

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
A.S. Faust School Gymnasium
May 24, 2018
6:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - President

OPENING STATEMENT - President

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez
Mr. Jason Bulger
Mrs. Maria Caruso
Mrs. ShaVonne Honor
Mr. Carlo Maucione
Mrs. Debra Zoller
Mr. Richard Vartan

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - President

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

RECOGNITION AND APPRECIATION OF RETIREES

Motion to accept, the Recognition and Appreciation resolutions for:

- Geraldine Ferrell, Susan Guhl, Donna Liloia, Theresa O’Fallon, Elaine Zippo Mileski

Motion Geraldine Ferrell through Elaine Zippo Mileski:

Second:

Vote:

***EAST RUTHERFORD BOARD OF EDUCATION
IN RECOGNITION AND APPRECIATION FOR:***

GERALDINE FERRELL

WHEREAS, *Geraldine Ferrell* has served as a teacher with the East Rutherford Board of Education from December 1, 1974 through June 30, 2018. During this time, she has committed herself and served to the education of the Children of the East Rutherford Public Schools; and

WHEREAS, *Geraldine Ferrell* has demonstrated outstanding instructional qualities throughout her career in education; and

WHEREAS, *Geraldine Ferrell* eagerly met the challenges to ensure educational excellence for children and to serve for the well-being of the East Rutherford Public School Community; and

WHEREAS, *Geraldine Ferrell* has served the East Rutherford Public School District and our community with distinction and dedication; and

WHEREAS, the Members of the Board of Education and the community appreciate and hereby recognize her commitment to the East Rutherford Board of Education, the East Rutherford School District and to the children of the community;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education acknowledges the efforts and commitment of *Geraldine Ferrell*, for her dedication to the children of the East Rutherford Public Schools throughout her forty-four years of teaching; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, *Geraldine Ferrell’s* recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

BE IT FINALLY RESOLVED, that the East Rutherford Board of Education wishes *Geraldine Ferrell* every success in the future.

This resolution shall take effect immediately
Adopted this 24th day of May, 2018

Richard Vartan, Board President

***EAST RUTHERFORD BOARD OF EDUCATION
IN RECOGNITION AND APPRECIATION FOR:***

SUSAN GUHL

WHEREAS, *Susan Guhl* has served as a speech therapist with the East Rutherford Board of Education from February 6, 1990 through June 30, 2018. During this time, she has committed herself and served to the education of the Children of the East Rutherford Public Schools; and

WHEREAS, *Susan Guhl* has demonstrated outstanding instructional qualities throughout her career in education; and

WHEREAS, *Susan Guhl* eagerly met the challenges to ensure educational excellence for children and to serve for the well-being of the East Rutherford Public School Community; and

WHEREAS, *Susan Guhl* has served the East Rutherford Public School District and our community with distinction and dedication; and

WHEREAS, the Members of the Board of Education and the community appreciate and hereby recognize her commitment to the East Rutherford Board of Education, the East Rutherford School District and to the children of the community;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education acknowledges the efforts and commitment of *Susan Guhl*, for her dedication to the children of the East Rutherford Public Schools throughout her twenty-eight years of teaching; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, *Susan Guhl's* recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

BE IT FINALLY RESOLVED, that the East Rutherford Board of Education wishes *Susan Guhl* every success in the future.

This resolution shall take effect immediately
Adopted this 24th day of May, 2018

Richard Vartan, Board President

***EAST RUTHERFORD BOARD OF EDUCATION
IN RECOGNITION AND APPRECIATION FOR:***

DONNA LILOIA

WHEREAS, *Donna Liloia* has served as a teacher with the East Rutherford Board of Education from September 1, 1992 through June 30, 2018. During this time, she has committed herself and served to the education of the Children of the East Rutherford Public Schools; and

WHEREAS, *Donna Liloia* has demonstrated outstanding instructional qualities throughout her career in education; and

WHEREAS, *Donna Liloia* eagerly met the challenges to ensure educational excellence for children and to serve for the well-being of the East Rutherford Public School Community; and

WHEREAS, *Donna Liloia* has served the East Rutherford Public School District and our community with distinction and dedication; and

WHEREAS, the Members of the Board of Education and the community appreciate and hereby recognize her commitment to the East Rutherford Board of Education, the East Rutherford School District and to the children of the community;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education acknowledges the efforts and commitment of *Donna Liloia*, for her dedication to the children of the East Rutherford Public Schools throughout her twenty-six years of teaching; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, *Donna Liloia's* recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

BE IT FINALLY RESOLVED, that the East Rutherford Board of Education wishes *Donna Liloia* every success in the future.

