

**EAST RUTHERFORD BOARD OF EDUCATION  
PUBLIC HEARING AND PUBLIC MEETING MINUTES  
Faust School Gymnasium  
April 25, 2019  
6:00 PM**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**CALL TO ORDER** - *By President Caruso at 6:03 p.m.*

**OPENING STATEMENT** – *President Caruso*

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of the public hearing thereof provided to North Jersey Media to be published and posted in The Record and South Bergenite Newspapers on April 17, 2018 and such notice has been sent to the Borough Hall and Public Library to be posted in the vestibule.

Copies of agendas are available 48 hours prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – [www.erboe.net](http://www.erboe.net)

**SALUTE TO FLAG & MOMENT OF SILENCE**

**ROLL CALL**

Mr. Jason Bulger - *Absent*  
Mr. Carlo Maucione - *Present*  
Mrs. Erin Shemeley - *Present*  
Mr. Richard Vartan - *Present*  
Mrs. Rachel Villanova – *Absent arrived at 6:34 pm*  
Mrs. Debra Zoller - *Present*  
Mrs. Maria Caruso - *Present*

Also Present: Mr. Giovanni Giancaspro, Superintendent; Mrs. Lameka Augustin, School Business Administrator;  
Mr. Thomas Kobin, Board Counsel

**ANNOUNCEMENT OF FIRE EXIT LOCATIONS** - *President Caruso announced locations.*

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

***Mission Statement:***

*The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.*

**SPECIAL PRESENTATION:** Mr. Giancaspro and Mrs. Augustin

Public Hearing on the 2019-2020 Budget:

Public Comment

Motion to adopt the 2019-2020 budget

**SP1. ADOPTION OF THE 2019-2020 BUDGET**

**ADOPTION OF THE 2019-2020 SCHOOL BUDGET**

**WHEREAS**, the Superintendent of Schools recommends to the East Rutherford Board of Education, to adopt the district's 2019-2020 budget; and

**WHEREAS**, upon the adoption of the district's 2019-2020 budget, administration will provide to the New Jersey Department of Education, the district's 2019-2020 budget and supporting documentation as required by the Commissioner of Education and the County Executive County Superintendent of Schools for their review and approval; and

**WHEREAS**, the district's 2019-2020 budget was prepared to be consistent with the New Jersey Quality Single Accountability Continuum (NJQSAC) focusing on quality performance indicators in all five areas of school district effectiveness: Operations Management, Instruction and Program, Fiscal Management, Personnel and Governance; and

**WHEREAS**, the district's 2019-2020 budget was prepared consistent with the district's Finance Policy 6220 addressing budget preparation, with primary consideration given to educational priorities identified by the Superintendent of Schools; and

**WHEREAS**, the district's 2019-2020 budget is designed to carry out the educational plan in a thorough and efficient manner, to maintain school district facilities, and to honor continuing obligations of the district; and

**WHEREAS**, the district's 2019-2020 budget evolved primarily from the needs of the schools as expressed by the two principals and the supervisor of special education, and the district educational program as expressed by the Superintendent of Schools, and is compatible with approved district plans; and

**WHEREAS**, the 2019-2020 budget was constructed consistent with the School Funding Reform Act of 2008, under which a district could apply for some tax levy adjustments to cover extraordinary conditions such as, for health benefit cost increase above two (2) percent; an enrollment adjustment, and banked cap, the results which would increase local taxes above the two (2) percent cap; and

**WHEREAS**, the East Rutherford Board of Education 2019-2020 budget will include the use of the health care cost adjustment in the amount of \$0 to offset the various costs associated with the increased cost of health care; and

**WHEREAS**, the East Rutherford Board of Education 2019-2020 budget will include the use of the Enrollment adjustment in the amount of \$0 to offset the various costs associated with the increased of students to the district; and

**WHEREAS**, included in budget line 600, Budget Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects, is \$183,890 for addressing pre-referendum costs; and

**WHEREAS**, the total cost of this project has not been determined yet because the district is in the pre-development stage, does represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the Core Curriculum Content Standards; and

**WHEREAS**, included in budget line 580, Budgeted Fund Balance and line 630, withdraw from Maintenance Reserves, is \$91,014 and \$75,000 retrospectively; and

**WHEREAS**, the district's 2019-2020 budget being submitted to the Department of Education consists of general fund tax levy that should be raised for General Funds in the amount of \$16,122,193.44 for the ensuing 2019-2020 school year; and

