

**EAST RUTHERFORD BOARD OF EDUCATION  
PUBLIC MEETING AGENDA  
October 29, 2020  
7:00 PM - REMOTELY**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**CALL TO ORDER** – President Bulger

**OPENING STATEMENT** – President Bulger

In light of the Governor’s issuance of Executive Order 107, we have been strongly encouraged to conduct all public meetings subject to the Open Public Meetings Act exclusively using communications equipment (e.g., telephonic conference call-in connections, internet streaming, etc.) for the foreseeable future *without providing a physical meeting place*. (Issued March 23, 2020).

Copies of agendas are available 48 hours prior to said meeting via electronic notice pursuant to N.J.S.A. 10:4-9.1 and posted on the East Rutherford School website – [www.erboe.net](http://www.erboe.net)

**SALUTE TO FLAG & MOMENT OF SILENCE** – President Bulger

PLEASE REMAIN STANDING FOR A MOMENT OF SILENCE IN HONOR OF THE MEMBERS OF OUR POLICE DEPARTMENT, FIRE DEPARTMENT, FIRST RESPONDERS AND OUR ARMED FORCES.

**ROLL CALL**

Mrs. Maria Caruso	Mrs. Rachel Villanova
Mr. Carlo Maucione	Mrs. Debra Zoller
Mrs. Erin SHEMELEY	Mr. Jason Bulger
Mr. Richard Vartan	

**ANNOUNCEMENT OF FIRE EXIT LOCATIONS** – President Bulger

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

***Mission Statement:***

*The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.*

**OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY**

**President Bulger Opens the Hearing of Citizens:**

**Time:**

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

**President Bulger Closes the Hearing of Citizens:**

**Time:**

**CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION**

None

**ADOPTION OF PRIOR BOARD MEETING MINUTES**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:**

- Public Meeting Minutes – September 23, 2020
- Executive Meeting Minutes – September 23, 2020

**Motion:**

**Second:**

**Vote:**

**REPORTS/PRESENTATIONS TO THE BOARD**

- School Business Administrator’s Report – Mrs. Lameka Augustin
- Superintendent’s Report – Mr. Giovanni A. Giancaspro

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

**S1) Fire and Emergency Drill Report**

**S2) Enrollment Report**

**S3) Harassment, Intimidation and Bullying Report**

**Motions S1 – S3:**

**Second:**

**Vote:**

**S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT**

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill - Individual Classes	10/27/20 – 10/29/20	9:09 am – 12:51 pm
Faust School Annex	Fire Drill – Individual Classes	10/27/20 – 10/29/20	8:30 am – 12:00 pm
Faust School & Annex	Lockdown	10/22/20	11:04 am
McKenzie School	Fire Drill – Individual Classes	10/7/20 & 10/14/20	9:30 am - 12:00 pm
McKenzie School	Bomb Threat	10/7/20	9:17 am

**S2. APPROVAL OF ENROLLMENT REPORT**

SCHOOL	TOTAL ENROLLMENT
Faust	292
McKenzie	471
Special Services – In District	119
Special Services – Out of District	6
Tuition Students	0
Home Instruction	1

**S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT**

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

**CURRICULUM COMMITTEE** (*Chairperson; Carlo Maucione, Erin Shemeley, Rachel Villanova*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- C1) Approval of Annual Contract Agreements for Student Services**
- C2) Approval of Transportation Requests ~ No Action**
- C3) Approval of the QSAC Committee for the 2020-2021 School Year**
- C4) Approval of the Revised I&RS Service Guide for the 2020-2021 School Year**
- C5) Approve and Accept the Revised Grant Application Fiscal Year 2020-2021 Individuals with Disabilities Education Act (IDEA) Funds**

**C1. APPROVAL OF ANNUAL CONTRACT AGREEMENTS FOR STUDENT SERVICES**

**BE IT RESOLVED, upon the recommendation of the Superintendent in coordination with the Child Study Team Director, that the East Rutherford Board of Education, approves the contract agreement for the 2020-2021 school year as deemed necessary.**

Code	Student ID & Contract Verified	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Augmentative Communication Assessments	Bergen County Special Services	2020-2021 school year	not to exceed \$975.00 annually unless otherwise agreed upon
C1.2	on file	Annual School Tuition	North Jersey Elks Developmental Disabilities Agency	2020-2021 school year	210 billable days \$422.31 per diem \$82,350.45 tentative tuition

