

EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
McKenzie School Gymnasium
July 27, 2017
6:00 PM

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - *By President Vartan at 6:00 pm*

OPENING STATEMENT – *President Vartan*

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof published in The Record and South Bergenite Newspapers and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez – *Present*
Mr. Jason Bulger – *Present*
Mrs. Maria Caruso – *Present at 6:02pm*
Mr. Carlo Maucione - *Present*
Mrs. Kathleen Winston - *Absent*
Mrs. Debra Zoller - *Present*
Mr. Richard Vartan – *Present*

Also Present: Superintendent Giovanni Giancaspro, School Business Administrator Mark Kramer and Thomas Kobin – Board Counsel

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - *President Vartan announced locations.*

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLs) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Vartan Opens the Hearing of Citizens:

In accordance with the Bylaw 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard on agenda items only, should raise his/her hand to be recognized, state name and address. Each statement made by a participant shall be limited to the discretion of the Board President. Any citizen wishing to be heard on non-agenda items may do so after new business. The hearing of citizens shall be limited to sixty minutes.

- *No members of the public wished to be heard.*

President Vartan Closes the Hearing of Citizens:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

None

REPORTS TO THE BOARD

- School Business Administrator's Report – *Mr. Mark Kramer mentioned that the committee received the resolutions that are being proposed and did not here of any questions except from one board member, which a response was provided. Mr. Kramer updated the board on the plan for removing all of the asbestos from Faust School moving the remediation to December. Mr. Kramer also requested, the chairperson of the referendum Ad-Hoc Committee to give direction on the Bond Counsel selection.*
- Superintendent's Report – *Mr. Giovanni Giancaspro introduced Sharon King-Dobbs, Supervisor of Student Services.*
- **Building Reports**
 - **McKenzie School & Faust School**
 - Preparations of student and staff schedules are underway for the 2017-2018 school year.
 - Building summer cleaning, repairs, and painting is progress.
 - Updating of the McKenzie Handbook.
 - Classroom assignments of staff is in progress.
 - 2017-2018 Important Date Documents are being updated. (New Staff & Reassigned Staff)
 - Upcoming Fall events at McKenzie School.
 - PTA Sponsored Ice Cream Social for the last week in August.
 - McKenzie School Back to School Night is scheduled for Thursday, September 21st
 - Faust School: Formation of School Committees for the 2017-2018 school year.
 - Technology: All computers, laptops, and iPads are being updated.

- **PTA**
 - **8th Grade Committee**
 - Met with Faust School Principal & Superintendent to discuss the 8th grade planned events for the 2017-2018 school year.

- **Mayor & Council Meeting ~ July 18th at the East Rutherford Police Department**
 - The Facilities Renovations & Expansion Ad-Hoc Committee of the East Rutherford Board of Education, Superintendent of Schools, Business Administrator & DiCara & Rubino Architectural Firm met to discuss the school district proposed projects.

- **DEAC Meeting**
 - August/September meeting will be planned.
 - Teacher Evaluation
 - Danielson Model
 - QSAC Process (Full Review)
 - District, Administrative, Building Level Goals
 - 2017-2018 Professional Development Program
 - SGOs & Teacher Practice Scores
 - Revision of New 3 Year Technology Plan
 - Disaggregation of Student Data
 - Standards & Curriculum Alignment
 - Facilities Renovations & Expansion

- **Curriculum ~ Marlene Krupp**
 - Curriculum Update ~ Completion Dates Prior to August 24th Board Meeting

SUPERINTENDENT’S REPORT

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: S1) Fire and Emergency Drill Report; S2) Enrollment Report; S3) Harassment, Intimidation and Bullying Report; S4 – S6) Resolution Affirming the Superintendent’s Decision Relating to an Alleged Harassment, Intimidation and Bullying Incident Report:

Motions S1 through S6: Debbie Zoller Second: Maria Caruso

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
McKenzie School	Fire Drill	7/26/17	10:17 A.M.
McKenzie School	Lockdown Drill	7/26/17	10:27 A.M.

