

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING MINUTES
McKenzie School Gymnasium
June 17, 2019
6:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - *By President Caruso at 6:00p.m.*

OPENING STATEMENT – *President Caruso*

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Jason Bulger - *Present*

Mr. Carlo Maucione - *Present*

Mrs. Erin Shemeley - *Present*

Mr. Richard Vartan - *Present*

Mrs. Rachel Villanova – *Absent – arrived at 6:02pm*

Mrs. Debra Zoller - *Present*

Mrs. Maria Caruso - *Present*

Also Present: Mr. Giovanni Giancaspro, Superintendent; Mrs. Lameka Augustin, School Business Administrator;
Mr. Thomas Kobin, Board Counsel

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - *President Caruso announced locations.*

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Caruso Opens the Hearing of Citizens:

Time: 6:03pm

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

➤ *No Members of the Public wished to be heard.*

President Caruso Closes the Hearing of Citizens:

Time: 6:03pm

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

None

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

- May 23, 2019 Public Session Minutes
- May 23, 2019 Executive Session Minutes

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	S				
Carlo Maucione	X				
Erin Shemeley	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	M				
Maria Caruso	X				

REPORTS/PRESENTATIONS TO THE BOARD

- **School Business Administrator’s Report – Mrs. Lameka Augustin reported on the following;**
- *The Finance and Physical Facilities Committee reports from June 13, 2019 were distributed to the Board Members. The resolutions that are being presented tonight are supported by the full Board, there were no comments.*
- **Superintendent’s Report – Mr. Giovanni A. Giancaspro reported on the following information;**
- *Presentation of Teacher of the Year Awards to Jaclyn Valeo-Benevento, Faust School and Cory Scelsa, McKenzie School. Mr. Giancaspro gave a speech and honored candidates, President Caruso presented the plaques to the honorees.*
 - *Building Reports*
 - *Student Services Report*
 - *Curriculum Updates*
 - *Becton H.S. inquired about the impact of building new construction on Park Avenue.*

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**
- S4) Resolution Affirming the Superintendent’s Decision Relating to an Alleged Harassment, Intimidation, and Bullying Incident (Report Dated May 2, 2019), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e)**

Motions S1 – S4: Debbie Zoller

Second: Maria Caruso

Vote: All Ayes

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	6/6/19	12:45 pm
Faust Annex	Fire Drill	6/6/19	12:50 pm
Faust School & Annex	Shelter in Place	6/10/19	10:41 am
McKenzie School	Fire Drill	6/14/19	10:49 am
McKenzie School	Lockdown Drill	6/14/19	2:31 pm
McKenzie School	Bomb Threat Drill	5/30/19	10:30 am

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	343
McKenzie	453
Special Services – In District	123
Special Services – Out of District	15
Tuition Students	2
Home Instruction	2

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

S4. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED MAY 2, 2019), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, On May 2, 2019, there was a report of harassment, intimidation and bullying (“HIB”); and

WHEREAS, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on May 23, 2019, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the May 2, 2019, report of HIB is hereby affirmed.

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Erin SHEMELEY, Rachel Villanova*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Student Services**
- C2) Approval of Transportation Requests**
- C3) Approval Student Services for 2019-2020**

C1. APPROVAL OF STUDENT SERVICES

Code	Student I.D.	Service(s) Requested	Provider	Date	Cost(s)
C1.1	On file	Annual School Tuition	Windsor Learning Center	Commence on July 8, 2019 – June 2020	210 billable days \$320.00 per diem \$67,200.00 tentative tuition
C1.2	On file On file	Extended School Year Tuition	South Bergen Jointure Commission	Commence on July 8, 2019 – July 31, 2019	\$3,600.00 tentative tuition \$3,600.00 tentative tuition

C1.3	On file	Annual School Tuition	David Gregory School	Commence on July 8, 2019 – June 2020	210 billable days \$277.77 per diem \$58,331.70 tentative tuition
C1.4	On file	Annual School Tuition	The Phoenix Center	Commence on July 1, 2019 – June 2020	201 billable days \$375.51 per diem \$75,477.51 tentative tuition
C1.5	On file	PT, Evaluations, Transportation, Home Instruction & Programming	South Bergen Jointure Commission	2019-2020	Cost of each service shall be based on the SBJC BOE established charges and 5% administrative fee

C2. APPROVAL OF FIELD TRIP /TRANSPORTATION REQUESTS

BE IT RESOLVED, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, approves the following field trip and transportation requests;

No New Business

C3. APPROVAL OF STUDENT SERVICE PROVIDERS FOR THE 2019-2020 SCHOOL YEAR

Motion to approve the following Evaluators for service to students currently enrolled in programs operated by The East Rutherford Board of Education as recommended by the Child Study Team Director for the **2019-2020** school year.

