

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC HEARING AND PUBLIC MEETING MINUTES
FAUST SCHOOL GYMNASIUM
November 21, 2019
7:00 PM**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER - *By President Caruso at 7:03p.m.*

OPENING STATEMENT – *President Caruso*

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

ROLL CALL

Mr. Jason Bulger - *Present*
Mr. Carlo Maucione - *Present*
Mrs. Erin Shemeley - *Present*
Mr. Richard Vartan - *Present*
Mrs. Rachel Villanova – *Present*
Mrs. Debra Zoller - *Present*
Mrs. Maria Caruso - *Present*

ANNOUNCEMENT OF FIRE EXIT LOCATIONS - *President Caruso announced locations.*

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Caruso Opens the Hearing of Citizens:

Time: 7:05pm

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

- *No Members of the Public wished to be heard.*

President Caruso Closes the Hearing of Citizens:

Time: 7:05pm

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

- *Retirement Letter from Willa Alvarez was noted.*
- *Letter of intention from E.R.A.A was noted.*

**RESOLUTION PROVIDING FOR A SPECIAL SCHOOL DISTRICT ELECTION
TO BE HELD ON JANUARY 28, 2020**

BE IT RESOLVED by The Board of Education of the Borough of East Rutherford, in the County of Bergen, New Jersey, as follows:

1. A special election of the legal voters of this School District shall be held on January 28, 2020 between the hours of 6:00 A.M. and 8:00 P.M., in the School District at the places and for the purposes hereinafter provided.
2. The following school bond proposal shall be voted upon at the special school election:

PROPOSAL

RESOLVED, that The Board of Education of the Borough of East Rutherford, in the County of Bergen, New Jersey shall

(A) undertake the following improvements (including related work) in the School District (the "Project"): (1) Faust Intermediate School, Faust Annex and McKenzie School Renovations – building renovations and alterations, conversion of existing spaces to new uses, building system improvements, installation of an elevator (at Faust Intermediate School), construction of additional parking and a covered walkway (at the Faust Annex), roof repairs and partial replacement (at McKenzie School) and, if bond or note proceeds are available, the acquisition of new furniture, equipment and apparatus required therefor, and (2) Addition to Faust Intermediate School – construction of a three story school building addition adjacent to Faust Intermediate School, including site improvements and, if bond or note proceeds are available, the acquisition of original furniture, equipment and apparatus required for such addition;

(B) expend therefor not exceeding \$35,553,000; and

(C) issue bonds or notes of the School District for the Project in the principal amount not exceeding \$35,553,000. The Commissioner of Education (the "Commissioner") has determined that the final eligible costs of the Project are \$15,228,400, which has been allocated by the Commissioner as follows:

Faust Intermediate School Renovations project - \$11,032,554; Faust Annex Renovations project - \$265,408; McKenzie School Renovations project - \$2,850,073; and Faust School Addition project - \$1,080,365. The State of New Jersey, pursuant to N.J.S.A. 18A:7G-9, has approved debt service aid equal to 40% of the annual debt service due with respect to the final eligible costs of the Project. The School District may transfer a portion of the proposed local share cost of one project to another under circumstances permitted by statute. The Project includes \$20,324,600 (consisting of \$484,592 related to the Faust Annex Renovations project and \$19,840,008 related to the Faust School Addition project) for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner, or that are not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g).

2. The polling places for the election (described by reference to the election districts used at the last General Election in the Borough of East Rutherford, County of Bergen, New Jersey) are established and have been designated as follows, and no person shall vote at the election elsewhere than at the polling place designated for the voters of the election district in which he or she resides:

Polling Place at the East Rutherford Civic Center (Upper Level) located at 37 Vreeland Avenue in the School District for legal voters residing within General Election District Nos. 1 and 2, Borough of East Rutherford.

Polling Place at the Grove Street Fire House Meeting Room located at 312 Grove Street in the School District for legal voters residing within General Election District No. 3, Borough of East Rutherford.

Polling Place at the Carlton Avenue Fire House Meeting Room located at 107 Carlton Avenue in the School District for legal voters residing within General Election District No. 4, Borough of East Rutherford.