This resolution shall take effect immediately
Adopted this 24th day of May, 2018

Richard Vartan, Board President

***EAST RUTHERFORD BOARD OF EDUCATION
IN RECOGNITION AND APPRECIATION FOR:***

THERESA O'FALLON

WHEREAS, *Theresa O'Fallon* has served as a bus driver with the East Rutherford Board of Education from February 1, 1999 to June 30, 2018. During this time, she has committed herself and served to the needs of the Children of the East Rutherford Public Schools; and

WHEREAS, *Theresa O'Fallon* has demonstrated outstanding qualities throughout her career; and

WHEREAS, *Theresa O'Fallon* has eagerly met the challenges to ensure the needs and safety for children and to serve for the well-being of the East Rutherford Public School Community; and

WHEREAS, *Theresa O'Fallon* has served the East Rutherford Public School District and our community with distinction and dedication; and

WHEREAS, the Members of the Board of Education and the community appreciate and hereby recognize her commitment to the East Rutherford Board of Education, the East Rutherford School District and to the children of the community;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education acknowledges the efforts and commitment of *Theresa O'Fallon*, for her dedication to the children of the East Rutherford Public Schools throughout her nineteen years of being a bus driver; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, *Theresa O'Fallon's* recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

BE IT FINALLY RESOLVED, that the East Rutherford Board of Education wishes *Theresa O'Fallon* every success in the future.

This resolution shall take effect immediately
Adopted this 24th day of May, 2018

Richard Vartan, Board President

***EAST RUTHERFORD BOARD OF EDUCATION
IN RECOGNITION AND APPRECIATION FOR:***

ELAINE ZIPPO MILESKI

WHEREAS, *Elaine Zippo Mileski* has served as a teacher aide with the East Rutherford Board of Education from October 2, 2006 to April 30, 2018. During this time, she has committed herself and served to the needs of the Children of the East Rutherford Public Schools; and

WHEREAS, *Elaine Zippo Mileski* has demonstrated outstanding qualities throughout her career; and

WHEREAS, *Elaine Zippo Mileski* has eagerly met the challenges to ensure the needs and safety for children and to serve for the well-being of the East Rutherford Public School Community; and

WHEREAS, *Elaine Zippo Mileski* has served the East Rutherford Public School District and our community with distinction and dedication; and

WHEREAS, the Members of the Board of Education and the community appreciate and hereby recognize her commitment to the East Rutherford Board of Education, the East Rutherford School District and to the children of the community;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education acknowledges the efforts and commitment of *Elaine Zippo Mileski*, for her dedication to the children of the East Rutherford Public Schools throughout her twelve years of being a teacher aide; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, *Elaine Zippo Mileski's* recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

BE IT FINALLY RESOLVED, that the East Rutherford Board of Education wishes *Elaine Zippo Mileski* every success in the future.

This resolution shall take effect immediately
Adopted this 24th day of May, 2018

Richard Vartan, Board President

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Vartan Opens the Hearing of Citizens:

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

President Vartan Closes the Hearing of Citizens:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

- 1. Email from Brian Barrow, E.R.A.A.
- 2. Letter from LJ's Food Service Management Company

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

Motion:

Second:

Vote:

- April 26, 2018 Public Hearing and Public Meeting Minutes
- April 26, 2018 Executive Meeting Minutes

REPORTS/PRESENTATIONS TO THE BOARD

- School Business Administrator's Report – Mr. Mark Kramer
- Superintendent's Report – Mr. Giovanni A. Giancaspro
 - Presentation of the Teacher of the Year Awards to Mercedes Sermeno-Fox (Faust) and Marguerite Errico (McKenzie)
 - Presentation of new CSA Evaluation Tools by Matthew Lee

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

S1) Fire and Emergency Drill Report

S2) Enrollment Report

S3) Harassment, Intimidation and Bullying Report

Motions S1 – S3:

Second:

Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	5/4/18	1:26 pm
Faust School	Lockdown Drill	5/14/18	12:23 pm
McKenzie School	Fire Drill	5/9/18	1:33 pm
McKenzie School	Lockdown Drill	TBD	

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	346
McKenzie	474
Special Services – In District	121
Special Services – Out of District	25
Tuition Students	0
Home Instruction	1