Evaluator/Consultant	Service
Melanie Mendal	Audiologist
Speech & Hearing Associates	Audiology/Speech/Language
Dr. Esther and Morton Fridman	Psychiatrist
Dr. Batul Ladak	Neurologist
Dr. Kristin Sharma	Neuropsychologist
Dr. Sarah Woldoff	Neuropsychologist
Dr. Hugh Bases	Developmental Pediatrician
Elizabeth Harriman	Speech Consultant
Dr. Timothy Hamway	Clinical Psychologist
Erica Moreno	ABA Therapist
Dr. Gertner	Audiologist
Patricia Deitmer	Vision Therapy
Louise Gulleyan	ABA Therapist
Starlight Nursing Service	Private Nursing Service
Patricia Vasquez-Hill	Communication Skills/Disorder Specialist
Dr. Leslie Nagy	Psychiatrist
Learning Milestones, Inc.	Behaviorist
Kid Clan	OT/PT/ST eval/services
AJL	OT/PT/ST eval/services
Region V	Eval/Translation/Services
Christine Moran	OT Service/Evaluations
Dynamic Therapeutic Services	Occupational Therapy
Educational Enterprises	Teacher of the Deaf Consultant/Services/Audiology
Rickard Rehabilitation Services, Inc	OT/PT services
Valerie Gancarz-DeMarco	ABA Therapist
Education Incorporated/C. Dzendzera	Hospital Instruction
Union County Educational Services Commission	Hospital Instruction
Bergen Regional Medical Center	Home/Hospital Instruction
Adam Joshua, Ltd.	Speech/Language Pathologist
Nicole Romaglia	Speech/Language Pathologist
Advancing Opportunities	Assistive Technology
Children's Specialized Hospital	Auditory Processing
Care Plus	Psychological Evaluations
Positive Developments	Psychiatric/Neuropsychological/Education Evaluation
Stuart Leeds	Psychological Counselor
New Bridges Medical Center	Psychological Evaluations
Supreme Consultants	Eval/Translation/Home Instruct./Replacement/Services
Sarah Murray	Speech Therapist
CCL Therapists	OT evals/services
Maryann Pasuit	Curriculum Consultant

ROLL CALL VOTE: C1 – C3:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	X				
Carlo Maucione	M				
Erin Shemeley	S				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	X				
Maria Caruso	X				

PERSONNEL COMMITTEE (Chairperson; Richard Vartan, Jason Bulger, Maria Caruso)

- Mr. Giancaspro explained to the Board why items are in yellow on the agenda.
- Mr. Giancaspro explained the process of Merit Goals.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approval of Insight Workforce Solutions Substitute Teacher List**
- P5) Approval of the School Business Administrator/Board Secretary Contract for the 2019-2020 School Year**
- P6) Acceptance of Resignation Notification for S. DeKoyer**
- P7) Approval of Merit Goals 2018-2019**
- P8) Approval of Payment for Merit Goals 2018-2019**
- P9) Approval of Curriculum Writing for Summer 2019**

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Tori Ellen Clemens	Appointment	Teacher of Theatre	MA Step 1	\$61,527 @74% = \$45,529.98*	9/1/19 – 6/30/20	11-130-100-101-040-00-000
P1.2	KaylaLee Garcia	Appointment	1 st Grade Teacher	BA Step 1	\$55,077*	9/1/19 – 6/30/20	11-120-100-101-080-00-000
P1.3	Kimberly Tadiello	Appointment	2 nd Grade Teacher	BA Step 1	\$55,077*	9/1/19 – 6/30/20	11-120-100-101-080-00-000
P1.4	Bryan Consulmagno	Appointment	Coordinator of Transportation	N/A	\$7,500.00	7/1/19 – 6/30/20	11-000-270-160-000-00-990 Stipend
P1.5	Loren Koch	Appointment	Yearbook Co-Advisor	N/A	\$1,709/yr	2019-2020 school year	11-401-100-100-40-00-990 Supplemental Contract
P1.6	Tonia O'Connor	Appointment	Yearbook Co-Advisor	N/A	\$1,709/yr	2019-2020 school year	11-401-100-100-040-00-990 Supplemental Contract
P1.7	Jeffery Schweikardt	Appointment	Band Director	N/A	\$2,154/yr	2019-2020 school year	11-401-100-100-40-00-990 Supplemental Contract
P1.8	Jeffery Schweikardt	Appointment	Assistant Marching Band Director	N/A	\$45.00/hr	2019-2020 school year	11-401-100-100-040-00-976 Supplemental Contract
P1.9	Diann Schweikardt	Appointment	Chorus Director	N/A	\$2,154/yr	2019-2020 school year	11-401-100-100-040-00-990 Supplemental Contract
P1.10	Brittany Addeo	Appointment	Student Council Co-Advisor	N/A	\$1,077/yr	2019-2020 school year	11-401-100-100-040-00-990 Supplemental Contract
P1.11	Caitlyn Dwyer	Appointment	Student Council Co-Advisor	N/A	\$1,077/yr	2019-2020 school year	11-401-100-100-040-00-990 Supplemental Contract

