

**EAST RUTHERFORD BOARD OF EDUCATION  
PUBLIC MEETING AGENDA  
A.S. Faust School Gymnasium  
April 26, 2018  
6:00 PM**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**CALL TO ORDER** - President

**OPENING STATEMENT** - President

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – [www.erboe.net](http://www.erboe.net)

**SALUTE TO FLAG & MOMENT OF SILENCE**

**ROLL CALL**

Mr. Daniel Alvarez  
Mr. Jason Bulger  
Mrs. Maria Caruso  
Mrs. ShaVonne Honor  
Mr. Carlo Maucione  
Mrs. Debra Zoller  
Mr. Richard Vartan

**ANNOUNCEMENT OF FIRE EXIT LOCATIONS** - President

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

***Mission Statement:***

*The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.*

**REPORTS/PRESENTATIONS TO THE BOARD**

- School Business Administrator’s Report – Mr. Mark Kramer
- Superintendent’s Report – Mr. Giovanni A. Giancaspro
  - Presentation for Earth Day
  - Administration’s Presentation

**SPECIAL PRESENTATION:**

Public Hearing on the 2018-2019 Budget:

Public Comment

Motion to adopt the 2018-2019 budget

**SP1. ADOPTION OF THE 2018-2019 BUDGET**

**Motion SP1:**

**Second:**

**Vote:**

**ADOPTION OF THE 2018-2019 BUDGET**

**WHEREAS**, the East Rutherford Board of Education approved the tentative 2018-2019 budget at its March 22, 2018 board meeting; and

**WHEREAS**, the East Rutherford Board of Education forwarded the tentative 2018-2019 budget to the Bergen County Executive County Superintendent of Schools for review and approval on March 28, 2018; and

**WHEREAS**, the district’s tentative 2018-2019 budget was prepared to be consistent with the New Jersey Quality Single Accountability Continuum (NJQSAC) focusing on quality performance indicators in all five areas of school district effectiveness: Operations Management, Instruction and Program, Fiscal Management, Personnel and Governance; and

**WHEREAS**, the district’s tentative 2018-2019 budget was prepared consistent with the district’s Finance Policy 6220 addressing budget preparation, with primary consideration given to educational priorities identified by the Superintendent of Schools; and

**WHEREAS**, the district’s tentative 2018-2019 budget is designed to carry out the educational plan in a thorough and efficient manner, to maintain school district facilities, and to honor continuing obligations of the district; and

**WHEREAS**, the district’s tentative 2018-2019 budget evolved primarily from the needs of the schools as expressed by the two principals and the supervisor of special education, and the district educational program as expressed by the Superintendent of Schools, and is compatible with approved district plans; and

**WHEREAS**, the tentative 2018-2019 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as, for health benefit cost increase above two (2) percent; an enrollment adjustment, and banked cap, the results which would increase local taxes above the two (2) percent cap; and

**WHEREAS**, the East Rutherford Board of Education tentative 2018-2019 budget included the use of the health care cost adjustment in the amount of \$222,703 to offset the various costs associated with the increased cost of health care; and

**WHEREAS**, the East Rutherford Board of Education preliminary 2018-2019 budget included the use of the Enrollment adjustment in the amount of \$235,326 to offset the various costs associated with the increased of students to the district; and

**WHEREAS**, included in budget line 580, Budgeted Fund Balance and line 630, withdraw from Maintenance Reserves, is \$362,386 and \$100,000 retrospectively; and

**WHEREAS**, the district's tentative 2018-2019 budget submitted to the Department of Education consists of general fund tax levy that should be raised for General Funds in the amount of \$15,806,072 for the ensuing 2018-2019 school year; and

**WHEREAS**, the district's tentative 2018-2019 budget submitted to the Department of Education also consists of debt service fund tax levy that should be raised for Debt Service Funds in the amount of \$726,547 for the ensuing 2018-2019 school year; and

**WHEREAS**, the following diagram provides a breakdown of the 2018-2019 budget by fund:

	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund	\$17,427,830	\$15,806,072
Special Revenue Fund	359,000	0
Debt Service Fund	726,747	726,547
<b>Total Base Budget</b>	<b>\$18,513,577</b>	

**WHEREAS**, the 2018-2019 budget approved by the Executive County Superintendent on April 18, 2018 and was approved for advertising by the Department of Education; and

**NOW, THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education hereby adopts the district's tentative 2018-2019 budget and affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2018-2019 school year shall not exceed \$17,427,830 in General Fund which the General Fund local tax levy shall not exceed \$15,806,072 inclusive of the \$222,703 for the health care cost adjustment and enrollment adjustment of \$235,326; and