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

CURRICULUM COMMITTEE (Chairperson; Carlo Maucione, Maria Caruso, ShaVonne Honor)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Student Services**
- C2) Approval of Nonpublic Chapters 192-193 Agreement for 2018-2019 School Year**
- C3) Approval of Field Trip Requests**
- C4) Approval of Shared Technology Services Agreement – Bergen County Technical Schools**
- C5) Motion to Amend Resolution C3, adopted on April 26, 2018 and Approve of Contracted Services with the South Bergen Jointure Commission for 2018-2019 School Year**

Motions C1 – C5:

Second:

Vote:

C1. APPROVAL OF STUDENT SERVICES

Motion to approve, upon the recommendation of the Superintendent in consultation with the Supervisor of Student Services, the following contracts, related services and transportation provided to Special Education student’s currently enrolled in programs operated by the East Rutherford Board of Education.

Code	Student I.D.#	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Extended School Year Tuition	Garfield Board of Education	July 2 – 26, 2018	\$4,168.00
		Annual School Year Tuition		Sept. 5 – June 25, 2019	\$41,684.00 includes three therapies
C1.2	on file 5 students	Extended School Year Tuition	Garfield Board of Education	July 2 – 26, 2018	\$4,002.00 per student \$20,010.00 total ESY Tuition
C1.3	on file 3 students	Extended School Year Tuition	South Bergen Jointure Commission	July 5 – 27, 2018	\$3,500 per student \$10,500.00 total ESY Tuition

C2. APPROVAL OF NONPUBLIC PUBLIC LAW 1977 CHAPTERS 192-193 AGREEMENT FOR 2018-2019 SCHOOL YEAR

WHEREAS, that the contract between Bergen County Special Services School District (BCSSSD) and East Rutherford Public School District (LEA) for the provision of education program. The LEA agrees to purchase the auxiliary and remedial services described herein pursuant to P.L. 1977, Chapters 192-193 from the BCSSSD.

NOW, THEREFORE BE IT RESOLVED, that the BCSSSD agrees to provide the auxiliary and remedial services described herein to those eligible students identified in accordance with applicable New Jersey statutes, the rules and regulations of the State Board of Education, and the policies of the Board of Education of the BCSSSD. The auxiliary and remedial services to be provided are limited to P.L. 192 Compensatory Education, English as a Second Language, and Home Instruction, P.L. 193 Supplementary Instruction, Speech Correction, and Evaluation and Determination for eligible pupils.

BE IT FURTHER RESOLVED, the BCSSSD shall complete all State required reports including the nonpublic auxiliary and remedial report and provide data for project completion reports for the review of the LEA. The LEA shall require that schools forward all State mandate reports, forms and pupil applications directly to the BCSSSD offices.

C3. APPROVAL OF FIELD TRIP REQUESTS

Code	School	Grade	Requested by Whom	Destination	Purpose/ Goal of Trip	Cost/ Discussion
C3.1	McKenzie	3	B. Barrow	RESCHEDULED Liberty Science Center	Science explorations	\$13 per student Transportation is requested of the Board.

C4. MOTION TO AMEND A PRIOR RESOLUTION OF THE EAST RUTHERFORD BOARD OF EDUCATION, DESIGNATED AS C3. AND ADOPTED ON APRIL 26, 2018 AND APPROVE OF SHARED TECHNOLOGY SERVICES AGREEMENT – BERGEN COUNTY TECHNICAL SCHOOLS

WHEREAS, the Uniform Shared Service and Consolidation Act authorizes public entities to enter into contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purpose of any of the participating entities; and

WHEREAS, Bergen County Technical Schools and the East Rutherford Board of Education are of the opinion that the services of the site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontract of such services; and

WHEREAS, the parties or desirous of entering into a shared-service agreement which would authorize the subcontracting of the services of a site technician services by Bergen County Technical Schools to provide site technician services to East Rutherford Board of Education;

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, to approve the Shared Services Agreement between Bergen County Technical Schools and the East Rutherford Board of Education for the period July 01, 2018 through June 30, 2019 at a cost of **\$83,600** for the **Level 2** Technician and an additional amount of **\$17,000** for the services of the technology support services; and

BE IT FURTHER RESOLVED, that the agreement will provide the following:

1. Bergen County Technical Schools agrees to provide the services of a **Level 2** Technician to the East Rutherford Board of Education. The **Level 2** Technician shall provide the following services for the East Rutherford Board of Education for 40 hours per week for the duration of this agreement:
 - a. Overall technician support services, including the troubleshooting, diagnosis and correction of any and all problems with the East Rutherford's hardware and software systems and components;
 - b. The setup, installation, breakdown and configuration of East Rutherford's computers hardware and software systems and components
 - c. General network administration services.

