

**EAST RUTHERFORD BOARD OF EDUCATION  
PUBLIC HEARING AND PUBLIC MEETING MINUTES  
McKenzie School Gymnasium  
June 21, 2018  
6:00 PM**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**CALL TO ORDER** - By President Vartan at 6:01 p.m.

**OPENING STATEMENT** – President Vartan

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of the public hearing thereof provided to North Jersey Media to be published and posted in The Record and South Bergenite Newspapers on April 17, 2018 and such notice has been sent to the Borough Hall and Public Library to be posted in the vestibule.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – [www.erboe.net](http://www.erboe.net)

**SALUTE TO FLAG & MOMENT OF SILENCE**

**ROLL CALL**

Mr. Daniel Alvarez – *Present*  
Mr. Jason Bulger – *Present*  
Mrs. Maria Caruso – *Present*  
Mrs. ShaVonne Honor – *Present*  
Mr. Carlo Maucione - *Present*  
Mrs. Debra Zoller - *Present*  
Mr. Richard Vartan – *Present*

Also Present: Mr. Giovanni Giancaspro, Superintendent; Mr. Mark Kramer, School Business Administrator;  
Mr. Thomas Kobin, Board Counsel

**ANNOUNCEMENT OF FIRE EXIT LOCATIONS** - President Vartan announced locations.

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

**Mission Statement:**

*The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.*

**OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY**

**President Vartan Opens the Hearing of Citizens:**

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

- *No members of the public wished to be heard.*

**President Vartan Closes the Hearing of Citizens:**

**CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION**

- None

**ADOPTION OF PRIOR BOARD MEETING MINUTES**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:**

**Motion: Introduced by:** Debbie Zoller    **Seconded by:** Jason Bulger  
**All in Favor:** YES    **Motion Adopted**

- May 24, 2018 Public Meeting Minutes
- May 24, 2018 Executive Meeting Minutes

**REPORTS/PRESENTATIONS TO THE BOARD**

- School Business Administrator's Report – *Mr. Mark Kramer stated the following;*
  - *The Finance and Physical Facilities Committees met and reviewed the resolutions that are being presented tonight and supports these resolutions to the full Board. Three of those resolutions were not ready at the time the Physical Facilities Committee met, however, they were discussed and supported during the committee meeting and those resolutions were provided to the Board for their review prior to the meeting. Minutes from the committee meeting have been provided to all of the Board Members.*
- Superintendent's Report – *Mr. Giovanni A. Giancaspro's monthly report is attached.*

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**
- S4) Approval of HIB Grade Report 2016-2017**

**Motions S1-S4: Introduced by:** Debbie Zoller    **Seconded by:** Daniel Alvarez  
**All in Favor:** YES    **Motions Adopted**

**S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT**

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	6/1/18	1:50 pm
Faust School	Shelter in Place	6/1/18	12:20 pm
McKenzie School	Fire Drill	6/14/18	10:25 am
McKenzie School	Non-Fire Evacuation & Relocation	6/6/18	1:00 pm

**S2. APPROVAL OF ENROLLMENT REPORT**

SCHOOL	TOTAL ENROLLMENT
Faust	345
McKenzie	464
Special Services – In District	121
Special Services – Out of District	26
Tuition Students	0
Home Instruction	2

**S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT**

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	1	0
McKenzie	0	0

**S4. APPROVAL OF HIB GRADE REPORT**

Approve HIB Grade Report for the 2016-2017 school year.

**CURRICULUM COMMITTEE** (*Chairperson; Carlo Maucione, Maria Caruso, ShaVonne Honor*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- C1) Approval of Student Services**
- C2) Approval of Transportation Requests**
- C3) Approval of Transportation Emergency Exit Drills**
- C4) Approve the Revised Elementary and Secondary Education Act (ESEA) Consolidated Entitlement**
- C5) Approval of Student Services for 2018-2019**

**Motions C1-C5: Introduced by:** Carlo Maucione    **Seconded by:** Debbie Zoller

**Roll Call Vote:** Unanimous    **Motions Adopted**

**C1. APPROVAL OF STUDENT SERVICES**

Motion to approve, upon the recommendation of the Superintendent in consultation with the Supervisor of Student Services, the following contracts, related services and transportation provided to Special Education student's currently enrolled in programs operated by the East Rutherford Board of Education.

Code	Student I.D.#	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	2018 - 2019 Annual Tuition <hr/> Extraordinary Services	David Gregory School, Inc.	July 2018 – June 2019 (210 billable days)	Tuition \$56,477.40 1:1 Aide \$38,220.00 <hr/> Total - \$94,697.40
C1.2	on file	2018 Annual Tuition	CTC Academy	May 17, 2018 – June 2018 (31 billable days)	\$12,513.77
C1.3	on file	2018 - 2019 Annual Tuition <hr/> Extraordinary Services	CTC Academy	July 2018 – June 2019 (206 billable days)	\$430.00 per diem \$88,580.00 annually <hr/> \$110.00 per diem \$22,660.00 annually
C1.4	on file	2018 - 2019 Annual Tuition <hr/> Extraordinary Services	The Phoenix Center	July 2018 – June 2019 (201 billable days)	\$364.70 per diem \$73,304.70 annually <hr/> \$169.00 per diem \$33,969.00 annually
C1.5	on file	2018 - 2019 Annual Tuition	The Phoenix Center	July 2018 – June 2019 (201 billable days)	\$364.70 per diem \$73,304.70 annually
C1.6	on file	2018 - 2019 Annual Tuition	Windsor Learning Center	July 2018 – June 2019 (210 billable days)	\$310.00 per diem \$65,100.00 annually
C1.7	on file	Summer 2018	Bergen County Technical Schools/Special Services	July 2 – Aug 10, 2018	\$7,800.00 tuition includes up to six related services. \$65.00 each additional related service therapies \$7,500.00 1:1 Assistants & Nurses
C1.8	on file	Summer 2018	Bergen County Technical Schools/Special Services	July 2 – Aug 10, 2018	\$7,800.00 tuition includes up to six related services. \$65.00 each additional related service therapies \$7,500.00 1:1 Assistants & Nurses
C1.9	on file	Summer 2018	Bergen County Technical Schools/Special Services	July 2 – Aug 10, 2018	\$7,800.00 tuition includes up to six related services. \$65.00 each additional related service therapies \$7,500.00 1:1 Assistants & Nurses

**C2. APPROVAL OF TRANSPORTATION REQUESTS****No New Business**

**C3. APPROVAL OF TRANSPORTATION EMERGENCY EXIT DRILLS**

**WHEREAS**, N.J.A.C. 6A:27-11.2 statement school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school; and

**WHEREAS**, all other students shall receive school bus evacuation instruction at least once within the school year; and

**WHEREAS**, drills shall be documented in the minutes of the local Board of Education at the first board meeting following the completion of the emergency exit drill;

**NOW THEREFORE LET IT BE RESOLVED**, upon the recommendation of the superintendent, that the Following information be documented in the minutes of this Board of Education regarding the emergency exit drills conducted within the current school year:

Date of Drill	Time of Drill	School/Principal	Location of Dill	Route # Included in Drill	Supervisor of Drill
9/14/17	9:00 AM	McKenzie B. Barrow	Main Entrance	3,4,5,6	B. Consulmagno
9/21/17	9:00 AM	Faust R. Barrale	Grove Street	3,4,5,6	B. Consulmagno
2/12/18	7:20 AM	Faust & McKenzie R. Barrale & B. Barrow	Bus Stop	4	B. Consulmagno
2/13/18	7:20 AM	Faust & McKenzie R. Barrale & B. Barrow	Bus Stop	5	B. Consulmagno
2/14/18	7:30 AM	Faust & McKenzie R. Barrale & B. Barrow	Bus Stop	6	B. Consulmagno
2/15/18	7:20 AM	Faust & McKenzie R. Barrale & B. Barrow	Bus Stop	3	B. Consulmagno

**C4. APPROVE THE REVISED ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) CONSOLIDATED ENTITLEMENT**

**NOW THEREFORE BE IT RESOLVED**, the East Rutherford Board of Education accepts the Fiscal Year 2017-2018 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds in the amount of \$242,358.00 as allocated:

Title I Part A	\$ 170,974
Title II Part A	38,432
Title III	14,255
Title III Immigrant	8,697
Title IV Part A	<u>10,000</u>
Total Public School Allocation	<b>\$ 242,358</b>

**BE IT FURTHER RESOLVED**, that said funds will be distributed in the following manner consistent with the submitted application:

Title I Part A

*Instruction Salaries – After School Academic Intervention Program	20.231.100.100	50, 946
Instruction Salaries – After School AIP Supervisor	20.231.100.100	7, 500
*Instruction Salaries – BSI Teacher Kelly: Salary (65%)	20.231.100.100	72,388
*Instruction Salaries – BSI Teacher Kelly: Benefits	20.231.200.200	20,269
Instruction Supplies – IXL Online Math	20.231.100.600	7,797
* Instruction Supplies – Instructional Supplies	20.231.100.600	11,442
* Purchased Professional Service- Benchmark LiteracyPD	20.231.200.300	<u>632</u>
		<b>\$ 170, 974</b>

Title II Part A:

Non-Instruction Other Purchased Services – Orton G. Training	20.271.200.500	4,300
Support Services Professional Services – Consultant/PD	20.271.200.300	26,680
Non-Instructional Supplies – Educational Impact	20.271.200.600	4,200
Support Services Professional Services- PD	20.271.200.300	<u>3,252</u>
		<b>\$ 38, 432</b>

Title III:

Instruction Salaries – ESL Teacher Dinan: Salary (18%)	20.241.100.100	11,000
Instruction Salaries – ESL Teacher Dinan: Benefits	20.241.200.200	3,080
Instruction Supplies – Instructional Supplies	20.241.100.600	<u>175</u>
		<b>\$ 14, 255</b>

Title III Immigrant:

Instructional Supplies – Screening Kits (K8)	20.242.100.600	810
Instructional Supplies – Interactive Ebooks	20.242.100.600	946
Non-Instruction Purchased Professional Services – Consultant/PD	20.242.200.300	5,000
Non-Instruction Other Purchased Services- International Night	20.242.200.500	<u>1,941</u>
		<b>\$ 8, 697</b>

Title IV Part A

Non-Instruction Purchased Professional Services – Consultant/PD	20.280.200.300	<b>\$ 10,000</b>
Total Public School Allocation		<b><u>\$242,358</u></b>

**BE IT FURTHER RESOLVED**, that the following employees will be appointed and assigned as follows:

Title I Part A

Instruction Salaries            20.231.100.100            **\$72, 388**

Name	Annual Salary	Title I Part A Allocation	Funding %	Location
*BSI Teacher Jo-Anne Kelly	\$111,044	\$72,388	65%	McKenzie

Title III:

Instruction Salaries            20.241.100.100            **\$ 11,000.00**

Name	Annual Salary	Title IV Part A Allocation	Funding %	Location
ESL Teacher Christina Dinan	\$63,527	\$11,000.00	18%	A.S. Faust

\*Denotes adjustments made to the budget

**C5. APPROVAL OF STUDENT SERVICE PROVIDERS FOR THE 2018-2019 SCHOOL YEAR**

Motion to approve the following Evaluators for service to students currently enrolled in programs operated by The East Rutherford Board of Education as recommended by the Child Study Team Director for the **2018-2019** school year.

<b>Evaluator/Consultant</b>	<b>Service</b>
Melanie Mendal	Audiologist
Speech & Hearing Associates	Audiology/Speech/Language
Dr. Esther and Morton Fridman	Psychiatrist
Dr. Batul Ladak	Neurologist
Dr. Kristin Sharma	Neuropsychologist
Dr. Sarah Woldoff	Neuropsychologist
Dr. Hugh Bases	Developmental Pediatrician
Elizabeth Harriman	Speech Consultant
Dr. Timothy Hamway	Clinical Psychologist
Erica Moreno	ABA Therapist
Dr. Gertner	Audiologist
Patricia Deitmer	Vision Therapy
Louise Gulleyan	ABA Therapist
Starlight Nursing Service	Private Nursing Service
Patricia Vasquez-Hill	Communication Skills/Disorder Specialist
Dr. Leslie Nagy	Psychiatrist
Learning Milestones, Inc.	Behaviorist
Kid Clan	OT/PT services
AJL	OT/PT services
Region V	OT/PT/Bilingual Evals/services
Christine Moran	OT Service/Evaluations
Dynamic Therapeutic Services	Occupational Therapy
Educational Enterprises	Teacher of the Deaf Consultant/Services
Rickard Rehabilitation Services, Inc	OT/PT services
Valerie Gancarz-DeMarco	ABA Therapist
Education Incorporated	Hospital Instruction
Bergen Regional Medical Center	Home/Hospital Instruction
Alison DeDuca	Speech/Language Pathologist
Adam Joshua, Ltd.	Speech/Language Pathologist
Nicole Romaglia	Speech/Language Pathologist
Sarah Murray	Speech/Language Pathologist
Advancing Opportunities	Assistive Technology
Children's Specialized Hospital	Auditory Processing
Care Plus	Psychological Evaluator
Positive Developments	Psychiatric/Neuropsychological/Educational Evaluator
Stuart Leeds	Psychological Counselor
Bergen Regional Medical Center	Psychological Evaluator
Supreme Consultants	BiLingual Evaluations
Inspire Vision & Learning	Vision Evaluations
Janice Cameron	Language and Literacy

