

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING MINUTES
McKenzie School Gymnasium
July 26, 2018
5:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - *By President Vartan at 5:01 p.m.*

OPENING STATEMENT – *President Vartan*

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of the public hearing thereof provided to North Jersey Media to be published and posted in The Record and South Bergenite Newspapers on April 17, 2018 and such notice has been sent to the Borough Hall and Public Library to be posted in the vestibule.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez – *Present*

Mr. Jason Bulger – *Present*

Mrs. Maria Caruso – *Present*

Mrs. ShaVonne Honor – *Absent*

Mr. Carlo Maucione - *Present*

Mrs. Debra Zoller - *Present*

Mr. Richard Vartan – *Present*

Also Present: Mr. Giovanni Giancaspro, Superintendent; Mr. Mark Kramer, School Business Administrator;
Mr. Thomas Kobin, Board Counsel

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - *President Vartan announced locations.*

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Vartan Opens the Hearing of Citizens:

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

- *No members of the public wished to be heard.*

President Vartan Closes the Hearing of Citizens:

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

- None

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

Motion: Introduced by: Maria Caruso **Seconded by:** Jason Bulger
All in Favor: YES **Motion Adopted**

- June 14, 2018 Special Meeting Minutes
- June 21, 2018 Public Hearing & Public Meeting Minutes
- June 21, 2018 Executive Meeting Minutes

NOTED: *Carlo Maucione and Debbie Zoller Abstained on the June 14, 2018 Special Meeting Minutes.*

REPORTS/PRESENTATIONS TO THE BOARD

- School Business Administrator's Report – *Mr. Mark Kramer stated the following:*
 - *The Finance and Physical Facilities Committees did not meet, however, both committees reviewed the resolution that are being presented tonight and supported these resolutions to the full Board.*
- Superintendent's Report – *Mr. Giovanni A. Giancaspro's monthly report is attached.*

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

S1) Fire and Emergency Drill Report

S2) N/A

S3) N/A

S4) Resolution Affirming the Superintendent's Decision Relating to an Alleged Harassment, Intimidation and Bullying Incident (Report Date June 15, 2018), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e)

Motions S1-S4: Introduced by: Debbie Zoller **Seconded by:** Jason Bulger
All in Favor: YES Motions Adopted

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
McKenzie School	Fire Drill	7/3/18	12:02 pm
McKenzie School	Lockdown Drill	7/3/18	11:55 am

S2. APPROVAL OF ENROLLMENT REPORT

No New Business

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

No New Business

S4. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED JUNE 15, 2018), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, On June 15, 2018, there was a report of harassment, intimidation and bullying (“HIB”); and

WHEREAS, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on June 21, 2018, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the June 15, 2018 report of HIB is hereby affirmed

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Maria Caruso, ShaVonne Honor*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Student Services
- C2) Approval of Transportation Requests
- C3) Approval of Board Goals for the 2018-2019 school year
- C4) Approval of District Goals for the 2018-2019 school year
- C5) Approval of Teacher Mentoring Plan for 2018-2019 school year
- C6) Approval of Submission for the Comprehensive Equity Plan Annual Statement of Assurance for the 2018-2019 school year

- C7) Approval of Shared Services for an Occupational Therapist for Student Services for the 2018-2019 School Year**
- C8) Approval of District Professional Development Plan Annual Statement of Assurance for the 2018-2019 school year**
- C9) Approval of Extended School Year Calendar for the 2018-2019 school year**
- C10) Approval of Curricula for the 2018-2019 school year**
- C11) Approve and Accept the Grant Application Fiscal Year 2018-2019 Individuals with Disabilities Act (IDEA) Funds**
- C12) Approve and Accept the Grant Application Fiscal Year 2018-2019 Elementary and Secondary Act (ESEA) Consolidated Entitlement**

Motions C1-C12: Introduced by: Carlo Maucione **Seconded by:** Debbie Zoller
All in Favor: YES Motions Adopted

C1. APPROVAL OF STUDENT SERVICES

Motion to approve, upon the recommendation of the Superintendent, in consultation with the Supervisor of Student Services, the following contracts, related services and transportation provided to Special Education student’s currently enrolled in programs operated by the East Rutherford Board of Education.

