

EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING MINUTES
Faust School Gymnasium
September 27, 2018
7:00 PM

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - *By President Vartan at 7:03 p.m.*

OPENING STATEMENT – *President Vartan*

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of the public hearing thereof provided to North Jersey Media to be published and posted in The Record and South Bergenite Newspapers on April 17, 2018 and such notice has been sent to the Borough Hall and Public Library to be posted in the vestibule.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Daniel Alvarez – *Absent*
Mr. Jason Bulger – *Present*
Mrs. Maria Caruso – *Present*
Mrs. ShaVonne Honor – *Absent*
Mr. Carlo Maucione - *Absent*
Mrs. Debra Zoller - *Present*
Mr. Richard Vartan – *Present*

Also Present: Mr. Giovanni Giancaspro, Superintendent; Mrs. Lameka Augustin, School Business Administrator;
Mr. Thomas Kobin, Board Counsel

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - *President Vartan announced locations.*

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Vartan Opens the Hearing of Citizens:

Time: 7:05 p.m.

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

- *Larry Bongiovani, commented on item C2 student travel to perform at NJSBA Atlantic City Convention, his feedback was positive to student's attendance. Mrs. Barrale commented the number of students was 10 maximum.*

President Vartan Closes the Hearing of Citizens:

Time: 7:06 p.m.

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

- None

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

Motion: Introduced by: Jason Bulger **Seconded by:** Maria Caruso
All in Favor: YES **Motion Adopted**

- August 23, 2018 Public Meeting Minutes
- August 23, 2018 Executive Meeting Minutes

REPORTS/PRESENTATIONS TO THE BOARD

- School Business Administrator's Report – *Mrs. Lameka Augustin stated the following;*
 - *The Finance and Physical Facilities Committees met as per Mr. Kramer, they reviewed the resolutions that are being presented tonight and supports these resolutions to the full Board. At that time the following items were discussed;*
 - ✓ *ML Cutler Education Professionals Discount Program*
 - ✓ *Year-End Audit*
 - ✓ *Budget Fiscal Year 2018-19*
 - *Minutes from the Committee Meetings have been provided to all of the Board Members.*
- Superintendent's Report – *Mr. Giovanni A. Giancaspro's monthly report is attached.*
 - ✓ *Mr. Barrow, Principal McKenzie School informed the Board and Public on the following;*
 - Lesson Planning
 - Goal Setting

Student Growth Objective
Social emotional learning

- ✓ *Mrs. Barrale, Principal A.S. Faust School informed the Board and Public on the following:*
Benchmark Assessment
Pacing guide
Non-evaluative walk through along with observation
Innovated time for students
- ✓ *Mrs. King-Dobson, Director of Student Services informed the Board and Public on the following:*
Pre-school Disabled Program
Curriculum and Parent participation
504 Plans

Board Member discussions ensued on the following items;

Mr. Vartan spoke about the quantitative vs. qualitative.
Mr. Bulger requested a copy of the Principal's presentations tonight.
Mr. Bulger commented on Back to School Night and the cleanliness of the buildings.
Mr. Bulger inquired about the PARCC State Assessment.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**

Motions S1-S3: Introduced by: Debbie Zoller **Seconded by:** Jason Bulger
All in Favor: YES Motions Adopted

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School/Annex	Fire Drill	9/14/18	1:15 p.m.
Faust School	Lockdown Drill	9/19/18	10:45 a.m.
Faust Annex	Lockdown Drill	9/20/18	9:15 a.m.

SCHOOL	TYPE OF DRILL	DATE	TIME
McKenzie School	Fire Drill	9/10/18	1:32 p.m.
McKenzie School	Lockdown Drill	9/14/18	9:26 a.m.

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	340
McKenzie	458
Special Services – In District	121
Special Services – Out of District	18
Tuition Students	2
Home Instruction	1

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Maria Caruso, ShaVonne Honor*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Student Services**
- C2) Approval of Transportation Requests**
- C3) Approval of Nursing Service Plan for Faust School and McKenzie School for the 2018-2019 School Year**
- C4) Approval of Curricula**
- C5) Approve Week of Respect – October 1, 2018 through October 5, 2018**
- C6) Approve School Violence Awareness Week – October 15, 2018 through October 19, 2018**
- C7) Approve the PARCC State Assessment Analysis Presentation**

Motions C1-C7: Introduced by: Maria Caruso **Seconded by:** Jason Bulger

Roll Call Vote: Unanimous **Motions Adopted**

C1. APPROVAL OF STUDENT SERVICES

Motion to approve, upon the recommendation of the Superintendent, in consultation with the Supervisor of Student Services, the following contracts, related services and transportation provided to Special Education student’s currently enrolled in programs operated by the East Rutherford Board of Education.