P1.12	Patrick Baker	Appointment	Boys' Basketball Coach	N/A	\$3,165/yr	2019-2020 school year	Supplemental Contract 11-402-100-100-040-00-990
P1.13	Katherine Fontana	Appointment	Girls' Basketball Coach Co-Advisor	N/A	\$1,582.50/yr	2019-2020 school year	Supplemental Contract 11-402-100-100-080-00-990
P1.14	Shanelle Muse	Appointment	Girls' Basketball Coach Co-Advisor	N/A	\$1,582.50/yr	2019-2020 school year	Supplemental Contract 11-402-100-100-040-00-990
P1.15	Jaclyn Valeo	Appointment	Cheerleader Advisor	N/A	\$3,165/yr	2019-2020 school year	Supplemental Contract 11-402-100-100-040-00-990
P1.16	Lisa Cerny	Appointment	Stage Production/ Stage Craft Co-Advisor	N/A	\$394 per event	2019-2020 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.17	Jaclyn Valeo	Appointment	Stage Production/ Stage Craft Co-Advisor	N/A	\$394 per event	2019-2020 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.18	Theresa Forte	Appointment	ESL Coordinator	N/A	\$1,266/yr	2019-2020 school year	Supplemental Contract 11-240-100-101-080-00-990
P1.19	David Higgins	Appointment	Webmaster	N/A	\$3,394/year	2019-2020 school year	Supplemental Contract 11-000-252-100-080-00-996
P1.20	Kelly Barone	Appointment	Award Assembly Coordinator	N/A	\$1,012/yr	2019-2020 school year	Supplemental Contract 11-000-240-104-040-00-990
P1.21	Amanda Alberta	Appointment	Stem Club Co-Advisor	N/A	\$704.00/yr	2019-2020 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.22	Jessica Gerity	Appointment	Stem Club Co-Advisor	N/A	\$704.00/yr	2019-2020 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.24	Zachary Majsiak	Appointment	Public Relations Co-Advisor for Faust	N/A	\$569/yr	2019-2020 school year	Supplemental Contract 11-130-100-101-040-00-990
P1.25	Cory Scelsa	Appointment	Public Relations Co-Advisor for McKenzie	N/A	\$569/yr	2019-2020 school year	Supplemental Contract 11-130-100-101-080-00-990
P1.26	Alison Bono	Appointment	Speech Language Specialist	MA Step 1	\$61,527*	9/1/19 – 6/30/20	11-000-216-100-080-00-000
P1.27	Malgorzata Fidurska	Appointment	ESL Teacher	MA Step 1	\$61,527*	9/1/19 – 6/30/20	11-240-100-101-040-00-000
P1.28	Gail Freschi-Saile	Acknowledgement	School Nurse Practicum	N/A	N/A	9/1/19 – 12/20/19	1 day a week Total 50 hours Cooperating Nurse Joann Saab (pending background check)
P1.29	Catherine De La Cruz	Appointment	Special Education Teacher Self-Contained Grades 2-4	BA Step 5	\$59,077*	9/1/19 – 6/30/20	11-213-100-101-080-00-000
P1.30	Monica Garcia	Appointment	Spanish Teacher	MA Step 3	\$63,527*	9/1/19 – 6/30/20	McKenzie School 11-120-100-101-080-00-000
P1.31	Nicole Hagel	Appointment	2 nd grade	BA Step 8	\$65,197*	9/1/19 – 6/30/20	11-120-100-101-080-00-000
P1.32	Catherine De La Cruz	Appointment	ESY – Teacher for Spec Ed. program	BA Step 5	\$168.00*/day	7/1/19 – 7/31/19	4 hrs/day 21 days total 11-212-100-101-080-00-997
P1.33	Sepehr Rizi	Appointment	Science Teacher	MA+30 Step 1	\$68,077*	9/1/19 – 6/30/20	11-130-100-101-040-00-000
P1.34	Jessica Markovich	Appointment	PreK Teacher	BA Step 1	\$55,077*	9/1/19 – 6/30/20	11-105-100-101-000-00-000

*Salary subject to adjustment upon successful completion of EREA negotiations

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Name/Position	Workshop/Location	Total Cost to Board	Sub
P2.1	10/28/19	Renee Romaglia	Identifying, Understanding, and Managing Self-Harming Behaviors in Children and Adolescents in the Public School Setting West Orange, N.J.	\$10.98 (mileage)	No
P2.2	6/20/19	Sharon King-Dobson	ESEA 2020 Application Work Session for Bergen/Passaic Counties Lyndhurst, N.J.	\$0.00	No
P2.3	7/30/19 7/31/19 8/12/19	Regina Barrale	Code of Conduct Certification Program Monroe Township, N.J.	\$450.00	No

P3. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#0581	Family Leave	Paraprofessional	Faust	5/24/19	6/30/19	N/A	5/24/19 FMLA	9/1/19

P4. APPROVAL OF INSIGHT WORKFORCE SOLUTIONS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, the Insight Workforce Solutions substitute teacher list as on file in the Superintendent’s Office for **June 2019**.

