

**EAST RUTHERFORD BOARD OF EDUCATION**  
**WORK SESSION MEETING AGENDA**  
**July 14, 2021**  
**6:00 PM**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**CALL TO ORDER** – President Zoller

**OPENING STATEMENT** – President Zoller

This meeting is called pursuant to the Open Public Meetings Act. Due to the Governor’s Covid 19 Executive Orders, the Board is conducting its public meetings electronically. Notices of this meeting were published in or transmitted to the Record and South Bergenite, posted on the bulletin boards in Faust and McKenzie Schools, posted on the Board’s website, filed with the Borough Clerk, and posted on the Faust main door entrance. During any public portions of the meeting, the public wishing to comment may enter “\*9” on their phone if calling in, or pressing the “raise hand” icon on Zoom video. Until recognized, the Superintendent will keep members of the public muted. The public may also mute their Zoom connection, or mute their phone. Please note that the public portion of the meeting is recorded on the Zoom program.

Copies of agendas are available 48 hours prior to said meeting via electronic notice pursuant to N.J.S.A. 10:4-9.1 and posted on the East Rutherford School website – [www.erboe.net](http://www.erboe.net)

**SALUTE TO FLAG & MOMENT OF SILENCE** – President Zoller

PLEASE REMAIN STANDING FOR A MOMENT OF SILENCE IN HONOR OF THE MEMBERS OF OUR POLICE DEPARTMENT, FIRE DEPARTMENT, FIRST RESPONDERS AND OUR ARMED FORCES.

**ROLL CALL**    Mrs. Maria Caruso  
                  Mr. Orville Drummond  
                  Mrs. Gina Lorusso  
                  Mr. Antonio Segalini  
                  Mrs. Erin SHEMELEY  
                  Mr. Richard Vartan  
                  Mrs. Debra Zoller

**ANNOUNCEMENT OF FIRE EXIT LOCATIONS** – President Zoller

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

***Mission Statement:***

*The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.*

## **COMMITTEE REPORTS/PRESENTATIONS TO THE BOARD**

Mrs. Debbie Zoller ~ President	Finance/Personnel/AD-HOC
Mrs. Erin Shemeley ~ Vice-President	<b>Curriculum</b> /Community Relations/Technology
Mrs. Maria Caruso	<b>Finance</b> /Personnel/AD-HOC
Mrs. Gina Lorusso	<b>Technology</b> /Curriculum/Community Relations/Physical Facilities
Mr. Richard Vartan	<b>Physical Facilities</b> /Finance/Personnel/AD-HOC
Mr. Antonio Segalini	<b>Community Relations</b> /Physical Facilities
Mr. Orville Drummond	Curriculum/Technology

- **School Business Administrator's Report** – Mrs. Lameka Augustin (Finance and Physical Facilities)
  - SBA School Related Topics ~ No Board Action (For Discussion Purposes Only)
- **Superintendent's Report** – Mr. Giovanni A. Giancaspro (Curriculum, Personnel, Technology, Community Relations)
  - Superintendent School Related Topics ~ No Board Action (For Discussion Purposes Only)

### ❖ **QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON COMMITTEE REPORTS**

## **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY**

### **President Zoller Opens the Hearing of Citizens:**

#### **Time:**

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section, which anyone wishing to speak will be given the opportunity to do so.

### **President Zoller Closes the Hearing of Citizens:**

#### **Time:**

## **CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION**

None

## **ADOPTION OF PRIOR BOARD MEETING MINUTES**

#### **Motion:**

#### **Second:**

#### **Vote:**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:**

- Public Meeting Minutes – June 17, 2021
- Public Meeting Minutes – June 23, 2021 - TBD
- Executive Meeting Minutes June 23, 2021 – TBD

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

**S1) Fire and Emergency Drill Report**

**S2) Enrollment Report**

**S3) Harassment, Intimidation and Bullying Report**

**S4) Authorization to submit Faust School 2020-2021 Self-Assessment under ABR**

**S5) Authorization to submit McKenzie School 2020-2021 Self-Assessment under ABR**

**Motions S1— S5:**

**Second:**

**Vote:**

**S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT**

<b>SCHOOL</b>	<b>TYPE OF DRILL</b>	<b>DATE</b>	<b>TIME</b>
Faust School@ Becton Regional High School	Fire Drill	7/8/21	12:15 pm
Faust School@ Becton Regional High School	Stay Put	7/12/21	9:30 am
Faust School Annex	Fire Drill	7/7/21	11:00 am
Faust Annex	Lockdown Drill	7/7/21	11:15 am
McKenzie School	Fire Drill		
McKenzie School	Lockdown Drill		