Code	Student I.D.#	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Annual School Tuition 2018 - 2019	Garfield Board of Education	9/5/18 – 6/25/18	\$41,684.00 tuition Including 3 therapies
C1.2	on file	ESY & Annual School Tuition 2018 - 2019	Ridgefield Board of Education	7/5/18 – 6/21/19	\$8,266.00 ESY \$52,734.00 tuition \$61,000.00 Total
C1.3	on file on file	Annual School Tuition 2018 - 2019	Washington Elementary School	9/5//18 – 6/30/19	\$82,620.00 tuition \$82,620.00 tuition
C1.4	on file	Annual School Tuition 2018 - 2019	Bergen Regional Day School	9/5/18 – 6/30/19	\$75,420.00 tuition
C1.5	on file	Annual School Tuition 2018 - 2019	Windsor Learning Center	9/5/18 – 6/30/19	\$55,800.00 tuition 180 billable days
					cont’d

C1.6	on file	Out of District Transportation and Umbrella Policy for Student being transported by Parent.	Academy 360	7/1/18 – 6/30/19	\$20.00 daily to/from 210 billable days \$4200.00 total Reimbursement for Umbrella Policy \$240.00
C1.7	on file on file on file	Annual School Tuition 2018 - 2019	South Bergen Jointure Commission	9/6//18 – 6/26/19	\$67,400.00 tuition \$67,400.00 tuition \$57,500.00 tuition
C1.8	on file	One to One Assistant	Bergen County Special Services School District	2018-2019	\$52,000.00

C2. APPROVAL OF TRANSPORTATION REQUESTS

Code	School	Grade	Requested by Whom	Destination	Purpose/ Goal of Trip	Cost/ Discussion
C2.1	Faust	various	J. Schweikardt	Atlantic City Convention Center	Students perform at BOE Convention	\$0 Transportation is requested of the Board.

C3. APPROVAL OF NURSING SERVICES PLAN FOR FAUST SCHOOL AND MCKENZIE SCHOOL FOR THE 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Nursing Services Plan for Faust School and McKenzie School for the 2018-2019 school year.

C4. APPROVAL OF CURRICULA

Motion to approve, upon the recommendation of the Superintendent, the following curricula aligned to the New Jersey Student Learning Standards for the 2018-2019 school year.

- Dance Grades K-2
- Dance Grades 3-5
- Theatre Grades K-2
- Theatre Grades 3-5

C5. APPROVE WEEK OF RESPECT - OCTOBER 1, 2018 THROUGH OCTOBER 5, 2018

Motion to approve, upon the recommendation of the Superintendent, October 1, 2018 through October 5, 2018, as Week of Respect.

C6. APPROVE SCHOOL VIOLENCE AWARENESS WEEK - OCTOBER 15, 2018 THROUGH OCTOBER 19, 2018

Motion to approve, upon the recommendation of the Superintendent, October 15, 2018 through October 19, 2018, as School Violence Awareness Week.

C7. APPROVAL OF THE PARCC STATE ASSESSEMENT PRESENTATION

Motion to approve, upon the recommendation of the Superintendent, the PARCC State Assessment Analysis Presentation for the 2018-2019 school year for Faust and McKenzie School.

PERSONNEL COMMITTEE (*Chairperson; Maria Caruso, Daniel Alvarez, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approval of Insight Workforce Solutions Substitute Teacher List**
- P5) Approval of an Employment Contract between the East Rutherford Board of Education and Lameka Augustin, School Business Administrator/Board Secretary**
- P6) Approval of District Organizational Flow Chart for the 2018-2019 School Year**

Motions P1-P6: Introduced by: Maria Caruso **Seconded by:** Jason Bulger

Roll Call Vote: Unanimous - (P5 – was Tabled - Debbie Zoller Abstained on P5) **Motions Adopted**