**List provided from CST Department**

**PERSONNEL COMMITTEE** (Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

**P1) Personnel Actions**

**P2) Travel Expenditure**

**P3) Source 4 Teachers Substitute List**

**P4) Leave of Absence**

**P5) Approval of Delta-T Group for Substitute Nurses for the 2018-2019 school year**

**P6) Approval of Revised Employee List for the 2018-2019 school year**

**P7) Approval of Contract for School Business Administrator/Board Secretary**

**P8) Approval of Contract Superintendent of Schools**

**Motions P1–P6: Introduced by: Maria Caruso    Seconded by: Jason Bulger**

**Roll Call Vote: Unanimous    Motions Adopted**

**P1. APPROVE FOLLOWING PERSONNEL ACTIONS**

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Hana Dizdarevic	Rescind Appointment	Social Studies5 Teacher	MA+15, Step 7	\$73,677	9/1/17 – 6/30/18	11-120-100-101-040-00-000
P1.2	Hana Dizdarevic	Appointment	Social Studies Gr. 5 Teacher	MA+15 Step 8	\$77,197	9/1/17 – 6/30/18	11-120-100-101-040-00-000
P1.3	Jessica Markowich	Acknowledgement	Student Teacher Clinical Experience	N/A	N/A	9/1/18 – 12/7/18	15 consecutive weeks Cooperating Teacher Jessica Gonzalez
P1.4	Daria Grimm	Appointment	Substitute Nurse	N/A	\$125.00	9/1/18 – 6/30/19 (as needed)	District 11-000-213-100-080-00-992 11-000-213-100-040-00-992
P1.5	Loren Koch	Appointment	Yearbook Co-Advisor	N/A	\$1,709*/yr	2018-2019 school year	Supplemental Contract 11-401-100-100-40--00-990
P1.6	Tonia O'Connor	Appointment	Yearbook Co-Advisor	N/A	\$1,709*/yr	2018-2019 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.7	Jeffery Schweikardt	Appointment	Band Director	N/A	\$2,154*/yr	2018-2019 school year	Supplemental Contract 11-401-100-100-40-00-990
P1.8	Jeffery Schweikardt	Appointment	Assistant Marching Band Director	N/A	\$45.00*/hr	2018-2019 school year	11-401-100-100-040-00-976
P1.9	Diann Schweikardt	Appointment	Chorus Director	N/A	\$2,154*/yr	2018-2019 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.10	Brittany Addeo	Appointment	Student Council Co-Advisor	N/A	\$1,077*/yr	2018-2019 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.11	Caitlyn Dwyer	Appointment	Student Council Co-Advisor	N/A	\$1,077*/yr	2018-2019 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.12	Patrick Baker	Appointment	Boys' Basketball Coach	N/A	\$3,165*/yr	2018-2019 school year	Supplemental Contract 11-402-100-100-040-00-990
P1.13	Katherine Fontana	Appointment	Girls' Basketball Coach Co-Advisor	N/A	\$1,582.50*/yr	2018-2019 school year	Supplemental Contract 11-402-100-100-080-00-990
P1.14	Kristin Wilhelm	Appointment	Girls' Basketball Coach Co-Advisor	N/A	\$1,582.50*/yr	2018-2019 school year	Supplemental Contract 11-402-100-100-040-00-990
P1.15	Jaclyn Valeo	Appointment	Cheerleader Advisor	N/A	\$3,165*/yr	2018-2019 school year	Supplemental Contract 11-402-100-100-040-00-990
P1.16	Lisa Cerny	Appointment	Stage Production/ Stage Craft Co-Advisor	N/A	\$394* per event	2018-2019 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.17	Jaclyn Valeo	Appointment	Stage Production/ Stage Craft Co-Advisor	N/A	\$394* per event	2018-2019 school year	Supplemental Contract 11-401-100-100-040-00-990



Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.18	Theresa Forte	Appointment	ESL Coordinator	N/A	\$1,266*/yr	2018-2019 school year	Supplemental Contract 11-240-100-101-080-00-990
P1.19	David Higgins	Appointment	Webmaster 2017-18 school year	N/A	\$3,394*/year	2018-2019 school year	Supplemental Contract 11-000-252-100-080-00-990
P1.20	Kelly Barone	Appointment	Award Assembly Coordinator	N/A	\$1,012*/yr	2018-2019 school year	Supplemental Contract 11-000-240-104-040-00-990
P1.21	Amanda Alberta	Appointment	Stem Club Co-Advisor	N/A	\$704.00*/yr	2018-2019 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.22	Jessica Gerity	Appointment	Stem Club Co-Advisor	N/A	\$704.00*/yr	2018-2019 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.23	Zachary Majsiak	Appointment	Public Relations Co-Advisor for Faust	N/A	\$569*/yr	2018-2019 school year	Supplemental Contract 11-130-100-101-040-00-990
P1.24	Cory Scelsa	Appointment	Public Relations Co-Advisor for McKenzie	N/A	\$569*/yr	2018-2019 school year	Supplemental Contract 11-130-100-101-080-00-990
P1.25	Christina Scardino	Appointment	Replacement 4th Gr. Teacher	N/A	\$90/day per diem	6/11/18 – 6/21/18	Supplemental Contract 11-120-100-101-080-00-982

\*Salary subject to adjustment upon successful completion of EREA negotiations.

**P2. APPROVAL OF TRAVEL EXPENDITURES**

Code	Date	Name/Position	Workshop/Location	Total Cost to Board	Sub
P2.1	7/10/18	Karen Dolinsky	Regional Training Sessions for District Certification Staff Morristown, N.J.	\$0.00	No
P2.2	10/22-25, 2018	Giovanni Giancaspro Superintendent	NJSBA Annual Workshop Atlantic City, N.J.	\$1022.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.3	10/22-25, 2018	School Business Administrator	NJSBA Annual Workshop Atlantic City, N.J.	\$1022.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.4	10/22-25, 2018	Daniel Alvarez BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1022.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.5	10/22-25, 2018	Jason Bulger BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1022.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.6	10/22-25, 2018	Maria Caruso BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1022.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.7	10/22-25, 2018	Carlo Maucione BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1022.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.8	10/22-25, 2018	Richard Vartan BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1022.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.9	10/22-25, 2018	ShaVonne Honor BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1022.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.10	10/22-25, 2018	Debra Zoller BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1022.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No

Code	Date	Name/Position	Workshop/Location	Total Cost to Board	Sub
P2.11	7/23/18	Giovanni Giancaspro	Achieve NJ Regional Workshop Lyndhurst, N.J.	\$0.00	No
P2.12	7/23/18	Sharon King-Dobson	Achieve NJ Regional Workshop Lyndhurst, N.J.	\$0.00	No
P2.13	7/23/18	Regina Barrale	Achieve NJ Regional Workshop Lyndhurst, N.J.	\$0.00	No
P2.14	7/23/18	Rebecca Krantz	Achieve NJ Regional Workshop Lyndhurst, N.J.	\$0.00	No
P2.15	7/23/18	Brian Barrow	Achieve NJ Regional Workshop Lyndhurst, N.J.	\$0.00	No

**P3. APPROVAL OF SOURCE 4 TEACHERS SUBSTITUTE TEACHER LIST**

Motion to approve, upon the recommendation of the Superintendent, to approve the Source 4 Teachers substitute teacher list as on file in the Superintendent’s Office for **June 2018**.