S2. APPROVAL OF ENROLLMENT REPORT

No New Business

S3. APPROVAL OF HARRASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

No New Business

S4. RESOLUTION AFFIRMING THE SUPERINTENDENT'S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED MAY 8, 2017), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, on May 8, 2017, there was a report of harassment, intimidation and bullying (“HIB”); and

WHEREAS, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on June 21, 2017, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the May 8, 2017 report of HIB is hereby affirmed.

S5. RESOLUTION AFFIRMING THE SUPERINTENDENT'S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED MAY 23, 2017), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

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WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on June 21, 2017, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the May 23, 2017 report of HIB is hereby affirmed.

S6. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED MAY 31, 2017), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, on May 31, 2017, there was a report of harassment, intimidation and bullying (“HIB”); and

WHEREAS, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on June 21, 2017, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the May 31, 2017 report of HIB is hereby affirmed.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motions S1-S6 pass; 6 0 0

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

Motion: Jason Bulger Second: Maria Caruso All-in-Favor: Yes Any Opposed: No

- June 21, 2017 Public Meeting Minutes
- June 21, 2017 Executive Meeting Minutes

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Maria Caruso, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion C1) Approval of Teacher Mentoring Plan 2017-2018; C2) Approval of Submission of District Comprehensive Equity Plan 2017-2018; C3) Approval of Field Trip Requests:

Motions C1 through C3: Carlo Maucione Second: Debbie Zoller

C1. APPROVAL OF TEACHER MENTORING PLAN 2017-2018

Motion to approve the East Rutherford School District Teacher Mentoring Plan for the 2017-2018 school year.

C2. APPROVE SUBMISSION OF COMPREHENSIVE EQUITY PLAN ANNUAL STATEMENT OF ASSURANCE FOR THE 2017-2018 SCHOOL YEAR

Motion to approve the submission of Comprehensive Equity Plan Annual Statement of Assurance for the 2017-2018 school year.

C3. APPROVAL OF FIELD TRIP REQUESTS

Code	School	Grade	Requested by	Destination	Cost to Parent/BOE	Purpose/ Goal of Trip
C3.1	Faust	8 th	R. Barrale	Teen Arts Festival Bergen Community College Paramus, N.J.	\$400 Registration Fee	To participate in and view performances, artwork, poetry, photography of students throughout Bergen County.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motions C1-C3 pass; 6 0 0

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: P1) Personnel Actions; P2) Travel Expenditures; P3) Source 4 Teachers Substitute List; P4) Revised Approval of Employee Salaries 2017-2018; P5) Acknowledgement of Perfect Attendance; P6) Leave of Absence; P7) Affirmative Action Team for the 2017-2018 school year:

Motion P1: Maria Caruso Second: Carlo Maucione

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Sharon King-Dobson	Appointment	Supervisor of Student Services	N/A	\$115,000 Pro-rated	7/31/17-6/30/18	11-000-219-104-00-000 11-000-240-103-00-000
P1.2	Donna Wolfe	Appointment	Full-Time Secretary	Step 1	\$39,820 Pro-rated	7/28/17 – 6/30/18	11-000-240-105-00-000
P1.3	Hana Dizdarevic	Salary Guide Movement	Teacher	FROM: MA, Step 7 TO:MA+15, Step 7	FROM: \$68,252 TO: \$73,677	9/1/17-6/30/18	11-120-100-101-00-000
P1.4	Yannique Dawson	Acknowledgement	School Psychologist Intern	N/A	N/A	9/1/2017-6/30/18	Cooperating School Psychologist Dr. Jamie Lee
P1.5	*Ivan R. Perez	Appointment	Part-Time Bus Driver	N/A	\$19.00/hour	9/1/2017 – 6/30/18	11-000-270-160-00-000
P1.6	Antonio Suvace	Appointment	Substitute Bus Driver	N/A	\$19.00/hour	9/1/17-6/30/18 (as needed)	11-000-270-160-00-992 District

