

EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
A.S. Faust School Gymnasium
November 30, 2017
7:00 PM

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - *By President Vartan at 7:00 pm*

OPENING STATEMENT – *President Vartan*

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof published in The Record and South Bergenite Newspapers and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez – *Present*
Mr. Jason Bulger – *Present*
Mrs. Maria Caruso – *Present*
Mr. Carlo Maucione - *Present*
Mrs. Kathleen Winston - *Absent*
Mrs. Debra Zoller - *Absent (arrived at 8:06 pm)*
Mr. Richard Vartan – *Present*

Also Present: Superintendent Giovanni Giancaspro, School Business Administrator Mark Kramer and Thomas Kobin – Board Counsel

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - *President Vartan announced locations.*

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Vartan Opens the Hearing of Citizens:

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

- *No members of the public wished to be heard.*

President Vartan Closes the Hearing of Citizens:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

- *8th Grade PTA Committee – Letter from Mrs. Barrale along with pamphlet asking the 8th graders attend Camp Michikamau’s on Lake Kanawauke in Harimman State Park.*

REPORTS TO THE BOARD

- School Business Administrator’s Report – *Mr. Mark Kramer stated the following;*
 - *The Finance and Physical Facilities Committees reviewed the resolutions that are being presented tonight and supports these resolutions to the full Board.*
 - *Minutes to the Committees have been provided to all of the Board Members.*
- Superintendent’s Report – *Mr. Giovanni Giancaspro reported the following;*

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

Motion: Richard Vartan Second: Daniel Alvarez All-in-Favor: Yes Any Opposed: No

- October 19, 2017 Public Meeting Minutes

SUPERINTENDENT’S REPORT

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: S1) Fire and Emergency Drill Report; S2) Enrollment Report; S3) Harassment, Intimidation and Bullying Report:

Motions S1 through S3: Richard Vartan Second: Jason Bulger

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	9/12/17	10:25 a.m.
Faust School	Lockdown Drill	9/18/17	10:10 a.m.
McKenzie School	Fire Drill	11/21/17	1:32 p.m.
McKenzie School	Lockdown Drill	11/20/17	2:38 p.m.

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	341
McKenzie	475
Special Services – In District	127
Special Services – Out of District	26
Tuition Students	0
Home Instruction	3

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	1	0
McKenzie	0	1

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller				X	

Motions S1-S3 pass; 5 0 0

CURRICULUM COMMITTEE (Chairperson; Carlo Maucione, Maria Caruso, Debbie Zoller)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: C1) Approval of Student Services; C2) Approval of Field Trip Requests; C3) Approve and Accept the Revised Grant Applications Fiscal Year 2017-2018 Individuals with Disabilities Education Act (IDEA) Funds; C4) Approve and Accept the Revised Elementary and Secondary Education Act (ESEA) Consolidated Entitlement:

Motions C1 through C4: Carlo Maucione Second: Jason Bulger

C1. APPROVAL OF STUDENT SERVICES

Motion to approve, upon the recommendation of the Superintendent in consultation with the Supervisor of Student Services, the following contracts, related services and transportation provided to Special Education student's currently enrolled in programs operated by the East Rutherford Board of Education.

Code	Student I.D.#	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Audiological Services	Bergen County Special Services	2017-2018 School year	Revised 10/11/17; added ten hours to the contract and added student.
C1.2	on file	\$1,000,000.00 Umbrella Policy for parent/legal guardian to transport their own child Out of District	Parent	July 2017 – June 2018	Pending county approval \$240.00 annual policy \$20.00 per day reimbursement
C1.3	on file	Behavior Services	Bergen County Special Services	2017-2018 School year	Revised; not to exceed \$4,800.00
C1.4	on file	Occupational/Physical Therapy Services	Ridgefield Public Schools	2017-2018 School year	\$90.00 per session