**BE IT FURTHER RESOLVED**, that the amount of money necessary to be appropriated for the use of the public schools for the 2018-2019 school year shall not exceed \$726,747 in the Debt Service Fund which the Debt Service Fund local tax levy shall not exceed \$726,547; and

**BE IT FURTHER RESOLVED**, the Board approves the use of the health care cost adjustment in the amount of \$222,703, use of the enrollment adjustment of \$235,326, use of \$100,000 in maintenance reserves; use of \$105,000 in capital reserves and the use of \$362,386 in general surplus; and

**BE IT FURTHER RESOLVED**, the district accepts the \$698,753 in State Aid inclusive of the \$32,079 assessment for Debt Service on the SDA funding plus an additional amount of \$160,000 estimated for Extraordinary Special Education Aid for the 2018-2019 budget year; and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools hereby certifies that the 2018-2019 budget submitted does present a balanced budget with an adequate amount of funds to provide for a thorough and efficient education; and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.A.C. 6A:23A:5.2(a), the board establishes for travel, public relations and each type of professional service, a maximum level of spending for the ensuing school year included in the 2018-2019 budget as follows:

<b>Service</b>	<b>Not to Exceed</b>
Legal	\$ 85,000
Auditing	40,000
Architect	75,000
Election	50,000
Other Administrative Services	80,000
Extraordinary Services	65,000
Professional Development	30,000
Travel	35,000

**BE IT FURTHER RESOLVED**, that the board establishes for the 2018-2019 fiscal year a maximum level of spending for travel at \$35,000.

**BE IT FURTHER RESOLVED**, that the Administration needs to notify the Board if there arises a need to exceed said maximums, excluding travel related expenditure, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

**BE IT FURTHER RESOLVED**, that the district had previously established a maximum amount for travel and related expenditures for the 2017-2018 budget year in the amount of \$35,000 which the district has spent/encumbered \$8,857.37 to date; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately upon its adoption and authorizes the Superintendent and the School Business Administrator/Board Secretary to take such action to ensure that the 2018-2019 budget adopted by the board is implemented consistent with the intent of the board.

**OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY**

**President Vartan Opens the Hearing of Citizens:**

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

**President Vartan Closes the Hearing of Citizens:**

**CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION**

- None

**ADOPTION OF PRIOR BOARD MEETING MINUTES**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

**Motion:**

Second:

Vote:

- March 22, 2018 Public Meeting Minutes

**SUPERINTENDENT’S REPORT**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:

- S1) Fire and Emergency Drill Report
- S2) Enrollment Report
- S3) Harassment, Intimidation and Bullying Report

**Motions S1 – S3:**

Second:

Vote:

**S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT**

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	4/11/18	2:20 pm
Faust School	Lockdown Drill	4/13/18	1:35 pm
McKenzie School	Fire Drill	4/24/18	1:58 pm
McKenzie School	Lockdown Drill	4/23/18	2:30 pm

**S2. APPROVAL OF ENROLLMENT REPORT**

SCHOOL	TOTAL ENROLLMENT
Faust	345
McKenzie	474
Special Services – In District	121
Special Services – Out of District	25
Tuition Students	0
Home Instruction	1

**S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT**

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

**CURRICULUM COMMITTEE** (*Chairperson; Carlo Maucione, Maria Caruso, ShaVonne Honor*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- C1) Approval of Annual IDEA Agreement 2017-2018**
- C2) Approval of Field Trip Requests and Bus Usage Requests**
- C3) Approval of Shared Technology Services Agreement – Bergen County Technical Schools**

**Motions C1 – C3:**

Second:

Vote:

**C1. APPROVAL OF ANNUAL IDEA AGREEMENT FOR 2017-2018 SCHOOL YEAR**

**NOW, THEREFORE BE IT RESOLVED,** that the contract between Bergen County Special Services and East Rutherford Public School District for the provision of educational services for your non-public school students through IDEA funding for additional supplemental instruction and evaluations. This contract is predicated on the execution and provision of auxiliary and remedial services pursuant to P.L. 1977, Chapters 192-193 by and between the parties (“Agreement”). The terms of that Agreement are incorporated herein and made a part hereof except to the extent any are directly inconsistent with the terms of this contract.

**BE IT FURTHER RESOLVED,** the district will pay Bergen County Special Services School District up to the maximum of \$1,590.00 following the start of services.