3. This Board of Education hereby approves and adopts the proposal set forth in Section 2 hereof and, subject to the approval of the legal voters of the school district, hereby determines to carry out the same. The Superintendent of Schools, the Board Secretary and other representatives of the Board of Education are hereby authorized to take all necessary actions in connection with the special school election.
4. This Board of Education hereby approves and adopts the proposal set forth in Section 2 hereof and, subject to the approval of the legal voters of the school district, hereby determines to carry out the same. The Superintendent of Schools, the Board Secretary and other representatives of the Board of Education are hereby authorized to take all necessary actions in connection with the special school election.
5. This Board of Education hereby acknowledges and confirms that, in accordance with N.J.S.A. 18A:24-16 and 18A:24-17, a supplemental debt statement has been prepared as of the date of this resolution by the chief financial officer of the Borough of East Rutherford, being every municipality comprised within the School District, giving effect to the proposed authorization of bonds of the School District in the amount stated in the proposal set forth in Section 2 hereof and that the supplemental debt statement has been filed in the office of the Clerk of the Borough of East Rutherford and in the office of the Board Secretary of this Board of Education prior to the adoption of this resolution. This Board of Education hereby directs the Board Secretary of the Board of Education to have the supplemental debt statement filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election authorized herein.
6. This resolution shall take effect immediately upon its adoption.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	X				
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	M				

ADOPTION OF PRIOR BOARD MEETING MINUTES

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

- October 16, 2019 Public Meeting Minutes
- October 16, 2019 Executive Meeting Minutes

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	S				
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	M				
Maria Caruso	X				

REPORTS/PRESENTATIONS TO THE BOARD

- **School Business Administrator’s Report – Mrs. Lameka Augustin reported on the following;**
 - *The Finance and Physical Facilities Committee reports from November 14, 2019 were distributed to the Board Members. The resolutions that are being presented tonight are supported by the full Board, there were no comments.*
- **Superintendent’s Report – Mr. Giovanni A. Giancaspro reported on the following information;**
 - *Building Reports*
 - *Student Services Report*
 - *Special Education Business*
 - *Curriculum & Technology Updates*
 - *Ms. Muse introduced the Mandarin teacher ~ Sulin Lu, Ms. Lu elaborated on her background and her grant application. Ms. Lu explained the process of how she came to the United States.*
 - *Mr. Maucione presented a trophy to Mrs. Barrale for the Carlstadt and East Rutherford Recreation Departments Pioneer Championship, which will be on display at the Faust School.*
 - *Mr. Giancaspro presented information about the January 28, 2020 School Board Referendum.*

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**

Motions S1 – S3: Debbie Zoller

Second: Erin Shemeley

Vote: All Ayes

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	11/11/19	9:35 am
Faust Annex	Fire Drill	11/11/19	9:42 am
Faust School & Annex	Lockdown Drill	11/18/19	8:45 am
McKenzie School	Fire Drill	11/15/19	1:03 pm
McKenzie School	Lockdown Drill	11/18/19	9:43 am

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	299
McKenzie	466
Special Services – In District	115
Special Services – Out of District	12
Tuition Students	3
Home Instruction	2

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	1	0
McKenzie	0	0

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Erin Shemeley, Rachel Villanova*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Annual Contract Agreements for Student Services**
- C2) Approval of Transportation Requests**
- C3) Approve and Accept the Revised Grant Application Fiscal Year 2019-2020 Individuals with Disabilities Education Act (IDEA) Funds**
- C4) Revised Elementary and Secondary Education Act (ESEA) Consolidated Entitlement**
- C5) Resolution Supporting Mental Health Awareness and Designating East Rutherford School District Schools Stigma-Free**
- C6) Approval of Student Service Providers for the 2019-2020 School Year**
- C7) Approval of Revised Implementation of Corrective Action Road Map Framework Monthly Planning Meetings for the 2019-2020 School Year**

C8) Approval of Agreement with Literacy and Learning Solutions LLC for Student Services

C1. APPROVAL OF ANNUAL CONTRACT AGREEMENTS FOR STUDENT SERVICES

BE IT RESOLVED, upon the recommendation of the Superintendent in coordination with the Child Study Team Director, that the East Rutherford Board of Education, approves the contract agreement for the 2019-2020 school year as deemed necessary.