**C2. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUESTS FOR STUDENTS**

**No New Business**

**C3. APPROVAL OF QSAC COMMITTEE FOR THE 2020 - 2021 SCHOOL YEAR**

Motion to approve, upon the recommendation of the Superintendent, the QSAC Committee for the 2020-2021 school year as listed:

- Giovanni A. Giancaspro – Superintendent of Schools
- Lameka Augustin – School Business Administrator
- Sharon King-Dobson – Director of Students Services and Curriculum
- Regina Barrale – Principal (Faust School)
- Brian Barrow – Principal (McKenzie School)
- Peter Vilardi – Supervisor of Instruction and Technology
- Lauren Cevetillo – Teacher (Faust School)
- Loren Koch – Teacher (Faust School)
- Cory Scelsa – Teacher (McKenzie School)
- Jason Bulger – President East Rutherford Board of Education
- Lukasz Majowicz – Technology (Level 2 Technician)
- Louise Barone – Confidential Secretary to the School Business Administrator
- Karen Dolinsky – Confidential Secretary to the Superintendent of Schools

**C4. APPROVAL OF REVISED I&RS SERVICE GUIDE FOR 2020-2021 SCHOOL YEAR**

Motion to approve, upon the recommendation of the Superintendent, the revised I&RS Service Guide for 2020-2021 School Year.

**C5. APPROVE AND ACCEPT THE REVISED GRANT APPLICATIONS FISCAL YEAR 2020-2021 INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) FUNDS**

**NOW THEREFORE BE IT RESOLVED**, the East Rutherford Board of Education approves and accepts the Fiscal Year 2020-2021 Individuals with Disabilities Education Act Funds Basic and Preschool in the amounts of **\$215,004** and **\$7,155.00** respectively, and

**BE IT FURTHER RESOLVED**, that said funds will be distributed in the following manner consistent with the submitted application:

**Basic IDEA**

Instructional Other Purchased Services - Tuition                      20.250.100.500                      **\$215,004**

**Preschool IDEA**

Instruction Other Purchased Services - Tuition                      20.251.100.600                      **\$7,155.00**

**ROLL CALL VOTE: C1-C5:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

**PERSONNEL COMMITTEE** (*Chairperson; Maria Caruso, Jason Bulger, Debbie Zoller*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approve Kelly Education Substitute List**
- P5) Acceptance of Retirement Notification – D. Kerwin**
- P6) Rescinding Certain Stipend Appointments Due to COVID-19**
- P7) Approval of Mercedes Sermeno-Fox Translation of Letter/Schedule Regarding School Plan**

**P1. APPROVE FOLLOWING PERSONNEL ACTIONS**

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Mary Gagis	Appointment	Supervisor of Instruction	N/A	\$5,610/year Stipend	9/1/20 – 6/30/21	11-000-221-102-080-00-000 11-000-221-102-040-00-000
P1.2	Carol Mosquera	Appointment	School Secretary	Step 3	\$43,019 (pro-rated)	10/30/20 – 6/30/21	11-000-240-105-080-00-000 (pending background check)
P1.3	Rania Alkhalidi	Appointment	Replacement 4 <sup>th</sup> Grade Teacher	Step 1	\$58,676.00 (pro-rated)	12/1/20- 6/22/21	(maternity leave) 11-120-100-101-080-00-000 (pending background check)

**P2. APPROVAL OF TRAVEL EXPENDITURES**

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	12/10/20 & 12/11/20	Giovanni Giancaspro	Blue Ribbon School of Excellence Conference Virtual	\$199.00	No
P2.2	12/10/20 & 12/11/20	Sharon King-Dobson	Blue Ribbon School of Excellence Conference Virtual	\$199.00	No
P2.3	11/2/20 11/3/20 11/4/20	Shanelle Muse	Legal One – Anti-Bullying Specialist Online Certificate	\$500.00	No

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.4	11/12/20 11/19/20 12/3/20 12/10/20	Bryan Consulmagno	School Transportation Supervisor Certification Program Virtual	\$403.00	No

**P3. LEAVE OF ABSENCE**

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#0496	Maternity Leave	Teacher	McKenzie	11/2/20	6/30/21	34 sick days	12/24/20 FMLA & NJFLA	9/1/21
P3.2	#0333	Maternity Leave	Teacher	Faust	1/11/21	5/31/21	37 sick days	3/6/21 FMLA & NJFLA	6/1/21
P3.3	#0257	Extended Family Leave	Social Worker	Faust	10/5/20	11/5/20	11 sick days	10/5/20 FMLA & NJFLA	11/6/20
P3.4	#0092	Medical Leave	Teacher	Faust	10/5/20	11/29/20	35 sick days	N/A	11/30/20
P3.5	#0802	Medical Leave	Bookkeeper	District	10/5/20	TBD	10 vacation days unpaid sick days	FMLA	TBD

**P4. APPROVAL OF KELLY EDUCATION SUBSTITUTE TEACHER LIST**

Motion to approve, upon the recommendation of the Superintendent, the Kelly Education substitute teacher list as on file in the Superintendent’s Office for **November 2020**.