P5. APPROVAL OF CONTRACT FOR SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY FOR THE 2019-2020 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, a contract with Lameka Augustin for the 2019-2020 school year and approved by the Executive County Superintendent, the salary portion of the 2019-2020 school year is \$135,000.00, as on file in the Superintendent’s office.

P6. ACCEPTANCE OF RESIGNATION NOTIFICATION – SHANNON DE KOYER

Motion to accept, with regret, the resignation notification from Shannon De Koyer, effective July 27, 2019.

P7. APPROVE PAYMENT OF MERIT GOAL 2018-2019

BE IT RESOLVED, that the East Rutherford Board of Education pursuant to N.J.A.C. 6A23A.1 (10) has received and acknowledges the Interim Executive County Superintendent, Joseph Zarra’s letter certifying the attainment of Merit Goal for Superintendent Giovanni A. Giancaspro.

P8. APPROVE PAYMENT FOR MERIT GOAL 2018-2019

BE IT RESOLVED, that the East Rutherford Board of Education, authorizes the payment for goal attainment to the Superintendent Giovanni A. Giancaspro for the total amount of \$5,651.00.

Type of Goal	Goal Number	Board Approval Date	Evidence of Completion Provided	Percentage	Dollar Value
Quantitative	1	8/24/18	X	3.33%	\$5,651.00

P9. APPROVAL OF CURRICULUM WRITING FOR SUMMER 2019

Motion to approve, upon the recommendation of the Superintendent, the Curriculum Writing for Summer 2019, for the following staff members at a rate of \$500.00 per subject.

McKenzie School	Faust School
Katherine Barone	Loren Koch
Sheiyana Machado	Jessica Gerity
Judy Bleich	Amanda Alberta
Jessica Gonzalez	Christine Bayeux
Cory Scelsa	Paul Colavito
Jackline Nastro	Lisa Cerny
Christina Scardino	Zachary Majsiak
	Philip Coccozzo
	Kelly Barone

ROLL CALL VOTE: P1-P9:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	S				
Carlo Maucione	X				
Erin Shemeley	X				
Richard Vartan	M				
Rachel Villanova	X				
Debbie Zoller	X		P1.4		Conflict of interest
Maria Caruso	X				

PHYSICAL FACILITIES COMMITTEE (Chairperson; Jason Bulger, Carlo Maucione, Erin Shemeley)

➤ *Mr. Giancaspro explained to the Board the need to approve the following resolution.*

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

PF1) Approval of Alternate Use

PF1. APPROVAL OF ALTERNATE USE

BE IT RESOLVED, the East Rutherford Board of Education elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom at McKenzie School and requires supervision of those school children being affected.

ROLL CALL VOTE: PF1:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	M				
Carlo Maucione	X				
Erin Shemeley	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	X				

AD-HOC COMMITTEE (*Chairperson; Debbie Zoller, Maria Caruso, Richard Vartan*)

- *Mr. Giancaspro discussed he had met with the Borough Council about options and costs regarding the referendum. All options were reviewed and the Council agreed that the original plan is the best option going forward. The Council is working with the Board to make the best financial options.*

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Rachel Villanova, Jason Bulger, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

TECHNOLOGY COMMITTEE (*Chairperson; Erin Shemeley, Carlo Maucione, Rachel Villanova*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE EREA (*Chairperson; Richard Vartan, Jason Bulger*)

- *Mr. Kolin discussed the contract in review.*

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Jason Bulger, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bills List**
- F2) Payment of Bills**
- F3) Acceptance of Monthly Financial Reports**
- F4) Approval of Transfers**
- F5) Transfer of Current Year Surplus to Maintenance Reserve**
- F6) Transfer of Current Year Surplus to Capital Reserve**
- F7) Appointment of Auditor**
- F8) Appointment of Architect of Record**
- F9) Appointment of School Physician**
- F10) Appointment of Broker of Record/Risk Manager for General Liability and Workers Compensation**
- F11) Appointment of Broker of Record/Employee Benefit Consultant**
- F12) Appointment of Broker of Record for Vision Benefits**

- F13) Appointment of Board Counsel**
- F14) Approval to Discard of Obsolete Items**
- F15) Resolution for Architects Alliance to Provide Services at McKenzie School**
- F16) Authorization to Approve the Following Student Activity Accounts**
- F17) Approval of Valley Health Systems Agreement**
- F18) Approval of Addendum to Apollo After School Agreement**
- F19) Approval to Transfer Proceeds of Capital Project**
- F20) Removal of Stale Checks**
- F21) Approval of the June 30, 2018 School Nutrition Procurement Review and Corrective Action Plan**
- F22) Approval to Accept Additional Extraordinary Aid for the 2018-2019 School Year**

F1. APPROVAL OF BILLS LIST

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the following list of bills for payment; and

BE IT RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund 5/22/19 – 6/13/19	\$148,205.97
Food Service Fund	\$25,869.56
Special Activity Fund 5/17/19 – 6/11/19	\$12,724.62
Payroll Fund 05/30/19 – 06/14/19	\$975,254.95
TOTAL OF FUNDS	\$1,162,055.10

F2. PAYMENT OF BILLS

Move that general fund invoices presented for payment between June 17, 2019 and July 31, 2019 be approved to process for payment by the Business Administrator in coordination with the Accounts Payable Clerk, payments for the current fiscal year with Board confirmation at the next regular scheduled meeting.