Code	Student ID & Contract Verified	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Out of District Transportation and Umbrella Policy for Student being transported by Parent.	Academy 360	7/1/19 – 6/30/20	\$20.00 daily to/from 210 billable days \$4200.00 total Reimbursement for Umbrella Policy \$291.00

C2. APPROVAL OF TRANSPORTATION REQUESTS FOR STUDENTS

BE IT RESOLVED, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, approves the following field trip and transportation requests;

Code	School	Grade	Destination	Purpose/ Goal of Trip	Cost Associated with Trip
C2.1	McKenzie	4	Newark Museum	Museum Experience	Total \$150.00 \$10 per student paid by E.R.B.O.E
C2.2	McKenzie	4	Meadowlands Environmental Center	Environmental Program	Total \$450.00 \$30 per student paid by E.R.B.O.E
C2.3	McKenzie	K-4	ShopRite Supermarket	CBI	\$50.00 paid by E.R.B.O.E
C2.4	McKenzie	K-4	Dollar Tree	CBI	\$40.00 paid by E.R.B.O.E
C2.5	Faust	5-8	Becton Regional H.S.	Rehearsal Concert	\$0
C2.6	McKenzie	2	Turtle Back Zoo	Science Lesson	\$11.00 per student
C2.7	McKenzie	4	Bronx Zoo	Language Lesson	\$10.00 per student
C2.8	McKenzie	2	Becton Regional H.S.	Educational Community Experience	\$0

C3. APPROVE AND ACCEPT THE REVISED GRANT APPLICATION FISCAL YEAR 2019 – 2020 INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) FUNDS

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education approves and accepts the Fiscal Year 2019-2020 Individuals with Disabilities Education Act Funds Basic and Preschool in the amounts of **\$200,625.00** and **\$6,885.00** respectively, and

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

Basic IDEA

Instructional Other Purchased Services - Tuition	20.250.100.500	<u>\$200,625.00</u>
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C5. RESOLUTION SUPPORTING MENTAL HEALTH AWARENESS AND DESIGNATING EAST RUTHERFORD SCHOOL DISTRICT SCHOOLS STIGMA-FREE

WHEREAS, the East Rutherford Board of Education, along with the Bergen County Department of Health Services, supports and approves the designation of Stigma-Free Zones in every East Rutherford Public School.

WHEREAS, the East Rutherford School District and the Board of Education, along with the Bergen County Department of Health Services, supports the designation of **Stigma-Free Zones** in every East Rutherford Public school, and;

WHEREAS, at the June 2013 meeting of the Bergen County Mental Health Board, members of the Board learned from Care Plus NJ staff that the agency was working collaboratively to establish a Stigma Free Zone in Paramus, and;

WHEREAS, the members of the East Rutherford Board of Education supported the initiative and recognized that the initiative was aligned with the District’s mission to raise awareness of the disease of mental illness, and;

WHEREAS, the National Institute of Mental Health reports that 1 in 4 adults experience mental illness in a given year and 1 in 17 adults live with a serious mental illness such as schizophrenia, major depression, or bipolar disorder; approximately 20% of youth ages 13 to 18 and 13% of youth ages 8 to 15 experience severe mental disorders in a given year, and;

WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from the disease, and;

WHEREAS, **Stigma-Free Zones** aim to inspire public interest and open dialogues about stigma, raise awareness of the disease of mental illness and create a culture wherein students and residents who have the disease of mental illness feel supported by their community peers and neighbors and feel free to seek treatment for the disease without fear of stigma and;

WHEREAS, promoting awareness that there can be no “health” without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed, and;

WHEREAS, local resources are available to treat the disease of mental illness so no one resident needs to suffer alone or feel hopeless, and;

WHEREAS, establishing **Stigma-Free Zones** will raise awareness of resources and encourage students and residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies are avoided, and;

NOW THEREFORE BE IT RESOLVED that East Rutherford School District recognizes the community and students' needs and supports the efforts of the County of Bergen in designating East Rutherford School District as a **Stigma-Free Zone**.

C6. APPROVAL OF STUDENT SERVICE PROVIDERS FOR THE 2019-2020 SCHOOL YEAR

Motion to approve the following Evaluators for service to students currently enrolled in programs operated by The East Rutherford Board of Education as recommended by the Child Study Team Director for the **2019-2020** school year.