**C2. APPROVAL OF FIELD TRIP AND BUS USAGE REQUESTS**

Code	School	Grade	Requested by Whom	Destination	Purpose/ Goal of Trip	Cost/ Discussion
C2.1	McKenzie	4	B. Barrow	Ramapo College of N.J.	Play – Ellis Island Gateway to a Dream	\$10 per student to parent/guardian
C2.2	McKenzie	K	J. Foote	Williams Center Movie Theater	End of Year Celebration	\$11 per student to parent/guardian
C2.3	N/A	N/A	J. Hansen E.R Recreation Director	Various locations throughout the Summer Recreation Camp July - August	Recreation daily trips	Fuel & Drivers to Boro of ER

**C3. APPROVAL OF SHARED TECHNOLOGY SERVICES AGREEMENT – BERGEN COUNTY TECHNICAL SCHOOLS**

**WHEREAS,** the Uniform Shared Service and Consolidation Act authorizes public entities to enter into contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purpose of any of the participating entities; and

**WHEREAS,** Bergen County Technical Schools and the East Rutherford Board of Education are of the opinion that the services of the site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontract of such services; and

**WHEREAS,** the parties or desirous of entering into a shared-service agreement which would authorize the subcontracting of the services of a site technician services by Bergen County Technical Schools to provide site technician services to East Rutherford Board of Education;

**NOW THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, to approve the Shared Services Agreement between Bergen County Technical Schools and the East Rutherford Board of Education for the period July 01, 2018 through June 30, 2019 at a cost of \$68,250 for the Level 1 Technician and an additional amount of \$17,000 for the services of the technology support services; and

**BE IT FURTHER RESOLVED**, that the agreement will provide the following:

1. Bergen County Technical Schools agrees to provide the services of a level 1 Technician to the East Rutherford Board of Education. The Level 1 Technician shall provide the following services for the East Rutherford Board of Education for 40 hours per week for the duration of this agreement:
  - a. Overall technician support services, including the troubleshooting, diagnosis and correction of any and all problems with the East Rutherford's hardware and software systems and components;
  - b. The setup, installation, breakdown and configuration of East Rutherford's computers hardware and software systems and components;
  - c. General network administration services.
2. Bergen County Technical Schools further agrees to provide on an average of one day per week for the duration of this agreement, technology support services to the East Rutherford Board of Education utilizing experience professional Information Technology Technicians in conjunction with an online helpdesk. Areas of service shall include:
  - a. Server Administration
  - b. Server Setup and Reconfiguration
  - c. Network Management
  - d. Security Assessment
  - e. Website Management
  - f. Hardware and Software Support
  - g. Printer Maintenance
  - h. Email Administration
  - i. Technology Inventory
  - j. Scheduled Staff Training
  - k. Phone and Cellular Support
  - l. Coordinate E-Rate Program with Consultant

**BE IT FURTHER RESOLVED**, that the proposed agreement is on file in the East Rutherford Board of Education office's and is hereby approved with such changes as the Superintendent, School Business Administrator and Board Attorney deem necessary to effectuate the purposes of this resolution.

**PERSONNEL COMMITTEE** (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditure**
- P3) Source 4 Teachers Substitute List**
- P4) Leave of Absence**
- P5) Appointment of Tenured Employees for the 2018-2019 School Year**
- P6) Appointment of Non-Tenured Employees for the 2018-2019 School Year**
- P7) Appointment of Non-Certified Employees for the 2018-2019 School Year**
- P8) Approval to Hire Summer Custodial and Technology Helpers 2018**

**Motions P1 – P8:**

Second:

Vote:

**P1. APPROVE FOLLOWING PERSONNEL ACTIONS**

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Jacqueline Rivera	Acknowledgement	Field Experience/ Observations	N/A	N/A	4/27- 5/3/18	4 hours Special Ed class 4 hours regular class 8 hours total McKenzie School
P1.2	Michele Donker	Appointment	Preschool Disabled Teacher	Step 2	\$62,527*	9/1/18 – 6/30/18	Faust School 11-216-100-101-040-00-000
P1.3	John Perrapato	Appointment	Full Time Bus Driver/ Custodial Assistant	N/A	\$19.00/hr*	5/14/18 – 6/30/18	40 hours per week 11-000-270-161-000-00-000

\*Salary subject to adjustment upon successful completion of negotiations.