**WHEREAS**, the district's 2019-2020 budget being submitted to the Department of Education also consists of debt service fund tax levy that should be raised for Debt Service Funds in the amount of \$711,354 for the ensuing 2019-2020 school year; and

**WHEREAS**, the following diagram provides a breakdown of the 2019-2020 budget by fund:

	<b>Budget</b>	<b>Local Tax Levy</b>
General Fund	\$17,672,256	\$16,122,193
Special Revenue Fund	353,435	0
Debt Service Fund	711,354	711,354
<b>Total Base Budget</b>	<b>\$18,737,045</b>	

**NOW, THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education hereby adopts the district's 2019-2020 budget and affixes/determines that the amount of money necessary to be appropriated for the use of the public schools for the 2019-2020 school year shall not exceed \$17,672,256 in General Fund which the General Fund local tax levy shall not exceed \$16,122,193 inclusive of the \$0 for the health care cost adjustment and enrollment adjustment of \$0; and

**BE IT FURTHER RESOLVED**, that the amount of money necessary to be appropriated for the use of the public schools for the 2019-2020 school year shall not exceed \$711,354 in the Debt Service Fund which the Debt Service Fund local tax levy shall not exceed \$711,354; and

**BE IT FURTHER RESOLVED**, the Board approves the use of the health care cost adjustment in the amount of \$0, use of the enrollment adjustment of \$0, use of \$75,000 in maintenance reserves; use of \$183,890 in capital reserves and the use of \$91,014 in general surplus; and

**BE IT FURTHER RESOLVED**, the district accepts the \$742,172 in State Aid inclusive of the \$32,079 assessment for Debt Service on the SDA funding plus an additional amount of \$140,000 estimated for Extraordinary Special Education Aid for the 2019-2020 budget year; and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools hereby certifies that the 2019-2020 budget submitted does present a balanced budget with an adequate amount of funds to provide for a thorough and efficient education; and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.A.C. 6A:23A:5.2(a), the board establishes for travel, public relations and each type of professional service, a maximum level of spending for the ensuing school year included in the 2019-2020 budget as follows:

Service	Not to Exceed
Legal	\$ 85,000
Auditing	40,000
Architect	75,000
Election	50,000
Other Administrative Services	80,000
Extraordinary Services	65,000
Professional Development	30,000
Travel	35,000

**BE IT FURTHER RESOLVED**, that the Administration needs to notify the Board if there arises a need to exceed said maximums, excluding travel related expenditure, upon which the Board may adopt a dollar increase in the maximum amount through formal Board action; and

**BE IT FURTHER RESOLVED**, that the district had previously established a maximum amount for travel and related expenditures for the 2019-2020 budget year in the amount of \$35,000 which the district has spent/encumbered \$11,907.35 to date; and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools shall hereby forward to the Commissioner of Education the budget statement, budget statement certification, form A4F (Certification and Report of School Taxes, 2019-2020 school year), supporting documentation, as required by statute and code.

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools and the School Business Administrator/Board Secretary be authorized to implement the 2019-2020 district budget.

**ROLL CALL VOTE SP1:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger				A	
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	M				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	X				

Mr. Tom Kobin announced the Board of Education is going out of order of Agenda Items.

Mr. Alvarez, Council for the Borough of East Rutherford addressed the following items with the Board;

- Land options
- McKenzie fields
- Franklin property
- Umland and Grove Streets
- Civic Center

**OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY**

**President Caruso Opens the Hearing of Citizens:**

**Time: 6:49 p.m.**

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

- No Members of the Public wished to be heard.

**President Caruso Closes the Hearing of Citizens:**

**Time: 6:49 p.m.**

**CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION** was read by President Caruso.

- Thank you note from Lynne Evans
- Retirement Letter from Marguerite Errico

**ADOPTION OF PRIOR BOARD MEETING MINUTES**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:**

- March 19, 2019 Special Meeting Minutes
- March 28, 2019 Public Meeting Minutes
- March 28, 2019 Executive Meeting Minutes

**ROLL CALL VOTE:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger				A	
Carlo Maucione	S				
Erin Shemeley	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	M				
Maria Caruso	X				

**REPORTS/PRESENTATIONS TO THE BOARD**

- **School Business Administrator’s Report** – Mrs. Lameka Augustin
  - *The Finance and Physical Facilities Committee reports from April 10, 2019 were distributed to the Board Members. The resolutions that are being presented tonight are supported by the full Board, there were no comments.*
  
