

**EAST RUTHERFORD BOARD OF EDUCATION**  
**PUBLIC MEETING MINUTES**  
**A.S. Faust School Gymnasium**  
**January 24, 2018**  
**7:00 PM**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**CALL TO ORDER** - *By President Vartan at 7:00 pm*

**OPENING STATEMENT** – *President Vartan*

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting to be published by having the date, time and place thereof published in The Record and South Bergenite Newspapers and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – [www.erboe.net](http://www.erboe.net)

**SALUTE TO FLAG & MOMENT OF SILENCE**

**ROLL CALL**

Mr. Daniel Alvarez – *Present*  
Mr. Jason Bulger – *Present*  
Mrs. Maria Caruso – *Present*  
Mrs. ShaVonne Honor - *Present*  
Mr. Carlo Maucione - *Present*  
Mrs. Debra Zoller - *Present*  
Mr. Richard Vartan – *Present*

Also Present: Mr. Giovanni Giancaspro, Superintendent; Mr. Mark Kramer, School Business Administrator;  
Mr. Thomas Kobin, Board Counsel

**ANNOUNCEMENT OF FIRE EXIT LOCATIONS** - *President Vartan announced locations.*

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

***Mission Statement:***

*The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.*

**OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY**

**President Vartan Opens the Hearing of Citizens:**

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

- *No members of the public wished to be heard.*

**President Vartan Closes the Hearing of Citizens:**

**CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION**

None

**REPORTS TO THE BOARD**

- School Business Administrator's Report – *Mr. Mark Kramer stated the following:*

*The Finance and Physical Facilities Committees reviewed the resolutions that are being presented tonight and supports these resolutions to the full board. Minutes to the Committees have been provided to all of the Board Members.*

- Superintendent's Report – Mr. Giovanni A. Giancaspro
  - *School Performance Report - Board Discussion*
- **Student Enrollment To-Date**
  - *McKenzie School: 476 (+3)*
  - *Faust School: 343 (+0)*
  - *Total: 819(+3)*
- **Fire Drill/Security Drills**
  - *A fire drill and security drill at each district school was completed for the month of January.*
- **Harassment, Intimidation, & Bullying December Report**
  - *0 HIB Investigation was reported for the month of December.*
- **QSAC Monitoring**
  - *Monday, February 5<sup>th</sup>*
  - *9am*
  - *Monitoring Area*
    - *Instruction & Program*
    - *Fiscal Management*

- **Building Reports**

- **McKenzie School**

- *There was a concern in the Media Center on January 7, 2018. All precautions have been put in place with collaboration with Administration, East Rutherford Board of Education, Fire Department, Police Department, DPW, Servpro Restoration Company, and Custodial staff to ensure the room was secured and safe. We are continuing in the assessment and fixing stages.*
- *East Rutherford schools are having a one-session day on Friday, January 26<sup>th</sup>, and staff will have Professional Development in the p.m.*
- *The second round of NJSBJC STEAM trips will begin on January 31<sup>st</sup>.*
- *McKenzie School has confirmed Pre-K tuition for the 2018-2019 school year as \$3,000.*
- *McKenzie School will have Wildcat Fridays for the rest of the month where staff and students will be wearing school spirit gear.*

- **Faust School**

- *January 10<sup>th</sup> ~ PTA Meeting-Parents/Teachers/Administrators meet to discuss school events ~ status of School Facilities.*
- *January 12<sup>th</sup> ~ PTA sponsored (2) laser light shows for students to watch while learning about certain historical events in our nation.*
- *January 12<sup>th</sup> ~ Spelling Bee-Students competed amongst peers to win the chance to compete in the Bergen County Spelling Bee*
- *January 26<sup>th</sup> ~ Single Session Day for students and teachers will have professional development in the afternoon. (Mandatory ELLs & Genesis Trainings)*
- *January 26<sup>th</sup> ~ Becton Peer Leaders to meet with 8<sup>th</sup> Graders- 9:00 a.m.-10:15 a.m. to discuss Becton High School regarding attendance, bullying, clubs, sports & importance of homework.*
- *January 31<sup>st</sup> SBJC STEAM trip-6<sup>th</sup> grade class will be attending a steam trip sponsored by the jointure.*

- **Student Services Monthly Report**

- *Total Special Education Enrollment: 149 (+0)*
  - *In District: 123 (+0)*
  - *Out-of-District: 26 (+0)*

