

EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING AGENDA
June 18, 2020
6:00 PM - REMOTELY

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER – *By President Bulger at 6:04 p.m.*

OPENING STATEMENT – *President Bulger*

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

PLEASE REMAIN STANDING FOR A MOMENT OF SILENCE IN HONOR OF THE MEMBERS OF OUR POLICE DEPARTMENT, FIRE DEPARTMENT, FIRST RESPONDERS AND OUR ARMED FORCES.

ROLL CALL

Board Member	Present	Absent
Mrs. Maria Caruso	X	
Mr. Carlo Maucione		X
Mrs. Erin Shemeley	X	
Mr. Richard Vartan	X	
Mrs. Rachel Villanova	X	
Mrs. Debbie Zoller	X	
Mr. Jason Bulger	X	

ATTENDANCE:

Mr. Giovanni A. Giancaspro, Superintendent
Mrs. Lameka Augustin, SBA/Board Secretary
Mr. Thomas Kobin, Board Counsel

ANNOUNCEMENTS – President Bulger

As a courtesy to all in attendance, please silence all cell phones and electronic devices during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLs) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

- *Mr. Giancaspro and Jason Bulger wished the Retiree's all the best in their Retirement.*

RECOGNITION AND APPRECIATION OF RETIREE

Motion to accept, the Recognition and Appreciation resolution for:

- Kathleen DiLascio
- Jean Barisano

Motion: *Richard Vartan*

Second: *Jason Bulger*

Vote: *All in Favor*

***EAST RUTHERFORD BOARD OF EDUCATION
IN RECOGNITION AND APPRECIATION FOR:***

KATHLEEN DILASCIO

WHEREAS, *Kathleen DiLascio* has served as a teacher with the East Rutherford Board of Education from September 1, 1998 through August 30, 2020. During this time, she has committed herself and served to the education of the Children of the East Rutherford Public Schools; and

WHEREAS, *Kathleen DiLascio* has demonstrated outstanding instructional qualities throughout her career in education; and

WHEREAS, *Kathleen DiLascio* eagerly met the challenges to ensure educational excellence for children and to serve for the well-being of the East Rutherford Public School Community; and

WHEREAS, *Kathleen DiLascio* has served the East Rutherford Public School District and our community with distinction and dedication; and

WHEREAS, the Members of the Board of Education and the community appreciate and hereby recognize her commitment to the East Rutherford Board of Education, the East Rutherford School District and to the children of the community;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education acknowledges the efforts and commitment of *Kathleen DiLascio*, for her dedication to the children of the East Rutherford Public Schools throughout her twenty-two years of teaching; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, *Kathleen DiLascio's* recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

BE IT FINALLY RESOLVED, that the East Rutherford Board of Education wishes *Kathleen DiLascio* every success in the future.

This resolution shall take effect immediately
Adopted this 18th day of June, 2020

Jason Bulger, Board President

***EAST RUTHERFORD BOARD OF EDUCATION
IN RECOGNITION AND APPRECIATION FOR:***

JEAN BARISANO

WHEREAS, *Jean Barisano* has served as a paraprofessional with the East Rutherford Board of Education from September 1, 2014 to June 30, 2020. During this time, she has committed herself and served to the needs of the Children of the East Rutherford Public Schools; and

WHEREAS, *Jean Barisano* has demonstrated outstanding qualities throughout her career; and

WHEREAS, *Jean Barisano* has eagerly met the challenges to ensure the needs and safety for children and to serve for the well-being of the East Rutherford Public School Community; and

WHEREAS, *Jean Barisano* has served the East Rutherford Public School District and our community with distinction and dedication; and

WHEREAS, the Members of the Board of Education and the community appreciate and hereby recognize her commitment to the East Rutherford Board of Education, the East Rutherford School District and to the children of the community;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education acknowledges the efforts and commitment of *Jean Barisano*, for her dedication to the children of the East Rutherford Public Schools throughout her six years of being a paraprofessional; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, *Jean Barisano's* recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

BE IT FINALLY RESOLVED, that the East Rutherford Board of Education wishes *Jean Barisano* every success in the future.

This resolution shall take effect immediately
Adopted this 18th day of June, 2020

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Bulger Opens the Hearing of Citizens:

Time: 6:13 p.m.