- **Superintendent’s Report** – Mr. Giovanni A. Giancaspro
  - *East Rutherford Administrative Teams End of Year Report presented by Regina Barrale, Brian Barrow and Sharon King-Dobson included the following items.*
    - ✓ Introduced new Curricula K-8
    - ✓ Coordinated, facilitated and provided over 40 hours of Professional Development hours for staff.
    - ✓ Successfully brought back Out of District students.
    - ✓ Continued focus on School Security and Safety.
    - ✓ Relocated Preschool Disabled Program.
    - ✓ Greater focus on Mental and Social Health.

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**
- S4) Resolution Affirming the Superintendent’s Decision Relating to an Alleged Harassment, Intimidation, and Bullying Incident (Report Dated February 25, 2019), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e)**
- S5) Resolution Affirming the Superintendent’s Decision Relating to an Alleged Harassment, Intimidation, and Bullying Incident (Report Dated March 1, 2019), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e)**
- S6) Resolution Affirming the Superintendent’s Decision Relating to an Alleged Harassment, Intimidation, and Bullying Incident (Report Dated March 12, 2019), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e)**

**S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT**

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	4/8/19	2:11 pm
Faust Annex	Fire Drill	4/8/19	2:16 pm
Faust School & Annex	Shelter in Place	4/10/19	8:50 am
McKenzie School	Fire Drill	4/8/19	1:25 pm
McKenzie School	Shelter in Place	4/25/19	1:30 pm

**S2. APPROVAL OF ENROLLMENT REPORT**

SCHOOL	TOTAL ENROLLMENT
Faust	346
McKenzie	458
Special Services – In District	121
Special Services – Out of District	13
Tuition Students	2
Home Instruction	5

**S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT**

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	1	0
McKenzie	0	0

**S4. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED FEBRUARY 25, 2019), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)**

**WHEREAS**, On February 25, 2019, there was a report of harassment, intimidation and bullying (“HIB”); and

**WHEREAS**, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

**WHEREAS**, at the East Rutherford Board of Education (“Board”) meeting on March 28, 2019, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

**WHEREAS**, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

**WHEREAS**, no parent/custodian requested a hearing before the Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the February 25, 2019, report of HIB is hereby affirmed.

**S5. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED MARCH 1, 2019), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)**

**WHEREAS**, On March 1, 2019, there was a report of harassment, intimidation and bullying (“HIB”); and

**WHEREAS**, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

**WHEREAS**, at the East Rutherford Board of Education (“Board”) meeting on March 28, 2019, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

**WHEREAS**, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

**WHEREAS**, no parent/custodian requested a hearing before the Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the March 1, 2019, report of HIB is hereby affirmed.

**S6. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED MARCH 12, 2019), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)**

**WHEREAS**, On March 12, 2019, there was a report of harassment, intimidation and bullying (“HIB”); and

**WHEREAS**, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

**WHEREAS**, at the East Rutherford Board of Education (“Board”) meeting on March 28, 2019, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

**WHEREAS**, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

**WHEREAS**, no parent/custodian requested a hearing before the Board.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the March 12, 2019, report of HIB is hereby affirmed.

**ROLL CALL VOTE: S1-S6:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger				X	
Carlo Maucione	X				S4 To Lay on Table in Executive Session
Erin Shemeley	X				S4 To Lay on Table in Executive Session
Richard Vartan	M				S4 To Lay on Table in Executive Session
Rachel Villanova	X				S4 To Lay on Table in Executive Session
Debbie Zoller	S				S4 To Lay on Table in Executive Session
Maria Caruso	X				S4 To Lay on Table in Executive Session

**CURRICULUM COMMITTEE** (*Chairperson; Carlo Maucione, Erin Shemeley, Rachel Villanova*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Student Services
- C2) Approval of Transportation Requests
- C3) Approval of Submission for the Comprehensive Equity Plan Three-Year Statement of Assurance to be Submitted with the Three-Year CEP
- C4) Approval of Coordinated Transportation Services with the South Bergen Jointure Commission
- C5) Approval of Shared Services Agreement – Bergen County Technical Schools
- C6) Approval to Participate in the Touch-A-Truck Program Sponsored by South Bergen Jointure Commission