Should there be no scheduled July meeting, the Business Administrator be authorized to process invoices for July with Board confirmation at the August 2019 meeting.

F3. ACCEPTANCE OF THE FINANCIAL REPORTS – APRIL 2019

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

BE IT FURTHER RESOLVED, the Board Secretary's and Treasurer's Reports for the month end are on record in the Office of the School Business Administrator for review;

F4. APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports "Transfers Before/After" for the months of July through April within the 2018-2019 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

F5. TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE

WHEREAS, N.J.A.C. 6A:23A-14.3a permits a Board of Education to establish and/or deposit into the capital reserve accounts at year end, and

WHEREAS, the aforementioned administrative code section authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into the capital reserve account during the month of June by Board resolution, and

WHEREAS, the East Rutherford Board of Education wishes to deposit any anticipated current year surplus into the Capital Reserve account at year end, and

WHEREAS, the East Rutherford Board of Education has determined that up to \$1,000,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the East Rutherford Board of Education, that it hereby authorizes the District's School Business Administrator to make a transfer that does not exceed \$1,000,000 to the Capital Reserve that would be consistent with all applicable laws and regulations.

F6. TRANSFER OF CURRENT YEAR SURPLUS TO MAINTENANCE RESERVE

WHEREAS, N.J.A.C. 6A:23A-14.4a1iii permits a Board of Education to establish and/or deposit into the maintenance reserve accounts at year end, and

WHEREAS, the aforementioned administrative code section authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into the maintenance reserve account during the month of June by Board resolution, and

WHEREAS, the East Rutherford Board of Education wishes to deposit anticipated current year surplus into the Maintenance Reserve account at year end, and

WHEREAS, the East Rutherford Board of Education has determined that up to \$600,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the East Rutherford Board of Education, that it hereby authorizes the District's School Business Administrator to make a transfer that does not exceed \$600,000 to the Maintenance Reserve that would be consistent with all applicable laws and regulations.

F7. APPOINTMENT OF AUDITOR

WHEREAS, there exists a need for an Auditor to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey ("Board"); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the district requested qualifications be submitted by June 4, 2019 allowing the process to be fair and open, and

WHEREAS, Lerch, Vinci, & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Lerch, Vinci, & Higgins, LLP has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

WHEREAS, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fairlawn, New Jersey 07410, is hereby appointed Auditors to the Board to perform the annual audits of the Board for the fiscal year end June 30, 2019 at an audit fee of \$27,800 and the following rates for any other additional services:

Partners	\$150 – \$175 per hour
Managers	\$125 - \$140 per hour
Senior Accountants/Supervisors	\$95 – \$115 per hour
Staff Accountants	\$75 - \$85 per hour
Other Personnel	\$45 per hour

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2019-2020 local school budget.

NOW, THEREFORE, BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Lerch, Vinci, & Higgins, LLP in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and,

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be place on file with this Resolution, and

NOW THEREFORE BE IT RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education office, 100 Uhland Street, East Rutherford, NJ 07073.

F8. APPOINTMENT OF ARCHITECT OF RECORD

WHEREAS, there exists a need for an Architect of Record to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the district requested qualifications be submitted by June 4, 2019 allowing the process to be fair and open, and

WHEREAS, The Architects Alliance has completed and submitted a Business Entity Disclosure Certification which certifies that The Architects Alliance has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

WHEREAS, The Architects Alliance, 111 Mulberry Street, Newark, New Jersey 07102 is hereby appointed Architect of Record to the Board to perform architectural services of the Board for the fiscal year end June 30, 2019 at an audit fee of \$27,800 and the following rates for any other additional services:

Owner/Principal	\$150 per hour
Project Executive	\$120 per hour
Project Manager	\$110 per hour
Senior Designer	\$100 per hour
Designer	\$70 per hour
Designer/Draft Person Level 2	\$50 per hour
Designer/Draft Person Level 1	\$40 per hour

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2019-2020 local school budget.

NOW, THEREFORE, BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with The Architects Alliance in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and,

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be placed on file with this Resolution, and

NOW THEREFORE BE IT RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education, 100 Uhland Street, East Rutherford, NJ 07073.