C2. APPROVAL OF FIELD TRIP REQUESTS

Code	School	Grade	Requested by Whom	Destination	Purpose/ Goal of Trip	Cost/ Discussion
C2.1	Faust	7	C. Cuello	Noches de Colombia Restaurant	Culture & Vocabulary	\$20 per student Transportation is requested of the Board.
C2.2	McKenzie	1	M. Errico	Montclair State University	Discuss play & fiction genre	\$10 per student Transportation is requested of the Board.
C2.3	Faust	8	R. Barrale	Riggin Field	8 th Grade Picnic	\$0 Transportation is requested of the Board.
C2.4	Faust	8	R. Barrale	Becton Regional H.S.	8 th Grade Commencement Practice	\$0 Transportation is requested of the Board.
C2.5	Faust	6-8	K. Wilhelm	Various School Districts	Wildcat Boy/Girls Basketball Games	\$0 Transportation is requested of the Board.

Code	School	Grade	Requested by Whom	Destination	Purpose/ Goal of Trip	Cost/ Discussion
C2.6	Faust	8	R. Barrale	Camp Michikamaus YMCA – Southfields, NY	Class of 2018 end of year trip	\$1000.00 BOE Transportation is requested of the Board.
C2.7	McKenzie	1	B. Barrow	East Rutherford Memorial Library	Library Tour	\$0 Transportation is requested of the Board.

C3. APPROVE AND ACCEPT THE REVISED GRANT APPLICATION FISCAL YEAR 2017 – 2018 INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) FUNDS

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education approves and accepts the Fiscal Year 2017-2018 Individuals with Disabilities Education Act Funds Basic and Preschool in the amounts of \$199,753 and \$6,635 respectively, and

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

Basic IDEA

Instructional Other Purchased Services - Tuition	20.250.100.500	<u>\$199,753</u>
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Preschool IDEA

Instruction Other Purchased Services - Tuition	20.251.100.500	<u>\$ 6,635</u>
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C4. APPROVE AND ACCEPT THE REVISED ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) CONSOLIDATED ENTITLEMENT

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education accepts the Fiscal Year 2017-2018 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds in the amount of \$206,156 as allocated:

Title I, Part A	\$157,553
Title II, Part A	19,384
Title III	13,755
Title III Immigrant	5,464
Title IV Part A	<u>10,000</u>
Total Public School Allocation	\$ 206,156

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

Title I, Part A		
Instruction Salaries – After School Academic Intervention Program	20.231.100.100	\$ 70,000
Instruction Salaries – After School AIP Supervisor	20.231.100.100	6,999
Instruction Salaries –BSI Teacher Kelly: Salary (49%)	20.231.100.100	54,495
Instruction Salaries – BSI Teacher Kelly: Benefits	20.231.200.200	15,259
Instruction Supplies – IXL Online Math	20.231.100.600	6,600
Instruction Supplies – Instructional Supplies	20.231.100.600	<u>4,200</u>
		\$ 157,553

Title II, Part A:

Support Services Professional Services – Consultant/PD	20.271.200.300	\$ 15, 184
Support Services Supplies – Educational Impact	20.271.200.600	<u>4, 200</u>
		\$ 19, 384

Title III:

Instruction Salaries – ESL Teacher Dinan: Salary (17%)	20.241.100.100	\$ 10, 500
Instruction Salaries – ESL Teacher Dinan: Benefits	20.241.200.200	2, 940
Instruction Supplies – Instructional Supplies	20.241.100.600	<u>315</u>
		\$ 13, 755

Title III Immigrant:

Non-Instruction Purchased Professional Services – Consultant/PD	20.242.200.300	\$ 5, 000
Non-Instruction Other Purchased Services- International Night	20.242.200.500	<u>464</u>
		\$ 5, 464

Title IV, Part A

Non-Instruction Purchased Professional Services – Consultant/PD	20.280.200.300	\$ 10, 000
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Total Public School Allocation **\$206, 156**

BE IT FURTHER RESOLVED, that the following employees will be appointed and assigned as follows:

Title I, Part A

Instruction Salaries 20.231.100.100 \$ 54, 495

Name	Annual Salary	Title I Part A Allocation	Funding %	Location
BSI Teacher JoAnn Kelly	\$111,044	\$54,495.00	49%	McKenzie

Title III:

Instruction Salaries 20.241.100.100 \$ 10, 500

Name	Annual Salary	Title IV Part A Allocation	Funding %	Location
ESL Teacher Christina Dinan	\$63,527	\$10,500.00	17%	McKenzie

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller				X	

Motions C1- C4 pass; 5 0 0

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: P1) Approve Source4Teachers Addendum for Substitute Teachers; P2) Acceptance of Resignation letter for Yosstina Gadalla; P3) Personnel Actions; P4) Travel Expenditures; P5) Source 4 Teachers Substitute List; P6) Leave of Absence; P7) Acceptance of Resignation letter for Alison Sparaga; P8) Approval of Academic Intervention Program Appointments for 2017-2018:

Motions P1 through P8: Maria Caruso Second: Daniel Alvarez

P1. APPROVAL OF SOURCE 4 TEACHERS ADDENDUM FOR SERVICES FOR SUBSTITUTE TEACHERS

WHEREAS, the East Rutherford Board of Education ("Board") and Source4Teachers are parties to an agreement whereby the Source4Teachers provides the services of substitute teachers for the Board ("Agreement"); and

WHEREAS, there is a need to amend the Agreement to add an hourly substitute rate of \$24.47, with the assigned substitute being paid \$17.86 of said amount.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. An amendment containing the above referenced payment terms for hourly services is hereby approved.
3. The Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of an amendment consistent with this Resolution.

P2. ACCEPTANCE OF RESIGNATION NOTIFICATION – Y. GADALLA

Motion to accept, with regret, the resignation notification from Yosstina Gadalla, effective January 17, 2018.

P3. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P3.1	Yosstina Gadalla	Acknowledgement	Student Teacher Clinical Experience	N/A	N/A	1/1718 – 5/11/18	15 consecutive weeks Cooperating Teacher Jackline Nastro
P3.2	Kailey Glaser	Acknowledgement	Field Observation	N/A	N/A	12/1/17 – 12/21/17	20 hours Cooperating Teacher Erica Moreno
P3.3	Luigino Marra	Appointment	Substitute Bus Aide	N/A	\$13.25/hr Bus aide	12/1/17 – 6/30/18 (as needed)	District 11-000-262-107-000-00-000
P3.4	Anna Szperlak	Appointment	Home Instruction	N/A	\$17.86/hr	10/10/17 – 11/30/17	1 hour per week Science
P3.5	Kimberly Tadiello	Appointment	Replacement 3 rd Grade Teacher	BA/Step 1	\$55,077 (pro-rated)	12/1/17 – 6/20/18	(maternity leave) 11-120-100-101-000-00-982
P3.6	Gianna DiPisa	Appointment	Replacement 4 th Grade Teacher	BA/Step 1	\$55,077 (pro-rated)	1/3/18 – 6/20/18	(maternity leave) 11-120-100-101-000-00-982