Code	Student I.D.#	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Extended School Year & Annual Tuition	Academy 360 - Lower	July 2018 – June 2019	\$367.43 per diem / 205 billable days \$75,323.15 annually
C1.2	on file	Extended School Year & Annual Tuition	Academy 360 - Lower	July 2018 – June 2019	\$367.43 per diem / 205 billable days \$75,323.15 annually
C1.3	on file	Extended School Year	Academy 360 - Lower	July – August 2018	\$8,083.46

C2. APPROVAL OF TRANSPORTATION REQUESTS

No New Business

C3. APPROVAL OF BOARD GOALS FOR THE 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Board Goals for the 2018-2019 school year.

C4. APPROVAL OF DISTRICT GOALS FOR THE 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the District Goals for the 2018-2019 school year.

C5. APPROVAL OF TEACHER MENTORING PLAN FOR THE 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the East Rutherford School District Teacher Mentoring Plan for the 2018-2019 school year.

C6. APPROVE SUBMISSION OF COMPREHENSIVE EQUITY PLAN ANNUAL STATEMENT OF ASSURANCE FOR THE 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the submission of the Comprehensive Equity Plan Annual Statement of Assurance for the 2018-2019 school year.

C7. APPROVAL OF SHARED SERVICES OF AN OCCUPATIONAL THERAPIST FOR STUDENT SERVICE FOR THE 2018-2019 SCHOOL YEAR

Upon the recommendation of the Superintendent in consultation with the Student Services Supervisor, to approve a shared service amongst the Carlstadt School District and the East Rutherford School District for services of an Occupational Therapist.

The East Rutherford School District will serve as the LEA, Carlstadt shall share one-half of the cost of the salary, benefits and board share of costs for total services in the amount of \$107,913.07 in which Carlstadt will pay \$53,956.53 for the 2018-2019 school year.

C8. APPROVAL OF DISTRICT PROFESSIONAL DEVELOPMENT PLAN ANNUAL STATEMENT OF ASSURANCE FOR THE 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the submission of District Professional Development Plan Annual Statement of Assurance for the 2018-2019 school year.

C9. APPROVAL OF EXTENDED SCHOOL YEAR CALENDAR FOR THE 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Extended School Year Calendar for the 2018-2019 school year.

C10. APPROVAL OF CURRICULA

Motion to approve, upon the recommendation of the Superintendent, the following curricula aligned to the New Jersey Student Learning Standards for the 2018-2019 school year.

- Comprehensive Health and Physical Education K-8
- Educational Technology K-8
- English Language Arts K-8
- English Language Learner K-8
- Enrichment K-8
- Mathematics K-8
- Science K-5
- Social Studies K-8
- Visual and Performing Arts K-8
- World Language K-8

C11. APPROVE AND ACCEPT THE GRANT APPLICATION FISCAL YEAR 2018 – 2019 INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) FUNDS

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education approves and accepts the Fiscal Year 2018-2019 Individuals with Disabilities Education Act Funds Basic and Preschool in the amounts of \$ 203,018 and \$ 6,839 respectively, and

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

Basic IDEA

Instructional Other Purchased Services - Tuition	20.250.100.500	<u>\$203,018</u>
--	----------------	------------------

Preschool IDEA

Instruction Other Purchased Services - Tuition	20.251.100.500	<u>\$ 6,839</u>
--	----------------	-----------------

C12. APPROVE AND ACCEPT THE GRANT APPLICATION FISCAL YEAR 2017 – 2018
ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) CONSOLIDATED ENTITLEMENT

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education accepts the Fiscal Year 2017-2018 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds in the amount of \$ 207,425.00 as allocated:

Title I, Part A	\$158, 741	
Title II, Part A	18,544	
Title III	13,962	
Title III Immigrant	6,178	
Title IV Part A	<u>10, 000</u>	
Total Public School Allocation	\$ 207, 425	

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

Title I, Part A

Instruction Salaries – After School Academic Intervention Program	20.231.100.100	\$20,374
Instruction Salaries – After School AIP Supervisor	20.231.100.100	5, 000
Instruction Salaries –BSI Teacher Kelly: Salary (49%)	20.231.100.100	54,600
Instruction Salaries – BSI Teacher Kelly: Benefits	20.231.200.200	16,926
Instruction Supplies – IXL Online Math	20.231.100.600	7,797
Instruction Supplies – Instructional Supplies	20.231.100.600	1, 228
Instructional Supplies- Leveled Readers	20.231.100.600	3,130 Purchased
Professional Service- Literacy Coach (Elem. Schl.)	20.231.200.300	27,336 Purchased
Professional Service- Math Coach	20.231.200.300	10,000 Purchased
Professional Service- ELA Coach (Middle Schl.)	20.231.200.300	10,000
Non-Instruction-Purchased Service- Orton Gillingham Training	20.231.200.500	<u>2,350</u>
		\$158,741

Title II, Part A:

Support Services Professional Services – Consultant/PD	20.271.200.300	\$ 4,344
Support Services Professional Services – Consultant/PD	20.271.200.300	10,000
Non-Instructional Supplies – Educational Impact	20.271.200.600	<u>4, 200</u>
		\$18,544

Title III:

Instruction Salaries – ESL Teacher Dinan: Salary (17%)	20.241.100.100	\$ 10, 000
Instruction Salaries – ESL Teacher Dinan: Benefits	20.241.200.200	3,100
Non-Instruction Other Purchased Services- International Night	20.241.100.600	<u>862</u>
		\$ 13,962

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Bracha Waldman	Appointment	Speech Language Specialist	MA Step 2	\$62,527*	9/1/18 – 6/30/19	11-000-216-100-080-00-000 (Thursday's)
P1.2	Mary De Spirito	Acknowledgement	Junior Practicum Experience	N/A	N/A	9/1/18 – 10/16/18	Cooperating Teacher Loren Koch
P1.3	Kimberly Tadiello	Appointment	3 rd Grade Replacement Teacher	BA Step 1	\$55,077 (pro-rated)	9/1/18 – 1/18/19	(Maternity Leave) 11-120-100-101-080-00-982
P1.4	Susan Hoffman	Appointment	School Nurse Faust	BA+15 Step 8	\$67,347*	9/1/18 – 6/30/19	11-000-213-100-040-00-000
P1.5	Christina Scardino	Appointment	4 th Grade Teacher McKenzie	BA Step 1	\$55,077*	9/1/18 – 6/30/19	11-120-100-101-080-00-000
P1.6	Tuba Karul	Appointment	Part-Time Special Ed. Aide	Certified Step 1	\$21.08*	9/1/18 – 6/30/19	5 hours 11-216-100-106-080-00-000
P1.7	Justyna Falkowska	Appointment	Part-Time Special Ed. Aide	Certified Step 1	\$21.08*	9/1/18 – 6/30/19	5 hours 11-216-100-106-080-00-000
P1.8	Samantha Barrenechea	Appointment	Part-Time Special Ed. Aide	Certified Step 1	\$21.08*	9/1/18 – 6/30/19	5 hours 11-216-100-106-080-00-000
P1.9	Angela Afonso	Appointment	Part-Time Special Ed. Aide	Highly Qualified Step 1	\$19.22*	9/1/18 – 6/30/19	5 hours 11-216-100-106-080-00-000
P1.10	Clariza Garcia Ayon	Appointment	Part-Time Bus Aide	N/A	\$13.25/hr	9/1/18 – 6/30/19	10 hours 11-000-270-107-000-00-000
P1.11	Luigino Marra	Appointment	Part-Time Bus Aide	N/A	\$13.25/hr	9/1/18 – 6/30/19	20 hours 11-000-270-107-000-00-000
P1.12	Michele Nagin	Appointment	Part-Time Bus Aide	N/A	\$13.25/hr	9/1/18 – 6/30/19	Increase hours from 2 to 20 hours per week 11-000-270-107-000-00-000
P1.13	Janet Addeo	Appointment	Part-Time Bus Aide	N/A	\$13.25/hr	9/1/18 – 6/30/19	Increase hours from 18.75 to 27.5 hours per week 11-000-270-107-000-00-000

