0.00	Yes
P2.5	10/2/17	Theresa Forte	Experienced Bilingual ESL Supervisor/Coordinator Middlesex, N.J.	\$0.00	No
P2.6	11/13/17	Jessica Gerity	Technology in the Mathematics Classroom Grades 6-12 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.7	Monthly	Giovanni Giancaspro	BCASA Meetings Washington Township, N.J.	Annual Association Membership Dues - \$600.00	No

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.8	Monthly	Giovanni Giancaspro	South Bergen Jointure Meetings Hasbrouck Heights, N.J.	\$0.00	No
P2.9	10/6/17	Giovanni Giancaspro	Learn First-Hand about Teaching & Learning Supports and Initiatives Bergen Community College Lyndhurst, N.J.	\$0.00	No
P2.10	10/11/17	Giovanni Giancaspro	Active Shooters Survival Strategies Maywood, N.J.	\$0.00	No
P2.11	9/29/17	Constance Isola	The Role of Paraprofessional: Grades K-12 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.12	9/27/17	Sharon King-Dobson	Bergen County Curriculum Consortium Hackensack, N.J.	\$0.00	No
P2.13	10/6/17	Sharon King-Dobson	Learn First-Hand about Teaching & Learning Supports and Initiatives Bergen Community College Lyndhurst, N.J.	\$0.00	No
P2.14	11/13/17	Loren Koch	Technology in the Mathematics Classroom Grades 6-12 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.15	Twice Monthly	Mark Kramer	BCASA Monthly & Executive Meetings Washington Township	\$180.00	No
P2.16	Monthly	Mark Kramer	South Bergen Jointure Monthly Meetings Carlstadt, N.J.	\$0.00	No
P2.17	Quarterly	Mark Kramer	NESBIG Insurance Meetings Washington Township, N.J.	\$90.00	No
P2.18	Monthly	Mark Kramer	NJASBO Monthly Workshop Rockaway/Robbinsville, N.J.	\$1,170.00/year	No
P2.19	Quarterly	Mark Kramer	NJASBO Legislative Committee Meetings Robbinsville, N.J.	\$160.00/year	No
P2.20	6/8/17 - 6/10/17	Mark Kramer	NJASBO Conference Atlantic City, N.J.	\$650.00	No
P2.21	10/23/17 - 10/26/17	Mark Kramer	NJSBA Workshop Atlantic City, N.J.	\$750.00	No
P2.22	10/13/17	Mark Kramer	New Jersey Law & Ethics for CPA's Saddle Brook, N.J.	\$0.00	No
P2.23	9/27/17	Rebecca Krantz	Bergen County Curriculum Consortium Hackensack, N.J.	\$0.00	Yes
P2.24	10/6/17	Rebecca Krantz	Learn First-Hand about Teaching & Learning Supports and Initiatives Bergen Community College Lyndhurst, N.J.	\$0.00	Yes
P2.25	10/20/17	Rebecca Krantz	Special Area Roundtable: Technology Grades K-12 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.26	9/29/17	Karen Lahullier	The Role of a Paraprofessional: Grades K-12 Hasbrouck Heights, N.J.	\$1.21	Yes
P2.27	10/6/17	Jamie Lee	The Impact of Grief on Academic Performance Paramus, N.J.	\$0.00	No
P2.28	10/13/17	Zachary Majsiaik	Special Area Roundtable: Media Specialist Grades K-12 Carlstadt, N.J.	\$0.00	Yes
P2.29	10/13/17	Beth Ellen Narkiewicz	Writer's Workshop 101: Grades K-5 South Hackensack, N.J.	\$0.00	Yes
P2.30	12/4/17	Beth Ellen Narkiewicz	NGSS Teaching through Student Exploration Carlstadt, N.J.	\$0.00	Yes
P2.31	9/29/17	Jesse Romano	The Role of a Paraprofessional: Grades K-12 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.32	9/29/17	Alice Roscitt	The Role of a Paraprofessional: Grades K-12 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.33	10/27/17	Diann Schweikardt	Special Area Roundtable: Music Grades K-12 Carlstadt, N.J.	\$0.00	Yes
P2.34	10/27/17	Jeffery Schweikardt	Special Area Roundtable: Music Grades K-12 Carlstadt, N.J.	\$0.00	No