**P4. LEAVE OF ABSENCE**

**No New Business**

**P5. APPROVAL OF DELTA-T GROUP FOR SUBSTITUTE NURSES FOR THE 2018-2019 SCHOOL YEAR**

Motion to approve, upon the recommendation of the Superintendent, to approve the Delta-T Group for a substitute registered nurse, at an hourly rate of \$37.50 as needed, for the 2018-2019 school year, with such changes as the Superintendent and Board Counsel deem necessary to effectuate the intent and purposes of this resolution and the Delta-T Group Agreement.

**P6. APPROVAL OF REVISED EMPLOYEE SALARIES FOR 2018-2019**

Motion to approve, upon the recommendation of the Superintendent, the annual salaries for revised employee salary list for the 2018-2019 school year, as on file in the East Rutherford Board of Education office’s

**Motions P7–P8: Introduced by: Maria Caruso    Seconded by: Jason Bulger**

**Roll Call Vote: Unanimous - Debbie Zoller Abstained    Motions Adopted**

**P7. APPROVAL OF CONTRACT FOR SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Motion to approve, upon the recommendation of the Superintendent, a contract with Mark Kramer for applicable portion of the 2018-2019 school year and approved by the Executive County Superintendent, the salary portion of the 2018-2019 school is \$156,893.00 (pro-rated), as on file in the Superintendent’s office.

**PUBLIC HEARING ON SUPERINTENDENT’S CONTRACT**

**P8. APPROVAL OF CONTRACT FOR SUPERINTENDENT OF SCHOOLS**

**BE IT RESOLVED**, that the East Rutherford Board of Education (“Board”) hereby appoints Giovanni A. Giancaspro as Superintendent of Schools for the period of July 1, 2018 through June 30, 2023, as approved by the Executive County Superintendent the annual salary for the 2018-2019 school year is \$169,689.00 with an increase of 2% per year, thereafter, and with the ability to earn one Merit Goal payment per year, as on file in the Superintendent’s office

**PHYSICAL FACILITIES COMMITTEE** (*Chairperson; ShaVonne Honor, Jason Bulger, Maria Caruso*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motions:**

- PF1) Authorization for the Award of a Contract for the Replacement of an Existing Air-Conditioning Unit in the Media Center of the McKenzie School**
- PF2) Approve the Purchase of a 2019 Model Year 24 Passenger Micro Bird School Bus**
- PF3) Approve the Purchase of a 2019 Transit Low 8 Passenger Full Size Van**

**Motions PF1-PF3: Introduced by:** ShaVonne Honor    **Seconded by:** Debbie Zoller

**Roll Call Vote:** Unanimous    **Motions Adopted**

**PF1. AUTHORIZATION FOR THE AWARD OF A CONTRACT FOR THE REPLACEMENT OF AN EXISTING AIR-CONDITIONING UNIT IN THE MEDIA CENTER OF THE MCKENZIE SCHOOL**

**WHEREAS,** the air-conditioning unit in the McKenzie school media center, which is where the major pipe burst occurred in January 2018, is scheduled for replacement if the districts referendum passes; and

**WHEREAS,** replacement of said air-conditioning unit was slated for replacement under past referendums, which were not passed; and

**WHEREAS,** the administration believes that it's in the best interest of the district to replace the air-conditioning unit during the reconstruction of the McKenzie School media center rather than awaiting a future referendum; and

**WHEREAS,** the administration solicited three quotes for an air-conditioning unit and received the following two:

- \$34,327.62 – In-Line Heating and Air-Conditioning Company
- \$31,300.00 - Air Control Inc

**NOW, THEREFORE BE IT RESOLVED,** upon the recommendation of the superintendent, that the East Rutherford Board of Education hereby authorizes an award of a contract to Air Control Inc. in the amount of \$31,300 for the replacement of the existing air-conditioning unit located in the media center of the McKenzie School.

**BE IT FURTHER RESOLVED,** that the Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of an agreement consistent with this resolution.

**PF2. APPROVE THE PURCHASE OF A 2019 MODEL YEAR 24 PASSENGER MICRO BIRD SCHOOL BUS**

**WHEREAS,** the East Rutherford Board of Education has determined that a need exists to purchase a 2019 model year 24 passenger micro bird school bus per bid item number four in the Educational Service Commission of New Jersey cooperative bid #ESC NJ 35 opened on October 20, 2016 and extended through December 1, 2018; and

**WHEREAS,** the East Rutherford Board of Education is a member of the Educational Service Commission of New Jersey as approved at the Board of Education's organization meeting held January 9, 2018; and

**WHEREAS,** the East Rutherford Board of Education understands that it is subject to all of the terms and conditions contained in the Educational Service Commission of New Jersey's bid documents; and

**NOW, THEREFORE, BE IT RESOLVED,** upon the recommendation of the Superintendent, that the East Rutherford Board of Education approves the purchase of a 2019 model year 24 passenger micro bird school

bus pursuant to the Educational Service Commission of New Jersey cooperative bid #ESCNJ 35 in the amount of \$60,571.01.

**BE IT FURTHER RESOLVED**, that the Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of an agreement consistent with this resolution.

**PF3. APPROVE THE PURCHASE OF A 2019 FOR TRANSIT LOW 8 PASSENGER FULL SIZE VAN**

**WHEREAS**, the East Rutherford Board of Education has determined that a need exists to purchase a 2019 Ford Transit Low 8 passenger full size van to transport student meals and other student foods between McKenzie school and Faust school; and

**WHEREAS**, funds will be provided utilizing the Child Nutrition Program (CNP) funds; and

**WHEREAS**, the Hunterdon County Educational Service Commission cooperative bid #HCESC-Trans 17-C effective through December 18, 2018 has a 2019 Ford Transit Low 8 passenger full size van available through DFFLM, LLC. T/A Ditschman/Flemington Ford; and

**WHEREAS**, the East Rutherford Board of Education is a member of the Hunterdon County Educational Service Commission as approved at the Board of Education's organization meeting held January 9, 2018; and

**WHEREAS**, the East Rutherford Board of Education understands that it is subject to all of the terms and conditions contained in the Hunterdon County Educational Service Commission bid documents; and

**NOW, THEREFORE, BE IT RESOLVED**, upon the recommendation of the superintendent, that the East Rutherford Board of Education approves the purchase of a 2019 Ford Transit Low 8 passenger full size van pursuant to the Educational Service Commission of New Jersey cooperative bid #ESCNJ 35 in the amount of \$60,571.01.

**BE IT FURTHER RESOLVED**, that the Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of an agreement consistent with this resolution.