Evaluator/Consultant	Service
Learning Tree Evaluation and Consulting Inc.	Bilingual Speech Evaluations

C7. APPROVAL OF REVISED IMPLEMENTATION OF CORRECTIVE ACTION ROAD MAP FRAMEWORK MONTHLY PLANNING MEETINGS FOR THE 2019-2020 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the revised Implementation of Corrective Action Road Map monthly planning meetings for the 2019-2020 school year for the following staff members at a rate of \$45.00 per hour, for no more than one hour per meeting on the following dates: November 25, 2019, December 16, 2019, January 27, 2020, February 24, 2020, March 30, 2020, April 27, 2020, May 18, 2020, June 15, 2020.

Loren Koch	Amanda Alberta	Philip Cocozzo	Beth Narkiewicz
Jessica Gerity	Brittany Addeo	Cory Scelsa	Nicole Hagel
Christine Bayeux	Christine Scardino	Jeffery Schweikardt	
Lisa Cerny	Zachary Majsiak	Marilyn Petraitis	

C8. APPROVAL OF AGREEMENT WITH LITERACY AND LEARNING SOLUTIONS LLC FOR STUDENT SERVICES

BE IT RESOLVED, that the East Rutherford Board of Education, upon the recommendation of the Superintendent, approves the agreement with Literacy and Learning Solutions, LLC for student services of individual instructional intervention services in the area of vocabulary development. The 19-week schedule December 3 through June 12; 6hours/week; including preparation time for lesson planning and meetings with teachers/team/family at a cost of \$90.00 per hour, not to exceed \$10,260.00.

ROLL CALL VOTE: C1 – C8:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	X				
Carlo Maucione	X				
Erin SHEMELEY	M				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	X				

PERSONNEL COMMITTEE (*Chairperson; Richard Vartan, Jason Bulger, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approve Insight Workforce Solutions Substitute List**
- P5) Approval of After-School Academic Intervention Program Appointments for 2019-2020 School Year**
- P6) Approval of Curriculum Writing December 2019 – June 2020**
- P7) Acceptance of Retirement Notification – W. Alvarez**
- P8) Resolution Authorizing and Approving a Faculty Research Project Involving Students, Pursuant to Board Policy 3245**

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	George Maroules	Appointment	Replacement Teacher Social Studies	MA Step 1	\$64,116 (pro-rated)	12/21/19 – 6/19/20	Extended Maternity Leave 11-120-100-101-040-00-000
P1.2	Alyssa Meli	Appointment	Teacher	BA+30 Step 4 (revised)	\$65,541	9/1/19 – 6/30/20	11-120-100-101-080-00-000
P1.3	Sasha Asitimbay	Acknowledgement	Field Experience	N/A	N/A	1/27/20 – 5/4/20	Cooperating Teacher Mrs. Fox (pending background check)
P1.4	Lu-Ann Fontana	Appointment	Substitute School Nurse	N/A	\$125.00/day	11/22/19 – 6/30/20 (as needed)	11-000-213-100-040-00-992 11-000-213-100-080-00-992 (pending background check)
P1.5	Yasmin Ismail	Appointment	Part-Time Special Ed. Aide	HQ Step 1	\$19.93/hr	12/2/19 – 6/30/20	25 hours a week 11-212-100-106-040-00-000 (pending background check)
P1.6	Samantha Castro	Appointment	Replacement 2 nd Grade Teacher	BA Step 1	\$57,666 (pro-rated)	2/3/20 – 5/29/20	11-120-100-101-080-00-000 (pending background check)
P1.7	Lilian Hana	Appointment	Part-Time Special Ed Aide	Certified Aide Step 1	\$21.79/hr	12/16/19 – 6/30/20	25 hours a week 11-216-100-106-080-00-000 (pending background check)
P1.8	Maria Frasanella	Appointment	Part-Time Instructional Aide	Certified Aide Step 1	\$21.79/hr	1/2/20- 6/30/20	25 hours a week 11-190-100-106-080-00-000 (pending background check)