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.35	10/2/17	Katherine Barone	Multi-Sensory Reading Strategies: Grades K-5 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.36	10/13/17	Katherine Barone	Writer's Workshop 101: Grades K-5 South Hackensack, N.J.	\$0.00	Yes
P2.37	10/16/17	Kathleen DiLascio	NGSS Teaching through Student Exploration: Grades 3-5 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.38	10/26-27/17	Danielle Esposito	PCAST: Person Centered Planning and Implementation Morris Plains, N.J.	\$10.76	Yes
P2.39	10/12/17	Giovanni Giancaspro	Leveraging G-Suite and Google Sites to Engage our Communities Westwood, N.J.	\$0.00	No
P2.40	11/30/17	Giovanni Giancaspro	The Ins and Outs of Using Twitter to Help Craft your District's Narrative Ramsey, N.J.	\$0.00	No

P3. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, to approve the Source 4 Teachers substitute teacher list as on file in the Superintendent's Office for **September 2017**.

P4. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P4.1	#0221	Extended Maternity Leave	Teacher	McKenzie	10/1/17 (date revised)	1/26/18	N/A	Unpaid Leave	1/29/18

P5. MOTION TO RESCIND A PRIOR RESOLUTION OF THE EAST RUTHERFORD BOARD OF EDUCATION, DESIGNATED AS P7, AND ADOPTED ON JUNE 21, 2017, APPROVING AN EMPLOYMENT CONTRACT WITH MARK KRAMER FOR THE 2017-2018 SCHOOL YEAR.

WHEREAS, on June 21, 2017, the Board approved and Employment Contract between the Board and Mark Kramer, the Board's Business Administrator/Board Secretary ("S.B.A."), and, thereafter, the Board and the S.B.A. entered into an Employment Contract for the term commencing on July 1, 2017 and expiring June 30, 2018, (hereinafter referred to as the "Present Employment Agreement"); and

WHEREAS, the Present Employment Agreement provided for a zero percent (0%) salary increase due the pending contract negotiations the Principals; and

WHEREAS, the Board and the S.B.A. desire to rescind the Present Employment Agreement prior to its conclusion and enter into a new Employment Contract for the term commencing July 1, 2017 and expiring June 30, 2018, and providing for a two percent (2%) salary increase, resulting in an annual salary of \$153,816.

NOW, THEREFORE, BE IT RESOLVED by the East Rutherford Board of Education that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. Resolution P7, adopted June 21, 2017, is hereby rescinded.
3. The Present Employment Agreement is hereby rescinded.

P6. APPROVAL OF AN EMPLOYMENT CONTRACT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND MARK KRAMER, BUSINESS ADMINISTRATOR/BOARD SECRETARY

BE IT RESOLVED, by the East Rutherford Board of Education that an Employment Contract between the Board and Mark Kramer, Business Administrator/Board Secretary, for the 2017-2018 school year, providing for a two percent (2%) salary increase and an annual salary of \$153,816, as on file in the Superintendent’s office, is hereby approved.

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Kathy Winston, Jason Bulger, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion PF1)
Approval of Use of District Facility:

Motion PF1:

Second:

Vote:

PF1. APPROVAL OF USE OF DISTRICT FACILITY

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Discussion/ Fee to BOE
PF1.1	52	East Rutherford Civic Pride Association	Faust – 2 Gymnasiums	Tricky Tray	yes	March 23, 2018	4:30 – 10:00 p.m.	Special Police Officer \$14.50 - \$16.00 per hour x 5 hours per dance approx.. \$96.00 total cost

Board Policy 7510 facilities available 6:30 – 9:00pm.