**AD-HOC COMMITTEE** (*Chairperson; Richard Vartan, Maria Caruso, Debbie Zoller*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approve motion:

AD-HOC – status – Mr. Vartan

**COMMUNITY RELATIONS COMMITTEE** (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:  
CR1) Approve Second Reading of Revised Bylaws, Policies and Regulations  
CR2) Award Contract for Before & After School Program

**Motions CR1-CR2: Introduced by:** Jason Bulger    **Seconded by:** Carlo Maucione

**Roll Call Vote:** Unanimous    **Motions Adopted**

**CR1. APPROVE SECOND READING OF REVISED BYLAWS, POLICIES AND REGULATIONS**

Approve the second reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy and Regulations #1550 – Equal Employment/Anti-Discrimination Practices (M) (Revised)
- Policy #2431 – Athletic Competition (M) (Revised)
- Regulation #2431.2 – Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- Policy and Regulations #5350 – Student Suicide Prevention (M) (Revised)
- Policy # 5533 – Student Smoking (M) (Revised)
- Policy #5535 – Passive Breath Alcohol Sensor Device (Revised)
- Policy and Regulation #5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- Policy #8462 – Reporting Potential Missing or Abused Children (M) (Revised)
- Policy #8561 – Procurement Procedures for School Nutrition Programs (New)

**CR2. AWARD CONTRACT FOR BEFORE & AFTER SCHOOL PROGRAM**

**WHEREAS**, the East Rutherford Board of Education (“Board”) issued a Request for Proposals (“RFP”) for before and after care services (the “Program”) in accordance with a fair and open process pursuant to the Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, etseq., and accountability regulations, N.J.A.C. 6A:23A-5.2(a)(5), which resulted in responses from the following:

Apollo After Care;  
YMCA; and  
Family Balance Concepts, Inc.; and

**WHEREAS**, said services are specialized and qualitative in nature requiring licensing, expertise, extensive training and a proven reputation in the area of child care and teaching, and the services are regulated by law; and

**WHEREAS**, the proposals have been evaluated by the Superintendent, and there has been a recommendation to award a contract to Apollo After School (“Apollo”), based on the fact that Apollo meets all the criteria in the RFP, Apollo has provided satisfactory services in prior years, and the award of the contract to Apollo is in the best interests of the Board; and

**WHEREAS** the proposed contract between Apollo and the Board (the “Contract”) is on file in the Superintendent’s Office, and it provides as follows:

- (a) That Apollo will pay the Board \$25,000 for the right to provide the Program;
- (b) The Program will be provided for the 2018-2019 School Year; and
- (c) The Program will be available from 7:00 am to 8:30 am, and from 3:10 pm to 6:30 pm; and

**WHEREAS**, a contract for the Program may be awarded without competitive bidding as a professional service and as an extraordinary, unspecifiable service in accordance with N.J.S.A. 18A:18A-2(g) & (h) and 18A:18A-5(a)(1) & (2).

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.

2. The Board hereby awards a contract to Apollo for the Program consistent with the Contract on file in the Superintendent's office.
3. The Board President, Superintendent, Business Administrator/Board Secretary, and any other Board employee or representative be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
4. Notice of this action shall be published in accordance with the Public School Contracts Law.

**TECHNOLOGY COMMITTEE** (*Chairperson; Daniel Alvarez, Carlo Maucione, Jason Bulger*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

**No New Business**

**NEGOTIATIONS COMMITTEE IUOE** (*Chairperson; Carlo Maucione, Jason Bulger*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

I.U.O.E. - status – *Mr. Maucione stated that an update on the Memorandum of Agreement will be discussed in closed session.*

**NEGOTIATIONS COMMITTEE EREA** (*Chairperson; Danny Alvarez, Jason Bulger, Richard Vartan*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

E.R.E.A. - status – *Mr. Alvarez indicated that the EREA will be meeting with the committee July 19, 2018.*

**FINANCE COMMITTEE** (*Chairperson; Debbie Zoller, ShaVonne Honor, Daniel Alvarez*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**
- F4) Award Bid for Food Service Management Company**
- F5) Approval of Out of District Transportation Provided by the Parent**
- F6) Approval of Federal School Breakfast/Lunch Program 2018-2019**
- F7) Transfer of Current Year Surplus to Capital Reserve**
- F8) Transfer of Current Year Surplus to Maintenance Reserve**
- F9) Appointment of Auditor**
- F10) Appointment of Architect of Record**
- F11) Appointment of School Physician**
- F12) Appointment of Extraordinary Unspecifiable Service – Insurance Consultant Professional Insurance Associates - NESBIG Consortium**
- F13) Appointment of Extraordinary Unspecifiable Service – Insurance Consultant Professional Insurance Associates – BMED Consortium**

- F14) Appointment of Extraordinary Unspecifiable Service – Insurance Consultant – Brown & Brown Benefit Advisors Broker/Consultants**
- F15) Appointment of Board Attorney**
- F16) Approval to Discard of School Property**

**Motions F1–F3: Introduced by:** Debbie Zoller    **Seconded by:** ShaVonne Honor  
**Roll Call Vote:** Unanimous    **Motions Adopted**

**F1. APPROVAL OF BILL LISTS**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills dated May 24, 2018 - June 20, 2018 is being presented to the board with the recommendation that it be ratified and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of \$380,021.66; and

**BE IT FURTHER RESOLVED**, the list of bills are on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the East Rutherford Board of Education authorizes the School Business Administrator to pay May and June bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

<b>General Account</b>	\$342,441.83
<b>Food Service Account</b>	\$36,507.58
<b>Special Activity Account</b>	\$1072.25
<b>TOTAL</b>	<b>\$380,021.66</b>

**F2. ACCEPTANCE OF THE FINANCIAL REPORTS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

**WHEREAS**, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

**WHEREAS**, the Board Secretary’s and Treasurer’s Reports for the month ending April 30, 2018 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

**NOW THEREFORE BE IT RESOLVED**, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary’s and Treasurer’s Reports for the month ending April 30, 2018; and

**BE IT FURTHER RESOLVED**, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District’s financial obligation.

**F3. APPROVAL OF TRANSFERS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

**WHEREAS**, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of July through May within the 2017-2018 school year budget, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

**Motions F4: Introduced by:** Debbie Zoller **Seconded by:** ShaVonne Honor **Tabled for Executive Session**  
**All in Favor:** Yes

**F4. AWARD BID FOR FOOD SERVICE MANAGEMENT COMPANY**

**WHEREAS**, it is a requirement by the New Jersey Department of Agriculture for school districts to use competitive contracting when soliciting for food service management companies which this board authorizes; and

**WHEREAS**, the East Rutherford Board of Education publicly advertised request for proposals for Food Service Management Companies on April 28, 2018 with a closing date and time of May 31, at 10:00 a.m.; and

**WHEREAS**, the request for proposals process resulted in three (3) proposals:

<b>Food Service Management Company</b>	<b>Management Fee</b>	<b>Projected Profit</b>	<b>Guaranteed Profit</b>	<b>Capped At</b>
LJ’s – TJ Rocco’s Food Service	\$20,000	\$31,320	\$30,000	\$20,000
Pomptonian Food Service	\$14,000	\$55,359	\$45,000	\$45,000
Maschio’s Food Services	\$15,000	\$53,371	\$53,371	No Cap

**WHEREAS**, after evaluation of the proposal by a team of five (5) using the states Form 320A “RFP Criteria and Evaluation Form”, administration has determined that Maschio’s Food Services best meets the need of the district both financially and operationally,



**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, recommends the award of Maschio’s Food Service for the Food Service Management Contract (FSMC) dated July 1, 2018 through June 30, 2019 school year with a management fee of \$15,000 and a guaranteed profit of \$53,371 without a cap.