**S2. APPROVAL OF ENROLLMENT REPORT**

<b>SCHOOL</b>	<b>TOTAL ENROLLMENT</b>
Faust	290
McKenzie	455
Special Services – In District	117
Special Services – Out of District	103
Tuition Students	0
Home Instruction	1

**S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT**

<b>SCHOOL</b>	<b>NUMBER OF ALLEGED INCIDENTS</b>	<b>NUMBER OF VERIFIED INCIDENTS</b>
Faust	0	0
McKenzie	0	0

**S4. AUTHORIZATION TO SUBMIT FAUST SCHOOL 2020-2021 SELF-ASSESSMENT UNDER ABR**

Motion to approve, upon the recommendation of the Superintendent, the submission of the Faust School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR).

**S5. AUTHORIZATION TO SUBMIT MCKENZIE SCHOOL 2020-2021 SELF-ASSESSMENT UNDER ABR**

Motion to approve, upon the recommendation of the Superintendent, the submission of the McKenzie School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR).

**CURRICULUM COMMITTEE** (Chairperson; Erin Shemeley, Orville Drummond, Gina Lorusso)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Annual Contract Agreements for Student Services
- C2) Approval of Transportation Requests ~ No Action
- C3) Approval of Teacher Mentoring Plan for 2021-2022 School Year
- C4) Approval of Professional Development/Consultants for the 2021-2022 School Year
- C5) Amendment to License Agreement between Carlstadt-East Rutherford Board of Education and the East Rutherford Board of Education

**C1. APPROVAL OF ANNUAL CONTRACT AGREEMENTS FOR STUDENT SERVICES**

Code	Student ID & Contract Verified	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Summer Tuition	SBJC	7/6/21 – 7/30/21	\$3,900.00
C1.2	on file	Blind and Visually Impaired Services	State of New Jersey Department of Human Services	2021-2022	\$2,200.00
C1.3	on file	Augmentative Communication Assessment	Bergen County Special Services	July 2021	\$975.00

**C2. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUESTS FOR STUDENTS**

**No New Business**

**C3. APPROVAL OF TEACHER MENTORING PLAN FOR THE 2021-2022 SCHOOL YEAR**

Motion to approve, upon the recommendation of the Superintendent, the East Rutherford School District Teacher Mentoring Plan for the 2021-2022 school year.

**C4. APPROVAL OF PROFESSIONAL DEVELOPMENT/CONSULTANTS FOR THE 2021-2022 SCHOOL YEAR**

**BE IT RESOLVED**, upon the recommendation of the Superintendent in coordination with the Child Study Team Director, that the East Rutherford Board of Education, approves the contract agreements for the 2021-2022 school year as deemed necessary.

Code	Title	Service(s)	Provider	Date	Cost(s)
C4.1	Consultant	In-District Face to Face Coaching Science Education	Christopher Hunninghake	2021-2022 school year	not to exceed \$42,000 annually \$210 per hour
C4.2	Independent Contractor	Art Therapy	Jesse Muse	Commencing on 7/7/21	not to exceed \$960 \$160 per hour
C4.3	Curriculum Coach	Middle School ELA Coach	Debrah Anya	7/6/21 – 7/30/21	not to exceed \$10,000 12 hours

C4.4	Curriculum Coach	Elementary School ELA Coach	Mary Ann Pasuit	7/6/21 – 7/30/21	not to exceed \$6,000 8 hours
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**C5. APPROVAL OF AMENDMENT TO LICENSE AGREEMENT BETWEEN CARLSTADT – EAST RUTHERFORD BOARD OF EDUCATION AND THE EAST RUTHERFORD BOARD OF EDUCATION**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, that the East Rutherford Board of Education approve the Amendment Agreement Between Carlstadt-East Rutherford Board of Education and the East Rutherford Board of Education as shown in Exhibit A.