AD-HOC COMMITTEE (*Chairperson; Richard Vartan, Debbie Zoller, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motions: A1)
Approval of Appointment of Construction Management Services:

AD-HOC Committee – status – Mr. Vartan

Motion A1:

Second:

Vote:

A1. APPROVAL OF APPOINTMENT OF CONSTRUCTION MANAGEMENT SERVICES

WHEREAS, the East Rutherford Board of Education recognizes the need for professional services of a construction management company with architectural and engineering qualifications for the East Rutherford referendum project; and

WHEREAS, the administration has conducted a procurement process including the requesting the proposals on July 28, 2017 from firms with experience in professional services related to the construction management of renovations and additions to existing buildings, and performing interviews of firms to determine the best qualified team, providing the best overall value to the school district; and

WHEREAS, the request for proposals was reviewed by the board's attorney before its distribution; and

WHEREAS, pursuant to the Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq., and accountability regulations, N.J.A.C. 6A:23A-5.2(a)(5), the request for proposals generated three responses under a fair and open process:

- Epic Management Inc.
- Greyhawk North America LLC
- Legacy Construction Management, Inc.

WHEREAS, the Ad Hoc committee for the referendum interviewed the above three firms and is recommending Epic Management Inc. to be the district's construction manager over the East Rutherford referendum project;

WHEREAS, Epic Management Inc., with business operations located at 136 11th St., Piscataway, NJ 08854, has extensive experience in construction management on numerous projects similar or larger in size than the East Rutherford referendum project, has an excellent reputation in the construction management field, has performed exceptionally well with respect to resolving problems associated with recent construction at Becton Regional High School, and the primary personnel Epic has committed to the project interviewed exceptionally well with the Ad Hoc committee; and

WHEREAS, Epic Management Inc. original fees were as follows:

- Pre-Referendum Phase Fee - \$16,000
- Design and Bidding Phase Fee - \$65,500
- Construction and Closeout Phase Fee - \$550,500
- Miscellaneous fees and charges - \$25,000
- Total Fees and miscellaneous charges not-to-exceed - \$657,000

WHEREAS, Epic Management Inc. adjusted fees are as follows:

- Pre-Referendum Phase Fee - \$16,000
- Design and Bidding Phase Fee - \$65,500
- Construction Phase Fee - \$433,500
- Closeout Phase Fee - \$15,000
- Miscellaneous fees and charges - \$0
- Total Fees and miscellaneous charges not-to-exceed - \$530,000

WHEREAS, Epic Management Inc. original fees were reduced \$127,00 representing a reduction of general fees of \$23,000 and reducing the number of onsite managers to one at a cost reduction of \$104,000; and

WHEREAS, if the East Rutherford Board of Education requests Epic Management Inc. to utilize a second onsite manager, the board will be charged a flat \$13,000 for each full month worked by the second onsite manager.

NOW, THEREFORE, BE IT RESOLVED by the East Rutherford Board of Education, County of Bergen in the State of New Jersey, that the President and Secretary to the Board are hereby authorized to execute a contract for professional services of a construction manager between Epic Management Inc., in an amount not-to-exceed five-hundred-thirty thousand dollars (\$530,000) for the period of time of the multi-year construction project, and the East Rutherford Board of Education; and

BE IT FURTHER RESOLVED, the East Rutherford Board of Education hereby awards a contract to Epic Management Inc. consistent with the terms not exceeding those set forth above and consistent with Epic's proposal and the request for proposals on file in the Board Secretary's office; and

BE IT FURTHER RESOLVED, The Board President, Superintendent, Business Administrator/Board Secretary, and Board Counsel be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the further negotiation of the terms of the agreement between the Board and Epic as set forth herein, and the preparation and execution of a final agreement consistent with this Resolution, and

BE IT FURTHER RESOLVED, that pursuant to N.J.S.A. 18A:18A.5a(1), the School Business Administrator/Board Secretary shall publish a legal notice of the award of this professional services contract and ensure that the awarding resolution is available for public inspection at the Office of the School Business Administration during normal business hours.