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

**BE IT FURTHER RESOLVED**, that the contract and proposals will be available for public inspection in the Office of the School Business Administrator.

**Motions F5–F16: Introduced by:** Debbie Zoller    **Seconded by:** ShaVonne Honor  
**Roll Call Vote:** Unanimous    **Motions Adopted**

**F5. APPROVAL OF OUT-OF-DISTRICT TRANSPORTATION PROVIDED BY THE PARENT TO THE STUDENT ATTENDING OUT-OF-DISTRICT SCHOOLS**

**BE IT RESOLVED**, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, in consultation with the Director of Student Services to approve travel reimbursement for students on file transported to out-of-district school placements on a daily basis, at a daily rate of \$20.00 per day from July 01, 2018 through June 30, 2019 for every day the student is transported and attends school with the parent being responsible for providing an itemized list of days to the Director of Student Services for their review and processing.

**BE IT FURTHER RESOLVED**, payment shall be processed once the mandated contract set forth by the Department of Education is adhered to and submitted to the Business Office, approved by the County office, and the itemized list of days student was transported is reviewed and approved by the Director of Student Services for payment.

**F6. APPROVAL OF FEDERAL SCHOOL BREAKFAST/LUNCH PRICING 2018-2019**

**BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the East Rutherford Board of Education hereby approves the following pricing schedule for the school breakfast/lunch program in accordance with State and Federal guidelines.

School - Breakfast	Paid-Student	Reduced Price-Student	Adult
McKenzie Elementary	\$1.75	.30	\$1.90
A.S. Faust School	\$1.75	.30	\$1.90

  

School - Lunch	Paid-Student	Reduced Price-Student	Adult
McKenzie Elementary	\$3.25	.40	\$3.75
A.S. Faust School	\$3.25	.40	\$3.75

**F7. TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE**

**WHEREAS**, N.J.A.C. 6A:23A-14.3a permits a Board of Education to establish and/or deposit into the capital reserve accounts at year end, and

**WHEREAS**, the aforementioned administrative code section authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into the capital reserve account during the month of June by Board resolution, and

**WHEREAS**, the East Rutherford Board of Education wishes to deposit any anticipated current year surplus into the Capital Reserve account at year end, and

**WHEREAS**, the East Rutherford Board of Education has determined that up to \$600,000 may be available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED**, by the East Rutherford Board of Education, that it hereby authorizes the District's School Business Administrator to make a transfer that does not exceed \$600,000 to the Capital Reserve that would be consistent with all applicable laws and regulations.

**F8. TRANSFER OF CURRENT YEAR SURPLUS TO MAINTENANCE RESERVE**

**WHEREAS**, N.J.A.C. 6A:23A-14.4a1iii permits a Board of Education to establish and/or deposit into the maintenance reserve accounts at year end, and

**WHEREAS**, the aforementioned administrative code section authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into the maintenance reserve account during the month of June by Board resolution, and

**WHEREAS**, the East Rutherford Board of Education wishes to deposit anticipated current year surplus into the Maintenance Reserve account at year end, and

**WHEREAS**, the East Rutherford Board of Education has determined that up to \$300,000 is available for such purpose of transfer;

**NOW THEREFORE BE IT RESOLVED**, by the East Rutherford Board of Education, that it hereby authorizes the District's School Business Administrator to make a transfer that does not exceed \$300,000 to the Maintenance Reserve that would be consistent with all applicable laws and regulations.

**F9. APPOINTMENT OF AUDITOR**

**WHEREAS**, there exists a need for an Auditor to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey ("Board"); and

**WHEREAS**, a contract for said services may be awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS**, the district requested proposals allowing the process to be fair and open, and

**WHEREAS**, Lerch, Vinci & Higgins, LLP has provided high quality auditing services for the Board for numerous years, they have extensive experience and an excellent reputation, Lerch, Vinci & Higgins, LLP provided the only response, and it is in the best interests of the Board to award this contract to Lerch, Vinci & Higgins, LLP; and

**WHEREAS**, a Political Contribution Disclosure form is required to be filed pursuant to N.J.S.A. 19:44A-20.26 & N.J.A.C. 6A:23A-6.3.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board that:

- The aforesaid recitals are incorporated herein as though fully set forth at length.

- Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fairlawn, New Jersey 07410, is hereby appointed Auditors to the Board to perform the annual audits of the Board for the fiscal year end June 30, 2019 at an audit fee of \$26,300 with an additional flat rates of \$500 for preparing Secondary Market Disclosures documents, and the following rates for any other additional services:
  - Partners \$150 - \$175 per hour
  - Managers \$125 - \$140 per hour
  - Senior Accountants/Supervisors \$ 95 - \$115 per hour
  - Staff Accountants \$ 75 - \$ 85 per hour
  - Other Personnel \$ 45 per hour
- The total compensation to be paid for the above-referenced services shall not exceed \$30,000.00, and if this maximum is reached, application must be made to the Board to increase said amount.
- The Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the execution of the engagement letter and the preparation and execution of any necessary addendum thereto.
- The Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5(a)(1).

**F10. APPROVAL OF ARCHITECT OF RECORD**

**WHEREAS**, there exists a need for an Architect of Record to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

**WHEREAS**, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS**, the district requested proposals allowing the process to be fair and open, and

**WHEREAS**, Architects Alliance has provided high quality architectural services for the Board for numerous years, they have extensive experience and an excellent reputation, Architects Alliance provided the only response, and it is in the best interests of the Board to award this contract to Architects Alliance; and

**WHEREAS**, a Political Contribution Disclosure form will be requested if necessary to be filed pursuant to N.J.S.A. 19:44A-20.26 & N.J.A.C. 6A:23A-6.3.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board that:

- The aforesaid recitals are incorporated herein as though fully set forth at length.
- The Architects Alliance, 111 Mulberry Street, Newark, New Jersey 07102, is hereby appointed the Architect of Record for the Board effective July 1, 2018 to June 30, 2019, at the following rates:

- Owner / Principal \$150
  - Project Executive \$120
  - Project Manager \$110
  - Senior Designer \$100
  - Designer \$70
  - Designer/Draft Person Level 2 \$50
  - Designer/Draft Person Level 1 \$40
- The total compensation to be paid for the above-referenced services shall not exceed \$25,000.00, and if this maximum is reached, application must be made to the Board to increase said amount.
  - The Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of a professional services agreement consistent with this resolution.
  - The Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:1

**F11. APPOINTMENT OF SCHOOL PHYSICIAN**

**WHEREAS**, there exists a need for a licensed physician to perform the services of Medical Inspector for the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

**WHEREAS**, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS**, the district requested proposals allowing the process to be fair and open, and

**WHEREAS**, Dr. Martha Sliwowski of Primecare Pediatrics PC has provided high quality school physician services for the Board for numerous years, they have extensive experience and an excellent reputation, Dr. Martha Sliwowski of Primecare Pediatrics PC provided the only response, and it is in the best interests of the Board to award this contract to Dr. Martha Sliwowski of Primecare Pediatrics PC; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board that:

- The aforesaid recitals are incorporated herein as though fully set forth at length.
- That Dr. Martha Sliwowski of Primecare Pediatrics PC, 42 Locust Avenue, Wallington, New Jersey 07057, is hereby appointed Medical Inspector for the Board effective July 1, 2018 to June 30, 2019 at an annual fee of \$4,500.00.
- The Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the preparation and execution of a professional services agreement consistent with this resolution.
- The Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5(a)(1).