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Alfonso Offreda	Appointment	Substitute Bus Driver	N/A	\$19.00/hr.	9/28/18 – 6/30/19 (as needed)	11-000-270-160-000-00-992 District
P1.2	Erica Van Eck	Appointment	Part-Time Occupational Therapist	N/A	\$65.00/hr.	9/28/18 – 6/30/19	6 hours a week 11-000-219-320-080-03-000
P1.3	KaylaLee Garcia	Appointment	Replacement Kindergarten Teacher	BA Step 1	\$55,077* Pro-Rated	10/8/18 – 6/30/19	(Maternity Leave) 11-110-100-101-080-00-982
P1.4	Luigino Marra	Adjustment	Bus Aide	N/A	\$13.25/hr.	9/28/18 – 6/30/19	Reduced from 4 hours to 2 hours a day
P1.5	Gabriela Ocasio	Acknowledgement	Classroom Observation	N/A	N/A	10/1/18 – 12/20/18	10 hours Cooperating Teacher Ms. Bayeux (Pending Background Check)
P1.6	Jeimy Rosario	Acknowledgement	Student Teacher Junior Practicum A Mathematics & ELA	N/A	N/A	Thursday's 10/1/18 – 12/13/18	30 hours/15 hours each 3 hours per week Cooperating Teacher Mrs. Vecchione/Mrs. Nastro (Pending Background Check)
P1.7	Maria Fernanda Cavallo	Acknowledgement	30 hours Observation	N/A	N/A	Tuesday's 10/2/18 – 12/1/18	30 hours/1 day a week Cooperating Teacher Mrs. Vecchione (Pending Background Check)
P1.8	Cory Scelsa	Appointment	Home Instruction	N/A	\$45.00/hr.	10/1/18 – TBD	5 hours per week 11-150-100-101-040-00-979

*Salary subject to adjustment upon successful completion of EREA negotiations

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	9/27/18	Lilliane Speer	Special Area Roundtable Art Grades K-12 Growth Mindset in the Art Classroom Hasbrouck Heights, N.J.	\$0.00	Yes
P2.2	9/25/18	Giovanni Giancaspro	Active Shooter Workshop Hackensack, N.J.	\$0.00	No
P2.3	9/25/18	Lisa Fallon	Active Shooter Workshop Hackensack, N.J.	\$0.00	No
P2.4	10/19/18	Beth Narkiewicz	ELL's in the General Classroom South Hackensack, N.J.	\$0.00	Yes

P2.5	9/28/18	Valerie Thielker	Classroom Management Tricks of the Trade South Hackensack, N.J.	\$0.00	No
P2.6	10/01/18	Valerie Thielker	Multisensory Reading K-5 South Hackensack, N.J.	\$0.00	No
P2.7	9/21/18	David Higgins	Applied Digital Skills Workshop Hasbrouck Heights, N.J.	\$0.00	Yes
P2.8	9/21/18	Alyssa Meli	Applied Digital Skills Workshop Hasbrouck Heights, N.J.	\$0.00	Yes
P2.9	9/21/18	Jessica Gerity	Applied Digital Skills Workshop Hasbrouck Heights, N.J.	\$0.00	Yes
P2.10	9/21/18	Amanda Alberta	Applied Digital Skills Workshop Hasbrouck Heights, N.J.	\$0.00	Yes
P2.11	9/21/18	Zachary Majsiaik	Applied Digital Skills Workshop Hasbrouck Heights, N.J.	\$0.00	Yes
P2.12	9/24/18	Theresa Forte	Experienced Bilingual/ESL Supervisor/ Coordinator Training Monroe, N.J.	\$0.00	No
P2.13	11/14/18	Theresa Forte	ELL Program Supervisors and Coordinator Roundtable Wanaque, N.J.	\$0.00	No
P2.14	11/19/18	Hana Dizdarevic	Evidence Based Writing Grades 4-6 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.15	10/24/18	Renee Romaglia	Managing Anxiety and Depression Among Students: Moving Forward Without the Struggle West Orange, N.J.	\$8.80 – mileage reimbursement	No
P2.16	10/23/18	Zachary Majsiaik	BELS Meeting and Professional Development Location TBD	\$0.00	Yes
P2.17	10/26/18	Jamie Lee	Making School Personnel Partners in Youth Suicide Prevention Wayne, N.J.	\$8.06 – mileage reimbursement	No
P2.18	10/2/18	Diann Schweikardt	Google Suite in the Visual & Performing Arts Classroom Grades K-12 Carlstadt, N.J.	\$0.00	Yes
P2.19	10/2/18	Jeffery Schweikardt	Google Suite in the Visual & Performing Arts Classroom Grades K-12 Carlstadt, N.J.	\$0.00	Yes
P2.20	10/26/18	Diann Schweikardt	Special Area Roundtable Music Grades K-12 Carlstadt, N.J.	\$0.00	Yes
P2.21	10/26/18	Jeffery Schweikardt	Special Area Roundtable Music Grades K-12 Carlstadt, N.J.	\$0.00	Yes
P2.22	9/25/18	Sharon King-Dobson	NJL2L Orientation Monroe Township, N.J.	\$0.00	No
P2.23	9/26/18 10/24/18 12/19/18 1/30/19 2/27/19 3/27/19 5/22/19	Sharon King-Dobson	Bergen County Special Education Directors and Supervisor's Meetings (NJSEAA) Ridgewood, N.J.	\$0.00	No
P2.24	10/25/18	Philip Cocozzo	Special Area Roundtable Physical Education K-12 Carlstadt, N.J.	\$0.00	Yes
P2.25	10/26/18	Brian Barrow	2018 SNAP Conference Garfield, N.J.	\$0.00	No
P2.26	10/26/18	Renee Romaglia	2018 SNAP Conference Garfield, N.J.	\$0.00	No
P2.27	10/26/18	Giovanni Giancaspro	2018 SNAP Conference Garfield, N.J.	\$0.00	No
P2.28	9/27/18 11/1/18 12/6/18 1/15/19 3/21/19 4/11/19	Lameka Augustin	NJASBO In-Service Programs Rockaway, N.J.	\$1,086.00 Registration/Mileage	No