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: **CR1) First Reading – Bylaws, Policies and Regulations; CR2) Approve Week of Respect; CR3) Approve School Violence Awareness Week:**

Motions CR1 – CR3:

Second:

Vote:

CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Motion to approve, upon the recommendation of the Superintendent, approval of the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy 2700 – Services to Nonpublic School Students (M) (Revised)
- Policy & Regulation 7100 – Long-Rang Facilities Planning (M) (Revised)
- Policy & Regulation 7101 – Educational Adequacy of Capital Projects (Revised)
- Policy 7102 – Site Selection and Acquisition (Revised)
- Regulation 7102 – Site Selection and Acquisition (New)
- Policy 7130 – School Closing (Revised)
- Policy 7300 – Disposition of Property (Revised)
- Regulation 7300.1 – Disposal of Instructional Property (Abolished)
- Regulation 7300.2 – Disposal of Land (Revised)
- Regulation 7300.3 – Disposition of Personal Property (Revised)
- Regulation 7300.4 – Disposition of Federal Property (Revised)
- Policy 5412 – Junior High School Graduation (Revised)
- Policy 5516 – Use of Electronic Communication and Recording Devices (ECRD) (M) (Revised)

CR2. APPROVE WEEK OF RESPECT - OCTOBER 2, 2017 THROUGH OCTOBER 6, 2017

Motion to approve, upon the recommendation of the Superintendent, October 2, 2017 through October 6, 2017, as Week of Respect.

CR3. APPROVE SCHOOL VIOLENCE AWARENESS WEEK - OCTOBER 16, 2017 THROUGH OCTOBER 20, 2017

Motion to approve, upon the recommendation of the Superintendent, October 16, 2017 through October 20, 2017, as School Violence Awareness Week.

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Jason Bulger, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

No New Business

NEGOTIATIONS COMMITTEE

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: N1) Collective Negotiated Agreement between the East Rutherford Board of Education and the East Rutherford Administrators' Association:

I.O.U.E. - status – Mr. Bulger

Motion N1:

Second:

Vote:

N1. RESOLUTION AUTHORIZING AND APPROVING A COLLECTIVE NEGOTIATED AGREEMENT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND THE EAST RUTHERFORD ADMINISTRATORS' ASSOCIATION

WHEREAS, the East Rutherford Board of Education (“Board”) and the East Rutherford Administrators’ Association (“ERAA”) have settled negotiations for a new collective bargaining agreement; and

WHEREAS, a copy of the new agreement between the Board and the ERAA for the 2017-2020 school years (“CNA”) is on file in the Business Administrator’s office.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The CNA is authorized and approved.
3. The Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the CNA.
4. This Resolution shall be effective immediately.

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Richard Vartan, Kathy Winston*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: F1) Approval of Bill Lists; F2) Approval of Transfer of Funds; F3) Acceptance of Monthly Financial Reports; F4) Approval of Transportation Requests; F5) Approval of Membership into Bergen Municipal Employee Benefits Fund; F6) Bergen Municipal Employee Benefits Fund Indemnity and Trust Agreement:

Motions F1 – F6:

Second:

Vote:

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated **August 24, 2017 – September 27, 2017** is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of **\$469,839.92**; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and **BE IT FURTHER RESOLVED**, that the East Rutherford Board of Education authorizes the School Business Administrator to pay June and July bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

General Account	\$462,545.85
Food Service Account	\$7,293.47
Special Activity Account	\$0.00
TOTAL	\$469,839.32

F2. APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of **July** within the 2017-2018 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

F3. ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending **July 31, 2017** are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending **July 31, 2017**; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

F4. APPROVAL OF TRANSPORTATION REQUESTS

No New Business

F5. APPROVAL OF MEMBERSHIP INTO BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the **Bergen Municipal Employee Benefits Fund**, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and;

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND;

WHEREAS, the governing body of the East Rutherford Board of Education, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type (s) of coverage (s):
 - a.) Health, Dental or Prescription Insurance as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.
- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

F6. BERGEN MUNICIPAL EMPLOYEE BENEFITS FUND - INDEMNITY AND TRUST AGREEMENT

WHEREAS, the governing bodies of various local units of government, as defined in N.J.A.C. 11:15-3.2, have collectively formed a Joint Insurance Fund as such an entity is authorized and described in N.J.S.A. 40A:10-36 et. seq. and the administrative regulations promulgated pursuant thereto; and

