

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
Faust School Gymnasium
January 22, 2020
7:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER – President Bulger

OPENING STATEMENT – President Bulger

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

PLEASE REMAIN STANDING FOR A MOMENT OF SILENCE IN HONOR OF THE MEMBERS OF OUR POLICE DEPARTMENT, FIRE DEPARTMENT, FIRST RESPONDERS AND OUR ARMED FORCES.

<u>ROLL CALL</u>	Mrs. Maria Caruso	Mrs. Rachel Villanova
	Mr. Carlo Maucione	Mrs. Debra Zoller
	Mrs. Erin Shemeley	Mr. Jason Bulger
	Mr. Richard Vartan	

ANNOUNCEMENT OF FIRE EXIT LOCATIONS – President Bulger

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

RECOGNITION AND APPRECIATION OF RETIREES

Motion to accept, the Recognition and Appreciation resolutions for:

- Willa Alvarez

Motion Willa Alvarez:

Second:

Vote:

***EAST RUTHERFORD BOARD OF EDUCATION
IN RECOGNITION AND APPRECIATION FOR:***

WILLA ALVAREZ

WHEREAS, *Willa Alvarez* has served as a teacher with the East Rutherford Board of Education from April 8, 1980 through November 30, 2019. During this time, she has committed herself and served to the education of the Children of the East Rutherford Public Schools; and

WHEREAS, *Willa Alvarez* has demonstrated outstanding instructional qualities throughout her career in education; and

WHEREAS, *Willa Alvarez* eagerly met the challenges to ensure educational excellence for children and to serve for the well-being of the East Rutherford Public School Community; and

WHEREAS, *Willa Alvarez* has served the East Rutherford Public School District and our community with distinction and dedication; and

WHEREAS, the Members of the Board of Education and the community appreciate and hereby recognize her commitment to the East Rutherford Board of Education, the East Rutherford School District and to the children of the community;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education acknowledges the efforts and commitment of *Willa Alvarez* for her dedication to the children of the East Rutherford Public Schools throughout her 40 years of teaching music; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, *Willa Alvarez's* recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

BE IT FINALLY RESOLVED, that the East Rutherford Board of Education will always keep her legacy close to our hearts.

This resolution shall take effect immediately
Adopted this 22 day of January 2020

Jason Bulger, Board President

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Caruso Opens the Hearing of Citizens:

Time:

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

President Caruso Closes the Hearing of Citizens:

Time:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

None

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

- TBD

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

REPORTS/PRESENTATIONS TO THE BOARD

- School Business Administrator’s Report – Mrs. Lameka Augustin
- Superintendent’s Report – Mr. Giovanni A. Giancaspro
 - January 28, 2020 School Board Referendum Presentation

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**

Motions S1 – S3:

Second:

Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	1/10/20	12:20 pm
Faust Annex	Fire Drill	1/10/20	12:27 pm
Faust School & Annex	Lockdown Drill	TBD	TBD
McKenzie School	Fire Drill	1/15/20	1:05 pm
McKenzie School	Shelter-in-Place	1/15/20	9:36 am

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	299
McKenzie	460
Special Services – In District	116
Special Services – Out of District	12
Tuition Students	3
Home Instruction	2

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	1	0
McKenzie	0	0

CURRICULUM COMMITTEE (Chairperson; Carlo Maucione, Erin Shemeley, Rachel Villanova)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Annual Contract Agreements for Student Services
- C2) Approval of Transportation Requests

C1. APPROVAL OF ANNUAL CONTRACT AGREEMENTS FOR STUDENT SERVICES

BE IT RESOLVED, upon the recommendation of the Superintendent in coordination with the Child Study Team Director, that the East Rutherford Board of Education, approves the contract agreement for the 2019-2020 school year as deemed necessary.

Code	Student ID & Contract Verified	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Teacher of the Deaf	Bergen County Special Services	January – June 2020	not to exceed \$3,960.00
C1.2	on file three students	Audiological Services	Bergen County Special Services	January – June 2020	not to exceed \$3,760.00

C2. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUESTS FOR STUDENTS

BE IT RESOLVED, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, approves the following field trip and transportation requests;

Code	School	Grade	Destination	Purpose/ Goal of Trip	Cost Associated with Trip
C2.1	Faust	8	Margaret Williams Theatre & Rumba Cubana Restaurant	Culture exposure	\$35.00 each person

ROLL CALL VOTE: C1 – C2:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin Shemeley					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Jason Bulger, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approve Insight Workforce Solutions Substitute List**
- P5) Acceptance of Resignation Notification for I. Perez**
- P6) Acceptance of Resignation Notification for A. Marra-O’Hare**

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Ana Rosa Hernandez Alvarez (revised)	Appointment	Music Teacher	MA+30 Step 6	\$75,166 (pro-rated)	2/18/20 – 6/30/20	11-120-100-101-080-00-000
P1.2	Trevor Cykowski	Acknowledgement	Junior Practicum	N/A	N/A	One day a week 2/3/20 – 5/1/20	Cooperating Teacher Amanda Alberta (pending background check)
P1.3	Yasmin Ismail	Appointment	Part-Time Special Ed. Aide	Certified Aide Step 1	\$21.79/hr	1/23/20- 6/30/20	25 hours a week 11-212-100-106-040-00-000
P1.4	Irisvette Palacios	Acknowledgement	Junior Practicum	N/A	N/A	One day a week 2/3/20 – 5/1/20	Cooperating Teacher Jennifer Foote (pending background check)