**P5. ACCEPTANCE OF RETIREMENT NOTIFICATION – DONNA KERWIN**

Motion to accept, with regret, the retirement notification from Donna Kerwin, effective December 1, 2020.

**P6. RESCINDING CERTAIN STIPEND APPOINTMENTS DUE TO COVID-19**

**WHEREAS**, by Resolution P1, adopted June 28, 2020, the East Rutherford Board of Education appointed teachers to various stipend positions, but due to the ongoing COVID Pandemic, there is no longer the need for these services for the 2020-2021 school year.

**NOW, THEREFORE, BE IT RESOLVED** by the East Rutherford Board of Education, upon the recommendation of the Superintendent, that the following June 28, 2020, stipend appointments are hereby rescinded:

Resolution Designation	Name	Position
P1.3	Jeffery Schweikardt	After-School Band Director
P1.4	Jeffery Schweikardt	Assistant School Band Director
P1.5	Diann Schweikardt	After-School Chorus Director
P1.8	TBD	Boy’s Basketball Coach
P1.9	Katherine Fontana	Girl’s Basketball Coach Co-Advisor
P1.10	Shanelle Muse	Girl’s Basketball Coarh Co-Advisor

<b>Resolution Designation</b>	<b>Name</b>	<b>Position</b>
P1.11	Jaclyn Valeo	Cheerleader Advisor
P1.15	Kelly Barone	Awards Assembly Coordinator
P1.16	Amanda Alberta	Stem-Club Co-Advisor
P1.17	Jessica Gerity	Stem-Club Co-Advisor

**P7. APPROVAL OF MERCEDES SERMENO-FOX TRANSLATION OF LETTERS/SCHEDULES REGARDING SCHOOL PLANS**

Motion to approve, upon the recommendation of the Superintendent, Mercedes Sermeno-Fox translation of letters/schedules regarding school plans at a rate of \$45.00/hr., on an as need basis, not to exceed \$1,000.00.

**ROLL CALL VOTE: P1-P7:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Maria Caruso					
Carlo Maucione					
Erin Shemeley					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

**PHYSICAL FACILITIES COMMITTEE** (*Chairperson; Erin Shemeley, Maria Caruso, Carlo Maucione*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approve motion:

**No New Business**

**COMMUNITY RELATIONS COMMITTEE** (*Chairperson; Richard Vartan, Rachel Villanova, Debbie Zoller*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motion:

**CR1) Approve First Reading of Revised Bylaws, Policies and Regulations**

**CR2) Approval of Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for the 2020-2021 School Year**

**CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS**

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy#1620 – Administrative Employment Contracts (M) (Revised)
- Policy#2431 – Athletic Competition (M) (Revised)
- Regulation #2431.1 – Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
- Policy #2464 – Gifted and Talented Students (M) (Revised)
- Policy & Regulation #5330.05 – Seizure Action Plan (M) (New)
- Policy #6440 – Cooperative Purchasing (M) (Revised)
- Policy & Regulation #6470.01 – Electronic Funds Transfer and Claimant Certification (M) (New)
- Policy & Regulation #7440 – School District Security (M) (Revised)

- Policy #7450 – Property Inventory (M) (Revised)
- Policy & Regulation #7510 – Use of School Facilities (M) (Revised)
- Policy #8420 – Emergency Crisis Situations (M) (Revised)
- Policy #8561 – Procurement Procedures for School Nutrition Programs (M) (Revised)

**CR2. APPROVAL OF UNIFORM STATE MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS FOR THE 2020-2021 SCHOOL YEAR**

Motion to approve, upon the recommendation of the Superintendent, the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2020-2021 school year. Copy of agreement is on file in the East Rutherford Board of Education’s office.