**C1. APPROVAL OF STUDENT SERVICES**

No New Business

**C2. APPROVAL OF FIELD TRIP /TRANSPORTATION REQUESTS**

**BE IT RESOLVED**, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, approves the following field trip and transportation requests;

Code	School	Grade	Destination	Purpose/ Goal of Trip	Cost Associated with Trip
C2.1	McKenzie	4	Bronx Zoo	Persuasive Writing Essay	\$12.00 per person
C2.2	McKenzie	3	Liberty Science Center	Field Trip	\$14.00 per person
C2.3	Faust	6-8	The Marriott	Teacher of the Year Luncheon	\$0
C2.4	McKenzie	2-4	Lodi Lanes	CBI Trip	\$40.00
C2.5	McKenzie	K-2	Burger King	CBI Trip	\$50.00

**C3. APPROVE SUBMISSION OF COMPREHENSIVE EQUITY PLAN THREE-YEAR ANNUAL STATEMENT OF ASSURANCE TO BE SUBMITTED WITH THE THREE-YEAR CEP**

Motion to approve, upon the recommendation of the Superintendent, the submission of the Comprehensive Equity Plan Three-Year Statement of Assurance to be submitted with the Three-Year CEP.

**C4. APPROVAL OF COORDINATED TRANSPORTATION SERVICES WITH THE SOUTH BERGEN JOINTURE COMMISSION FOR 2019 – 2020 SCHOOL YEAR**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, that the East Rutherford Board of Education does hereby approve an agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L.1997, for the time period 2019-2020 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of nonpublic, out of district special education, vocational and summer programs.

**BE IT FURTHER RESOLVED**, that the East Rutherford Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission.

**C5. APPROVAL OF SHARED TECHNOLOGY SERVICES AGREEMENT – BERGEN COUNTY TECHNICAL SCHOOLS**

**WHEREAS**, the Uniform Shared Service and Consolidation Act authorizes public entities to enter into contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purpose of any of the participating entities; and

**WHEREAS**, Bergen County Technical Schools and the East Rutherford Board of Education are of the opinion that the services of the site technician services can be more efficiently and economically provided to each party through a joint agreement for the subcontract of such services; and

**WHEREAS**, the parties are desirous of entering into a shared-service agreement which would authorize the subcontracting of the services of a site technician services by Bergen County Technical Schools to provide site technician services to East Rutherford Board of Education;

**NOW THEREFORE BE IT RESOLVED**, upon the recommendation of the Superintendent, to approve the Shared Services Agreement between Bergen County Technical Schools and the East Rutherford Board of Education for the period July 01, 2019 through June 30, 2020 at a cost of \$86,100 for the Level 2 Technician and an additional amount of \$17,500 for the services of the technology support services; and

**BE IT FURTHER RESOLVED**, that the agreement will provide the following:

1. Bergen County Technical Schools agrees to provide the services of a Level 2 Technician to the East Rutherford Board of Education. The Level 2 Technician shall provide the following services for the East Rutherford Board of Education for 40 hours per week for the duration of this agreement:
  - a. Overall technician support services, including the troubleshooting, diagnosis and correction of any and all problems with the East Rutherford's hardware and software systems and components;
  - b. The setup, installation, breakdown and configuration of East Rutherford's computers hardware and software systems and components
  - c. General network administration services.
  
2. Bergen County Technical Schools further agrees to provide on an average of one day per week for the duration of this agreement, technology support services to the East Rutherford Board of Education utilizing experience professional Information Technology Technicians in conjunction with an online helpdesk. Areas of service shall include:
  - a. Server Administration
  - b. Server Setup and Reconfiguration
  - c. Network Management
  - d. Security Assessment
  - e. Website Management
  - f. Hardware and Software Support
  - g. Printer Maintenance
  - h. Email Administration
  - i. Technology Inventory
  - j. Scheduled Staff Training
  - k. Phone and Cellular Support
  - l. Coordinate E-Rate Program with Consultant

**BE IT FURTHER RESOLVED**, that the proposed agreement is on file in the East Rutherford Board of Education offices and is hereby approved with such changes as the Superintendent, School Business Administrator and Board Attorney deem necessary to effectuate the purposes of this resolution.