*Salary subject to adjustment upon successful completion of EREA negotiations.

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	7/9,11&12/18	Rebecca Krantz	Dance & Theater Curriculum Writing Hasbrouck Heights, N.J.	\$0.00	No
P2.2	8/13-17/18	Judie Bleich	IMSE Comprehensive Orton-Gillingham Hasbrouck Heights, N.J.	\$1,750.00	No
P2.3	8/13-17/18	Alyssa Meli	IMSE Comprehensive Orton-Gillingham Hasbrouck Heights, N.J.	\$1,750.00	No
P2.4	Monthly	Giovanni Giancaspro	South Bergen Jointure Meetings Hasbrouck Heights, N.J.	\$0.00	No
P2.5	Monthly	Giovanni Giancaspro	BCASA Meetings Washington Township, N.J.	\$0.00	No
P2.6	Monthly	Sharon King-Dobson	Bergen County Curriculum Consortium Hackensack, N.J.	\$149.00 Dues	No
P2.7	Monthly	Rebecca Krantz	Bergen County Curriculum Consortium Hackensack, N.J.	\$60.00 Dues	No
P2.8	8/6-9/18	Brian Barrow	Burlington County Emergency Services Training Center Westampton, N.J.	\$128.96/mileage	No
P2.9	10/12/18	Giovanni Giancaspro	New Jersey Principal Evaluation for Professional Learning Mahwah, N.J.	\$0.00	No

P3. LEAVE OF ABSENCE

No New Business

P4. ACCEPTANCE OF RESIGNATION NOTIFICATION – B. CROWE

Motion to accept, with regret, the resignation notification from Brielle Crowe, effective July 1, 2018.

P5. ACCEPTANCE OF RESIGNATION NOTIFICATION – E. CARSON

Motion to accept, with regret, the resignation notification from Erinn Carson, effective July 1, 2018.

P6. ACCEPTANCE OF RESIGNATION NOTIFICATION – K. NEW

Motion to accept, with regret, the resignation notification from Kathleen New, effective August 1, 2018.

P7. APPROVAL OF THE AFFIRMATIVE ACTION TEAM FOR THE 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Affirmative Action Team for the 2018-2019 school year as listed:

- Regina Barrale
- Brian Barrow
- Sharon King-Dobson

Motions P8: Introduced by: Maria Caruso **Seconded by:** Daniel Alvarez **To Lay on the Table**
All in Favor: Yes

P8. APPOINTMENT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

BE IT RESOLVED, that the East Rutherford Board of Education (“Board”) hereby appoints _____ as the School Business Administrator/Board Secretary at an annual rate of _____ (pro-rated) for the 2018-2019 school year.

BE IT FURTHER RESOLVED, that the said appointment is contingent upon County review of the contract between _____ and Board pending preparation of the employment contract and approval of same by the Bergen County Department of Education and this Board.

BE IT FURTHER RESOLVED, that the Board President, Superintendent, and Board Counsel be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the preparation and execution of any agreement consistent with this resolution.