WHEREAS, the LOCAL UNIT has agreed to become a member of the FUND in accordance with and to the extent provided for in the Bylaws of the FUND and in consideration of such obligations and benefits to be shared by the membership of the FUND;

NOW THEREFORE, it is agreed as follows:

1. The LOCAL UNIT accepts the FUND's Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of said Bylaws and the pertinent statutes and administrative regulations pertaining to same.
2. The LOCAL UNIT agrees to participate in the FUND with respect to health insurance, as defined in N.J.S.A. 17B:17-4, and as authorized in the LOCAL UNIT's resolution to join.
3. The LOCAL UNIT agrees to become a member of the FUND and to participate in the health insurance coverages offered for an initial period, (subject to early release or termination pursuant to the Bylaws), such membership to commence on **January 1, 2018** and ending on **December 31, 2020** at 12:01 AM provided, however, that the LOCAL UNIT may withdraw at any time upon 90-day written notice to the FUND.
4. The LOCAL UNIT certifies that it has never defaulted on payment of any claims if self-insured and has not been cancelled for non-payment of insurance premiums for a period of at least two (2) years prior to the date of this Agreement.
5. In consideration of membership in the FUND, the LOCAL UNIT agrees that it shall jointly and severally assume and discharge the liability of each and every member of the FUND, for the periods during which the member is receiving coverage, all of whom as a condition of membership in the FUND shall execute an Indemnity and Trust Agreement similar to this Agreement and by execution hereto, the full faith and credit of the LOCAL UNIT is pledged to the punctual payments of any sums which shall become due to the FUND in accordance with the Bylaws thereof, this Agreement or any applicable Statute. However, nothing herein shall be construed as an obligation of the LOCAL UNIT for claims and expenses that are not covered by the FUND, or for that portion of any claim or liability within the LOCAL UNIT retained limit or in an amount which exceeds the FUND's limit of coverage.
6. If the FUND in the enforcement of any part of this Agreement shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the LOCAL UNIT agrees to reimburse the FUND for all such reasonable expenses, fees, and costs on demand.

7. The LOCAL UNIT and the FUND agree that the FUND shall hold all moneys in excess of the LOCAL UNIT's retained loss fund paid by the LOCAL UNIT to the FUND as fiduciaries for the benefit of FUND claimants all in accordance with N.J.A.C. 11:15-3 et. seq.
8. The FUND shall establish and maintain Claims Trust Accounts for the payment of health insurance claims in accordance with N.J.S.A. 40A:10-36 et. seq., N.J.S.A. 40A:5-1 and such other statutes and regulations as may be applicable. More specifically, the aforementioned Trust Accounts shall be utilized solely for the payment of claims, allocated claim expense and stop loss insurance or reinsurance premiums for each risk or liability as follows:
 - a) Employer contributions to group health insurance
 - b) Employee contributions to contributory group health insurance
 - c) Employer contributions to contingency account
 - d) Employee contributions to contingency account
 - e) Other trust accounts as required by the Commissioner of Insurance
9. Notwithstanding 8 above, to the contrary, the FUND shall not be required to establish separate trust accounts for employee contributions provided the FUND provides a plan in its Bylaws for the recording and accounting of employee contributions of each member.
10. Each LOCAL UNIT of government who shall become a member of the FUND shall be obligated to execute an Indemnity and Trust Agreement similar to this Agreement.

NEW BUSINESS

OLD BUSINESS

OPEN TO THE PUBLIC

President Vartan Opens the Hearing of Citizens:

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

President Vartan Closes the Hearing of Citizens:

ADJOURN TO EXECUTIVE SESSION

Motion to pass the board's standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting in approximately _____minutes. Formal action _____ (will/will not/may) be taken. The following matters will be covered in executive session:

RECONVENE PUBLIC SESSION

Motion:

Second:

Vote:

ADJOURNMENT

Motion:

Second:

Vote:

**NEXT MEETING:
Public Meeting
A.S. Faust School Gymnasium
October 19th, 2017
6:00 P.M.**