**F12. APPOINTMENT OF EXTRAORDINARY UNSPECIFIABLE SERVICE – INSURANCE CONSULTANT PROFESSIONAL INSURANCE ASSOCIATES - NESBIG CONSORTIUM**

**WHEREAS**, the East Rutherford Board of Education requested qualifications pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received one response; and

**WHEREAS**, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey, 07072 as the district’s insurance consultant for participation in NESBIG (North East Schools Boards Insurance Group) and will continue these services; and

**WHEREAS**, the district requested proposals allowing the process to be fair and open, and

**WHEREAS**, Professional Insurance Associates (PIA) has provided high quality architectural services for the Board for numerous years, they have extensive experience and an excellent reputation, Professional Insurance Associates provided the only response, and it is in the best interests of the Board to award this contract to Professional Insurance Associates; and

**WHEREAS**, the value of the contract is less than \$17,500

**RESOLVED**, to appoint of Professional Insurance Associates (PIA) as the district’s insurance consultant to the East Rutherford Board of Education for participation in NESBIG (North East School Boards Insurance Group) consortium for General Insurance Policies and Workers’ Compensation Policy, effective July 1, 2018 to June 30, 2019.

**F13. APPOINTMENT OF EXTRAORDINARY UNSPECIFIABLE SERVICE – INSURANCE CONSULTANT PROFESSIONAL INSURANCE ASSOCIATES – BMED CONSORTIUM**

**WHEREAS**, the East Rutherford Board of Education requested qualifications pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received two responses:

- Professional Insurance Associates
- Brown & Brown Benefit Advisors

**WHEREAS**, the district requested proposals allowing the process to be fair and open, and

**WHEREAS**, Professional Insurance Associates (PIA) has provided high quality architectural services for the Board for numerous years, they have extensive experience and an excellent reputation, and it is in the best interests of the Board to award this contract to Professional Insurance Associates; and

**WHEREAS**, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey 07072 as the district’s insurance consultant for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits and will continue these services; and

**WHEREAS**, the value of the contract is less than \$17,500

**RESOLVED**, to appoint Professional Insurance Associates (PIA) as the district’s insurance consultant to the East Rutherford Board of Education for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits effective July 1, 2018 to June 30, 2019.

**F14. APPOINTMENT OF EXTRAORDINARY UNSPECIFIABLE SERVICE – INSURANCE CONSULTANT – BROWN & BROWN BENEFIT ADVISORS BROKER/CONSULTANTS**

**WHEREAS**, the East Rutherford Board of Education requested qualifications pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received one response; and

**WHEREAS**, the East Rutherford Board of Education previously contracted with Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertsville, New Jersey 08530, as the district’s insurance consultant for participation in the National Vision Administration for the provision of Employee Vision Benefits and will continue these services; and

**WHEREAS**, the district requested proposals allowing the process to be fair and open, and

**WHEREAS**, Brown & Brown Benefit Advisors Broker/Consultants has provided high quality architectural services for the Board for numerous years, they have extensive experience and an excellent reputation, Brown & Brown Benefit Advisors Broker/Consultants provided the only response, and it is in the best interests of the Board to award this contract to Brown & Brown Benefit Advisors Broker/Consultants; and

**WHEREAS**, the value of the contract is less than \$17,500

**RESOLVED**, to appoint Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertsville, New Jersey 08530, as the district’s insurance consultant to the East Rutherford Board of Education for participation in the National Vision Administration for the provision of Employee Vision Benefits effective July 1, 2018 to June 30, 201.

**F15. APPOINTMENT OF BOARD ATTORNEY**

**RESOLUTION AUTHORIZING AND APPROVING A PROFESSIONAL SERVICES CONTRACT WITH CHASAN, LAMPARELLO, MALLON & CAPPUZZO AND THOMAS KOBIN TO PROVIDE LEGAL SERVICES**

**WHEREAS**, Chasan, Lamparello Mallon & Cappuzzo, 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin from the Chasan, Lamparello, Mallon & Cappuzzo Law Firm are qualified to provide the above-referenced services, and the Chasan, Lamparello, Mallon & Cappuzzo firm has represented the Board for over 25 years; and

**WHEREAS**, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS**, pursuant to the Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq., the contract is being awarded as a fair and open contract, and Chasan, Lamparello Mallon & Cappuzzo has submitted a Political Contribution Disclosure form pursuant to N.J.S.A. 19:44A-20.26 & N.J.A.C. 6A:23A-6.3; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

- The aforesaid recitals are incorporated herein as though fully set forth at length.

- Chasan, Lamparello Mallon & Cappuzzo is hereby appointed Board Counsel at a rate of \$150.00 per hour for attorneys and \$60 per hour for law clerks and paralegal services beyond attendance at the Board’s 12 regular monthly meetings, plus reimbursement for reasonable expenses.
- Thomas R. Kobin, Esq., 227 Avon Road, Westfield NJ 07090, Attorney-At-Law of the State of New Jersey is hereby authorized and approved as Board Counsel to attend the Board’s 12 regular monthly meetings for an annual fee of \$8,500.00, which will be paid monthly at \$708.34 per month.
- The Agreement to Provide Legal Services is on file in the Business Administrator’s office, is hereby authorized and approved.
- The term of the Agreement shall be effective July 01, 2018 to June 30, 2019, and until a successor is appointed and qualifies.
- The total compensation to be paid for the above-referenced services shall not exceed \$95,000.00, and if this maximum is reached, application must be made to the Board to increase said amount.
- The Board President and Board Secretary are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
- The Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5(a)(1).