**P2. APPROVAL OF TRAVEL EXPENDITURES**

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	4/10/18 (canceled)	Jackline Nastro	NGSS Fundamentals for Teachers Gr. K-5 Montclair, N.J.	\$150.00	Yes
P2.2	4/20/18 (new date)	Jackline Nastro	NGSS Fundamentals for Teachers Gr. K-5 Montclair, N.J.	\$150.00	Yes
P2.3	4/10/18 (canceled)	Sheiyana Machado	NGSS Fundamentals for Teachers Gr. K-5 Montclair, N.J.	\$150.00	Yes
P2.4	4/20/18 (new date)	Sheiyana Machado	NGSS Fundamentals for Teachers Gr. K-5 Montclair, N.J.	\$150.00	Yes
P2.5	4/13/18 (canceled)	Cory Scelsa	NGSS Aligned Engineering Challenges for Elementary Students Gr. K-5 Montclair, N.J.	\$150.00	Yes
P2.6	4/20/18 (new date)	Cory Scelsa	NGSS Aligned Engineering Challenges for Elementary Students Gr. K-5 Montclair, N.J.	\$150.00	Yes
P2.7	5/9/18	Regina Barrale	The Principal/AP-VP's Survival Guide Belleville, N.J.	\$0.00	Yes
P2.8	5/14/18	ShaVonne Honor	NJSBA Special Education Symposium Southard School Community Center Howell, NJ	\$49.00	N/A
P2.9	6/13-14/18	Mable Thomas	PECS Level 1 Training New Brunswick, N.J.	\$0.00	No
P2.10	5/10/18	Louise Barone	NJASBO Seminar Rockaway, NJ 07866	\$108.11	No
P2.11	5/10/18	Angelina Marra O'Hare	NJASBO Seminar Rockaway, NJ 07866	\$90.00	No
P2.12	5/10/18	Karen Dolinsky	NJASBO Seminar Rockaway, NJ 07866	\$90.00	No
P2.13	5/23/18	Bryan Consulmagno	ESCNJ 2018 Vendor Expo Edison, N.J.	\$23.73	No
P2.14	5/23/18	Mark Kramer	ESCNJ 2018 Vendor Expo Edison, N.J.	\$32.41	No



**P3. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST**

Motion to approve, upon the recommendation of the Superintendent, to approve the Source 4 Teachers substitute teacher list as on file in the Superintendent’s Office for **April 2018**.

**P4. LEAVE OF ABSENCE**

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P4.1	#0085	Medical Leave	Aide	Faust	2/26/18	4/6/18	1 sick day 2 personal days 20 unpaid sick days	N/A	4/9/18 (revised)
P4.2	#0016	Extended Medical Leave	Teacher	Faust	4/23/18	5/4/18	10 unpaid sick days	N/A	5/7/18
P4.3	#0496	Extended Maternity Leave	3 <sup>rd</sup> Grade Teacher	McKenzie	9/1/18	1/21/19	N/A	Unpaid Leave	1/22/19

**P5. APPOINTMENT OF TENURED EMPLOYEES FOR 2018-2019 SCHOOL YEAR**

Motion to approve, upon the recommendation of the Superintendent, the renewal of tenured district employees for the 2018-2019 school year.

**P6. APPOINTMENT OF NON-TENURED EMPLOYEES FOR 2018-2019 SCHOOL YEAR**

Motion to approve, upon the recommendation of the Superintendent, the renewal of non-tenured district employees for the 2018-2019 school year.

**P7. APPOINTMENT OF NON-CERTIFICATED EMPLOYEES FOR 2018-2019 SCHOOL YEAR**

Motion to approve, upon the recommendation of the Superintendent, the renewal of non-certificated district employees for the 2018-2019 school year.

**P8. APPROVAL TO HIRE SUMMER CUSTODIAL AND TECHNOLOGY HELPERS 2018**

The Superintendent in conjunction with the Personnel Committee recommend that the following temporary workers be hired for the summer of 2018, commencing on June 21, 2018 and ending August 31, 2018. (pending receipt fingerprint, medical clearance and working papers):

NAME	HOURLY SALARY
Robert Emord – Custodial Assistant – Summer Help	\$8.50

**PHYSICAL FACILITIES COMMITTEE** (*Chairperson; ShaVonne Honor, Jason Bulger, Maria Caruso*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:  
PF1) Approval of Use of District Facility**

**No New Business**

**AD-HOC COMMITTEE**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:**

AD-HOC – status – Mr. Vartan

**COMMUNITY RELATIONS COMMITTEE** (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:  
CR1) Second Reading – Bylaws, Policies and Regulations  
CR2) Teachers Appreciation Week Acknowledgement**

**Motions CR1 – CR2:**

Second:

Vote:

**CR1. APPROVE SECOND READING OF REVISED BYLAWS, POLICIES AND REGULATIONS**

Approve the second reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy#0142.1 – Nepotism
- Policy#7518 – Microwave Use

**CR2. TEACHERS APPRECIATION WEEK ACKNOWLEDGEMENT**

**BE IT RESOLVED**, that the East Rutherford Board of Education approve the following resolution proclaiming the week of May 7, 2018 as Teacher Appreciation Week.