**ROLL CALL VOTE: C1-C5:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin Shemeley					
Richard Vartan					
Debbie Zoller					

**PERSONNEL COMMITTEE** (*Chairperson; Maria Caruso, Richard Vartan, Debbie Zoller*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence ~ No Action**
- P4) Approval of Affirmative Action Team for the 2021-2022 school year**

**P1. APPROVE FOLLOWING PERSONNEL ACTIONS**

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Mary Gaxis	Appointment	Supervisor of Instruction	N/A	\$6,500/year Stipend (revised)	9/1/21 – 6/30/22	11-000-221-102-080-00-000 11-000-221-102-040-00-000
P1.2	Bryan Consulmagno	Appointment	Coordinator of Transportation	N/A	\$7,500.00/year Stipend	7/1/21 – 6/30/22	11-000-270-160-000-00-990

**P2. APPROVAL OF TRAVEL EXPENDITURES**

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	2021-2022 School Year	Renee Romaglia	CST Travel Reimbursement	\$201.50	No
P2.2	2021-2022 School Year	Jamie Lee	CST Travel Reimbursement	\$201.50	No
P2.3	2021-2022 School Year	Danielle Esposito	CST Travel Reimbursement	\$201.50	No
P2.4	2021-2022 School Year	James Wagner	CST Travel Reimbursement	\$201.50	No
P2.5	2021-2022 School Year	Bracha Waldman	Speech, OT, PT Related Services Travel Reimbursement	\$201.50	No
P2.6	2021-2022 School Year	Amanda Rusin	Speech, OT, PT Related Services Travel Reimbursement	\$201.50	No
P2.7	2021-2022 School Year	Alison Bono	Speech, OT, PT Related Services Travel Reimbursement	\$201.50	No

**P3. LEAVE OF ABSENCE**

**No New Business**

**P4. APPROVAL OF THE AFFIRMATIVE ACTION TEAM FOR THE 2021-2022 SCHOOL YEAR**

Motion to approve, upon the recommendation of the Superintendent, the Affirmative Action Team for the 2021-2022 school year as listed:

- Regina Barrale
- Brian Barrow
- Sharon King-Dobson

**ROLL CALL VOTE: P1-P4:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin SHEMELEY					
Richard Vartan					
Debbie Zoller					

**PHYSICAL FACILITIES COMMITTEE** (*Chairperson; Richard Vartan, Gina Lorusso, Antonio Segalini*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:**

**PF1) Approval of Revised Proposal for Professional Assessment 21-22**

**PF1. APPROVAL OF REVISED PROPOSAL FOR PROFESSIONAL ENVIRONMENTAL ASSESSMENT 2021 - 2022 AS PREVIOUSLY APPROVED AT THE MAY 20, 2021 BOE MEETING**

**WHEREAS**, under this revised proposal for Professional Subsurface Soil Evaluation, **French & Parrello Associates** will provide services in conjunction with the school construction project referenced. Any of the following services, as directed by East Rutherford based upon priorities, which may arise in the course of school business:

**WHEREAS**, the requested fee schedule for all professional services described in the May 17, 2021 proposal was estimated at \$22,000.00.

**WHEREAS**, the requested fee schedule for all professional services described in the June 24, 2021 proposal is estimated at \$27,706.00.

**NOW THEREFORE BE IT RESOLVED**, the total estimated fee for all services described in exhibit A, **will not exceed \$27,706.00** for the 2021-2022 school year unless otherwise agreed upon.

**BE IT RESOLVED**, to accept **French & Parrello Associates** as Professional Subsurface Soil Evaluation Services for the A.S. Faust Middle School Expansion in conjunction with the planned renovations as noted in the June 24, 2021 revised proposal.

**ROLL CALL VOTE: PF1:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin SHEMELEY					
Richard Vartan					

Debbie Zoller					
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**COMMUNITY RELATIONS COMMITTEE** (*Chairperson; Antonio Segalini, Gina Lorusso, Erin SHEMELEY*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**  
**CR1) Approve First Reading of Revised Bylaws, Policies and Regulations**

**CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS**

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy #0131 – ByLaws, Policies, and Regulations (Revised)
- Policy #1521 – Educational Improvement Plan (M) (Abolished)
- Policy #1649 – Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
- Regulation #2421 – Vocational – Technical Education (Abolished)
- Policy #3134 – Assignment of Extra Duties (Revised)
- Policy & Regulation #3142 – Nonrenewal of Non-Tenured Teaching Staff Member (Revised)
- Policy & Regulation #3221 – Evaluation of Teachers (M) (Revised)
- Policy & Regulation #3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- Policy & Regulation #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- Policy & Regulation #3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- Policy & Regulation #4146 – Nonrenewal of Nontenured Support Staff Member (Revised)
- Policy & Regulation #6471 – School District Travel (M) (Revised)
- Policy #8561 – Procurement Procedures for School Nutrition Programs (M) (Revised)