2. Bergen County Technical Schools further agrees to provide on an average of one day per week for the duration of this agreement, technology support services to the East Rutherford Board of Education utilizing experience professional Information Technology Technicians in conjunction with an online helpdesk. Areas of service shall include:
 - a. Server Administration
 - b. Server Setup and Reconfiguration
 - c. Network Management
 - d. Security Assessment
 - e. Website Management
 - f. Hardware and Software Support
 - g. Printer Maintenance
 - h. Email Administration
 - i. Technology Inventory
 - j. Scheduled Staff Training
 - k. Phone and Cellular Support
 - l. Coordinate E-Rate Program with Consultant

BE IT FURTHER RESOLVED, that the proposed agreement is on file in the East Rutherford Board of Education offices and is hereby approved with such changes as the Superintendent, School Business Administrator and Board Attorney deem necessary to effectuate the purposes of this resolution.

C5. APPROVAL OF CONTRACTED SERVICES WITH THE SOUTH BERGEN JOINTURE COMMISSION FOR 2018-2019 SCHOOL YEAR

WHEREAS, the contract between South Bergen Jointure Commission and East Rutherford Public School District (LEA) for the provisions of contracted services.

NOW, THEREFORE BE IT RESOLVED, that to the extent possible and assuming 1. The availability of the services, 2. The continuing need for the services and 3. That the services continue to be cost effective, the East Rutherford School District agrees that it will make a good faith effort to continue to renew these services annually at or before the beginning of each school year. This is due to a recognition that only a long term commitment can provide program and service stability and continuity.

BE IT FURTHER RESOLVED, the cost of each service shall be based on the SBJC Board of Education’s established charges developed by charging salaries, benefits and expenses of the employees’ and a 5% administrative fee, transportation administration fee is 3%. The agreement is on file in the East Rutherford Board of Education offices and is hereby approved

Physical Therapy -Occupational & Physical Therapy Evaluations
Transportation – Special Education, Home Instruction and Home Programming

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditure**
- P3) Source 4 Teachers Substitute List**
- P4) Leave of Absence**
- P5) Approval of Employee Salaries for 2018-2019 School Year**
- P6) Approval of Substitute Rates for Certified & Non-Certified Staff for 2018-2019 School Year**
- P7) Approval of Rates for Non-Certified Staff for the 2018-2019 School Year**

Motions P1 – P7:

Second:

Vote:

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Kristen Martinez	Appointment	Full-Time Preschool Disabled Teacher	BA+15, Step 1	\$57,227*	9/1/18 – 6/30/19	Faust School 11-216-100-101-040-00-000
P1.2	Jamie Credico	Appointment	Elementary Teacher	MA, Step 2	\$62,527*	9/1/18 – 6/30/19	McKenzie School 11-110-100-101-080-00-000
P1.3	James Wagner	Appointment	School Psychologist/ School Counselor	MA, Step 1	\$61,527*	9/1/18 – 6/30/19	11-000-218-104-080-00-000 11-000-219-104-080-00-000
P1.4	Daria Grimm	Appointment	Substitute Nurse	N/A	\$125.00/day	5/24/18 – 6/30/18 (as needed)	District 11-000-213-100-080-00-992 11-000-213-100-040-00-992
P1.5	Danielle Esposito	Appointment	CST Summer Work Up to 5 days assigned	MA+15, Step 14	\$516.81*/day	TBD	11-000-219-104-080-00-997
P1.6	Jamie Lee	Appointment	CST Summer Work Up to 5 days assigned	MA+60, Step 14	\$555.24*/day	TBD	11-000-219-104-080-00-997
P1.7	Renee Romaglia	Appointment	CST Summer Work Up to 5 days assigned	BA+30, Step 14	\$485.73*/day	TBD	11-000-219-104-080-00-997
P1.8	Mable Thomas	Appointment	Speech Therapist Summer Work Up to 2 days as assigned	MA+15, Step 5	\$355.39*/day	TBD	11-000-216-100-080-00-997
P1.9	TBD	Appointment	Speech Therapist Summer Work Up to 2 days as assigned	TBD	TBD	TBD	11-000-216-100-080-00-997