P3.7	Philip Coccozzo	Appointment	After-School Crowd Control – Faust Basketball	N/A	\$35 – single game \$50 –double game	Basketball Season	Schedule to be arranged by Faust Principal 11-402-100-100-000-00-997
P3.8	Patricia Monks	Appointment	After-School Crowd Control – Faust Basketball	N/A	\$35 – single game \$50 –double game	Basketball Season	Schedule to be arranged by Faust Principal 11-402-100-100-000-00-997
P3.9	Tracy Vanasco	Appointment	After-School Crowd Control – Faust Basketball	N/A	\$35 – single game \$50 –double game	Basketball Season	Schedule to be arranged by Faust Principal 11-402-100-100-000-00-997
P3.10	Donna Wolfe	Appointment	After-School Crowd Control – Faust Basketball	N/A	\$35 – single game \$50 –double game	Basketball Season	Schedule to be arranged by Faust Principal 11-402-100-100-000-00-997
P3.11	Tammy Falco	Appointment	After-School Crowd Control – Faust Basketball	N/A	\$35 – single game \$50 –double game	Basketball Season	Schedule to be arranged by Faust Principal 11-402-100-100-000-00-997
P3.12	Ellen Bender	Appointment	Home Instruction	N/A	\$45.00	11/6/17 – TBD	5 hours per week 11-150-100-101-000-00-979
P3.13	Aygul Sulejmanovski	Appointment	Replacement Social Studies Teacher	BA/Step 1	\$55,077 (pro-rated)	12/1/17 – 3/2/18	(medical leave) 11-130-100-101-000-00-982
P3.14	John Mauthe	Appointment	Replacement Math Teacher	BA+30, Step 1	\$60,452 (pro-rated)	12/5/17 – 1/31/18	(extended maternity leave) 11-130-100-101-000-00-982
P3.15	Teirrah Neal	Acknowledgement	Student Teacher Clinical Experience	N/A	N/A	1/17/18 – 5/11/18	15 consecutive weeks Cooperating Teacher Marguerite Errico
P3.16	Christina Scardino	Appointment	Replacement 4 th Grade Teacher	BA, Step 1	\$55,077 Pro-Rated	12/23/17 – 4/13/18	(Extended Maternity Leave) 11-120-100-101-00-982
P3.17	Megan Barone	Appointment	Kindergarten Aide	Certified Aide, Step 1	\$21.08/hr	12/7/17 – 6/30/18	Up to 25 hours per week 11-190-100-106-00-000

P4. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P4.1	1/19/18	Hana Dizdarevic	iMovie Grades: 5-8 Carlstadt, N.J.	\$0.00	Yes
P4.2	1/25 - 26/18	Giovanni Giancaspro	Techspo 2018 Atlantic City, N.J.	\$732.58	No
P4.3	5/11/18	Mark Kramer	PEOSH/NJADP – 2017-2018 Indoor Air Quality Training Bridgewater, N.J.	\$0.00	No
P4.4	12/1/17	Donna Liloia	Bergen County Special Education Workshop and Expo for Educational Professionals Saddle Brook, N.J.	\$0.00	No
P4.5	12/11/17	Giovanni Giancaspro	QSAC Orientation Lyndhurst, N.J.	\$0.00	No

P4.6	12/11/17	Sharon King-Dobson	QSAC Orientation Lyndhurst, N.J.	\$0.00	No
P4.7	12/11/17	Mark Kramer	QSAC Orientation Lyndhurst, N.J.	\$0.00	No
P4.8	1/22/18	Mable Thomas	Classroom Management: Tricks of the Trade	\$0.00	No
P4.9	12/20/17, 3/13/18, 5/21/18	Rebecca Krantz	Bergen County Curriculum Consortium Hackensack N.J.	\$0.00	Yes
P4.10	12/20/17, 3/13/18, 5/21/18	Sharon King-Dobson	Bergen County Curriculum Consortium Hackensack N.J.	\$0.00	No
P4.11	11/29/17	Sharon King-Dobson	Bergen County Special Ed Meeting Ridgewood, N.J.	\$0.00	No

P5. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, to approve the Source 4 Teachers substitute teacher list as on file in the Superintendent’s Office for **November 2017**.

P6. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P6.1	#0329	Maternity Leave	Math Teacher	Faust	1/29/18	7/1/18	57 sick days	4/30/18 FMLA begins followed by NJFLA	9/1/18
P6.2	#0568	Extended Maternity Leave	Teacher	McKenzie	1/3/18	4/13/18		1/3/18 FMLA begins followed by NJFLA leave	4/16/18

P7. ACCEPTANCE OF RESIGNATION NOTIFICATION – A. SPARAGA

Motion to accept, with regret, the resignation notification from Alison Sparaga, effective December 7, 2017.