**ROLL CALL VOTE CR1:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin SHEMELEY					
Richard Vartan					
Debbie Zoller					

**TECHNOLOGY COMMITTEE** (*Chairperson; Gina Lorusso, Orville Drummond, Erin SHEMELEY*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

**No New Business**

**NEGOTIATIONS COMMITTEE EREA** (*Chairperson; Maria Caruso, Richard Vartan*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

**No New Business**

**FINANCE COMMITTEE** (*Chairperson; Maria Caruso, Richard Vartan, Debbie Zoller*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bills List - TBD
- F2) Acceptance of Monthly Financial Reports June 2021 - TBD
- F3) Approval of Transfers June 2021 - TBD
- F4) Appointment of Auditor
- F5) Appointment of Architect of Record
- F6) Appointment of School Physician
- F7) Appointment of Broker of Record/Risk Manager for General Liability and Workers Compensation
- F8) Appointment of Broker of Record/Employee Benefit Consultant
- F9) Appointment of Broker of Record for Vision Benefits
- F10) Appointment of Board Counsel
- F11) Approval of the Public Employers Trust Agreement Benefits Advisor
- F12) Approval of Agreement between Kelly Education Inc. and the East Rutherford Board of Education

**F1. APPROVAL OF BILL LISTS** (TBD)

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education approves the following list of bills for payment; and

**BE IT RESOLVED**, the list of bills is on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

G/L Fund 10	\$0
General Fund 11	\$0
General Fund 11 State Health & Prescription - June	\$183,248.34
Referendum Fund 30	\$0
Debt Service Fund 40	\$0
Food Service Fund 60	\$0
Special Activity Fund	\$0
Payroll Fund 6/17/21 – 6/30/21	\$582,780.45
<b>TOTAL OF FUNDS</b>	<b>\$766,028.79</b>

**F2. ACCEPTANCE OF THE FINANCIAL REPORTS – June 2021** (TBD)

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and



**WHEREAS**, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

**BE IT FURTHER RESOLVED**, the Board Secretary’s and Treasurer’s Reports for the month end are on record in the Office of the School Business Administrator for review;

**F3. APPROVAL OF TRANSFERS - June 2021 (TBD)**

**WHEREAS**, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

**WHEREAS**, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator, 100 Uhland Street, E. Rutherford, NJ 07073;

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month school year budget 20-21, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

**F4. APPOINTMENT OF AUDITOR – LERCH, VINCI & HIGGINS, LLP**

**WHEREAS**, there exists a need for an Auditor to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

**WHEREAS**, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the district requested qualifications be submitted by **June 18, 2021** allowing the process to be fair and open, the Board received (1) response; and

**WHEREAS**, Lerch, Vinci, & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Lerch, Vinci, & Higgins, LLP has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

**WHEREAS**, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fairlawn, New Jersey 07410, is hereby appointed Auditors to the Board to perform the annual audits of the Board for the fiscal year end June 30, 2021 at an audit fee not to exceed \$26,900 and the following rates for any other additional services:

Partners	\$150 – \$175 per hour
Managers	\$125 - \$140 per hour
Senior Accountants/Supervisors	\$95 – \$115 per hour
Staff Accountants	\$75 - \$85 per hour
Other Personnel	\$45 per hour

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2021-2022 local school budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Lerch, Vinci, & Higgins, LLP in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and,

**BE IT FURTHER RESOLVED** that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be placed on file with this Resolution, and

**NOW THEREFORE BE IT RESOLVED**, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education office, 100 Uhland Street, East Rutherford, NJ 07073.

#### **F5. APPOINTMENT OF ARCHITECT OF RECORD - DI CARA RUBINO ARCHITECTS**

**WHEREAS**, there exists a need for an Architect of Record to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

**WHEREAS**, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, the district requested qualifications be submitted by **June 18, 2021** allowing the process to be fair and open, the Board received (5) responses;

**WHEREAS**, Di Cara Rubino Architects has completed and submitted a Business Entity Disclosure Certification which certifies that Di Cara Rubino has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contract, and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2021-2022 local school budget.