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. Please go to the district website www.erboe.net under “Announcements” click on Remote Meeting information. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to submit a comment will be given the opportunity to do so.

- *No Members of the Public wished to be heard.*

President Bulger Closes the Hearing of Citizens:

Time: 6:13 p.m.

- *Jason Bulger thanked the Administration for keeping the door open for Graduation. The world has been throwing a lot of curve balls but the District has been very receptive, the Board appreciates all you have done.*
- *Carlo Maucione also thanked the Administration for keeping the door open for Graduation.*

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION read by Lameka Augustin.

- Letter from D. Chorazy, Treasurer of East Rutherford Board of Education

ADOPTION OF PRIOR BOARD MEETING MINUTES

Motion: *Debbie Zoller*

Second: *Maria Caruso*

Vote: *All in Favor*

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

- May 20, 2020 Public Meeting Minutes
- May 20, 2020 Executive Meeting Minutes

REPORTS/PRESENTATIONS TO THE BOARD

- **School Business Administrator’s Report – Mrs. Lameka Augustin**
 - *The Finance and Physical Facilities Committee reports from June, 2020 were distributed to the Board Members. The resolutions that are being presented tonight are supported by the full Board, there were no comments on these items.*
- **Superintendent’s Report – Mr. Giovanni A. Giancaspro**
 - *Read the monthly report and distributed to Board Members.*
 - *Retirement Proclamations were read and congratulated.*

- Kathleen DiLascio
 - Jean Barisano
- *Teacher of the Year Acknowledgements were recognized and congratulated.*
- Brittany Addeo – Faust School
 - John Rizi – McKenzie School

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

S1) Fire and Emergency Drill Report

S2) Enrollment Report

S3) Harassment, Intimidation and Bullying Report

S4) Resolution Affirming the Superintendent’s Decision Relating to an Alleged Harassment, Intimidation, and Bullying Incident (Report Dated May 11, 2020), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e)

Motions S1 – S4: Jason Bulger

Second: *Debbie Zoller*

Vote: *All in Favor*

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	N/A	N/A
Faust Annex	Fire Drill	N/A	N/A
Faust School & Annex	Lockdown Drill	N/A	N/A
McKenzie School	Fire Drill	N/A	N/A
McKenzie School	Lockdown Drill	N/A	N/A

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	302
McKenzie	459
Special Services – In District	120
Special Services – Out of District	11
Tuition Students	1
Home Instruction	2

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

S4. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED MAY 11, 2020), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

Tabled for Executive Session.

WHEREAS, the East Rutherford Board of Education (“Board”) and the East Rutherford Administrators’ Association (“ERAA”) negotiations committees have engaged in negotiations for a successor contract to the one that expires June 30, 2020; and

WHEREAS, the committees have reached a settlement with respect to those negotiations, the terms and conditions of which have been set forth in a Memorandum of Agreement, dated as of May 27, 2020, a copy of which is on file in the Business Administrator’s office.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Memorandum of Agreement, dated as of May 27, 2020, is authorized and approved.
3. This Resolution shall be effective immediately.

N2. RESOLUTION AUTHORIZING AND APPROVING A COLLECTIVE NEGOTIATED AGREEMENT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND THE EAST RUTHERFORD ADMINISTRATORS’ ASSOCIATION

Tabled for Executive Session.

WHEREAS, the East Rutherford Board of Education (“Board”) and the East Rutherford Administrators’ Association (“ERAA”) have settled negotiations for a new collective bargaining agreement; and

WHEREAS, a copy of the new agreement between the Board and the ERAA for the 2020-2023 school years (“CNA”) is on file in the Business Administrator’s office.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The CNA is authorized and approved.
3. The Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the CNA.
4. This Resolution shall be effective immediately.

WHEREAS, on May 11, 2020, there was a report of harassment, intimidation and bullying (“HIB”); and

WHEREAS, the East Rutherford School District (“District”) conducted an investigation of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on May 20, 2020, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent's decision concerning the May 11, 2020, report of HIB is hereby affirmed.