P2.29	12/11/18 1/30/19 5/14/19	Lameka Augustin	NJASBO Academy Program Hamilton, N.J.	\$307.23 Registration/Mileage/Tolls	No
P2.30	12/5/18	Karen Dolinsky	Human Resources Hasbrouck Heights, N.J.	\$149.00	No
P2.31	10/12/18	Jamie Lee	Promoting Emotional Wellness in Children and Adolescents and World of Resources Lyndhurst, N.J.	\$0.00	No
P2.32	10/12/18	Renee Romaglia	Promoting Emotional Wellness in Children and Adolescents and World of Resources Lyndhurst, N.J.	\$0.00	No
P2.33	11/5/18	Ellen Bender	Technology in Mathematics Classroom Grades 6-12 Hasbrouck Heights, N.J.	\$0.00	Yes
P2.34	10/24/18	Paul Colavito	Flip Your Classroom Paterson, N.J.	\$0.00	Yes
P2.35	10/25/18	Paul Colavito	H.O.T.S Paterson, N.J.	\$0.00	Yes
P2.36	10/30/18	Tracy Vanasco	2018 Adapted Health and Physical Education Conference Lawrenceville, N.J.	\$115.00 Registration/Membership	Yes
P2.37	10/30/18	Kristin Wilhelm	2018 Adapted Health and Physical Education Conference Lawrenceville, N.J.	\$115.00 Registration/Membership	Yes
P2.38	10/4/18	Mary Gaxis	Danielson Model of Evaluation SBJC Board Office, Conference Room 500 Rt. 17 South, Suite 306 Hasbrouck Heights, NJ 07604	\$0.00	Yes

P3. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#0483	Maternity Leave	Teacher	McKenzie	10/15/18	6/30/19	66 sick days	1/31/19 FMLA followed by NJFLA	9/1/19

P4. APPROVAL OF INSIGHT WORKFORCE SOLUTIONS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, the Insight Workforce Solutions substitute teacher list, as on file in the Superintendent’s Office for **September 2018**.

P5. APPROVAL OF AN EMPLOYMENT CONTRACT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND LAMEKA AUGUSTIN, SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

BE IT RESOLVED, by the East Rutherford Board of Education that an Employment Contract between the Board and Lameka Augustin, School Business Administrator/Board Secretary, for the 2018-2019 school year, at an annual salary of \$130,000 (pro-rated), as on file in the Superintendent’s office, is hereby approved.

P6. APPROVAL OF DISTRICT ORGANIZATIONAL FLOW CHART FOR THE 2018-2019 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, to approve the District Organizational Flow chart for the 2018-2019 school year.