**C6. APPROVAL TO PARTICIPATE IN THE TOUCH-A-TRUCK PROGRAM SPONSORED BY SOUTH BERGEN JOINTURE COMMISSION**

**BE IT RESOLVED**, upon the recommendation of the Superintendent, that the East Rutherford Board of Education does hereby approve to participate in the Touch-a-Truck Program being sponsored by the South Bergen Jointure Commission at East Rutherford Prime Time campus, 20 Hackensack Street, East Rutherford, NJ 07073 commencing on May 14, 2019 at 9:00 a.m.

**ROLL CALL VOTE: C1 – C6:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger				X	
Carlo Maucione	M				
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	X				

**PERSONNEL COMMITTEE (Chairperson; Richard Vartan, Jason Bulger, Maria Caruso)**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approval of Insight Workforce Solutions Substitute Teacher List**
- P5) Acceptance of Resignation Notification – R. Krantz**
- P6) Approval to Hire Summer Helpers 2019**
- P7) Acceptance of Resignation Notification – K. Greco**
- P8) Acceptance of Retirement Notification – M. Errico**

**P1. APPROVE FOLLOWING PERSONNEL ACTIONS**

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Andrew Bianco	Appointment	Supervisor of Instruction & Technology	N/A	\$100,000.00	7/1/19 – 6/30/20	11-000-221-102-080-00-000 11-000-221-102-040-00-000

\*Salary subject to adjustment upon successful completion of EREA negotiations

**P2. APPROVAL OF TRAVEL EXPENDITURES**

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	5/9/19	Louise Barone	NJASBO Administrative Assistant Program Rockaway, N.J.	\$18.79	No
P2.2	5/13/19	Zachary Majsiak	BELS Workshop Paramus, N.J.	\$0.00	Yes
P2.3	10/21-24/19	Giovanni Giancaspro Superintendent	NJSBA Annual Workshop Atlantic City, N.J.	\$1050.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.4	10/21-24/19	Lameka Augustin School Business Administrator	NJSBA Annual Workshop Atlantic City, N.J.	\$1050.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.5	10/21-24/19	Jason Bulger BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1050.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.6	10/21-24/19	Maria Caruso BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1050.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No

P2.7	10/21-24/19	Carlo Maucione BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1050.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.8	10/21-24/19	Erin SHEMELEY BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1050.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.9	10/21-24/19	Richard Vartan BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1050.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.10	10/21-24/19	Rachael Villanova BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1050.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.11	10/21-24/19	Debra Zoller BOE Member	NJSBA Annual Workshop Atlantic City, N.J.	\$1050.00 e.g. – mileage, tolls, parking ,taxi, food per diem rates, registration, hotel expenses	No
P2.12	5/23/19	Nancy Velasquez	The Power of One Multiplied in Professional Development Schools Wayne, N.J.	\$0.00	Yes
P2.13	5/9/19	Karen Dolinsky	NJASBO Administrative Assistant Program Rockaway, N.J.	\$125.00	No
P2.14	5/22/19	Angelina Marra-O’Hare	Payroll Law 2019 Hasbrouck Heights, N.J.	\$151.61	No
P2.15	5/16/19	Sharon King-Dobson	What Should We Observe in an NGSS Classroom? Montclair, N.J.	\$40.00	No
P2.16	5/23/19	JoAnn Saab	The 1 <sup>st</sup> Annual Diversity Day Conference Hackensack, N.J.	\$0.00	Yes

**P3. LEAVE OF ABSENCE**

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#0581	Medical Leave	Paraprofessional	Faust	4/23/19	TBD	15 sick days 2 personal days	5/16/19 FMLA	TBD

**P4. APPROVAL OF INSIGHT WORKFORCE SOLUTIONS SUBSTITUTE TEACHER LIST**

Motion to approve, upon the recommendation of the Superintendent, the Insight Workforce Solutions substitute teacher list as on file in the Superintendent’s Office for **April 2019**.

**P5. ACCEPTANCE OF RESIGNATION NOTIFICATION – REBECCA KRANTZ**

Motion to accept, with regret, the resignation notification from Rebecca Krantz, effective July 1, 2019.