Motions P9–P10: Introduced by: Maria Caruso **Seconded by:** Daniel Alvarez
Roll Call Vote: Unanimous **Motions Adopted**

P9. AWARD CONTRACT FOR SUBSTITUTE STAFFING SERVICE

WHEREAS, the East Rutherford Board of Education (“Board”) issued a Request for Proposals (“RFP”) for Substitute Staffing Service in accordance with a fair and open process pursuant to the Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, etseq., and accountability regulations, N.J.A.C. 6A:23A-5.2(a)(5), which resulted in responses from the following:

ESS-Source4Teachers;
and
Insight Workforce Solution, LLC; and

WHEREAS, said services are specialized in recruitment, screening, and provisions of qualified and certified substitute staff, compliance with all NJDOE background checks and requirements, smooth and seamless transition from current provider to Insight Workforce Solutions, and promoting the hiring of substitute staff of full-time/part-time positions with the East Rutherford School District and have proven reputation in the area of providing quality substitute services; and

WHEREAS, the proposals have been evaluated by the Superintendent, and there has been a recommendation to award a contract to Insight Workforce Solutions, based on the fact that Insight Workforce Solutions meets all the criteria in the RFP, and the award of the contract to Insight Workforce Solutions is in the best interests of the Board; and

WHEREAS the proposed contract between Insight Workforce Solutions, LLC and the Board (the “Contract”) is on file in the Superintendent’s Office, and it provides as follows:

Position:	Pay Rate:	Bill Rate:
Long-Term Certified Teacher	\$120.00 per day	\$156.00 per day
Full Day Substitute Teacher	\$90.00	\$117.00
Half Day Substitute Teacher	\$45.00	\$58.50
Full Day Paraprofessional	\$80.00	\$104.00
Half Day Paraprofessional	\$40.00	\$52.00

WHEREAS, a contract for the substitute staffing service may be awarded without competitive bidding as a professional service and as an extraordinary, unspecifiable service in accordance with N.J.S.A. 18A:18A-2(g) & (h) and 18A:18A-5(a)(1) & (2).

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Board hereby awards a contract to Insight Workforce Solution, LLC for the Substitute Staffing Service consistent with the Contract on file in the Superintendent’s office.
3. Notice of this action shall be published in accordance with the Public School Contracts Law.

BE IT FURTHER RESOLVED, that the Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of an agreement consistent with this resolution.

P10. RESOLUTION AWARDING A CONTRACT TO BAYADA HOME HEALTH CARE, INC. FOR THE PROVISION OF SUBSTITUTE NURSING SERVICES

WHEREAS, the East Rutherford Board of Education (“Board”) periodically requires the services of nurses when a school nurse is absent, and Bayada Home Health Care, Inc. (“Bayada”) has a staff of nurses who are qualified to serve as substitute school nurses; and

WHEREAS, Bayada’s rate for nursing services is \$54 per hour; and

WHEREAS, a proposed agreement between the Board and Bayada, dated June 14, 2018, and having a term through June 30, 2019, is on file in the Superintendent’s Office; and

WHEREAS, the anticipated total amount of this contract is not to exceed \$5,000; and

WHEREAS, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study.

NOW, THEREFORE, BE IT RESOLVED, by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. A contract is hereby awarded to Bayada for the provision of substitute nursing services at the above referenced rate.
3. The agreement on file in the Superintendent’s Office is hereby approved, with such changes as the Superintendent and Board Counsel deem necessary to effectuate the purposes of this Resolution.
4. The Board President, Superintendent, and Board Counsel be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the final agreement.
5. The Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5(a)(1).