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.10	Mable Thomas	Appointment	ESY – Speech Teacher for Spec. Ed. program	MA+15, Step 5	\$203.08*/day	7/2/18 – 7/27/18	4 hrs/2 days/wk 32 hours total 11-000-216-100-080-00-997
P1.11	Erica Moreno	Appointment	ESY – Teacher for Spec Ed. program	MA+30, Step 14	\$317.28*/day	7/2/18 – 7/27/18	4 hrs/day 18 days total 11-212-100-101-080-00-997
P1.12	Cory Scelsa	Appointment	ESY – Teacher for Spec. Ed. program	MA+30, Step 8	\$267.28*/day	7/2/18 – 7/27/18	4 hrs/day 18 days total 11-204-100-101-080-00-997
P1.13	Zachary Majsiak	Appointment	ESY – Teacher for Spec. Ed. program	BA+15, Step 5	\$174.96*/day	7/2/18 – 7/27/18	4 hrs/day 18 days total 11-204-100-101-040-00-997
P1.14	Teresa Kuprat	Appointment	ESY – Aide for Spec. Ed. program	Step 11 Highly Qualified Aide	\$23.53*/hour = \$94.12/day	7/2/18 – 7/27/18	4 hrs/day 18 days = 72 hrs 11-212-100-106-00-080-997
P1.15	Nancy McEntee	Appointment	ESY – Aide for Spec. Ed. program	Step 10 Certified Aide	\$24.58*/hour = \$98.32/day	7/2/18 – 7/27/18	4 hrs/day 18 days = 72 hrs 11-190-100-106-080-00-997
P1.16	Renee Folja	Appointment	ESY – Aide for Spec. Ed. program	Step 10 Certified Aide	\$24.58*/hour = \$98.32/day	7/2/18 – 7/27/18	4 hrs/day 18 days = 72 hrs 11-204-100-106-080-00-997
P1.17	Brittany Addeo	Appointment	ESY – Aide for Spec. Ed. program	MA+60 Step 9	\$276.96*/day	7/2/18 – 7/27/18	4 hrs/day 18 days = 72 hrs 11-204-100-106-040-00-997
P1.18	Christian Macias	Appointment	ESY – Aide for Spec. Ed. program	Step 6-7 Certified Aide	\$22.45*/hour = \$89.80/day	7/2/18 – 7/27/18	4 hrs/day 18 days = 72 hrs 11-213-100-106-040-00-997
P1.19	Alice Roscitt	Appointment	ESY – Aide for Spec. Ed. program	Step 11 Certified Aide	\$25.39*/hour = \$101.56/day	7/2/18 – 7/27/18	4 hrs/day 18 days = 72 hrs 11-213-100-106-040-00-997
P1.20	TBD	Appointment	ESY – Bus Driver for Spec. Ed. Program	N/A	\$19.00*/hour = \$114.00/day	7/2/18 – 7/27/18	Up to 6 hrs per day/18days 11-000-270-160-000-00-997
P1.21	John Ferrapato	Appointment	ESY – Bus Driver for Spec. Ed. Program	N/A	\$19.00*/hour = \$114.00/day	7/2/18 – 7/31/18	Up to 6 hrs per day/21days 11-000-270-160-000-00-997
P1.22	Cynthia Heber	Appointment	ESY – Bus Aide for Spec. Ed. Program	N/A	\$14.25/hour = \$85.50/day	7/2/18 – 7/27/18	Up to 6 hrs per day/18days 11-000-270-107-000-00-997
P1.23	Kathleen New	Appointment	ESY – Bus Aide for Spec. Ed. Program	N/A	\$13.25/hour = \$79.50/day	7/2/18 – 7/31/18	Up to 6 hrs per day/21days 11-000-270-107-000-00-997
P1.24	Genevieve Farag	Appointment	Substitute Bus Aide - Summer Programs	N/A	\$13.25*/hour	(as needed)	11-000-270-107-000-00-997
P1.25	Genevieve Farag	Appointment	Substitute Aide - Summer Programs	Step 11 Certified Aide	\$25.39*/hour	(as needed)	11-204-100-106-080-00-997
P1.26	Elizabeth Dunay	Appointment	Substitute Teacher – Summer Programs	Step 1 Certified Aide	\$21.08*/hour	(as needed)	11-204-100-101-040-00-997
P1.27	Elizabeth Dunay	Appointment	Substitute Aide – Summer Programs	Step 1 Certified Aide	\$21.08*/hour	(as needed)	11-213-100-106-040-00-997
P1.28	Danielle Esposito	Appointment	Wilson Tutor Summer Work	N/A	\$45.00/hr	TBD	3.25 hours – 3 days/wk 39 hours total 11-000-219-104-040-00-997