*All IUOE members are subject to adjustment upon successful completion of negotiations.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motion P1 passes; 6 0 0

Motions P2 through P7: Maria Caruso Second: Carlo Maucione

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	8/10/17	Brian Barrow	Social Media and Cyberbullying Monroe, N.J.	\$170.85	No
P2.2	8/14/17	Brian Barrow	Leadership Lessons from Urban Myer (Motivate and Improve Learning Environments) Monroe, N.J.	Mileage & Tolls - \$20.85	No
P2.3	8/16/17	Brian Barrow	Three Things Instruction, Assessment and Management Monroe, N.J.	\$169.85	No
P2.4	8/16/17	Bryan Consulmagno	Northern Regional Facilities Training Rockaway, N.J.	Mileage - \$17.98	No
P2.5	8/16/17	Mark Kramer	Northern Regional Facilities Training Rockaway, N.J.	Mileage - \$22.72	No
P2.6	8/15/17	Louise Barone	Administrative Assistance Conference Rockaway, N.J.	\$199.00 Mileage - \$13.46	No
P2.7	8/28/17	Karen Dolinsky	Business Grammar and Proofreading Saddlebrook, N.J.	\$199.00	No

P3. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST

Motion to approve the Source 4 Teachers substitute teacher list as on file in the Superintendent’s Office for **July 2017**.

P4. REVISED APPROVAL OF EMPLOYEE SALARIES FOR 2017-2018

Motion to approve the revised annual salaries for employee salary list for the 2017-2018 school year, as on file in the Superintendent’s office.

P5. ACKNOWLEDGEMENT OF EMPLOYEES WITH PERFECT ATTENDANCE

Motion to acknowledge the following employees for a perfect attendance record for the 2016-2017 school year:

Jeffery Schweikardt
 Jaelyn Valeo

P6. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P6.1	#0568	Maternity Leave	Teacher	McKenzie	9/1/17 (revised)	10/30/17	40 sick days	10/31/17 FMLA begins followed by NJFLA leave	1/3/18

P7. APPROVAL OF THE AFFIRMATIVE ACTION TEAM FOR THE 2017-2018 SCHOOL YEAR

To approve the Affirmative Action Team for the 2017-2018 school year as listed:

- Regina Barrale
- Brian Barrow
- Sharon King-Dobson

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motions P2-P7 passes; **6** **0** **0**

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Kathy Winston, Jason Bulger, Maria Caruso*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion PF1)
Approval of Use of District Facility**

Motion PF1: Jason Bulger Second: Debbie Zoller

PF1. APPROVAL OF USE OF DISTRICT FACILITY

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Day(s)	Date of Event	Time Allotment	Discussion/ Fee to BOE
PF1.1	47	M. Havriliak/ PTA Ice Cream Social	McKenzie School	Welcome Back to School	Yes	Tuesday	August 29, 2017	5:30 – 7:00 PM	8 tables/50 chairs Special Police Officer/3 hrs. \$49.50
PF1.2	48	M. Havriliak/ PTA Meetings	Faust School	Monthly Meetings	Yes	Varies	October 04 November 01 January 10 March 07 April 11 May 02 June 06	6:00 – 9:00 PM	5 tables/40 chairs

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motion PF1 passes; 6 0 0

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: CR1)
Second Reading – Bylaws, Policies and Regulations; CR2) First Reading – Bylaws, Policies and Regulations;**

Motion CR1: Jason Bulger Second: Debbie Zoller

CR1. APPROVE SECOND READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the second reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy & Regulation 1240 – Evaluation of Superintendent (M) (Revised)
- Policy & Regulation 3126 – District Mentoring Program (Revised)
- Policy & Regulation 3221 – Evaluation of Teachers (M) (Revised)
- Policy & Regulation 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)