**NOW, THEREFORE, BE IT RESOLVED**, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Di Cara Rubino Architects in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and

**BE IT FURTHER RESOLVED** that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be placed on file with this Resolution, and

**NOW THEREFORE BE IT RESOLVED**, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education, 100 Uhland Street, East Rutherford, NJ 07073.

**F6. APPOINTMENT OF SCHOOL PHYSICIAN – DR. MARTHA SLIWOWSKI**

**WHEREAS**, there exists a need for a licensed physician to perform the services of Medical Inspector for the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

**WHEREAS**, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS**, the district requested qualifications be submitted by **June 18, 2021** allowing the process to be fair and open, and

**WHEREAS**, Dr. Martha Sliwowski of Primecare Pediatrics PC has provided high quality school physician services for the Board for numerous years, they have extensive experience and an excellent reputation and it is in the best interests of the Board to award this contract to Dr. Martha Sliwowski of Primecare Pediatrics PC; and

**NOW THEREFORE BE IT RESOLVED**, by the Board that; The aforesaid recitals are incorporated herein as though fully set forth at length.

**BE IT RESOLVED**, Dr. Martha Sliwowski of Primecare Pediatrics PC, 42 Locust Avenue, Wallington, New Jersey 07057, is hereby appointed Medical Inspector for the Board effective July 1, 2021 to June 30, 2022 at an annual fee of \$4,500.00.

**NOW THEREFORE BE IT RESOLVED**, The Board President, Board Secretary, and Board Counsel are hereby authorized to execute all documents and to take all actions necessary to complete and realize the intent and purpose of this Resolution, including the preparation and execution of a professional services agreement consistent with this resolution. The Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5(a)(1).

**F7. APPOINTMENT OF BROKER OF RECORD-RISK MANGER OF GENERAL LIABILITY AND WORKERS COMPENSATION FOR THE NORTH EAST SCHOOLS BOARDS INSURANCE GROUP (N.E.S.B.I.G) – PROFESSIONAL INSURANCE ASSOCIATES**

**WHEREAS**, the East Rutherford Board of Education requested qualifications be submitted by **June 18, 2021** pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received (1) responses; and

**WHEREAS**, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey, 07072 as the district’s insurance consultant for participation in NESBIG (North East Schools Boards Insurance Group) and will continue theses services; and

**WHEREAS**, Professional Insurance Associates (PIA) has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, Professional Insurance Associates provided the only response, and it is in the best interests of the Board to award this contract to Professional Insurance Associates; and

**WHEREAS**, the value of the contract is less than \$17,500

**BE IT RESOLVED**, to appoint of Professional Insurance Associates (PIA) as the district's insurance consultant to the East Rutherford Board of Education for participation in NESBIG (North East School Boards Insurance Group) consortium for General Insurance Policies and Workers' Compensation Policy, effective July 1, 2021 to June 30, 2022.

**F8. APPOINTMENT OF BROKER OF RECORD - EMPLOYEE BENEFIT CONSULTANT FOR THE BERGEN MUNICIPAL EMPLOYEE DENTAL FUND – PROFESSIONAL INSURANCE ASSOCIATES**

**WHEREAS**, the East Rutherford Board of Education requested qualifications be submitted **by June 18, 2021** pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, the Board received (1) responses; and

**WHEREAS**, Professional Insurance Associates (PIA) has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, and it is in the best interests of the Board to award this contract to Professional Insurance Associates; and

**WHEREAS**, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey 07072 as the district's insurance consultant for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits and will continue these services; and

**WHEREAS**, the value of the contract is less than \$17,500

**BE IT RESOLVED**, to appoint Professional Insurance Associates (PIA) as the district's insurance consultant to the East Rutherford Board of Education for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits effective July 1, 2021 to June 30, 2022.

**F9. APPOINTMENT OF BROKER OF RECORD FOR NATIONAL VISION ADMINISTRATION- PROFESSIONAL INSURANCE ASSOCIATES**

**WHEREAS**, the East Rutherford Board of Education requested qualifications **June 18, 2021** pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received (1) response; and

**WHEREAS**, the East Rutherford Board of Education previously contracted with Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertville, New Jersey 08530, as the district's insurance consultant for participation in the National Vision Administration for the provision of Employee Vision Benefits and will continue these services; and

**WHEREAS**, Brown & Brown Benefit Advisors Broker/Consultants has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, Brown & Brown Benefit Advisors Broker/Consultants provided the only response, and it is in the best interests of the Board to award this contract to Brown & Brown Benefit Advisors Broker/Consultants; and

**WHEREAS**, the value of the contract is less than \$17,500

**BE IT RESOLVED**, to appoint Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertville, New Jersey 08530, as the district's insurance consultant to the East Rutherford Board of Education for participation in the National Vision Administration for the provision of Employee Vision Benefits effective July 1, 2021 to June 30, 2022.