PHYSICAL FACILITIES COMMITTEE (*Chairperson; ShaVonne Honor, Jason Bulger, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

- PF1) Approval of Use of District Facilities
- PF2) Approve Commitment of Balance of Insurance Proceeds

Motions PF1-PF2: Introduced by: Jason Bulger **Seconded by:** Debbie Zoller

Roll Call Vote: Unanimous **Motions Adopted**

PF1. APPROVAL OF USE OF DISTRICT FACILITIES

Code	Application Number	Requested by/ Organization	Location Requested	Purpose	Estimated Number of Occupants	Date of Event	Time Allotment	Discussion/ Fee to BOE
PF1.1	67	N. Hermann Insight Workforce Solutions	Faust School Media Center	Substitute Training	yes	9/12/18	4:00 – 6:00 pm	Special Police Officer required paid by E.R.B.O.E/ 5 tables 15 chairs
PF1.2	68	S. Bulger 8 th Gr. Committee	Faust School Gymnasium	School Dances	yes	9/28/18 – 6/14/19	5:00 – 10:15 pm	Requesting expansion of time/ Special Police Officer required paid by E.R.B.O.E
PF1.3	69	L. Fallon EREA President	Faust School Gymnasium	Association Meetings	75	10/15/18 02/04/19 05/06/19	3:30 – 4:30 pm	Special Police Officer waived
PF1.4	70	J. Hansen E. Rutherford Recreation Dept.	Faust School Gymnasium	Boys Basketball sign-up	50	10/10/18 & 10/17/18	6:30 – 9:30 pm	Special Police Officer required paid by Borough of E. Rutherford

Board Policy 7510 facilities available 6:30 – 9:00pm.

PF2. APPROVE COMMITMENT OF BALANCE OF INSURANCE PROCEEDS

THEREFORE, BE IT RESOLVED, upon the recommendation of the superintendent, the East Rutherford Board of Education commits the balance of \$94,292.22 from the insurance proceeds from the McKenzie School pipe burst that occurred in January of 2018, to the costs associated with the repairs and replacement of the media center room and its contents.

BE IT FURTHER RESOLVED, the Board President and School Business Administrator/Board Secretary are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

AD-HOC COMMITTEE (*Chairperson; Richard Vartan, Maria Caruso, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

No New Business

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:
CR1) Approve Second Reading of Revised Bylaws, Policies and Regulations

Motion CR1: Introduced by: Jason Bulger **Seconded by:** Maria Caruso

Roll Call Vote: Unanimous **Motion Adopted**

CR1. APPROVE SECOND READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the second reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy and Regulation #1613 Disclosure and Review of Applicant's Employment History (M) (New)
- Policy and Regulation #5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- Policy # 8561 Procurement Procedures for School Nutrition Programs (M) Revised

TECHNOLOGY COMMITTEE (*Chairperson; Daniel Alvarez, Carlo Maucione, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE IUOE (*Chairperson; Carlo Maucione, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE EREA (*Chairperson; Danny Alvarez, Jason Bulger, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, ShaVonne Honor, Daniel Alvarez*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**
- F4) Approval of Coordinated Transportation Services with Rutherford Board of Education**
- F5) Approval of Joint Transportation Agreement with Carlstadt-East Rutherford Becton Regional H.S.**

Motions F1-F5: Introduced by: Debbie Zoller **Seconded by:** Jason Bulger

Roll Call Vote: Unanimous **Motions Adopted**

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the following list of bills for payment; and

BE IT RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy# 6470 – Payment of Claims.

General Account	\$630,251.77
Food Service Account	\$0
Special Activity Account	\$200.00
TOTAL	\$630,451.77

F2. ACCEPTANCE OF THE FINANCIAL REPORTS – JULY 2018

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

WHEREAS, the Board Secretary’s and Treasurer’s Reports for the month ending July 31, 2018 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW THEREFORE BE IT RESOLVED, the Board of Education of the East Rutherford School District acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending July 31, 2018; and

BE IT FURTHER RESOLVED, that the Board Secretary and the Board of Education certifies that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

F3. APPROVAL OF TRANSFERS – JULY 2018

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports "Transfers Before/After" for the fiscal month of July within the 2018-2019 school year budget, as approved by the Superintendent, so that no budgetary line item account be over-expended and that sufficient funds will be available to meet the district's financial obligations, and

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

F4. APPROVAL OF COORDINATED TRANSPORTATION SERVICES WITH RUTHERFORD BOARD OF EDUCATION FOR 2018 - 2019 SCHOOL YEAR

BE IT RESOLVED, that the East Rutherford Board of Education does hereby approve an agreement with the Rutherford Board of Education, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L.1997, for the time period 2018 - 2019 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education agrees to abide by the Transportation Services Agreement as published by the Rutherford Board of Education and on file in the East Rutherford Board of Education's Office.