**School Safety Meetings:**

*School safety meetings were held for both Faust and McKenzie schools. New HIB laws which will become effective July 1, 2018 were discussed. The need to conduct a school self-assessment was also discussed. Both schools will be conducting a school culture and climate survey for students and teachers in Spring of 2018. The need to implement a social emotional curriculum was also discussed and will be further explored in the near future.*

**Bench Mark Assessments and Pacing Guides:**

*Benchmark assessments and pacing guides were reviewed in preparation for upcoming QSAC monitoring.*

**Title I Comparative Report:**

*The Title I Comparative was completed and submitted. This Report is due January 8, 2018.*

**Title I Performance Report:**

*Title I performance Report was completed and submitted.*

**ESSA Application Amendment:**

*The ESSA application was amended and submitted to the county office for approval. The amendment is to approve the use of carryover funds from the 2016-2017 school year.*

- **2016-2017 East Rutherford School Performance Report**

- **Scheduled School Renovations & Expansion Project**

- *The District will be going out on School Bond Referendum on Tuesday, March 13<sup>th</sup>*
- *Elimination of the School Bridge is included.*
- *We do know that our facilities are in desperate need of repairs and our schools remain crowded especially in Kindergarten.*
- *The East Rutherford School District is in a major crisis.*
- *Our student safety and well-being has been and will always be our top priority. The BOE will continue to remain on message, that our students deserve facilities that are conducive to learning, secure and embraces the 21<sup>st</sup> century learning, which will afford them the opportunities that other students received in other Bergen County School Districts.*
- *Video Presentation of Facilities Concerns*

**ADOPTION OF PRIOR BOARD MEETING MINUTES**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:**

**Motion: Introduced by:** Debbie Zoller    **Seconded by:** Carlo Maucione  
**Roll Call Vote: :** Unanimous    **Motion Adopted**

- December 21, 2017 Public Meeting Minutes
- December 21, 2017 Executive Meeting Minutes

**SUPERINTENDENT’S REPORT**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: S1) Fire and Emergency Drill Report; S2) Enrollment Report; S3) Harassment, Intimidation and Bullying Report; S4) Resolution Affirming the Superintendent’s Decision Relating to an Alleged Harassment, Intimidation and Bullying Incident (Report Dated December 1, 2017), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e); S5) Resolution Affirming the Superintendent’s Decision Relating to an Alleged Harassment, Intimidation and Bullying Incident (Report Dated December 14, 2017), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e);**

**Motions S1 through S5: Introduced by:** Debbie Zoller    **Seconded by:** Carlo Maucione  
**Roll Call Vote: :** Unanimous    **Motions Adopted**

**S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT**

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	1/11/18	8:38 a.m.
Faust School	Lockdown Drill	1/19/18	9:30 a.m.
McKenzie School	Fire Drill	1/19/18	1:39 p.m.
McKenzie School	Lockdown Drill	1/17/18	2:41 p.m.

**S2. APPROVAL OF ENROLLMENT REPORT**

SCHOOL	TOTAL ENROLLMENT
Faust	343
McKenzie	476
Special Services – In District	122
Special Services – Out of District	26
Tuition Students	0
Home Instruction	2

**S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT**

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

**S4. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED DECEMBER 1, 2017), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)**

**WHEREAS**, on December 1, 2017, there was a report of harassment, intimidation and bullying (“HIB”); and

**WHEREAS**, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

**WHEREAS**, at the East Rutherford Board of Education (“Board”) meeting on December 21, 2017, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

**WHEREAS**, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

**WHEREAS**, no parent/custodian requested a hearing before the Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the December 1, 2017 report of HIB is hereby affirmed.

**S5. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED DECEMBER 14, 2017), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)**

**WHEREAS**, on December 14, 2017, there was a report of harassment, intimidation and bullying (“HIB”); and

**WHEREAS**, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

**WHEREAS**, at the East Rutherford Board of Education (“Board”) meeting on December 21, 2017, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

**WHEREAS**, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

**WHEREAS**, no parent/custodian requested a hearing before the Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the December 14, 2017 report of HIB is hereby affirmed.