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.29	TBD	Appointment	School Nurse – Summer Program	N/A	\$180.00/day	7/2/18 – 7/27/18	4 hrs/day – 18 days 11-000-213-100-080-00-997
P1.30	Sharon King- Dobson	Appointment	Director of Student Services & Curriculum	N/A	\$127,417	7/1/18 – 6/30/19	11-000-240-103-040-00-000 11-000-240-103-080-00-000 11-000-221-102-040-00-000 11-000-221-102-080-00-000
P1.31	Rebecca Krantz	Appointment	Supervisor of Instruction & Technology	N/A	\$102,000	7/1/18 – 6/30/19	11-000-221-102-080-00-000 11-000-221-102-040-00-000

*Salary subject to adjustment upon successful completion of EREA and IUOE negotiations.

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	6/14/18	Christina Dinan	Foundation for Free Enterprise of Bergen County Luncheon Hackensack, N.J.	\$0.00	Yes
P2.2	6/14/18	Mercedes Sermeno-Fox	Foundation for Free Enterprise of Bergen County Luncheon Hackensack, N.J.	\$0.00	Yes
P2.3	5/31/18	Brian Barrow	Bergen County Assoc. of School Security Professionals Paramus, N.J.	\$0.00	No
P2.4	6/14/18	Sharon King-Dobson	ESEA Consolidated Formula Application Lyndhurst, N.J.	\$0.00	No
P2.5	5/31/18	Rebecca Krantz	SBJC Professional Development and Curriculum Meeting Hasbrouck Heights, N.J.	\$0.00	Yes
P2.6	6/4/18	Rebecca Krantz	Sanford Harmony: Train-the-Trainer Workshop Maywood, N.J.	\$0.00	No
P2.7	6/18-22/18	Rebecca Krantz	STEAM Professional Development Lodi, N.J.	\$0.00	Yes
P2.8	6/18-20/18	Zachary Majsiaik	STEAM Professional Development Lodi, N.J.	\$0.00	Yes
P2.9	6/4/18	Caitlyn Dwyer	Sanford Harmony: Train-the-Trainer Workshop Maywood, N.J.	\$0.00	Yes
P2.10	6/4/18	Cory Scelsa	Sanford Harmony: Train-the-Trainer Workshop Maywood, N.J.	\$0.00	Yes

P3. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, to approve the Source 4 Teachers substitute teacher list as on file in the Superintendent’s Office for **May 2018**.

P4. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P4.1	#0463	Extended Maternity Leave	Teacher	McKenzie	9/1/18	11/2/18	N/A	Unpaid Leave	11/5/18

P5. APPROVAL OF EMPLOYEE SALARIES FOR 2018-2019

Motion to approve, upon the recommendation of the Superintendent, the annual salaries for employee salary list for the 2018-2019 school year, as on file in the East Rutherford Board of Education office's.

P6. APPROVAL OF SUBSTITUTE RATES FOR CERTIFIED & NON-CERTIFIED STAFF

Motion to approve, upon the recommendation of the Superintendent, the following rates for substitutes of certified and non-certified staff as listed below for the 2018-19 school year.

Job Category	Per Diem/Hourly Sub Rate
Substitute Teacher	\$90.00/day
Lunch/Playground Aide	\$9.00/hr
Instructional Aide	\$13.25/hr
Bus Aide	\$13.25/hr
Secretary	\$17.00/hr
Non-union bus driver	\$19.00/hr
Non-union custodial	\$15.00/hr
Substitute Nurse	\$125.00/day

P7. APPROVAL OF RATES FOR NON-CERTIFIED STAFF

Motion to approve, upon the recommendation of the Superintendent, the following rates for non-certified staff as listed below for the 2018-19 school year.

Job Category	Hourly Rate
Lunch Aide	\$12.25/hr
Bus Aide	\$13.25/hr

PHYSICAL FACILITIES COMMITTEE (*Chairperson; ShaVonne Honor, Jason Bulger, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

- PF1) Approval of Alternate Use
- PF2) Approval of Use of District Facility

PF1. APPROVAL OF ALTERNATE USE

BE IT RESOLVED, the East Rutherford Board of Education elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom at McKenzie School and requires supervision of those school children being affected.