- Policy & Regulation 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- Policy & Regulation 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- Policy & Regulation 3240 – Professional Development for Teachers and School Leaders (M) (Revised)
- Policy & Regulation 5610 – Suspension (M) (Revised)
- Policy 5620 – Expulsion (M) (Revised)
- Policy 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motion CR1 passes; **6** **0** **0**

Motion CR2: Jason Bulger Second: Daniel Alvarez

CR2. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy 8550 – Unpaid Meal Charges/Outstanding Food Service Charges (M)

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motion CR2 passes; **6** **0** **0**

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Jason Bulger, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

No New Business

NEGOTIATIONS COMMITTEE

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- E.R.A.A. & I.O.U.E status – *Mr. Alvarez referred to Mr. Kobin who stated the two parties will be scheduling another meeting. Mr. Bulger stated that a meeting will be set once vacation conflicts are gone.*

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Richard Vartan, Kathy Winston*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: F1) Approval of Bill Lists; F2) Approval of Transfer of Funds; F3) Acceptance of Monthly Financial Reports; F4) Approval of Student Services; F5) Approval of Transportation Requests; F6) Approval of Shared Service Agreement for Occupational Therapist; F7) Motion to Rescind F12 from June 21, 2017 Meeting; F8) Motion to Rescind F13 from June 21, 2017 Meeting; F9) Appointment of Insurance Consultant Professional Insurance Associates – NESBIG Consortium; F10) Appointment of Insurance Consultant Professional Insurance Associates – BMED Consortium; F11) Appointment of Insurance Consultant Brown and Brown Benefits Advisors:

Motions F1 through F3: Debbie Zoller Second: Jason Bulger

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board, and

WHEREAS, a list of bills dated **June 16, 2017- July 27, 2017 is being presented to the board with the recommendation that it be ratified and paid,**

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of **\$586,668.34; and**

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay June and July bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

General Account	\$562,888.26
Food Service Account	\$23,780.08
Special Activity Account	\$0
TOTAL	\$586,668.34

F2. APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8, and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting, and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of **June** within the 2016-2017 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

F3. ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending **May 31, 2017** are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending **May 31, 2017**; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motions F1-F3 passes; 6 0 0

Motion F4: Debbie Zoller Second: Carlo Maucione**F4. APPROVAL OF TUITIONS/RELATED SERVICES/TRANSPORTATION FOR SPECIAL EDUCATION**

Upon the recommendation of the Superintendent in consultation with the Student Services Director, to approve the following Out-of-District contracts for service provided to student's currently enrolled in programs operated by the East Rutherford Board of Education.

Code	Student I.D.#	Service(s) Requested	Provider	Date	Cost(s)
F4.1	on file	Annual Tuition 2017 - 2018	Spectrum 360 Lower School	July 05, 2017 – June 2018	\$355.58 per diem \$73,249.48 tentative tuition
F4.2	on file	Annual Tuition 2017 - 2018	Spectrum 360 Lower School	July 05, 2017 – June 2018	\$355.58 per diem \$73,249.48 tentative tuition
F4.3	on file	Annual Tuition 2017 - 2018	Spectrum 360 Lower School	July 05, 2017 – June 2018	\$355.58 per diem \$73,249.48 tentative tuition
F4.4	on file	Annual Tuition 2017 - 2018	Spectrum 360 Lower School	July 05, 2017 – June 2018	\$355.58 per diem \$73,249.48 tentative tuition
F4.5	on file	Summer Tuition 2017	Bergen County Special Services Autism Continuum	June 27 – August 04, 2017	\$7,500.00 base tuition rate \$65.00 session additional related therapy sessions/ per wk \$7,000.00 One-to-One/ Nurses
F4.6	on file	Summer Tuition 2017	Bergen County Special Services Autism Continuum	June 27 – August 04, 2017	\$7,500.00 base tuition rate \$65.00 session additional related therapy sessions/ per wk \$7,000.00 One-to-One/ Nurses
F4.7	on file	Summer Tuition 2017	Bergen County Special Services Autism Continuum	June 27 – August 04, 2017	\$7,500.00 base tuition rate \$65.00 session additional related therapy sessions/ per wk \$7,000.00 One-to-One/ Nurses
F4.8	on file	Summer Tuition 2017	Garfield Board of Education	Commencing on July 05, 2017	\$4,432.00 tentative tuition
F4.9	on file	Summer Tuition 2017	Garfield Board of Education	Commencing on July 05, 2017	\$4,432.00 tentative tuition
F4.10	on file	Summer Tuition 2017	Garfield Board of Education	Commencing on July 05, 2017	\$4,432.00 tentative tuition
F4.11	on file	Summer Contract for Services	Bergen County Special Services Educational Ent.	July 2017	Not to exceed \$1,320.00