PHYSICAL FACILITIES COMMITTEE (*Chairperson; ShaVonne Honor, Jason Bulger, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:
PF1) Approve Adding Cross-Chest Seatbelts to the Purchase of a 2019 Model Year 24 Passenger Micro Bird School Bus

Motion PF1: Introduced by: Jason Bulger **Seconded by:** Daniel Alvarez

Roll Call Vote: Unanimous **Motions Adopted**

PF1. APPROVE ADDING CROSS-CHEST SEATBELTS TO THE PURCHASE OF A 2019 MODEL YEAR 24 PASSENGER MICRO BIRD SCHOOL BUS

WHEREAS, the East Rutherford Board of Education has determined that a need existed to purchase a 2019 model year 24 passenger micro bird school bus at its June 21, 2018 board meeting; and

WHEREAS, the East Rutherford Board of Education President is asking for the Board to consider adding the option of having cross-chest seatbelts to the original order of \$60,571.01 in the amount of \$6,267 totaling the amount of \$66,838.01; and

WHEREAS, modifying the order will delay the delivery of the order until sometime after school opening and will require the Board to find a replacement school bus short term by renting, contracting out the services or if possible, borrowing for approximately 30 school days,

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the East Rutherford Board of Education approves the additional purchase of cross-chest seatbelts in the amount of \$6,267 for the 2019 model year 24 passenger micro bird school bus that was approved to be purchased at the June 21, 2018 board meeting for \$60,571.01 for a total purchase price of \$66,838.01.

BE IT FURTHER RESOLVED, that the Board President, Business Administrator/Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of an agreement consistent with this resolution.

BE IT FURTHER RESOLVED, that all prior actions taken by the Business Administrator/Board Secretary in effectuating this Resolution are hereby ratified and approved.

AD-HOC COMMITTEE (*Chairperson; Richard Vartan, Maria Caruso, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

AD-HOC – status – Mrs. Caruso reported the Shared Service Committees from Becton and E. Rutherford met to discuss Becton providing service for East Rutherford student's being transported. The Board Attorney's need to get together to develop a draft agreement with input from the Superintendent's and School Business Administrator's.

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:
CR1) Approve First Reading of Revised Bylaws, Policies and Regulations

Motion CR1: Introduced by: Jason Bulger **Seconded by:** Carlo Maucione

Roll Call Vote: Unanimous **Motions Adopted**

CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy #5512 Harassment, Intimidating, and Bullying

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Carlo Maucione, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE IUOE (*Chairperson; Carlo Maucione, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

N1) Approval of Memorandum of Agreement between ERBOE and IUOE

I.U.O.E – status – *Mr. Maucione stated that an update on the Memorandum of Agreement will be discussed in closed session.*

Motion N1: *No action taken, not considered at this time.*

N1. APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN EAST RUTHERFORD BOARD OF EDUCATION AND IUOE

RESOLUTION AUTHORIZING AND APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 68-68A-68B AFL-CIO

WHEREAS, the East Rutherford Board of Education (“Board”) and the International Union of Operating Engineers, Local 68-68A-68B AFL-CIO (“Union”) negotiations committees have engaged in negotiations for a successor contract to the one that expired June 30, 2017; and

WHEREAS, the committees have reached a settlement with respect to those negotiations, the terms and conditions of which have been set forth in a Memorandum of Agreement, dated as of July 20, 2018, a copy of which is on file in the Business Administrator’s office.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Memorandum of Agreement, dated as of July 20, 2018, is authorized and approved.
3. This Resolution shall be effective immediately.

ADOPTED: July 26, 2018

NEGOTIATIONS COMMITTEE EREA (*Chairperson; Danny Alvarez, Jason Bulger, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

E.R.E.A. - status – *Mr. Alvarez indicated that the E.R.E.A met twice and will be meeting with again next week.*

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, ShaVonne Honor, Daniel Alvarez*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**
- F4) Authorization to Establish the Following Student Activities that will have Financial Transactions**

Motions F1–F4: Introduced by: Maria Caruso **Seconded by:** Jason Bulger

Roll Call Vote: Unanimous - Debbie Zoller Abstained on PO's 800790/800789 **Motions Adopted**

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dated June 21, 2018 - July 25, 2018 is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the list of bills for payment in the grand sum of \$692,148.70; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay May and June bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy 6470 – Payment of Claims.