F9. APPOINTMENT OF SCHOOL PHYSICIAN

WHEREAS, there exists a need for a licensed physician to perform the services of Medical Inspector for the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

WHEREAS, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS, the district requested qualifications be submitted by June 4, 2019 allowing the process to be fair and open, and

WHEREAS, Dr. Martha Sliowski of Primecare Pediatrics PC has provided high quality school physician services for the Board for numerous years, they have extensive experience and an excellent reputation and it is in the best interests of the Board to award this contract to Dr. Martha Sliowski of Primecare Pediatrics PC; and

NOW THEREFORE BE IT RESOLVED, by the Board that; The aforesaid recitals are incorporated herein as though fully set forth at length.

BE IT RESOLVED, Dr. Martha Sliwowski of Primecare Pediatrics PC, 42 Locust Avenue, Wallington, New Jersey 07057, is hereby appointed Medical Inspector for the Board effective July 1, 2019 to June 30, 2020 at an annual fee of \$4,500.00.

The Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the preparation and execution of a professional services agreement consistent with this resolution.

The Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5(a)(1).

F10. APPOINTMENT OF BROKER OF RECORD-RISK MANGER OF GENERAL LIABILITY AND WORKERS COMPENSATION FOR THE NORTH EAST SCHOOLS BOARDS INSURANCE GROUP

WHEREAS, the East Rutherford Board of Education requested qualifications be submitted by June 4, 2019 pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received one response; and

WHEREAS, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey, 07072 as the district's insurance consultant for participation in NESBIG (North East Schools Boards Insurance Group) and will continue these services; and

WHEREAS, Professional Insurance Associates (PIA) has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, Professional Insurance Associates provided the only response, and it is in the best interests of the Board to award this contract to Professional Insurance Associates; and

WHEREAS, the value of the contract is less than \$17,500

BE IT RESOLVED, to appoint of Professional Insurance Associates (PIA) as the district's insurance consultant to the East Rutherford Board of Education for participation in NESBIG (North East School Boards Insurance Group) consortium for General Insurance Policies and Workers' Compensation Policy, effective July 1, 2019 to June 30, 2020.

F11. APPOINTMENT OF BROKER OF RECORD - EMPLOYEE BENEFIT CONSULTANT FOR THE BERGEN MUNICIPAL EMPLOYEE DENTAL FUND

WHEREAS, the East Rutherford Board of Education requested qualifications be submitted by June 4, 2019 pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received two responses:

- Professional Insurance Associates
- Brown & Brown Benefit Advisors

WHEREAS, Professional Insurance Associates (PIA) has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, and it is in the best interests of the Board to award this contract to Professional Insurance Associates; and

WHEREAS, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey 07072 as the district's insurance consultant for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits and will continue these services; and

WHEREAS, the value of the contract is less than \$17,500

BE IT RESOLVED, to appoint Professional Insurance Associates (PIA) as the district's insurance consultant to the East Rutherford Board of Education for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits effective July 1, 2019 to June 30, 2020.

F12. APPOINTMENT OF BROKER OF RECORD FOR NATIONAL VISION ADMINISTRATION

WHEREAS, the East Rutherford Board of Education requested qualifications June 4, 2019 pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received one response; and

WHEREAS, the East Rutherford Board of Education previously contracted with Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertsville, New Jersey 08530, as the district's insurance consultant for participation in the National Vision Administration for the provision of Employee Vision Benefits and will continue these services; and

WHEREAS, Brown & Brown Benefit Advisors Broker/Consultants has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, Brown & Brown Benefit Advisors Broker/Consultants provided the only response, and it is in the best interests of the Board to award this contract to Brown & Brown Benefit Advisors Broker/Consultants; and

WHEREAS, the value of the contract is less than \$17,500

BE IT RESOLVED, to appoint Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertsville, New Jersey 08530, as the district's insurance consultant to the East Rutherford Board of Education for participation in the National Vision Administration for the provision of Employee Vision Benefits effective July 1, 2019 to June 30, 2020.

F13. APPOINTMENT OF BOARD COUNSEL

WHEREAS, there exists a need for Board Counsel to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey ("Board"); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the district requested qualifications be submitted by June 4, 2019 allowing the process to be fair and open, and

WHEREAS, The Law firm Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin has completed and submitted a Business Entity Disclosure Certification which certifies that The Law firm Chasan, Lamparello Mallon & Cappuzzo and Thomas Kobin has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

WHEREAS, The Law firm Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin, Esq., 227 Avon Road, Westfield NJ 07090 is hereby appointed Board Counsel to the Board to perform legal services for the Board for the fiscal year end June 30, 2019 at a rate of \$160.00 per hour for attorneys and \$60 per hour for law clerks and paralegal services, \$8500 for attendance at the Board's 12 regular monthly meetings, plus reimbursement for reasonable expenses.

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2019-2020 local school budget.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin from the Chasan, Lamparello, Mallon & Cappuzzo Law Firm in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and,

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be placed on file with this Resolution, and

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education.

F14. APPROVAL TO DISCARD OF OBSOLETE ITEMS

BE IT RESOLVED, that the Board approve the discard of school property item(s) as listed below.