PF2. APPROVAL OF USE OF DISTRICT FACILITY

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Discussion/ Fee to BOE
PF2.1	61	S. King-Dobson Child Study Team Supervisor	McKenzie Multi-purpose room	International Night 2018	Yes	Thursday	6:00-7:30 pm	Special Police required \$14.50 hourly rate

Board Policy #7510 facilities available 6:30 – 9:30 p.m.

AD-HOC COMMITTEE (*Chairperson; Richard Vartan, Maria Caruso, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

AD-HOC – status – Mr. Vartan

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:
CR1) Approve First Reading of Revised Bylaws, Policies and Regulations

Motions CR1:

Second:

Vote:

CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy and Regulations #1550 – Equal Employment/Anti-Discrimination Practices (M) (Revised)
- Policy #2431 – Athletic Competition (M) (Revised)
- Regulation #2431.2 – Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- Policy and Regulations #5350 – Student Suicide Prevention (M) (Revised)
- Policy # 5533 – Student Smoking (M) (Revised)
- Policy #5535 – Passive Breath Alcohol Sensor Device (Revised)
- Policy and Regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- Policy #8462 – Reporting Potential Missing or Abused Children (M) (Revised)
- Policy #8561 – Procurement Procedures for School Nutrition Programs (New)

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Carlo Maucione, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE IUOE (*Chairperson; Carlo Maucione, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

I.U.O.E. - status – Mr. Maucione

NEGOTIATIONS COMMITTEE EREA (*Chairperson; Danny Alvarez, Jason Bulger, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

E.R.E.A. - status – Mr. Vartan

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, ShaVonne Honor, Daniel Alvarez*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**
- F4) Approval for Removal of Stale Checks**
- F5) Establish 2018-2019 School Tuition Rates**
- F6) Approval of Vendors for Anticipated Contracts 2018-2019**
- F7) Establish Tax Requisition Schedule 2018-2019**
- F8) Motion to Amend F2 Adopted on April 26, 2018 at Public Meeting**

Motions F1 – F8:

Second:

Vote:

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated April 26, 2018 - May 24, 2018 is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of \$439,201.52; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay May and June bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$385,721.95
Food Service Account	\$50,287.57
Special Activity Account	\$3,192.00
TOTAL	\$439,201.52

F2. ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending March 31, 2018 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending March 31, 2018; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

F3. APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of July through March within the 2017-2018 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

F4. APPROVAL FOR THE REMOVAL OF STALE CHECKS

WHEREAS, the East Rutherford Board of Education has the authority to remove stale dated checks from the district’s bank reconciliation outstanding check list though a board resolution;

WHEREAS, the auditors has identified multiple checks that continue to be listed outstanding on several of the bank account reconciliations from various district checking account; and

WHEREAS, administration has determined that the following checks from the following accounts are aged more than six (6) months and recommending to the board to have said checks removed from the outstanding check list:
General Bank Account:

<u>Check #</u>	<u>Amount</u>	<u>Month Year</u>
014508	\$1,000.00	August 9, 2017

NOW THEREFORE BE IT RESOLVED, that the stale checks listed above be removed immediately from the outstanding check lists from the district's checking accounts.

F5. ESTABLISH 2018-2019 SCHOOL TUITION RATES

BE IT RESOLVED, that the East Rutherford Board of Education established the following regular and special education tuition rates for students received in the 2018-2019 school year:

Regular Education:

Kindergarten \$13,930
Grades 1-5 \$15,961
Grades 6-8 \$18,195

Special Education:

Learning/Language Disabled \$19,093
Multiple Disabled \$ 3,195
Preschool Disabled - FT \$38,885
Preschool Disabled - PT \$16,589

F6. APPROVAL OF VENDORS FOR ANTICIPATED CONTRACTS 2018-2019

BE IT RESOLVED, the East Rutherford Board of Education is presented below with a list of vendors that would be required to be approved by the Board of Education subject to the requirements of N.J.S.A. 18A:18A for anticipated contracts to be renewed, awarded, or to expire during the 2018-2019 school year.

“Pursuant to PL 2015, Chapter 47 the East Rutherford School District intends to renew, award, or permit to expire the following contracts below previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. Seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, part 2000.