F5. APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH CARLSTADT- EAST RUTHERFORD BECTON REGIONAL HIGH SCHOOL FOR 2018 - 2019 SCHOOL YEAR

BE IT RESOLVED, that the East Rutherford Public School District does hereby approve an Joint Transportation Agreement with the Carlstadt-East Rutherford Becton Regional High School, for the purposes of transporting student's in accordance with Chapter 53, P.L.1997, for the time period 2018-2019 school year; and

BE IT FURTHER RESOLVED, the services to be provided include, but are not limited to, the coordinated transportation of public school and summer school programs; and

BE IT FURTHER RESOLVED, the services will also include the sharing of busses and bussing support from time to time when a need has been determined and approved by administration; and

BE IT FURTHER RESOLVED, that the Carlstadt-East Rutherford Becton Regional High School agrees to abide by the Joint Transportation Service Agreement in the amount of \$7,702.00 as published by the East Rutherford Public School District; and

BE IT FURTHER RESOLVED, The Board President, Superintendent, School Business Administrator/Board Secretary, and Board Counsel be are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the further negotiation of the terms of the agreement between the Board and Carlstadt-East Rutherford Becton Regional High School as set forth herein, and the preparation and execution of a final agreement consistent with this Resolution.

NEW BUSINESS

None

OLD BUSINESS

None

OPEN TO THE PUBLIC

President Vartan Opens the Hearing of Citizens:

Time: 8:08 p.m.

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

- *No members of the public wished to be heard.*

President Vartan Closes the Hearing of Citizens:

ADJOURN TO EXECUTIVE SESSION

Motion: Introduced by: Richard Vartan **Seconded by:** Debbie Zoller

All in Favor: YES **Time:** 8:11 p.m.

Motion to pass the board's standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting. Formal action may be taken. The following matters will be covered in executive session:

Personnel Matters – Memorandum of Agreement

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS

Motion: Introduced by: Maria Caruso **Seconded by:** Debbie Zoller

All in Favor: YES **Time:** 9:09 p.m.

FINAL MATTERS TO DISCUSS OR ACT UPON

Motion P7: Introduced by: Maria Caruso **Seconded by:** Debbie Zoller

Roll Call Vote: Unanimous **Motion Adopted**

P7. RESOLUTION APPROVING AGREEMENT RESOLVING DISCIPLINARY CHARGES

WHEREAS, the Superintendent of East Rutherford Board of Education (“Board”) had considered charges against an employee concerning an incident occurring in June 2018, the name of employee and the details of said incident being on file in the Superintendent’s office; and

WHEREAS, the employee, the employee’s union, and the Board’s administration have negotiated an agreement concerning the discipline and future terms and conditions arising out of the June 2018 incident; and

WHEREAS, the Board has been apprised of the incident, the negotiations and terms and conditions of the agreement, a copy of which is on file in the Superintendent’s office; and

WHEREAS, the Superintendent has recommended that the Board accept and approved the agreement; and

WHEREAS, the terms of the agreement involve employee discipline, and involve underlying medical conditions, thereby requiring the identity of the employee and terms and conditions of the agreement be kept confidential.

NOW, THEREFORE, BE IT RESOLVED, by the Board as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The agreement on file in the Superintendent’s office is hereby authorized and approved.
3. The Superintendent, Board Secretary/Business Administrator, Board Counsel and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
4. All prior actions taken by the Board’s administration in the furtherance of the terms of the agreement are hereby ratified and approved.

Motion: Introduced by: Richard Vartan **Seconded by:** Jason Bulger
All in Favor: YES **Time:** 9:12 p.m.

ADJOURNMENT

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of September 27, 2018.

MINUTES ARE NOT VERBATIM; The foregoing minutes were prepared
by the Board Secretary, Mrs. Lameka Augustin/lb.

Lameka Augustin, S.B.A

APPROVED

NEXT MEETING:
Public Meeting
Faust School Gymnasium
Tuesday
October 30, 2018
7:00 P.M.