P8. APPROVAL OF AFTER-SCHOOL ACADEMIC INTERVENTION PROGRAM APPOINTMENTS FOR 2017-2018

Employee	Title I After School Program	Position	Hrs. Per Week	Days	\$ Amt	Not to Exceed/ Account Code
Alyssa Meli	McKenzie School	Tutor	2	30	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Brielle Crowe	McKenzie School	Tutor	2	30	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Judie Bleich	McKenzie School	Tutor	2	30	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Sheiyana Machado		Tutor	2	30	\$45/hr	\$1,800.00

	McKenzie School					20-231-100-000-000-03-993
Gianna DiPasi	McKenzie School	Sub (as needed)	1	15	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Cory Scelsa	McKenzie School	Tutor	2	30	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
John Rizi	McKenzie School	Tutor	2	30	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Kimberly Tadiello	McKenzie School	Tutor	2	30	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Natalie Traverso	McKenzie School	Tutor	2	30	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Jennifer Foote	McKenzie School	Tutor	1	15	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Christina Scardino	McKenzie School	Tutor	2	30	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Jessica Gonzalez	McKenzie School	Sub (as needed)	1	15	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Mary Gaxis	McKenzie School	Program Coordinator	2	30	\$45/hr	\$2,000.00 20-231-100-100-000-03-990
Jason Holder	Faust School	Tutor	4	70	\$45/hr	\$3,600.00 20-231-100-000-000-03-993
John Mauthe	Faust School	Tutor	4	70	\$45/hr	\$3,600.00 20-231-100-000-000-03-993
Di Yang	Faust School	Tutor	4	70	\$45/hr	\$3,600.00 20-231-100-000-000-03-993
Tracy Vanasco	Faust School	Tutor	4	70	\$45/hr	\$3,600.00 20-231-100-000-000-03-993
Caitlyn Dwyer	Faust School	Tutor	2	35	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Zachary Majsiak	Faust School	Tutor	4	70	\$45/hr	\$3,600.00 20-231-100-000-000-03-993
Tracy Barnett	Faust School	Tutor	4	70	\$45/hr	\$3,600.00 20-231-100-000-000-03-993
Danielle Esposito	Faust School	Tutor	2	35	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Loren Koch	Faust School	Tutor	2	35	\$45/hr	\$1,800.00 20-231-100-000-000-03-993
Brittany Addeo	Faust School	Tutor	4	70	\$45/hr	\$3,600.00 20-231-100-000-000-03-993
Christine Bayeux	Faust School	Tutor	1	20	\$45/hr	\$1,000.00 20-231-100-000-000-03-993
Rebecca Krantz	Faust School	Program Coordinator	4	70	\$45/hr	\$4,999.00 20-231-100-100-000-03-990
Aygul Sulejmanovski	Faust School	Sub (as needed)	1	20	\$45/hr	\$1,000.00 20-231-100-000-000-03-993

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller				X	

Motions P1- P8 pass;

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PHYSICAL FACILITIES COMMITTEE (*Chairperson; Kathy Winston, Jason Bulger, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motions PF1) Approval of Use of District Facility; PF2) Award Contract to MTM Metro Corporation for the Asbestos Project at Faust School; PF3) Approve first reading of Revised Policy 7510:

Motions PF1 through PF3: Jason Bulger Second: Daniel Alvarez

PF1. APPROVAL OF USE OF DISTRICT FACILITY

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Discussion/ Fee to BOE
PF1.1	54	East Rutherford Fire Department	N/A	Pancake Breakfast	N/A	11/4-11/5/17	8:00a.m. – 2:00p.m.	Use of tables and chairs from McKenzie School
PF1.2	55	East Rutherford Recreation Department	Faust Gymnasium	Basketball coaches practice	N/A	Wednesdays 12/6-3/28/18	6:30p.m – 9:00p.m	Special Police Officer paid for by Borough of ER
PF1.3	56	East Rutherford Recreation Department	McKenzie Gymnasium	Softball practices	N/A	Tuesday & Thursdays 1/16-2/28/18	6:30p.m. – 8:00p.m.	Special Police Officer paid for by Borough of ER

Board Policy 7510 facilities available 6:30 – 9:00pm.