**ROLL CALL VOTE: CR1-CR2:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin Shemeley					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

**TECHNOLOGY COMMITTEE** (*Chairperson; Rachel Villanova, Carlo Maucione, Erin Shemeley*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

**No New Business**

**NEGOTIATIONS COMMITTEE IUOE** (*Chairperson; Erin Shemeley, Carlo Maucione*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

I.O.U.E. - status – Mrs. Shemeley

**FINANCE COMMITTEE** (*Chairperson; Debbie Zoller, Carlo Maucione, Richard Vartan*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- F1) Approval of Bills List**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**
- F4) Approval of New Jersey School Board Annual Virtual Workshop 2020**
- F5) Approval of Environmental Services**
- F6) Approval of Final Submission to NJDOE for Renovations**



**F1. APPROVAL OF BILL LISTS**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education approves the following list of bills for payment; and

**BE IT RESOLVED**, the list of bills is on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund 11	\$285,150.76
Referendum Fund 30	\$655,692.65
G/L Fund 10	\$0
Food Service Fund 60	\$0
Special Activity Fund	\$968.00
Payroll Fund 9/30/20 – 10/15/20	\$1,043,546.75
<b>TOTAL OF FUNDS</b>	<b>\$1,985,358.16</b>

**F2. ACCEPTANCE OF THE FINANCIAL REPORTS – September 2020**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

**WHEREAS**, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

**BE IT FURTHER RESOLVED**, the Board Secretary’s and Treasurer’s Reports for the month end are on record in the Office of the School Business Administrator for review;

**F3. APPROVAL OF TRANSFERS – September 2020**

**WHEREAS**, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

**WHEREAS**, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month school year budget 20-21, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

**F4. APPROVAL OF ATTENDANCE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION ANNUAL VIRTUAL WORKSHOP 2020**

Approve the attendance of registered Administrators and Board members to attend the **New Jersey School Boards Association Annual Virtual Workshop** beginning on Tuesday, October 20 through Thursday, October 23, 2020 at a group rate of \$900.00 total cost is for up to 25 members.

**F5. APPROVAL OF ENVIROMENTAL SERVICES**

**WHEREAS**, under this proposal for Professional, Technical and Analytical Services, **RJB Environmental, Inc.** will provide services in conjunction with the planned renovations within various portions of the A.S. Faust Middle School. Any of the following services, as directed by East Rutherford based upon priorities which may arise in the course of school business:

- Asbestos Assessment
- Lead Paint Evaluation
- Design of Asbestos Abatement/Lead in Constructions Specifications/Bid Administration

**WHEREAS**, the requested fee schedule for all professional services described in this proposal is estimated at \$9,450.00.

**NOW THEREFORE BE IT RESOLOVED**, the total estimated fee for all services described above will not exceed **\$9,450.00** for the 2020-2021 school year unless otherwise agreed upon.

**BE IT RESOLVED**, to appoint **RJB Environmental, Inc.** as Professional, Technical and Analytical Services for the A.S. Faust Middle School in conjunction with the planned renovations.

**F6. APPROVAL OF FINAL SUBMISSION TO NJDOE FOR INTERIOR RENOVATIONS AT MCKENZIE SCHOOL – FAUST INTERMEDIATE SCHOOL AND ANNEX AND ADDITION AT FAUST INTERMEDIATE SCHOOL**

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education submit the final submission to the New Jersey Department of Education for state project # 1230-080-19-1000 project# 3656, state project # 1230-040-19-1000 project# 3652/3653 and state project# 1230-N01-19-1000 project# 3651 has been submitted upon request from Di Cara Rubino Architects.

**BE IT FURTHER RESOLVED**, in accordance with N.J.A.C. (6:23-1.1;6:23A-1.1), 6A:26-1, et. Seq., the Educational Specifications contained herein describing the programs and activities to be housed in the proposed facility, the types, numbers and sizes in square feet of spaces within the proposed facility and the spatial relationships between and among those spaces have been approved by the East Rutherford Board of Education.

This resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

**ROLL CALL VOTE: F1-F6:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

**OLD BUSINESS**

**NEW BUSINESS**

**OPEN TO THE PUBLIC**

**President Bulger Opens the Hearing of Citizens:**

**Time:**

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

**President Bulger Closes the Hearing of Citizens:**

**Time:**

**ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)**

**Time:**

**RESOLVED**, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board. The board expects to return to the business portion of the meeting in approximately \_\_\_\_\_minutes.

**ROLL CALL VOTE:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

**MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS (IF NECESSARY)**

**Time:**

**ROLL CALL VOTE:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

**FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)**

**MOTION TO ADJOURN**

**Time:**

**ROLL CALL VOTE:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

**NEXT MEETING:  
Public Meeting  
November 19, 2020  
7:00 P.M.  
Remotely - TBD**