**CURRICULUM COMMITTEE** (*Chairperson; Carlo Maucione, Maria Caruso, ShaVonne Honor*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions: **C1) Approval of Student Services; C2) Approval of Field Trip Requests; C3) Approve and Accept the Revised Grant Application Fiscal Year 2017-2018 Individuals with Disabilities Education Act (IDEA) Funds; C4) Approve the Revised Elementary and Secondary Education Act (ESEA) Consolidated Entitlement; C5) Approval of revised Contractual Agreement with Literacy and Learning Solutions for the 2017-2018 school year:**

**Motions C1 through C5: Introduced by:** Carlo Maucione **Seconded by:** Jason Bulger  
**Roll Call Vote:** : Unanimous **Motions Adopted**

**C1. APPROVAL OF STUDENT SERVICES**

No New Business

**C2. APPROVAL OF FIELD TRIP REQUESTS**

Code	School	Grade	Requested by Whom	Destination	Purpose/ Goal of Trip	Cost/ Discussion
C2.1	Faust	8	R. Barrale	YMCA Camp Southfields, N.Y.	Team Building	\$50 approx. per student \$1000.00 cost to BOE Transportation is requested of the Board.

**C3. APPROVE AND ACCEPT THE REVISED GRANT APPLICATION FISCAL YEAR 2017 – 2018 INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) FUNDS**

**NOW THEREFORE BE IT RESOLVED**, the East Rutherford Board of Education approves and accepts the Fiscal Year 2017-2018 Individuals with Disabilities Education Act Funds Basic and Preschool in the amounts of \$199,753 and \$6, 635 respectively, and

**BE IT FURTHER RESOLVED**, that said funds will be distributed in the following manner consistent with the submitted application:

**Basic IDEA**

Instructional Other Purchased Services - Tuition                      20.250.100.500                      \$199, 753

**Preschool IDEA**

Instruction Other Purchased Services - Tuition                      20.251.100.500                      \$ 6, 635

**C4. APPROVE THE REVISED ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) CONSOLIDATED ENTITLEMENT**

**NOW THEREFORE BE IT RESOLVED**, the East Rutherford Board of Education accepts the Fiscal Year 2017-2018 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds in the amount of \$242,358.00 as allocated:

Title I, Part A	\$ 170,974
Title II, Part A	38,432
Title III	14,255
Title III Immigrant	8,697
Title IV Part A	<u>10,000</u>
Total Public School Allocation	<b>\$ 242,358</b>

**BE IT FURTHER RESOLVED**, that said funds will be distributed in the following manner consistent with the submitted application:

Title I, Part A

Instruction Salaries – After School Academic Intervention Program	20.231.100.100	\$ 70,000
Instruction Salaries – After School AIP Supervisor	20.231.100.100	7,500
Instruction Salaries –BSI Teacher Kelly: Salary (54%)	20.231.100.100	60,000
Instruction Salaries – BSI Teacher Kelly: Benefits	20.231.200.200	16,800
Instruction Supplies – IXL Online Math	20.231.100.600	7,797
Instruction Supplies – Instructional Supplies	20.231.100.600	8,074
Purchased Professional Service- Benchmark Literacy PD	20.231.200.300	<u>4,000</u>
		<b>\$ 170,974</b>

Title II, Part A:

Non-Instruction Other Purchased Services – Orton G. Training	20.271.200.500	4,300
Support Services Professional Services – Consultant/PD	20.271.200.300	26,680
Non-Instructional Supplies – Educational Impact	20.271.200.600	4,200
Support Services Professional Services- PD	20.271.200.300	<u>3,252</u>
		<b>\$ 38,432</b>

Title III:

Instruction Salaries – ESL Teacher Dinan: Salary (18%)	20.241.100.100	\$ 11,000
Instruction Salaries – ESL Teacher Dinan: Benefits	20.241.200.200	3,080
Instruction Supplies – Instructional Supplies	20.241.100.600	<u>175</u>
		<b>\$ 14,255</b>

Title III Immigrant:

Instructional Supplies – Screening Kits (K-8)	20.242.100.600	\$ 810
Instructional Supplies – Interactive Ebooks	20.242.100.600	946
Non-Instruction Purchased Professional Services – Consultant/PD	20.242.200.300	5,000
Non-Instruction Other Purchased Services- International Night	20.242.200.500	<u>1,941</u>
		<b>\$ 8,697</b>