F4.12	on file	Summer Contract for Services	Bergen County Special Services Educational Ent.	July 2017	Not to exceed \$480.00
F4.13	on file	Annual Tuition 2017 - 2018	North Jersey Elks Developmental Disabilities	Commencing on July 05, 2017	\$81,038.88 tentative tuition
F4.14	on file	Annual Tuition 2017-2018 REVISED	Windsor Learning Center	Commencing on September 06, 2017	\$54,900.00 tentative tuition

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motion F4 passes; **6** **0** **0**

Motion F5: Debbie Zoller Second: Carlo Maucione

F5. APPROVAL OF TRANSPORTATION REQUESTS

Code	School	Grade	Requested by	Destination	# of Vehicles	Purpose
F5.1	N/A	N/A	John Hansen E.R. Recreation	Meadowlands Environmental Center Lyndhurst, NJ	1 bus	Recreation Trip
F5.2	N/A	N/A	John Hansen E.R. Recreation	Liberty Science Center Jersey City, NJ	1 bus	Recreation Trip
F5.3	Faust	8 th	R. Barrale	Bergen Community College Paramus, NJ	2 busses	Teen Arts Festival

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motion F5 passes; **6** **0** **0**

Motion F6: Debbie Zoller Second: Carlo Maucione

F6. APPROVAL OF SHARED SERVICES AGREEMENT - OCCUPATIONAL THERAPIST FOR THE 2017-2018 SCHOOL YEAR

Upon the recommendation of the Superintendent in consultation with the Student Services Director, to approve a shared service agreement amongst the Carlstadt School District and the East Rutherford School District to share the services of an Occupational Therapist.

The East Rutherford School District will serve as the LEA, Carlstadt shall share one-half of the cost of the salary, benefits and board share of costs for total services in the amount of \$103,889.47 in which Carlstadt will pay \$51,944.73 for the 2017-2018 school year.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motion F6 passes; 6 0 0

Motion F7: Debbie Zoller Second: Jason Bulger

F7. MOTION TO RESCIND F12 APPROVAL OF EXTRAORDINARY UNSPECIFIABLE SERVICE – INSURANCEBROKER/CONSULTANT FOR HEALTH INSURANCE PROVIDER AS APPROVED AT THE PUBLIC MEETING HELD ON JUNE 21, 2017

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motion F7 passes; 6 0 0

Motions F8 through F9: Debbie Zoller Second: Carlo Maucione

F8. MOTION TO RESCIND F13 APPROVAL OF EXTRAORDINARY UNSPECIFIABLE SERVICE – BROKER/RISK MANAGER PROVIDER AS APPROVED AT THE PUBLIC MEETING HELD ON JUNE 21, 2017

F9. APPOINTMENT OF INSURANCE CONSULTANT PROFESSIONAL INSURANCE ASSOCIATES - NESBIG CONSORTIUM

WHEREAS, the East Rutherford Board of Education requested qualifications pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received one response; and

WHEREAS, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey, 07072 as the district’s insurance consultant for participation in NESBIG (North East Schools Boards Insurance Group) and will continue these services; and