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	2/11/20	Renee Romaglia	Mental First Aide Training Hackensack, N.J.	\$0.00	No
P2.2	3/2/20	Shanelle Muse	2020 Statewide Assessment District Coordinator and District Technology Coordinator Training Monroe, N.J.	\$0.00	No
P2.3	4/1/20	Shanelle Muse	County Wide Professional Learning Showcase Lyndhurst, N.J.	\$0.00	No
P2.4	4/2/20	Catherine De La Cruz	Technology Implementation in CBI East Orange, N.J.	\$8.47 (mileage)	Yes
P2.5	3/16/20 3/17/20 3/18/20	Shanelle Muse	Brain Power Wellness Retreat Ellenville, N.Y.	\$75.09 (mileage and tolls)	No
P2.6	3/14/20	Bryan Consulmagno	School Bus Driver Safety Seminars Rockaway, N.J.	\$41.66 (registration & mileage)	No
P2.7	2/11/20	Brian Barrow	The Fourth Annual Early Childhood Summit Monroe Township, N.J.	\$145.00 (registration)	Yes
P2.8	2/24/20	Philip Cocozzo	NJASPERD Convention Long Branch, N.J.	\$0.00	Yes
P2.9	3/6/20	Jamie Lee	Building Your Personal Resilience: Stress, Burnout and Vicarious Trauma in School Communities Bloomfield, N.J.	\$8.61 (mileage)	Yes

P3. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#0021	Medical Leave	Teacher	Faust	12/20/19	TBD	TBD	TBD	TBD

P4. APPROVAL OF INSIGHT WORKFORCE SOLUTIONS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, the Insight Workforce Solutions substitute teacher list as on file in the Superintendent’s Office for **January 2020**.

P5. ACCEPTANCE OF RESIGNATION NOTIFICATION – IVAN PEREZ

Motion to accept, with regret, the resignation notification from Ivan Perez, effective January 16, 2020.

P6. ACCEPTANCE OF RESIGNATION NOTIFICATION – ANGELINA MARRA-O’HARE

Motion to accept, with regret, the resignation notification from A. Marra-O’Hare, effective February 12, 2020.

ROLL CALL VOTE: P1-P6:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin Shemeley					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Erin Shemeley, Maria Caruso, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

PF1) Approval of Use of District Facilities

PF1. APPROVAL OF USE OF DISTRICT FACILITIES

Code	Application Number	Request Date/ Requestor	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Fee/Discussion
PF1.1	94	01/09/20 A. Bono	McKenzie Media Center	Parent Academy Presentation	Yes	1/22/20	6:30 – 7:30pm	SPO Required paid by the E.R.B.O.E
PF1.2	95	01/09/20 J. Lee	McKenzie Media Center	Parent Academy Presentation	Yes	2/25/20	6:30 – 8:00pm	SPO Required paid by the E.R.B.O.E

**Board Policy# 7510 facilities available M – F 6:30pm – 9:00pm and S – 8:00am – 12:00pm. Special Police Officer must be present.*

ROLL CALL VOTE: PF1:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin Shemeley					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Richard Vartan, Rachel Villanova, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

CR1) Approve School Calendar for 2020-2021 School Year

CR1. APPROVAL OF SCHOOL CALENDAR 2020-2021

Motion to approve, upon the recommendation of the Superintendent, the school calendar for 2020-2021.

ROLL CALL VOTE: CR1:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

TECHNOLOGY COMMITTEE (*Chairperson; Rachel Villanova, Carlo Maucione, Erin SHEMELEY*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE IUOE (*Chairperson; Erin SHEMELEY, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

I.O.U.E. - status – Mrs. SHEMELEY

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Carlo Maucione, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**
- F4) Acceptance of Monetary Donations In Memory of Willa Alvarez**

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the following list of bills for payment; and

BE IT RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund	\$298,211.15
Food Service Fund	\$TBD
Special Activity Fund	\$0.00
Payroll Fund	\$TBD
TOTAL OF FUNDS	\$298,211.15

F2. ACCEPTANCE OF THE FINANCIAL REPORTS – DECEMBER 2019 TBD

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

BE IT FURTHER RESOLVED, the Board Secretary’s and Treasurer’s Reports for the month end are on record in the Office of the School Business Administrator for review;

F3. APPROVAL OF TRANSFERS – DECEMBER 2019 TBD

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of December 2019 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

F4. ACCEPTANCE OF MONETARY DONATIONS IN MEMORY OF WILLA ALVAREZ

BE IT RESOLVED, that the East Rutherford Board of Education accepts the following donations In Memory of Willa Alvarez for the McKenzie School Art & Music Department.

- William & Laura Boscia \$25.00
- Barbara Bosch \$75.00
- Paul & Renee Folja \$50.00
- Frank & Karen Greco \$50.00
- Miguel Alvarez \$400.00

ROLL CALL VOTE: F1-F4:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

OLD BUSINESS

NEW BUSINESS

OPEN TO THE PUBLIC

President Bulger Opens the Hearing of Citizens:

Time:

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

President Bulger Closes the Hearing of Citizens:

Time:

ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)

Time:

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board. The board expects to return to the business portion of the meeting in approximately ____minutes.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS (IF NECESSARY)

Time:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)

MOTION TO ADJOURN

Time:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Maria Caruso					

**NEXT MEETING:
Faust School Gymnasium
February 27, 2020
7:00 P.M.**