Title IV, Part A

Non-Instruction Purchased Professional Services – Consultant/PD	20.280.200.300	\$ 10,000
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Total Public School Allocation **\$242,358**

**BE IT FURTHER RESOLVED**, that the following employees will be appointed and assigned as follows:

**Title I, Part A**





P1.3	Jennifer Foote	Salary Guide Movement	Teacher	From: BA Step 4 To: BA+15 Step 4	From: \$58,077 To: \$60,227	2/1/18 – 6/30/18	11-110-100-101-080-00-000
P1.4	Beth Narkiewicz	Salary Guide Movement	Teacher	From: BA+15 Step 14 To: BA+30 Step 14	From: \$93,648 To: \$97,139	2/1/18 – 6/30/18	11-110-100-101-080-00-000
P1.5	Marilyn Petraitis	Salary Guide Movement	Teacher	From: MA Step 12 To: MA+15 Step 12	From: \$90,294 To: 93,737	2/1/18 – 6/30/18	11-130-100-101-040-00-000
P1.6	Joann Saab	Salary Guide Movement	Nurse	From: MA+30 Step 14 To: MA+60 Step 14	From: \$107,740 To: \$111,044	2/1/18 – 6/30/18	11-000-213-100-080-00-000
P1.7	Cory Scelsa	Salary Guide Movement	Teacher	From: MA+30 Step 8 To: MA+60 Step 8	From: \$78,197 To: \$93,546	2/1/18 – 6/30/18	11-120-100-101-080-00-000
P1.8	Erinn Carson	Appointment	Part-Time Special Ed Aide	Certified Aide Step 1	\$21.08/hr	1/25/18 – 6/30/18	11-216-100-106-080-00-000
P1.9	Stephanie Hesse	Appointment	Replacement Math Teacher	BA Step 1	\$55,077 (pro-rated)	1/29/18 – 6/20/18	(Maternity Leave) 11-130-100-101-040-00-982
P1.10	Dianne Botti	Appointment	Part-Time Bookkeeper/Accountant	N/A	\$200.00 per day	2/12/18- 6/30/18	(minimum of 7.5 hrs a day) (3 days per week) 11-000-251-100-000-00-000
P1.11	Theresa Kelly	Appointment	Replacement English Teacher	BA Step 1	\$55,077 (pro-rated)	2/12/18 – 6/20/18	(Maternity Leave) 11-130-100-101-040-00-982
P1.12	Brielle Crowe	Appointment	Home Instruction	N/A	\$45.00/hr	1/23/18 – TBD	3 hours per week 11-219-100-101-404-00-979

## **P2. APPROVAL OF TRAVEL EXPENDITURES**

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	5/16-18/18	Giovanni Giancaspro	NJASA/NJAPSA Spring Leadership Conference 2018 Harrah's Atlantic City, N.J.	\$989.58	No
P2.2	1/31/18	Giovanni Giancaspro	Fostering a Culture of Growth Middlesex County College	\$0.00	No
P2.3	1/31/18	Sharon King-Dobson	Fostering a Culture of Growth Middlesex County College	\$0.00	No
P2.4	3/1/18	Rebecca Krantz	2018 PARCC Mandatory District Test Coordinator Training Whippany, N.J.	\$0.00	Yes
P2.5	3/23/18	John Jason Holder	Argumentation in the NGSS Science Classroom	\$0.00	Yes

			Montclair, N.J.		
P2.6	3/23/18	Di Yang	Argumentation in the NGSS Science Classroom Montclair, N.J.	\$0.00	Yes
P2.7	3/21/18	Jamie Lee	PLAAFP Writing Follow-up PSD and Elementary Lyndhurst, N.J.	\$0.00	No
P2.8	3/23/18	Jamie Lee	Education Enterprise Annual Conference Paramus, N.J.	\$0.00	No
P2.9	2/26/18	Sharon King-Dobson	Sanford Harmony Social Emotional Teaching Program Hasbrouck Heights, N.J.	\$0.00	No
P2.10	2/26/18	Renee Romaglia	Sanford Harmony Social Emotional Teaching Program Hasbrouck Heights, N.J.	\$0.00	No

**P3. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST**

Motion to approve, upon the recommendation of the Superintendent, to approve the Source 4 Teachers substitute teacher list as on file in the Superintendent’s Office for **January 2018**.