PF2. AWARD CONTRACT TO MTM METRO CORPORATION FOR THE ASBESTOS PROJECT AT FAUST SCHOOL

WHEREAS, the East Rutherford Board of Education has identified a need to remove asbestos from its piping and other areas within Faust School to, in part, minimize issues that relate to pipe bursts during the upcoming heating season, and

WHEREAS, the East Rutherford Board of Education utilized its asbestos management consultant, Environmental Remediation & Management to assess the removal needs and develop specifications for the asbestos removal project at Faust School; and

WHEREAS, the East Rutherford Board of Education advertised the request for bids on November 2, 2017 in the Bergen Record; and

WHEREAS, the East Rutherford Board of Education required a mandatory walkthrough on November 10, 2017; and

WHEREAS, the East Rutherford Board of Education had a bid opening on Thursday, November 16, 2017 at 2:00 p.m. receiving and opening nine bid packages as listed below:

Two Brothers	\$231,100	Amax Contracting	\$99,800
Nari Construction	186,000	Sky Contracting	88,750
Plymouth Environmental	153,000	MTM Metro	74,000
Lilich Corp	149,450	Apex Development	65,000
B&G Restoration	128,000		

WHEREAS, Apex Development provided a low bid of \$65,000, however, their bid package had a material defect by not including the required Iran Disclosure Form which disqualifies them from being awarded the contract; and

WHEREAS, MTM Metro provided the second lowest bid of \$74,000 and included all required items;

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education awards the Faust School asbestos abatement bid to MTM Metro Corporation, 135-137 McBride Avenue, Paterson NJ 07501 in an amount not to exceed \$74,000; and

BE IT FURTHER RESOLVED, The Board President, Superintendent, School Business Administrator/Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

PF3. APPROVE FIRST READING OF REVISED POLICY 7510 – USE OF FACILITIES

Motion to approve, upon the recommendation of the Superintendent, approval of the first reading of the policy of the East Rutherford Board of Education Policy 7510 – Use of School Facilities that will allow for the use of district facilities by the East Rutherford Board of Education Recreation Department upon the approval of the East Rutherford Board of Education with all fees for the use of the facilities to be paid for by the Borough of East Rutherford.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller				X	

Motions PF1- PF3 pass; 5 0 0

AD-HOC COMMITTEE (*Chairperson; Richard Vartan, Debbie Zoller, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion: A1) Authorizing and Approving an Amendment to the Agreement Between the East Rutherford Board of Education and DiCara Rubino Architects:

Motion A1: Maria Caruso Second: Jason Bulger

AD-HOC Committee – status – Mr. Vartan

A1. AUTHORIZING AND APPROVING AN AMENDMENT TO THE AGREEMENT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND DiCARA RUBINO ARCHITECTS

WHEREAS, the East Rutherford Board of Education (“Board”) and DiCara Rubino Architects are parties to an agreement, dated February 9, 2017, concerning a proposed referendum and renovations to the Board’s various school buildings (the “Agreement”); and

WHEREAS, the Agreement was awarded as a professional service following a fair and open process pursuant to the Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq., and accountability regulations, N.J.A.C. 6A:23A-5.2(a)(5); and

WHEREAS, there is a need to amend the Agreement because DiCara Rubino has agreed to arrange for and provide services related to the dissemination of information related to the proposed referendum and project; and

WHEREAS, the cost of said services is \$16,800.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Agreement is hereby amended to provide that DiCara Rubino will arrange for and provide all necessary services related to the dissemination of information related to the proposed referendum and project at a cost of \$16,800.
3. The Board President, Superintendent, Business Administrator/Board Secretary and Board Counsel be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller				X	