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	12/9/19	Regina Barrale	HIB Law Update Ramapo College	\$139.00	No
P2.2	11/25/19 12/3/19 1/6/20 1/21/20	Catherine De La Cruz	CBI Training East Orange, N.J.	\$22.90 (mileage and tolls)	Yes
P2.3	1/31/20	Andrew Bianco	What Should I Observe in a NGSS Classroom? Montclair, N.J.	\$150.00	No
P2.4	1/30/20 & 1/31/20	Giovanni Giancaspro	Techspo 20 Atlantic City, N.J.	\$860.49	No
P2.5	1/9/20	Lisa Cerny	Strategies for Co-Teaching Hasbrouck Heights, N.J.	\$0.00	Yes
P2.6	12/6/19	Jamie Lee	Reducing Anxiety and Defiant Behavior in the Classroom Bloomfield, N.J.	\$8.61 (mileage)	Yes
P2.7	11/25/19 12/3/19 1/6/20 1/21/20	Karen Lahullier	CBI Training East Orange, N.J.	\$37.80 (mileage)	Yes
P2.8	12/3/19	Giovanni Giancaspro	NJSBA Wellness & Mental Health Hasbrouck Heights, N.J.	\$0.00	No
P2.9	12/4/19	Giovanni Giancaspro	BCASSP School Security Meeting Maywood, N.J.	\$0.00	No
P2.10	12/4/19	Brian Barrow	BCASSP School Security Meeting Maywood, N.J.	\$0.00	No
P2.11	11/25/19	Sharon King-Dobson	BC Women in Leadership Meeting Hackensack, N.J.	\$0.00	No

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.12	2/6/20 4/2/20 6/11/20	Andrew Bianco	BCPSA Meetings Washington Township, N.J.	\$0.00	No
P2.13	12/2/19 – 12/4/19	Alyssa Meli	Brain Power Leaders Workshop Ellenville, NY	\$60.90	Yes
P2.14	12/2/19 – 12/4/19	Shanelle Muse	Brain Power Leaders Workshop Ellenville, NY	\$75.16	Yes
P2.15	11/25/19	Lameka Augustin	BC Women in Leadership Meeting Hackensack, N.J.	\$0.00	No
P2.16	11/25/19	Regina Barrale	BC Women in Leadership Meeting Hackensack, N.J.	\$0.00	No
P2.17	12/2/19	Danielle Esposito	LDTC Networking & Demystifying Learning Disabilities Oradell, N.J.	\$9.38 (mileage)	No

P3. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#0339	Extended Maternity Leave	Teacher	Faust	1/2/20	6/30/20	unpaid Sick Days	N/A	9/1/20
P3.2	#0131	Extended Medical Leave	Paraprofessional	Faust	11/13/19	11/29/19	10 sick days	N/A	12/2/19
P3.3	#0581	Extended Medical Leave	Paraprofessional	Faust	11/19/19	12/1/19	8 unpaid sick days	N/A	12/2/19
P3.4	#0579	Maternity Leave	Teacher	Faust	4/20/20	6/12/20	3 personal days 21 sick days	5/26/20 FMLA followed by NJFLA	6/15/20

P4. APPROVAL OF INSIGHT WORKFORCE SOLUTIONS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, the Insight Workforce Solutions substitute teacher list as on file in the Superintendent’s Office for **November 2019**.

P5. APPROVAL OF AFTER-SCHOOL ACADEMIC INTERVENTION PROGRAM APPOINTMENTS FOR 2019-2020

Motion to approve, upon the recommendation of the Superintendent, the After-School Academic Intervention Program appointments for the 2019-2020 school year.

Employee	Title I After School Program	Position	Hrs. Per Week	Total Hrs./ Days	\$ Amt	Not to Exceed/ Account Code
Alyssa Meli	McKenzie School	Tutor	2	35	\$45/hr.	\$1,600.00 20-231-100-100-080-03-993 11-421-100-101-080-00-994