Serial/Model #	Asset Tag#	Item(s) Description	Location
N/A	N/A	9 Computer Tables	McKenzie School
N/A	N/A	2 Toilet Bowls	McKenzie School
N/A	N/A	2 Gray Carts	McKenzie School
N/A	N/A	2 Projector Screens	McKenzie School
N/A	N/A	1 Electric Heater	McKenzie School
N/A	N/A	2 Safety Plate Glass	McKenzie School
N/A	N/A	2 Basketball Back Boards	McKenzie School
N/A	N/A	1 Crate of Locker Locks	McKenzie School
N/A	N/A	1 Floor Stripper	McKenzie School
N/A	N/A	1 Floor Grate	McKenzie School
N/A	N/A	1 Stainless Steel Sink	McKenzie School
N/A	N/A	1 Lunch Table	McKenzie School
LaserJet p3005x	N/A	1 HP Printer	Faust School
xd206u	01870,01594,01871,01775, 01778,01776,01777,01663	13 Mitsubishi Projectors	Faust School
sd170r	01721,01607	2 Mitsubishi Projectors	Faust School
Power Lite S3	01505,01501	2 Epson Projectors	Faust School
Sd211u	01590	1 Mitsubishi Projector	Faust School
N/A	N/A	8 Various Monitors	Faust School
N/A	N/A	1 Paper Tray Extender	Faust School
Laser Jet 1320dn	N/A	1 HP Printer	Faust School
Optiplex 380	01754,01696,01698,01690	7 Dell Computers	Faust School
MA25	26836	Audiometer	McKenzie School
OV-7M	34863	Titmus Vision Tester	McKenzie School

F15. RESOLUTION FOR ARCHITECTS ALLIANCE TO PROVIDE PROFESSIONAL SERVICES TO MCKENZIE SCHOOL

WHEREAS, the East Rutherford Board of Education (“Board”) is in need of a kitchen exhaust hood at the McKenzie School; and

WHEREAS, in conjunction with the planning and development of the facilities, the Board requires architectural services; and

WHEREAS, Architects Alliance provided a proposal, and they have extensive experience and an excellent reputation in the architectural field related to school facilities; and

WHEREAS, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study.

BE IT RESOLVED, by the Board that a proposed professional architectural services agreement between the Board and Architects Alliance (“Agreement”) as on file in the East Rutherford Board of Education office.

F16. AUTHORIZATION TO ESTABLISH THE FOLLOWING STUDENT ACTIVITIES ACCOUNTS FOR 2019-2020 SCHOOL YEAR

WHEREAS, the East Rutherford Board of Education student activity account requires the district to handle "students" money with care and to be accountable for each student run activity;

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the following student activities to have financial transactions for the 2019-2020 school year:

- Band - Girls Basketball - Boys Basketball – Cheerleaders - Drama Club – Faust Field Trips – McKenzie Field Trips - Student Government – Yearbook - Enrichment Club

F17. APPROVAL OF VALLEY HEALTH SYSTEM AGREEMENT FOR 2019-2020 SCHOOL YEAR

WHEREAS, the Valley Physicians Services provides alcohol and drug testing services to companies to support workplace alcohol and drug testing programs and policies;

WHEREAS, the East Rutherford Board of Education has a policy for alcohol and drug abuse testing of applicants and/or employees and requires alcohol and drug testing services from Valley Physician Services;

WHEREAS, in consideration of the mutual covenants and promises set forth, the parties hereby enter into this agreement, the terms and condition of which shall apply from the execution date of this Agreement.

NOW THEREFORE BE IT RESOLVED, in consideration of the premises and mutual promises, covenants, and Agreements contained herein the parties agree to the Agreement for drug and alcohol testing, for the period July 01, 2019 through June 30, 2020 as on file in the East Rutherford Board of Education office.

F18. APPROVAL OF ADDENDUM TO APOLLO AFTER SCHOOL AGREEMENT FOR 2019-2020

WHEREAS, said services are specialized and qualitative in nature requiring licensing, expertise, extensive training and a proven reputation in the area of child care and teaching, and the services are regulated by law; and

WHEREAS, the contract has been evaluated by the Superintendent, and Apollo has provided satisfactory services in prior years, and the addendum of the contract is in the best interests of the Board; and

WHEREAS the contract between Apollo and the Board (the "Contract") as on file in the East Rutherford Board of Education office and it provides as follows:

- (a) That Apollo will pay the Board \$25,000 for the right to provide the Program at the McKenzie School and Faust Preschool Annex Building. Payment shall begin October 25, 2019 as set forth in the agreement.
- (b) The Program will be provided for the 2019-2020 School Year; and
- (c) The Program will be available from 7:00 am to 8:15 am, and from 2:30 pm to 6:00 pm; and

WHEREAS, a contract for the Program may be awarded without competitive bidding as a professional service and as an extraordinary, unspecifiable service in accordance with N.J.S.A. 18A:18A-2(g) & (h) and 18A:18A-5(a)(1) & (2).

NOW THEREFORE BE IT RESOLVED, by the Board that; The aforesaid recitals are incorporated herein as though fully set forth at length.