Motion A1 passes; 5 0 0

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: **CR1) Approval of Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials:**

Motion CR1: Jason Bulger Second: Carlo Maucione

CR1. APPROVAL OF UNIFORM STATE MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS

Motion to approve, upon the recommendation of the Superintendent, the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2017-2018 school year. Copy of agreement is on file in the Central Office.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller				X	

Motion CR1 passes; 5 0 0

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Jason Bulger, Carlo Maucione*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:
T1) Revised Technology Plan September 2018 – August 2021**

Motion T1: Daniel Alvarez Second: Jason Bulger

T1. APPROVE THE REVISED TECHNOLOGY PLAN SEPTEMBER 2018 – AUGUST 2021

Motion to approve, upon the recommendation of the Superintendent, the East Rutherford Schools Districts Revised Technology Plan September 2018 – August 2021.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller				X	

Motion T1 passes; 5 0 0

NEGOTIATIONS COMMITTEE

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

I.O.U.E. - status – Mr. Maucione stated the next meeting will be scheduled very soon, he expects these negotiations will go quickly and smoothly.

E.R.E.A. - status – Mr. Alvarez stated the E.R.E.A and the Board have exchanged letters to open the upcoming negotiation process.

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Richard Vartan, Kathy Winston*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:
F1) Approval of Bill Lists; F2) Acceptance of Monthly Financial Reports; F3) Approval of Transfers; F4)
Approval of Coordinated Transportation Services with Rutherford Board of Education:**

Motions F1 through F4: Carlo Maucione Second: Jason Bulger

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated **October 18, 2017 – November 29, 2017** is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of **\$456,094.05**; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay June and July bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

General Account	\$451,883.05
Food Service Account	\$812.00
Special Activity Account	\$3,399.00
TOTAL	\$456,094.05

F2. ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending **September 30, 2017** are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending **September 30, 2017**; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

F3. APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of **July** within the 2017-2018 school year budget,

approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district

F4. APPROVAL OF COORDINATED TRANSPORTATION SERVICES WITH RUTHERFORD BOARD OF EDUCATION FOR 2017 - 2018 SCHOOL YEAR

BE IT RESOLVED, that the East Rutherford Board of Education does hereby approve an agreement with the Rutherford Board of Education, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L.1997, for the time period **2017 - 2018** school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT RESOLVED, that the East Rutherford Board of Education agrees to abide by the Transportation Services Agreement as published by the Rutherford Board of Education and on file in the Business Office.

ROLL CALL VOTE:

MEMBER	AYE	NAYE	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Daniel Alvarez	X				
Jason Bulger	X				
Carlo Maucione	X				
Richard Vartan	X				
Kathy Winston				X	
Debbie Zoller				X	

Motions F1- F4 passes; **5** **0** **0**

NEW BUSINESS

None

OLD BUSINESS

None

OPEN TO THE PUBLIC

President Vartan Opens the Hearing of Citizens:

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

The following Members of the Public had questions on the referendum;

- *John Martin – student enrollment & demographic study.*
- *Larry Bongiovanni – Grove Street issues & HVAC system.*
- *Mike Homaychak – two kitchens & bridge on Grove Street.*
- *Jeff Courer – support of the referendum.*
- *Kevin Felton – student spacing & bridge on Grove Street.*
- *John Zoller – student spacing & Special Education in district.*
- *Phili Saveera – warehouse.*

President Vartan Closes the Hearing of Citizens:

Motion: Daniel Alvarez Second: Maria Caruso

ADJOURNMENT

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of November 30, 2017 @ 8:59pm.

MINUTES ARE NOT VERBATIM; The foregoing minutes were prepared by the Board Secretary, Mr. Mark Kramer/lb.

Mark Kramer, S.B.A

**NEXT MEETING:
Public Meeting
A.S. Faust School Gymnasium
December 21, 2017
6:00 P.M.**