Employee	Title I After School Program	Position	Hrs. Per Week	Total Hrs./ Days	\$ Amt	Not to Exceed/ Account Code
John Rizi	McKenzie School	Tutor	2	35	\$45/hr.	\$1,600.00 20-231-100-100-080-03-993 11-421-100-101-080-00-994
Kimberly Tadiello	McKenzie School	Tutor	2	35	\$45/hr.	\$1,600.00 20-231-100-100-080-03-993 11-421-100-101-080-00-994
Christina Scardino	McKenzie School	Tutor	2	35	\$45/hr.	\$1,600.00 20-231-100-100-080-03-993 11-421-100-101-080-00-994
Judy Bleich	McKenzie School	Tutor	2	35	\$45/hr.	\$1,600.00 20-231-100-100-080-03-993 11-421-100-101-080-00-994
Cory Scelsa	McKenzie School	Substitute Tutor (as needed)	2	35	\$45/hr.	\$1,600.00 20-231-100-100-080-03-993 11-421-100-101-080-00-994
Danielle Esposito	McKenzie School	Program Coordinator	2	55.5	\$45/hr.	\$2,500.00 20-231-100-100-080-03-990 11-421-100-101-080-00-994
Caitlyn Dwyer	Faust School	Tutor	4	71	\$45/hr.	\$3,200.00 20-231-100-100-040-03-993 11-421-100-101-040-00-994
Sepehr Rizi	Faust School	Tutor	4	71	\$45/hr.	\$3,200.00 20-231-100-100-040-03-993 11-421-100-101-040-00-994
Di Yang	Faust School	Tutor	4	71	\$45/hr.	\$3,200.00 20-231-100-100-040-03-993 11-421-100-101-040-00-994
Zachary Majsiaik	Faust School	Tutor	4	71	\$45/hr.	\$3,200.00 20-231-100-100-040-03-993 11-421-100-101-040-00-994
Tracy Barnett	Faust School	Tutor	4	71	\$45/hr.	\$3,200.00 20-231-100-100-040-03-993 11-421-100-101-040-00-994
Tracy Vanasco	Faust School	Substitute Tutor (as needed)	4	71	\$45/hr.	\$3,200.00 20-231-100-100-040-03-993 11-421-100-101-040-00-994
Brittany Addeo	Faust School	Program Coordinator	4	89	\$45/hr.	\$4,005.00 20-231-100-100-040-03-990 11-421-100-101-040-00-994
Kelly Barone	Faust School	Tutor	4	71	\$45/hr.	\$3,200.00 20-231-100-100-040-03-993 11-421-100-101-040-00-994

P6. APPROVAL OF CURRICULUM WRITING FOR DECEMBER 2019 - JUNE 2020

Motion to approve, upon the recommendation of the Superintendent, the Curriculum Writing for December 2019- June 2020 for the following staff members. Compensation will be as follows:

- \$500.00 per subject per grade level (elementary & middle school)
- \$500.00 per curriculum written within the same subject area per grade level (middle school level **ONLY**)
- \$4,000.00 for writing curriculum K-8th grade (9 grade levels)

McKenzie School	Faust School	Faust School
Cory Scelsa	Jessica Gerity	Brittany Addeo
Christina Scardino	Jeffery Schweikardt	Loren Koch
Beth Narkiewicz	Lisa Cerny	Philip Coccozzo
Nicole Hagel	Amanda Alberta	Zachary Majsiak
	Christine Bayeux	Marilyn Petraitis

Mr. Giancaspro wished Mrs. Alvarez the best on her retirement.

P7. ACCEPTANCE OF RETIREMENT NOTIFICATION – WILLA ALVAREZ

Motion to accept, with regret, the retirement notification from Willa Alvarez, effective December 1, 2019.

P8. RESOLUTION AUTHORIZING AND APPROVING A FACULTY RESEARCH PROJECT INVOLVING STUDENTS, PURSUANT TO BOARD POLICY 3245

WHEREAS, as part of his Master’s thesis, Patrick Baker wishes to conduct a research project on implementing computer technology, including computer aided graphic design software, i.e., Photoshop, into the 7th grade art curriculum; and

WHEREAS, this research project will involve 7th grade students in Mr. Baker’s art classes; and

WHEREAS, Mr. Baker has submitted to the Superintendent the thesis proposal detailing the research project, and the Superintendent recommends to the Board that it approve this research project; and

WHEREAS, the thesis proposal submitted to the Superintendent meets the criteria in Policy 3245.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The research project as proposed by Mr. Baker is hereby authorized and approved.
2. The Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

ROLL CALL VOTE: P1-P8:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	X				P7 wished Mrs. Alvarez well.
Carlo Maucione	X				
Erin Shemeley	X				
Richard Vartan	M				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	X				P7 noted with regret.