**P4. LEAVE OF ABSENCE**

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P4.1	#0016	Medical Leave	Teacher	Faust	1/25/18	3/2/18	25 unpaid sick days	N/A	3/5/18
P4.2	#0369	Maternity Leave	Teacher	Faust	4/9/18	6/30/18	14 sick days 2 personal days	5/1/18 FMLA begins followed by NJFLA	9/1/18

**P5. APPROVAL OF JOB DESCRIPTION FOR SPECIAL SERVICES 12 MONTH SECRETARY**

Motion to approve the job description for “Special Services 12-Month Secretary” at the Recommendation of the Superintendent.

**P6. REVISED DESIGNATION OF COMPLIANCE OFFICERS**

**BE IT RESOLVED**, that the Board of Education of the East Rutherford School District, does hereby designate the following individuals through the 2018-2019 school year as compliance officers:

Affirmative Action/Equity Officers	Regina Barrale
Section 504 Compliance Officer	Sharon King-Dobson
Title IX Coordinator	Sharon King-Dobson
Integrated Pest Management Coordinator	Mark Kramer
Homeless Liaison	Sharon King-Dobson
American Disabilities Act Officer	Sharon King-Dobson

Asbestos Management & PEOSA Officer	Mark Kramer
Safety & Health Officer	Mark Kramer
Indoor Air Quality Officer	Mark Kramer
Right to Know Officer	Mark Kramer
Chemical Hygiene Officer	Mark Kramer
Asbestos Hazard Emergency Response Act (AHERA) Coordinator	Mark Kramer
Custodian of Records	Mark Kramer
Public Agency Compliance Officer	Mark Kramer
Substance Awareness Coordinator	Giovanni Giancaspro
Treasurer of School Monies	Diane Chorazy
Board Secretary through June 30, 2018	Mark Kramer
School Safety Specialist	Brian Barrow

**P7. APPROVAL OF AFTER-SCHOOL ACADEMIC INTERVENTION PROGRAM APPOINTMENTS FOR 2017-2018**

Employee	Title I After School Program	Position	Hrs. Per Week	Days	\$ Amt	Not to Exceed/ Account Code
Mary Gaggis	McKenzie School	Program Coordinator	3 (revised)	30	\$45/hr	\$2,500.00 (revised) 20-231-100-100-000-03-990
Rebecca Krantz	Faust School	Program Coordinator	6 (revised)	70	\$45/hr	\$5,000.00 (revised) 20-231-100-100-000-03-990
Stephanie Hesse	Faust School	Tutor	4	70	\$45/hr	\$3,600.00 20-231-100-000-000-03-993

**PHYSICAL FACILITIES COMMITTEE** (*Chairperson; ShaVonne Honor, Jason Bulger, Maria Caruso*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:**

**PF1) Approval of Use of District Facility:**

**Motion PF1: Introduced by: ShaVonne Honor      Seconded by: Jason Bulger**

**Roll Call Vote: : 6-0 Carlo Maucione Abstained      Motion Adopted**

**PF1. APPROVAL OF USE OF DISTRICT FACILITY**

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Discussion/ Fee to BOE
PF1.1	58	East Rutherford Recreation Department	Faust Gymnasium	Boys Basketball Practices	N/A	(8) Saturdays Commencing on 1/20/18	9:00-12:00 p.m.	Special Police Officer & Custodial O.T. paid for by Borough of ER

*Board Policy #7510 facilities available 6:30 – 9:00pm.*

**AD-HOC COMMITTEE**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:**

*AD-HOC – status – Mr. Giancaspro briefed the board on January 22 committees meeting with Baord Members, Mayor and Council and Community.*

**COMMUNITY RELATIONS COMMITTEE** (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: CR1) First Reading – Bylaws, Policies and Regulations; CR2) Approve School Calendar for 2018-2019 school year:**

**Motion CR1: Introduced by: Jason Bulger   Seconded by: Maria Caruso**  
**Roll Call Vote: : Unanimous   Motion Adopted**

**CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS**

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy #0169.02- Board Member Use of Social Networks (New)
- Policy #3437 – Military Leave (Revised)
- Policy #4437 Military Leave (Revised)
- Policy #5516.01 – Student Tracking Devices (New)
- Regulation #7101 – Educational Adequacy of Capital Projects (Revised)
- Policy #7425 – Lead Testing of Water in Schools (New)
- Policy & Regulation #7440 – School District Security (M) (Revised)
- Policy and Regulation #7441- Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
- Policy #8507 – Breakfast Offer Versus Serve (OVS) (M) (Revised)
- Policy #8630 – Bus Driver/Bus Aide Responsibility (M) (Revised)
- Regulation #8630 – Emergency School Bus Procedures (M) (Revised)
- Policy #9242 – Use of Electronic Signatures (New)

**Motion CR2: Introduced by: Jason Bulger   Seconded by: Maria Caruso To Lay on the Table**  
**Roll Call Vote: : Unanimous**

**CR2. APPROVAL OF SCHOOL CALENDAR 2018-2019**

Motion to approve, upon the recommendation of the Superintendent, the school calendar for 2018-2019.

**TECHNOLOGY COMMITTEE** (*Chairperson; Daniel Alvarez, Carlo Maucione, Jason Bulger*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

**No New Business**

**NEGOTIATIONS COMMITTEE**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

*Mr. Alvarez stated that the board will meet with the E.R.E.A tomorrow January 25.  
Mr. Bulger stated that the committee is ready to meet again.*

**FINANCE COMMITTEE** (*Chairperson; Debbie Zoller, ShaVonne Honor, Richard Vartan,*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- F1) Approval of Bill Lists;**
- F2) Acceptance of Monthly Financial Reports;**
- F3) Approval of Transfers;**
- F4) Approval to set the 2018-2019 Preschool Tuition Rate;**
- F5) Revised - Approval to Accept Additional State Aid for 2017-2018 School Year**

**Motions F1 through F3: Introduced by: Debbie Zoller    Seconded by: Maria Caruso**  
**Roll Call Vote: : Unanimous    Motions Adopted**

**F1. APPROVAL OF BILL LISTS**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills dated **December 20, 2017 - January 19, 2018** is being presented to the board with the recommendation that it be ratified and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of **\$279,504.73**; and

**BE IT FURTHER RESOLVED**, the list of bills are on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the East Rutherford Board of Education authorizes the School Business Administrator to pay June and July bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

<b>General Account</b>	<b>\$246,717.49</b>
<b>Food Service Account</b>	<b>\$32,787.24</b>
<b>Special Activity Account</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$279,504.73</b>

**F2. ACCEPTANCE OF THE FINANCIAL REPORTS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

**WHEREAS**, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

**WHEREAS**, the Board Secretary's and Treasurer's Reports for the month ending **November 30, 2017** are presented for the Board to accept and are on file in the Office of the School Business Administrator;

**NOW THEREFORE BE IT RESOLVED**, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending **November 30, 2017**; and

**BE IT FURTHER RESOLVED**, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

### **F3. APPROVAL OF TRANSFERS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

**WHEREAS**, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford School District ratifies and approves the transfers in the reports "Transfers Before/After" for the month of July through November within the 2017-2018 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district

**Motion F4: Introduced by:** Debbie Zoller **Seconded by:** Jason Bulger  
**Roll Call Vote:** : Unanimous **Motion Adopted**

### **F4. APPROVAL TO SET THE 2018-2019 PRESCHOOL TUITION RATE**

**BE IT RESOLVED**, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, approve and establish a tuition rate of \$3,000.00 per child for the 2018-2019 Preschool program at McKenzie School.

**Motion F5: Introduced by:** Debbie Zoller **Seconded by:** Maria Caruso  
**Roll Call Vote:** : Unanimous **Motion Adopted**

### **F5. REVISED - APPROVAL TO ACCEPT ADDITIONAL STATE AID FOR 2017-2018 SCHOOL YEAR**

**WHEREAS**, Resolution F8 on the August 24, 2017 agenda had two account numbers incorrectly stated and is being corrected as follows:

**11.000.240.150 to 11.000.240.105 and 11.000.241.100 to 11.000.251.100**

**BE IT RESOLVED**, upon the recommendation of the superintendent of schools, that the East Rutherford Board of Education accept additional state aid from the State of New Jersey for the 2017-2018 school year, in the amount of \$15,027, and to appropriate said additional aid into the 2017-2018 budget, as permitted by statute, as follows:

- 11.000.240.105 Additional Summer Support - McKenzie Secretarial \$800.00
- 11.000.221.104 Additional Summer Curriculum Writing \$1,000.00
- 11.000.213.300 Fund Substitute Nurses for 2017-2018 \$4,327.00
- 11.000.230.585 Additional day at NJSBA workshop - \$700.00
- 11.000.240.103 Salary adjustments - \$5,200.00
- 11.000.251.100 Salary adjustments - \$3,000.00

**NEW BUSINESS**

*None*

**OLD BUSINESS**

*None*

**OPEN TO THE PUBLIC**

**President Vartan Opens the Hearing of Citizens:**

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

*The following Members of the public had questions;*

- *Michelle Morrell – Would like to meet with someone from the school regarding The Spotlight Playhouse Program.*
- *Helen Bongiovanni – Complimented the staff and students regarding the performance of the band for the Seniors of E. RThanked Kathy Winston for her service, discussed referendum issues.*

**President Vartan Closes the Hearing of Citizens:**

**Motion: Introduced by:** Debbie Zoller    **Seconded by:** Jason Bulger

**Time:** 7:31 p.m.

**ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)**

**WHEREAS**, the Open Public Meetings Act and the East Rutherford Board of Education policy reserves the right within the constraints of State Law to sit in Executive Session and

**WHEREAS**, there now exists a need for this Board to meet in Executive Session to discuss matters pertaining to attorney client privileged. Formal action may be taken

**BE IT RESOLVED**, that the East Rutherford Board of Education recess into Executive Session

**BE IT FURTHER RESOLVED**, that the Public will be informed

1. when the Board reconvenes to the regular business portion of the meeting this evening  
OR
2. at a later date undetermined at this time Motion to pass the board's standard resolution for the board to enter into executive session.

**Motion: Introduced by:** Maria Caruso    **Seconded by:** Jason Bulger

**Time:** 8:37 p.m.

**MOTION TO ADJOURN THE EXECUTIVE SESSION AND RETURN TO THE REGULAR ORDER OF BUSINESS**

**Motion: Introduced by:** Daniel Alvarez    **Seconded by:** ShaVonne Honor

**Roll Call Vote:** : Unanimous    **Motion Adopted**

**CR2. APPROVAL OF SCHOOL CALENDAR 2018-2019** as amended;

Motion to approve, upon the recommendation of the Superintendent, the school calendar for 2018-2019.

**Motion: Introduced by:** Maria Caruso    **Seconded by:** Jason Bulger

**Time:** 8:59 p.m.

**ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)**

**WHEREAS**, the Open Public Meetings Act and the East Rutherford Board of Education policy reserves the right within the constraints of State Law to sit in Executive Session and

**WHEREAS**, there now exists a need for this Board to meet in Executive Session to discuss matters pertaining to personnel and contractual matter regarding bereavement leave days, attorney client privileged. Formal action may be taken

**BE IT RESOLVED**, that the East Rutherford Board of Education recess into Executive Session

**BE IT FURTHER RESOLVED**, that the Public will be informed

3. when the Board reconvenes to the regular business portion of the meeting this evening  
OR
4. at a later date undetermined at this time Motion to pass the board's standard resolution for the board to enter into executive session.



**Motion: Introduced by:** Maria Caruso    **Seconded by:** Jason Bulger

**Time:** 9:10 p.m.

**MOTION TO ADJOURN THE EXECUTIVE SESSION AND RETURN TO THE REGULAR ORDER OF BUSINESS**

**Motion P8: Introduced by:** Jason Bulger    **Seconded by:** Daniel Alvarez

**Roll Call Vote:** : Unanimous    **Motion Adopted**

**P8. APPROVAL OF BEREAVEMENT LEAVE DAYS FOR EMPLOYEE #0502**

**BE IT RESOLVED**, that the Board of Education of the East Rutherford School District, does hereby approve three (3) bereavement leave days to employee #0502, relating to a death in the employee's immediate family.

**Motion: Introduced by:** Jason Bulger    **Seconded by:** Daniel Alvarez

**Time:** 9:12 p.m.

**ADJOURNMENT**

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of January 24, 2018.

*MINUTES ARE NOT VERBATIM;* The foregoing minutes were prepared by the Board Secretary, Mr. Mark Kramer/lb.

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Mark Kramer, S.B.A

**NEXT MEETING:  
Public Meeting  
A.S. Faust School Gymnasium  
February 22, 2018  
7:00 P.M.**