**F16. APPROVAL TO DISCARD OF SCHOOL PROPERTY**

**BE IT RESOLVED**, that the Board approve the discard of school property item(s) as listed below.

Serial/Model #	Asset Tag#	Item(s) Description	Location
Dell DC1BBB1	01670	Optiplex GX520	McKenzie School
Dell HBTYBK1	01589	Optiplex GX760	McKenzie School
Xerox	01714	Phaser 6180	Faust School
Dell	01623	Optiplex GX280	McKenzie School
Xerox	01665	Phaser 6180	Faust School
Xerox	01622	Phaser 6180	McKenzie School
Dell	01749	Optiplex 380	Faust School
Gateway	01506	M460	McKenzie School
Gateway	01521	M460	McKenzie School
Gateway	01522	M460	McKenzie School
Gateway	01535	M460	McKenzie School
Gateway	01536	M460	McKenzie School
Gateway	01524	M460	McKenzie School
Gateway	01529	M460	McKenzie School
Gateway	01531	M460	McKenzie School
Gateway	01527	M460	McKenzie School
Gateway	01537	M460	McKenzie School
Gateway	01533	M460	McKenzie School
Gateway	01528	M460	McKenzie School
Gateway	01532	M460	McKenzie School
Gateway	01525	M460	McKenzie School
Gateway	01526	M460	McKenzie School

Gateway	01530	M460	McKenzie School
Gateway	01523	M460	McKenzie School
Gateway	00792	E4100	Faust School
Gateway	00803	E4100	Faust School
Gateway	00853	E4100	Faust School
Gateway	00781	E4100	Faust School
Gateway	00786	E4100	Faust School
Gateway	00788	E4100	Faust School
Dell	01516	797MMC1	McKenzie School
Dell	01515	88F8KB1	McKenzie School
Dell	01761	Phaser 6180	Faust School
Dell	01724	HBSYVH1	McKenzie School
Dell	N/A	381BBB1	McKenzie School
Dell	01662	BK6NFJ1	Faust School
Dell	01606	HBV0CK1	Faust School
Dell	01612	HBTYVH1	Faust School
Dell	01712	HBT3CK1	Faust School
Dell	01596	HBV7CK1	Faust School
Dell	01761	GKW4MM1	Faust School
Dell	N/A	HHGHKM1	Faust School
Dell	N/A	HHHJKM1	Faust School
Dell	N/A	HHGJKM1	Faust School
Dell	01697	GKV3MM1	Faust School
Dell	01641	HB1BBB1	McKenzie School
Dell	01639	891BBB1	McKenzie School
Dell	N/A	CRVLW71	McKenzie School
Mitsubishi	01703	0005188	McKenzie School
Xerox	01585	Phaser 6180	Faust School
Mitsubishi	N/A	XD206U	Faust School
Mitsubishi	N/A	XD206U	Faust School
Mitsubishi	N/A	XD206U	Faust School

**NEW BUSINESS**

None

**OLD BUSINESS**

None

**OPEN TO THE PUBLIC**

**President Vartan Opens the Hearing of Citizens:**

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

- *No members of the public wished to be heard.*

**President Vartan Closes the Hearing of Citizens:**



**ADJOURN TO EXECUTIVE SESSION**

**Motion: Introduced by:** Debbie Zoller **Seconded by:** Jason Bulger  
**All in Favor:** YES **Time:** 6:21 p.m.

Motion to pass the board’s standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting. Formal action will be taken. The following matters will be covered in executive session:

Personnel matters – Union Contracts – Superintendent’s Contract – Donaldson Hearing

**MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS**

**Motion: Introduced by:** Jason Bulger **Seconded by:** Carlo Maucione  
**All in Favor:** YES - Debbie Zoller - Absent **Time:** 9:07 p.m.

**FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)**

**Motion F4: Introduced by:** Daniel Alvarez **Seconded by:** ShaVonne Honor  
**Roll Call Vote:** Unanimous - Debbie Zoller - Absent **Motion Adopted**

**F4. AWARD BID FOR FOOD SERVICE MANAGEMENT COMPANY**

**WHEREAS,** it is a requirement by the New Jersey Department of Agriculture for school districts to use competitive contracting when soliciting for food service management companies which this board authorizes; and

**WHEREAS,** the East Rutherford Board of Education publicly advertised request for proposals for Food Service Management Companies on April 28, 2018 with a closing date and time of May 31, at 10:00 a.m.; and

**WHEREAS,** the request for proposals process resulted in three (3) proposals:

<b>Food Service Management Company</b>	<b>Management Fee</b>	<b>Projected Profit</b>	<b>Guaranteed Profit</b>	<b>Capped At</b>
LJ’s – TJ Rocco’s Food Service	\$20,000	\$31,320	\$30,000	\$20,000
Pomptonian Food Service	\$14,000	\$55,359	\$45,000	\$45,000
Maschio’s Food Services	\$15,000	\$53,371	\$53,371	No Cap

**WHEREAS,** after evaluation of the proposal by a team of five (5) using the states Form 320A “RFP Criteria and Evaluation Form”, administration has determined that Maschio’s Food Services best meets the need of the district both financially and operationally,

**NOW THEREFORE BE IT RESOLVED,** that the East Rutherford Board of Education, upon the recommendation of the Superintendent, recommends the award of Maschio’s Food Service for the Food Service Management Contract (FSMC) dated July 1, 2018 through June 30, 2019 school year with a management fee of \$15,000 and a guaranteed profit of \$53,371 without a cap.

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

**BE IT FURTHER RESOLVED**, that the contract and proposals will be available for public inspection in the Office of the School Business Administrator.

**Motion P9: Introduced by:** Jason Bulger **Seconded by:** Daniel Alvarez

**Roll Call Vote:** Unanimous - Debbie Zoller - Absent **Motion Adopted**

**P9. REVISE HOURLY RATES - SUMMER CUSTODIAL AND TECHNOLOGY HELPERS 2018**

**BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that the following temporary workers be hired at the following hourly rates:

NAME	HOURLY RATE
Nicholas Fallon- Technology Assistant – Summer Help	\$9.00
Sarah Monks – Technology Assistant – Summer Help	\$9.00
Alex Rivezzi – Custodial Assistant – Summer Help	\$9.00
Gina Rivezzi – Technology Assistant – Summer Help	\$9.00
Alex Consulmagno – Custodial Assistant – Summer Help	\$9.00
Nolan DeRosa – Custodial Assistant – Summer Help	\$9.00
Brian Peralta – Custodial Assistant – Summer Help	\$9.00
Robert Emord – Custodial Assistant – Summer Help	\$9.00

**PUBLIC HEARING ON SUPERINTENDENT’S CONTRACT - 9:12 p.m.**

- *No members of the public in attendance, no comments heard.*

**Motion P8: Introduced by:** Maria Caruso **Seconded by:** Carlo Maucione

**Roll Call Vote:** Unanimous - Debbie Zoller - Absent **Motion Adopted**

**P8. APPROVAL OF CONTRACT FOR SUPERINTENDENT OF SCHOOLS**

**BE IT RESOLVED**, that the East Rutherford Board of Education (“Board”) hereby appoints Giovanni A. Giancaspro as Superintendent of Schools for the period of July 1, 2018 through June 30, 2023, as approved by the Executive County Superintendent the annual salary for the 2018-2019 school year is \$169,689.00 with an increase of 2% per year, thereafter, and with the ability to earn one Merit Goal payment per year, as on file in the Superintendent’s office

**Motion: Introduced by:** Jason Bulger    **Seconded by:** Daniel Alvarez  
**All in Favor:** YES    **Time:** 9:14 p.m.

**ADJOURNMENT**

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of June 21, 2018.

*MINUTES ARE NOT VERBATIM*; The foregoing minutes were prepared by the Board Secretary, Mr. Mark Kramer/lb.

---

Mark Kramer, S.B.A

**NEXT MEETING:  
Public Meeting  
McKenzie School Gymnasium  
July, 26 2018  
6:00 P.M.**