General Account	\$632,004.35
Food Service Account	\$58,874.15
Special Activity Account	\$1270.20
TOTAL	\$692,148.70

F2. ACCEPTANCE OF THE FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending May 31, 2018 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending April 30, 2018; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

F3. APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports "Transfers Before/After" for the month of July through June within the 2017-2018 school year budget, and for the month of July within the 2018-2019 school year as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

F4. AUTHORIZATION TO ESTABLISH THE FOLLOWING STUDENT ACTIVITIES THAT WILL HAVE FINANCIAL TRANSACTIONS

WHEREAS, East Rutherford Board of Education student activity account requires the district to handle "students" money with care and to be accountable for each student run activity;

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the following student activities to have financial transactions:

Band - Girls Basketball - Boys Basketball – Cheerleaders - Drama Club - Field Trips – Student Government – Yearbook - Enrichment Club

NEW BUSINESS

None

OLD BUSINESS

None

OPEN TO THE PUBLIC

President Vartan Opens the Hearing of Citizens:

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

- *Mr. Cooper, E.R.E.A Member asked for the date the students are back to school.*

President Vartan Closes the Hearing of Citizens:

ADJOURN TO EXECUTIVE SESSION

Motion: Introduced by: Daniel Alvarez **Seconded by:** Jason Bulger
All in Favor: YES **Time:** 5:27 p.m.

Motion to pass the board’s standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting. Formal action will be taken. The following matters will be covered in executive session:

Personnel Matters - Union Contracts – Interviews of final three School Business Administrators

Debbie Zoller recused herself at 5:44 p.m.

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS

Motion: Introduced by: Jason Bulger **Seconded by:** Daniel Alvarez
All in Favor: YES - Debbie Zoller - Absent Mark Kramer – Absent **Time:** 7:54 p.m.

FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)

Motion N1: Introduced by: Carlo Maucione **Seconded by:** Jason Bulger
Roll Call Vote: Unanimous as to those present **Motion Adopted**

N1. APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN EAST RUTHERFORD BOARD OF EDUCATION AND IUOE

RESOLUTION AUTHORIZING AND APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 68-68A-68B AFL-CIO

WHEREAS, the East Rutherford Board of Education (“Board”) and the International Union of Operating Engineers, Local 68-68A-68B AFL-CIO (“Union”) negotiations committees have engaged in negotiations for a successor contract to the one that expired June 30, 2017; and

WHEREAS, the committees have reached a settlement with respect to those negotiations, the terms and conditions of which have been set forth in a Memorandum of Agreement, dated as of July 20, 2018, a copy of which is on file in the Business Administrator’s office.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Memorandum of Agreement, dated as of July 20, 2018, is authorized and approved.
3. This Resolution shall be effective immediately.

ADOPTED: July 26, 2018

Motion P8: Introduced by: Maria Caruso **Seconded by:** Carlo Maucione

Roll Call Vote: Unanimous as to those present **Motion Adopted**

P8. APPOINTMENT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

BE IT RESOLVED, that the East Rutherford Board of Education (“Board”) hereby appoints Lameka Augustin as the School Business Administrator/Board Secretary at an annual rate of \$130,000 (pro-rated) for the 2018-2019 school year.

BE IT FURTHER RESOLVED, that the said appointment is contingent upon County review of the contract between Lameka Augustin and Board pending preparation of the employment contract and approval of same by the Bergen County Department of Education and this Board.

BE IT FURTHER RESOLVED, that the Board President, Superintendent, and Board Counsel be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the preparation and execution of any agreement consistent with this resolution.

Motion: Introduced by: Daniel Alvarez **Seconded by:** Maria Caruso

All in Favor: YES **Time:** 7:57 p.m.

ADJOURNMENT

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of July 26, 2018.

MINUTES ARE NOT VERBATIM; The foregoing minutes were prepared by the Board Secretary, Mr. Mark Kramer/lb.

Mark Kramer, S.B.A

NEXT MEETING:
Public Meeting
McKenzie School Gymnasium
August 23, 2018
6:00 P.M.