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Jason Bulger, Carlo Maucione, Erin Shemeley*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

PF1) Approval of Use of District Facilities

PF2) Approval of the Submission of the Comprehensive Maintenance Plan

PF1. APPROVAL OF USE OF DISTRICT FACILITIES

Code	Application Number	Request Date/ Requestor	Location Requested	Purpose	Open to the Public	Date of Event	Time Allotment	Fee/Discussion
PF1.1	91	J. Hansen Borough E. Rutherford Recreation Boys Basketball	Faust Gymnasium	Practices and Games	Yes	12/2/19 - 3/27/20	M, T, TH, F 6:30 pm – 9:30 pm	Special Police Officer paid for by Borough of E. Rutherford
PF1.2	92	J. Gregilovich Zumba and Pilates Fitness Class	Faust Gymnasium	Fitness Class	Yes 10-12 people per class	January 06 – February 24, 2020	Monday or Tuesday (1 night) 6:30 – 8:30 pm	Special Police Officer paid for by J. Gregilovich

**Board Policy# 7510 facilities available M – F 6:30pm – 9:00pm and S – 8:00am – 12:00pm. Special Police Officer must be present.*

PF2. APPROVAL OF THE SUBMISSION OF THE 2019 COMPREHENSIVE MAINTENANCE PLAN

WHEREAS, the Department of Education requires New Jersey School Districts to submit a Comprehensive Plan documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of East Rutherford Public Schools are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Public Schools hereby authorizes the School Business Administrator/Board Secretary to submit the 2019 Comprehensive Maintenance Plan and 2019 M-1 for East Rutherford Public Schools in compliance with the Department of Education requirements.

ROLL CALL VOTE: PF1 – PF2:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	M		X		on PF1.1
Carlo Maucione	X		X		on PF1.1
Erin Shemeley	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	X				

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Rachel Villanova, Jason Bulger, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:
CR1) Approval of Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for the 2019-2020 School Year

*Maria Caruso had questions regarding yearly agreement, Mr. Giancaspro answered.
 Richard Vartan asked if it is the same Officer each year, Mr. Giancaspro answered.*

CR1. APPROVAL OF UNIFORM STATE MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT OFFICIALS FOR THE 2019-2020 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2019-2020 school year. Copy of agreement is on file in the East Rutherford Board of Education’s office.

ROLL CALL VOTE: CR1:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	X				
Carlo Maucione	X				
Erin Shemeley	X				
Richard Vartan	X				
Rachel Villanova	M				
Debbie Zoller	S				
Maria Caruso	X				

TECHNOLOGY COMMITTEE (*Chairperson; Erin Shemeley, Carlo Maucione, Rachel Villanova*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE EREA (*Chairperson; Richard Vartan, Jason Bulger*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

*Richard Vartan inquired about the secretarial guide, Mr. Giancaspro answered the all contracts were signed.
 Mr. Giancaspro mentioned the E.R.A.A submitted a letter.*

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Jason Bulger, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bill Lists**
- F2) Acceptance of Monthly Financial Reports**
- F3) Approval of Transfers**
- F4) Approval to Accept Quote from Environmental Safety Management Corporation for the McKenzie School Floor**
- F5) Acceptance of a Donation from ExxonMobil Educational Alliance Program**

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the following list of bills for payment; and

BE IT RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund	\$397,810.06
Food Service Fund	\$20,758.76
Special Activity Fund	\$141.00
Payroll Fund 10/30/19-11/15/19	\$1,010,269.04
TOTAL OF FUNDS	\$1,428,978.86

F2. ACCEPTANCE OF THE FINANCIAL REPORTS – September 2019

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

BE IT FURTHER RESOLVED, the Board Secretary’s and Treasurer’s Reports for the month end are on record in the Office of the School Business Administrator for review;

F3. APPROVAL OF TRANSFERS – September 2019

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of September 2019 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