**P6. APPROVAL TO HIRE SUMMER CUSTODIAL, TECHNOLOGY AND OFFICE HELPERS 2019**

The Superintendent in conjunction with the Personnel Committee recommend that the following temporary workers be hired for the summer of 2019, commencing on June 20, 2019 and ending August 31, 2019. (pending receipt of fingerprint, medical clearance and working papers):

NAME	HOURLY SALARY
Andrew Barreira Technology Assistant – Summer Help	\$9.00
Nicholas Fallon Technology Assistant – Summer Help	\$9.00
Sarah Monks Technology Assistant – Summer Help	\$9.00
Gina Rivezzi Technology Assistant – Summer Help	\$9.00
David Gurski Custodial Assistant – Summer Help	\$9.00
Hunter Schanel Custodial Assistant – Summer Help	\$9.00
Zain Siddiqui Custodial Assistant – Summer Help	\$9.00
Nolan De Rosa Custodial Assistant – Summer Help	\$9.00
Alex Rivezzi Custodial Assistant – Summer Help	\$9.00
Donovan Moore Office Assistant – Summer Help	\$9.00

**P7. ACCEPTANCE OF RESIGNATION NOTIFICATION – KAREN GRECO**

Motion to accept, with regret, the resignation notification from Karen Greco, effective July 1, 2019.

**P8. ACCEPTANCE OF RETIREMENT NOTIFICATION – MARGUERITE ERRICO**

Motion to accept, with regret, the retirement notification from Marguerite Errico, effective July 1, 2019.

**ROLL CALL VOTE: P1-P8:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger				X	
Carlo Maucione	X		P2.7		P6 To Lay on Table in Executive Session
Erin Shemeley	X		P2.8		P6 To Lay on Table in Executive Session
Richard Vartan	M		P2.9		P6 To Lay on Table in Executive Session
Rachel Villanova	X		P2.10		P6 To Lay on Table in Executive Session
Debbie Zoller	S		P2.11		P6 To Lay on Table in Executive Session
Maria Caruso	X		P2.6		P6 To Lay on Table in Executive Session

**PHYSICAL FACILITIES COMMITTEE** (Chairperson; Jason Bulger, Carlo Maucione, Erin Shemeley)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:**  
**PF1) Approval of Use of District Facilities**

**No New Business**

**AD-HOC COMMITTEE** (Chairperson; Debbie Zoller, Maria Caruso, Richard Vartan)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:**

**No New Business**

**COMMUNITY RELATIONS COMMITTEE** (*Chairperson; Rachel Villanova, Jason Bulger, Debbie Zoller*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:  
CR1) Approve First Reading of Revised Bylaws, Policies and Regulations**

**CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS**

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy & Regulation #1642 – Earned Sick Leave Law (M) (New)

**ROLL CALL VOTE: CR1:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger				X	
Carlo Maucione	X				
Erin Shemeley	M				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	X				

**TECHNOLOGY COMMITTEE** (*Chairperson; Erin Shemeley, Carlo Maucione, Rachel Villanova*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

**No New Business**

**NEGOTIATIONS COMMITTEE EREA** (*Chairperson; Richard Vartan, Jason Bulger*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

**No New Business**

**FINANCE COMMITTEE** (*Chairperson; Debbie Zoller, Jason Bulger, Richard Vartan*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approvals of Transfers**
- F4) Approval of Membership in Joint Insurance Group – N.E.S.B.I.G**

**F1. APPROVAL OF BILL LISTS**

**WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and**

**WHEREAS**, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education approves the following list of bills for payment; and

**BE IT RESOLVED**, the list of bills are on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund 03/28-04/25/19	\$250,006.30
Food Service Fund	\$297.00
Special Activity Fund 03/19-04/24/19	\$6,079.25
Payroll Fund 03/29-04/12/19	\$952,149.55
<b>TOTAL OF FUNDS</b>	<b>\$1,208,532.10</b>

**F2. ACCEPTANCE OF THE FINANCIAL REPORTS – FEBRUARY 2019**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

**WHEREAS**, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

**BE IT FURTHER RESOLVED**, the Board Secretary’s and Treasurer’s Reports for the month ending August 31, 2018 are on record in the Office of the School Business Administrator for review;

**F3. APPROVAL OF TRANSFERS – FEBRUARY 2019**

**WHEREAS**, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

**WHEREAS**, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the months of July through February within the 2018-2019 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

**F4. APPROVAL OF MEMBERSHIP IN JOINT INSURANCE GROUP - N.E.S.B.I.G**

**WHEREAS**, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A-.18B and;

**WHEREAS**, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

**WHEREAS**, the Bylaws and regulations governing the creation and operation of this Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group, and;

**WHEREAS**, the Board of Education of East Rutherford has determined that membership in the Northeast Bergen County School Board Insurance Group is in the best interest of the District;

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford School District does hereby agree to renew membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is from **July 1, 2019 to June 30, 2022**.