**F10. APPOINTMENT OF BOARD COUNSEL – CHASAN, LAMPARELLO, MALLON & CAPUZZO**

**WHEREAS**, there exists a need for Board Counsel to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

**WHEREAS**, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, the district requested qualifications be submitted by **June 18, 2021** allowing the process to be fair and open, and the Board received (4) responses;

**WHEREAS**, The Law firm Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin has completed and submitted a Business Entity Disclosure Certification which certifies that The Law firm Chasan, Lamparello Mallon & Cappuzzo and Thomas Kobin has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

**WHEREAS**, The Law firm Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin, Esq., 227 Avon Road, Westfield NJ 07090 is hereby appointed Board Counsel to the Board to perform legal services for the Board for the fiscal year end June 30, 2021 at a rate of \$160.00 per hour for attorneys and \$70 per hour for law clerks and paralegal services, \$8500 for attendance at the Board’s monthly meetings, plus reimbursement for reasonable expenses.

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2021-2022 local school budget.

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin from the Chasan, Lamparello, Mallon & Cappuzzo Law Firm in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and

**BE IT FURTHER RESOLVED** that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be place on file with this Resolution; and

**BE IT FURTHER RESOLVED**, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education.

**F11. APPROVAL OF THE PUBLIC EMPLOYER TRUST AGREEMENT – BROWN & BROWN BENEFITS ADVISOR**

**WHEREAS**, The East Rutherford Board of Education, as a current participant in the Public Employer Trust (herein after known as “Trust”), for the policy period beginning January 1, 2021 through January 1, 2022 understand and agrees to the Agreement set forth by Brown & Brown Benefits Advisors for the National Vision Administrators Plan, as on file in the Business Office.

**F12. APPROVAL OF RENEWAL AGREEMENT BETWEEN KELLY SERVICES, INC. AND THE EAST RUTHERFORD BOARD OF EDUCATION 2021-2022**

**WHEREAS**, upon the recommendation of the Superintendent, the Substitute Staffing Agreement for a period from July, 1 2021 through June 30, 2022, between Kelly Education Inc., and the East Rutherford Board of Education.

**WHEREAS**, Kelly Services Inc. entered into an Agreement for the 2020-2021 school year (“Prior Agreement”), whereby Kelly Services Inc. is to provide substitute staffing to fill positions at the request the East Rutherford Board of Education.

**WHEREAS**, Kelly Services Inc. are desirous of entering into an Agreement for the 2021-2022 school year under substantially the same terms; amending the prior Agreement with the provisions set forth below;

<b>Position</b>	<b>Pay Rate</b>	<b>Bill Rate</b>
Substitute Teacher	\$91.00 per day	\$121.03 per day
Substitute Paraprofessional	\$13.00 per day	\$17.29 per day

**NOW, THEREFORE BE IT RESOLVED**, be it agreed between the parties, all terms and conditions of the prior Agreement are incorporated herein with the modifications shown is Exhibit A.

**ROLL CALL VOTE: F1-F12:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin Shemeley					
Richard Vartan					
Debbie Zoller					

**OLD BUSINESS**

**NEW BUSINESS**

**OPEN TO THE PUBLIC**

**President Zoller Opens the Hearing of Citizens:**

**Time:**

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

**President Zoller Closes the Hearing of Citizens:**

**Time:**

**ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)**

**Time:**

**RESOLVED**, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board. The board expects to return to the business portion of the meeting in approximately \_\_\_\_minutes.

**ROLL CALL VOTE:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin SHEMELEY					
Richard Vartan					
Debbie Zoller					

**MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS (IF NECESSARY)**

**Time:**

**ROLL CALL VOTE:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin SHEMELEY					
Richard Vartan					
Debbie Zoller					

**FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)**

None

**MOTION TO ADJOURN**

**Time:**

**ROLL CALL VOTE:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin SHEMELEY					
Richard Vartan					
Debbie Zoller					

**NEXT MEETING:**  
**Public Meeting - July 22, 2021**  
**6:00 P.M. Remotely**  
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