F4. APPROVAL TO ACCEPT QUOTE FROM ENVIROMENTAL SAFETY MANAGEMENT CORPORATION FOR THE MCKENZIE SCHOOL FLOOR

WHEREAS, the East Rutherford Board of Education (“Board”) requires the consulting services for a Professional Certified Industrial Hygiene services; and

WHEREAS, Environmental Safety Management Corporation will provide support and associated consulting services in regards to the flooring located at the McKenzie School, 125 Carlton Avenue, E. Rutherford, NJ 07073; and

WHEREAS, a quote and cost of fee schedule was submitted on October 31, 2019 and is on file in the Business Office; and the request for competitive quotes were also requested in which no other quotes were received.

WHEREAS, the rate for consulting services will primarily be \$175.00/hourly, with plus any additional associated costs of specialized monitoring equipment (\$250.00/day), laboratory and/or sampling etc. Itemized progress/monthly invoices will be provided. The total fee is not expected to exceed \$25,000.00.

WHEREAS, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study.

NOW, THEREFORE, BE IT RESOLVED by the East Rutherford Board of Education that a contract is hereby awarded to Environmental Safety Management Corporation for the provision of consulting services related to the McKenzie gym floor.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to arrange for the preparation of a final contract and to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

BE IT FUTHER RESOLVED that the Board Secretary, or her designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5(a)(1).

F5. ACCEPTANCE OF A DONATON FROM EXXONMOBIL EDUCATIONAL ALLIANCE PROGRAM

WHEREAS, the East Rutherford Board of Education has received a donation in the amount of \$500.00 from ExxonMobil Educational Alliance Program for the purpose of providing Faust School support to the Science, Math and Technology programs.

NOW, THEREFORE, BE IT RESOLVED; that the East Rutherford Board of Education accepts the donation of \$500.00 from ExxonMobil Educational Alliance Program for the purpose of providing support to the Faust School Science, Math and Technology programs.

ROLL CALL VOTE: F1-F5:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan	S		X		on 0250
Rachel Villanova					
Debbie Zoller	M		X		on 0642
Maria Caruso			X		on 0051

OLD BUSINESS

Mrs. Augustin discussed the McKenzie Gymnasium floor, the district intends to keep everyone informed. Additional testing will be sometime in January 2020.

NEW BUSINESS

The P.T.A requests a bus and drivers for a fundraiser in April to a New York Yankees Baseball game. Maria Caruso thanked the American Dream for inviting the school district, the students had a wonderful day and were treated very well.

OPEN TO THE PUBLIC

**President Caruso Opens the Hearing of Citizens:
Time: 8:14pm**

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

- *Brian Barrow, Principal of McKenzie School spoke regarding Mrs. Alvarez and her retirement.*
- *Linda B., Resident of E. Rutherford asked about the referendum timeline and stated her taxes will go up. Linda asked if both schools were in need at the same time, she asked to reconsider doing both at the same time. Mr. Giancaspro replied the schools are out of room. Linda asked if the facilities can be reviewed by residents. Mr. Giancaspro reviewed the maintenance issues at each of the schools. Linda asked that the residents be informed, Mr. Giancaspro stated there have been several meetings and attendance is very low.*

**President Caruso Closes the Hearing of Citizens:
Time: 8:27pm**

President Caruso calls for a 10-minute recess.

RECONVIENE TO PUBLIC SESSION at 8:41pm

ROLL CALL

Mr. Jason Bulger - *Present*
Mr. Carlo Maucione - *Present*
Mrs. Erin SHEMELEY - *Present*
Mr. Richard Vartan - *Present*
Mrs. Rachel Villanova – *Present*
Mrs. Debra Zoller - *Present*
Mrs. Maria Caruso - *Present*

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS

Time: 9:20pm

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	M				
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	S				
Debbie Zoller	X				
Maria Caruso	X				

MOTION TO ADJOURN

Time: 10:48p.m.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	X				
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	M				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	X				

ADJOURNMENT

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of November 21, 2019.

MINUTES ARE NOT VERBATIM; The foregoing minutes were prepared by the Board Secretary, Mrs. Lameka Augustin/lb.

APPROVED

**NEXT MEETING:
Public Meeting
Faust School Gymnasium
December 19, 2019
6:00 P.M.**