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

**ROLL CALL VOTE: F1-F4:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger				X	
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	S				
Debbie Zoller	M				
Maria Caruso	X				



**NEW BUSINESS**

*Mrs. Zoller stated she liked the new playground and had suggestions on the area.*

**OLD BUSINESS**

*Mr. Giancaspro reported to the Board the status of Tibet Seeds.*

**OPEN TO THE PUBLIC**

**President Caruso Opens the Hearing of Citizens:**

**Time: 7:36 p.m.**

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

- *No Members of the Public wished to be heard.*

**President Caruso Closes the Hearing of Citizens:**

**Time: 7:37 p.m.**

**ADJOURN TO EXECUTIVE SESSION**

**Time: 7:38 p.m.**

Motion to pass the board’s standard resolution for the board to enter into executive session. The board expects to return to the business portion of the meeting in approximately 45 minutes. Formal action will be taken. The following matters will be covered in executive session:

- *S4. H.I.B Investigation*
- *P6. Summer Help hourly salary*
- *Facilities*

**ROLL CALL VOTE:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Jason Bulger				X	
Carlo Maucione				X	
Erin Shemeley	X				
Richard Vartan	M				
Rachel Villanova	S				
Debbie Zoller	X				
Maria Caruso	X				

**MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS**

**Time: 10:15 p.m.**

**ROLL CALL VOTE:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger				X	
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	M				
Rachel Villanova	S				
Debbie Zoller	X				
Maria Caruso	X				

**S4. RESOLUTION MODIFYING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED FEBRUARY 25, 2019), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)**

**WHEREAS**, On February 25, 2019, there was a report of harassment, intimidation and bullying (“HIB”); and

**WHEREAS**, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

**WHEREAS**, at the East Rutherford Board of Education (“Board”) meeting on March 28, 2019, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

**WHEREAS**, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

**WHEREAS**, one parent/custodian requested a hearing before the Board, which was held on April 25, 2019.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning February 25, 2019, report of HIB is hereby modified.

**ROLL CALL VOTE S4:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger				X	
Carlo Maucione				X	
Erin SHEMELEY	S				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	M				
Maria Caruso	X				

**P6. APPROVAL TO HIRE SUMMER CUSTODIAL, TECHNOLOGY AND OFFICE HELPERS 2019**

The Superintendent in conjunction with the Personnel Committee recommend that the following temporary workers be hired for the summer of 2019, commencing on June 20, 2019 and ending August 31, 2019. (pending receipt of fingerprint, medical clearance and working papers):

NAME	HOURLY SALARY
Andrew Barreira Technology Assistant – Summer Help	\$9.00
Nicholas Fallon Technology Assistant – Summer Help	*\$10.00
Sarah Monks Technology Assistant – Summer Help	*\$10.00
Gina Rivezzi Technology Assistant – Summer Help	*\$10.00
David Gurski Custodial Assistant – Summer Help	\$9.00
Hunter Schanel Custodial Assistant – Summer Help	\$9.00
Zain Siddiqui Custodial Assistant – Summer Help	\$9.00
Nolan De Rosa Custodial Assistant – Summer Help	*\$10.00
Alex Rivezzi Custodial Assistant – Summer Help	*\$10.00
Donovan Moore Office Assistant – Summer Help	\$9.00

\*Returning students for summer help receive increase in hourly rate.

**ROLL CALL VOTE P6:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger				X	
Carlo Maucione				X	
Erin Shemeley	X				
Richard Vartan	S				
Rachel Villanova	X				
Debbie Zoller	X				
Maria Caruso	X				

*The Board discussion ensued regarding the Referendum procedures and Architect fees.*

**MOTION TO ADJOURN**

**Time: 8:44 p.m.**

**ROLL CALL VOTE:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	M				
Carlo Maucione	X				
Erin Shemeley	X				
Richard Vartan	S				
Rachel Villanova	X				
Debbie Zoller	X				
Maria Caruso	X				

**ADJOURNMENT**

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of April 25, 2019.

*MINUTES ARE NOT VERBATIM*; The foregoing minutes were prepared  
by the Board Secretary, Mrs. Lameka Augustin/lb.

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Lameka Augustin, S.B.A

APPROVED

**NEXT MEETING:  
Public Meeting  
Faust School Gymnasium  
May 23, 2019  
6:00 P.M.**