**WHEREAS**, America’s greatest strength has always been an educated citizenry, and

**WHEREAS**, that educated citizenry is directly attributable to our system of free and universal public education that provides an educational opportunity for all students, and

**WHEREAS**, the foundation upon which that system of public schooling rests is the classroom teacher, and

**WHEREAS**, the classroom teacher is challenged daily to reach out to every student regardless of ability, interest in learning, social or economic background, physical, mental or emotional handicap, race, religion, creed or ethnic origin, to provide assistance and guidance necessary for full intellectual development; and

**WHEREAS**, the classroom teacher is key to the intellectual and occupational preparation of our individual citizens, who collectively determine the quality of life in America and in our communities; and

**WHEREAS**, the work of the classroom teacher immeasurably affects the future lives of all students; and

**WHEREAS**, the classroom teacher deserved the deepest respect and admiration of the citizens of our communities;

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education hereby proclaims “Teacher Appreciation Week” May 7, 2018 for the purpose of providing public recognition and appreciation for the dedication and contributions of the classroom teacher, not only to our communities as a whole, but to each of us individually as citizens.

**TECHNOLOGY COMMITTEE** (*Chairperson; Daniel Alvarez, Carlo Maucione, Jason Bulger*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motion:

**No New Business**

**NEGOTIATIONS COMMITTEE**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motion:

I.O.U.E. - status – Mr. Bulger

E.R.E.A. - status – Mr. Vartan

**FINANCE COMMITTEE** (*Chairperson; Debbie Zoller, ShaVonne Honor, Daniel Alvarez*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**
- F4) Donation to Borough of East Rutherford**

**Motions F1 – F4:**

Second:

Vote:

**F1. APPROVAL OF BILL LISTS**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills dated March 23, 2018 - April 26, 2018 is being presented to the board with the recommendation that it be ratified and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of \$294,178.94; and

**BE IT FURTHER RESOLVED**, the list of bills are on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the East Rutherford Board of Education authorizes the School Business Administrator to pay June and July bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

<b>General Account</b>	\$264,389.01
<b>Food Service Account</b>	\$24,528.93
<b>Special Activity Account</b>	\$5,261.00
<b>TOTAL</b>	<b>\$294,178.94</b>

**F2. ACCEPTANCE OF THE FINANCIAL REPORTS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

**WHEREAS**, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

**WHEREAS**, the Board Secretary’s and Treasurer’s Reports for the month ending January 31, 2018 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

**NOW THEREFORE BE IT RESOLVED**, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending February 28, 2018; and

**BE IT FURTHER RESOLVED**, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

**F3. APPROVAL OF TRANSFERS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

**WHEREAS**, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of July through January within the 2017-2018 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

**F4. APPROVAL OF DONATION TO THE BOROUGH OF EAST RUTHERFORD**

**WHEREAS**, the East Rutherford Board of Education approves a donation of office furniture/equipment with an estimated value range of \$0.00 to \$300.00 to the Borough of East Rutherford - Department of Public Works Department. The Borough of East Rutherford will pick up the office furniture/equipment.

**OLD BUSINESS**

**OPEN TO THE PUBLIC**

**President Vartan Opens the Hearing of Citizens:**

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

**President Vartan Closes the Hearing of Citizens:**

**ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)**

Motion to pass the board's standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting in approximately \_\_\_\_minutes. Formal action \_\_\_\_\_ (will/will not/may) be taken. The following matters will be covered in executive session:

**Motion:**  
**Second:**  
**Vote:**

**MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS (IF NECESSARY)**

**Motion:**  
**Second:**  
**Vote:**

**FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)**

**MOTION TO ADJOURN**

**Motion:**  
**Second:**  
**Vote:**

**NEXT MEETING:**  
**Public Meeting**  
**A.S. Faust School Gymnasium**  
**May 24, 2018**  
**6:00 P.M.**