WHEREAS, the value of the contract is less than \$17,500

RESOLVED, to appoint of Professional Insurance Associates (PIA) as the district’s insurance consultant to the East Rutherford Board of Education for participation in NESBIG (NorthEast School Boards Insurance Group) consortium for General Insurance Policies and Workers’ Compensation Policy, effective July 1, 2017 to June 30, 2018.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motions F7-F9 passes; 6 0 0

Motion F10: Debbie Zoller Second: Jason Bulger

F10. APPOINTMENT OF INSURANCE CONSULTANT PROFESSIONAL INSURANCE ASSOCIATES – BMED CONSORTIUM

WHEREAS, the East Rutherford Board of Education requested qualifications pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received two responses; and

WHEREAS, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey 07072 as the district’s insurance consultant for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits and will continue these services; and

WHEREAS, the value of the contract is less than \$17,500

RESOLVED, to appoint Professional Insurance Associates (PIA) as the district’s insurance consultant to the East Rutherford Board of Education for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits effective July 1, 2017 to June 30, 2018.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				

Kathy Winston				X	
Debbie Zoller	X				
Motion F10 passes;	6	0	0		

Motion F11: Debbie Zoller Second: Jason Bulger

F11. APPOINTMENT OF INSURANCE CONSULTANT – BROWN & BROWN BENEFIT ADVISORS BROKER/CONSULTANTS

WHEREAS, the East Rutherford Board of Education requested qualifications pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received two responses; and

WHEREAS, the East Rutherford Board of Education previously contracted with Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertsville, New Jersey 08530, as the district’s insurance consultant for participation in the National Vision Administration for the provision of Employee Vision Benefits and will continue these services; and

WHEREAS, the value of the contract is less than \$17,500

RESOLVED, to appoint Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertsville, New Jersey 08530, as the district’s insurance consultant to the East Rutherford Board of Education for participation in the National Vision Administration for the provision of Employee Vision Benefits effective July 1, 2017 to June 30, 2018.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller	X				

Motions F11 passes; 6 0 0

NEW BUSINESS

No New Business

OLD BUSINESS

No Old Business

OPEN TO THE PUBLIC

President Vartan Opens the Hearing of Citizens:

In accordance with the Bylaws 0167-Public Participation in Board Meeting, any citizen present who wishes to be heard should raise his/her hand to be recognized, state name and address and limit remarks to five minutes in accordance with board policy. Matters of a personal nature must first be exhausted through the proper channels. The hearing of citizens shall be limited to sixty minutes.

- *Donna Liloia, teacher at McKenzie School stated that her air conditioning unit has not been working since June. Mr. Kramer responded stating that the HVAC contractor has been informed and will address the unit before summers end.*

President Vartan Closes the Hearing of Citizens:

Motion: Maria Caruso Second: Daniel Alvarez

ADJOURN TO EXECUTIVE SESSION at 6:32pm.

WHEREAS, the Open Public Meetings Act and the East Rutherford Board of Education reserve the right within the constraints of State Law to sit in Executive Session; and

WHEREAS, there now exists a need for this Board to meet in Executive Session; now therefore

BE IT RESOLVED, that the East Rutherford Board of Education recess into Executive Session to discuss legal; attorney client privilege information; contractual and personnel matters.

BE IT FURTHER RESOLVED, that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board; and

BE IT FURTHER RESOLVED, that the public will be informed:

1. When the Board reconvenes to the regular business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

Motion: Maria Caruso Second: Jason Bulger

RECONVENE PUBLIC SESSION at 7:12pm.

Motion: Maria Caruso Second: Jason Bulger All-in-Favor: Yes Any Opposed: No

ADJOURNMENT at 7:12pm..

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of July 27th, 2017 @ 7:12pm.

MINUTES ARE NOT VERBATIM; The foregoing minutes were prepared by the Board Secretary, Mr. Mark Kramer/lb.

Mark Kramer, S.B.A

APPROVED

**NEXT MEETING:
Public Meeting
McKenzie School
August 24th, 2017
6:00 P.M.**