- BERGEN COUNTY SPECIAL SVCS
- BERGEN COUNTY TECHINCAL SCHOOLS
- BERGEN MUN EMP BENEFIT FUND
- BROADVIEW NETWORKS
- CHASAN, LAMPARELLO, MALLON & CAPPUZZO
- CTC ACADEMY
- DAVID GREGORY SCHOOL, INC.
- DELL FINANCIAL SERVICES
- GARFIELD BOARD OF EDUCATION
- HOUGHTON MIFFLIN HARCOURT PUBLISHING
- L.J. CATERERS
- MONARCH TECHNOLOGY SOLUTIONS LLC
- MTM METRO CORPORATION

N.E.S.B.I.G.
 NJ DIVISION OF PENSIONS & BENEFITS/DCRP
 NORTH JERSEY ELKS DEVELOPMENTAL
 PHOENIX CENTER INC.
 PSE&G CO.
 RIDGEFIELD BOARD OF EDUCATION
 S4TEACHERS LLC
 SOUTH BERGEN JOINTURE COMMISSION
 SPECTRUM 360
 WINDSOR LEARNING CENTER

F7. ESTABLISH TAX REQUISITION SCHEDULE FOR FISCAL YEAR 2018-2019

BE IT RESOLVED, to establish the requisition of taxes from the Borough of East Rutherford for the tax levy for General Fund and Debt Services purposes to be scheduled in twenty-four (24) payments to be requisitioned from the Borough of East Rutherford as needed for the 2018-2019 fiscal year.

Due Date	Total	General Fund	Debt Service Fund
Thursday, July 12, 2018	\$688,859.13	\$10,070.13	\$678,789.00
Thursday, July 26, 2018	\$688,859.13	\$688,859.13	\$0.00
Tuesday, August 14, 2018	\$688,859.13	\$688,859.13	\$0.00
Wednesday, August 29, 2018	\$688,859.13	\$688,859.13	\$0.00
Thursday, September 13, 2018	\$688,859.13	\$688,859.13	\$0.00
Thursday, September 27, 2018	\$688,859.13	\$688,859.13	\$0.00
Friday, October 12, 2018	\$688,859.13	\$688,859.13	\$0.00
Monday, October 29, 2018	\$688,859.13	\$688,859.13	\$0.00
Wednesday, November 14, 2018	\$688,859.13	\$688,859.13	\$0.00
Thursday, November 29, 2018	\$688,859.13	\$688,859.13	\$0.00
Thursday, December 13, 2018	\$688,859.13	\$688,859.13	\$0.00
Monday, January 14, 2019	\$688,859.13	\$688,859.13	\$47,758.00
Tuesday, January 29, 2019	\$688,859.13	\$688,859.13	\$0.00
Wednesday, February 13, 2019	\$688,859.13	\$688,859.13	\$0.00
Wednesday, February 27, 2019	\$688,859.13	\$688,859.13	\$0.00
Thursday, March 14, 2019	\$688,859.13	\$688,859.13	\$0.00
Thursday, March 28, 2019	\$688,859.13	\$688,859.13	\$0.00
Wednesday, April 10, 2019	\$688,859.13	\$688,859.13	\$0.00
Monday, April 29, 2019	\$688,859.13	\$688,859.13	\$0.00
Tuesday, May 14, 2019	\$688,859.13	\$688,859.13	\$0.00
Wednesday, May 29, 2019	\$688,859.13	\$688,859.13	\$0.00
Thursday, June 13, 2019	\$688,859.13	\$688,859.13	\$0.00
Monday, June 17, 2019	\$688,859.01	\$688,859.01	\$0.00
	\$16,532,619.00	\$15,806,072.00	\$726,547.00

F8. MOTION TO AMEND A PRIOR RESOLUTION OF THE EAST RUTHERFORD BOARD OF EDUCATION, DESIGNATED AS F2 AND ADOPTED AT THE APRIL 26, 2018 PUBLIC MEETING TO READ AS FOLLOWS FOR ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending **February 28, 2018** are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending February 28, 2018; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

NEW BUSINESS

OLD BUSINESS

OPEN TO THE PUBLIC

President Vartan Opens the Hearing of Citizens:

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

President Vartan Closes the Hearing of Citizens:

ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)

Motion to pass the board's standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting in approximately ____minutes. Formal action _____ (will/will not/may) be taken. The following matters will be covered in executive session:

Motion:

Second:

Vote:

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS (IF NECESSARY)

Motion:

Second:

Vote:

FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)

MOTION TO ADJOURN

Motion:

Second:

Vote:

**NEXT MEETING:
Public Meeting
McKenzie School Gymnasium
June 21, 2018
6:00 P.M.**