The Board hereby approves the addendum to the February 22, 2019 contract to Apollo for the Program consistent with the contract as on file in the East Rutherford Board of Education office.

The Board President, Superintendent, Business Administrator/Board Secretary, and any other Board employee or representative be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

F19. APPROVAL TO TRANSFER PROCEEDS OF CAPITAL PROJECT

WHEREAS, NJS A 18A:24-54 permits a Board of Education to transfer the proceeds of a capital project when the project is completed, and such funds are no longer necessary for the original purpose or any other authorized purpose; and

WHEREAS, the aforementioned statute authorizes the Board of Education to determine whether to apply such funds to either the general fund or the debt service fund of the district; and

WHEREAS, the East Board of Education has determined that \$183,890 is available for such transfer;

NOW THEREFORE BE IT RESOLVED by the East Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer to the debt service fund consistent with all applicable laws and regulations.

F20. REMOVAL OF STALE CHECKS

WHEREAS, the East Rutherford Board of Education has the authority to remove stale dated checks from the district’s bank reconciliation outstanding check list through a board resolution;

WHEREAS, the Treasurer has identified multiple checks that continue to be listed outstanding on several of the bank account reconciliations from various district checking account; and

WHEREAS, administration has determined that the following checks from the following accounts are aged more than six (6) months and recommending to the board to have said checks removed from the outstanding check list:
General Bank Account:

015081	\$18.82	January, 2018
015925	\$1000.00	October, 2018
016139	\$16.55	Nov., 2018
016234	\$30.00	Dec., 2018

F21. APPROVAL OF THE JUNE 30, 2018 SCHOOL NURTRITION PROCUREMENT REVIEW AND CORRECTIVE ACTION PLAN

WHEREAS, the Board of Education of East Rutherford (the Board) caused an annual audit of the district’s School Nutrition Program.

WHEREAS, the audit results included four (4) audit findings and recommendations, which all are addressed in the Corrective Action Plan; and

WHEREAS, a Corrective Action Plan has been drafted and disseminated to the Board and appropriate parties by the School Business Administrator addressing each of the four (4) audit recommendations.

WHEREAS, the Corrective Actions Plan was provided prior to the board meeting to the Finance Committee for their review, comments and support and providing such support on the action within the Corrective Action Plan;

NOW THEREFORE BE IT RESOLVED, that The Board of Education of East Rutherford accepts the June 30, 2018 Corrective Action Plan for the Procurement Review of the School Nutrition Program; and

BE IT FURTHER RESOLVED, that the School Business Administrator be directed to forward to the New Jersey Department of Agriculture and the Executive County Superintendent the certified minutes with copies of the Corrective Action Plan.

F22. APPROVAL TO ACCEPT ADDITIONAL EXTRAORDINARY AID FOR THE 2018-2019 SCHOOL YEAR

BE IT RESOLVED, upon the recommendation of the superintendent of schools, that the East Rutherford Board of Education accept additional extraordinary aid from the State of New Jersey for the 2018-2019 school year, in the amount of \$29,803.00, and to appropriate said additional aid into the 2018-2019 budget, as permitted by statute, as follows;

11-000-230-610-000-06-000	\$745.00
11-000-230-610-000-06-000	\$3,366.00
12-120-100-730-080-02-000	\$4,900.00

12-120-100-730-080-04-000	\$4,900.00
11-000-266-610-000-05-000	\$1,540.00
12-120-100-730-080-02-000	\$7,600.00
11-000-261-420-000-05-000	\$6,752.00

ROLL CALL VOTE: F1-F22:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	S				
Carlo Maucione	X				
Erin Shemeley	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	M				
Maria Caruso	X				

NEW BUSINESS

- *Mr. Giancaspro commended the staff on the quality of education they are producing.*
- *Mr. Giancaspro thanked the Board for their questions and support.*

OLD BUSINESS

No Old Business

OPEN TO THE PUBLIC

**President Caruso Opens the Hearing of Citizens:
Time: 6:34 p.m.**

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

- *No Members of the Public wished to be heard.*

**President Caruso Closes the Hearing of Citizens:
Time: 6:35 p.m.**

ADJOURN TO EXECUTIVE SESSION

Time: 6:36 p.m.

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition. The board expects to return to the business portion of the meeting in approximately 30 minutes.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	S				
Carlo Maucione	X				
Erin Shemeley	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	M				
Maria Caruso	X				

MOTION TO ADJOURN

Time: 7:10 p.m.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	X				
Carlo Maucione	X				
Erin Shemeley	S				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	M				
Maria Caruso	X				

ADJOURNMENT

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of June 17, 2019.

MINUTES ARE NOT VERBATIM; The foregoing minutes were prepared by the Board Secretary, Mrs. Lameka Augustin/lb.

Lameka Augustin, S.B.A

**NEXT MEETING:
Public Meeting
McKenzie School Gymnasium
July 18, 2019
6:00 P.M.**