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Erin Shemeley, Rachel Villanova*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Annual Contract Agreements for Student Services**
- C2) Approval of Transportation Requests**
- C3) Approval of Implementation of Connected Action Road Map Framework & Curriculum Monthly Planning Meetings for the 2020-2021 School Year**
- C4) Approval of Submission for the Comprehensive Equity Plan Three-Year Statement of Assurance to be Submitted with the Three-Year CEP**
- C5) Approval of Curricula**
- C6) Approval of Extended School Year Calendar for the 2020-2021 School Year**
- C7) Approve and Accept the 2020 Cares Emergency Relief Grant Fiscal Year 2019 – 2020**

C1. APPROVAL OF ANNUAL CONTRACT AGREEMENTS FOR STUDENT SERVICES

BE IT RESOLVED, upon the recommendation of the Superintendent in coordination with the Child Study Team Director, that the East Rutherford Board of Education, approves the contract agreement for the 2019-2020 school year as deemed necessary.

Code	Student ID & Contract Verified	Service(s) Requested	Provider	Date	Cost(s)
C1.	On file	2020-2021 Annual School Tuition & Extraordinary Services	The Phoenix Center Inc.	Commencing July 06, 2020	200 billable days \$379.29 per diem \$75,858.00 tentative tuition Extraordinary Services \$171.00 per diem \$34,200.00 tentative charge
C2.	On file	2020-2021 Annual School Tuition	Windsor Learning Center	Commencing September 09, 2020	210 billable days \$322.00 per diem \$67,620.00

C2. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUESTS FOR STUDENTS

No New Business

C3. APPROVAL OF IMPLEMENTATION OF CONNECTED ACTION ROAD MAP FRAMEWORK & CURRICULUM MONTHLY PLANNING MEETINGS FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Implementation of Connected Action Road Map and Curriculum monthly planning meetings for the 2020-2021 school year for the following staff members at a rate of \$45.00 per hour, for no more than one hour per meeting on the following dates: July 13 & 27, 2020, August 17 & 31, 2020, September 28, 2020, October 26, 2020, November 30, 2020, December 21, 2020, January 25, 2021, February 22, 2021, March 29, 2021, April 26, 2021, May 24, 2021, June 14, 2021.

Loren Koch	Philip Cocozzo	Brittany Addeo	Marilyn Petraitis
Amanda Alberta	Jessica Gerity	Lisa Cerny	Cory Scelsa

Jeffery Schweikardt	Christine Bayeux	Zachary Majsiak	Christine Scardino
Beth Narkiewicz	Nicole Hagel	Tracy Vanesco	

C4. APPROVE SUBMISSION OF COMPREHENSIVE EQUITY PLAN THREE-YEAR ANNUAL STATEMENT OF ASSURANCE TO BE SUBMITTED WITH THE THREE-YEAR CEP

Motion to approve, upon the recommendation of the Superintendent, the submission of the Comprehensive Equity Plan Three-Year Statement of Assurance to be submitted with the Three-Year CEP.

C5. APPROVAL OF CURRICULA

Motion to approve, upon the recommendation of the Superintendent, the following curricula aligned to the New Jersey Student Learning Standards for the 2020-2021 school year.

- Comprehensive Health and Physical Education K-8 (revised)
- English Language Arts K-8 (revised)
- Mathematics K-8 (revised)
- Social Studies K-8 (revised)
- World Language K-8 (revised)
- Visual and Performing Arts (revised)

C6. APPROVAL OF EXTENDED SCHOOL YEAR CALENDAR FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Extended School Year Calendar for the 2020-2021 school year, July 5th through July 30th, 2021.

C7. APPROVE AND ACCEPT THE 2020 CARES EMERGENCY RELIEF GRANT FISCAL YEAR 2019 – 2020

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education approves and accepts the Fiscal Year 2019-2020 CARES Emergency Relief Grant in the amounts of **\$119,613** respectively, and

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

CARES EMERGENCY RELIEF GRANT

Expenditure Category	Account Code	Amount
Instructional Supplies	20-477-100-600-040-03-000	\$4,000.00
	20-477-100-600-080-03-000	\$4,000.00
Salaries-Support Services	20-477-200-100-040-03-000	\$9,000.00
	20-477-200-100-080-03-000	\$9,000.00
Benefits	20-477-200-200-040-03-000	\$688.50
	20-477-200-200-080-03-000	\$688.50
Professional Tech Services	20-477-200-300-040-03-000	\$7,500.00
	20-477-200-300-080-03-000	\$7,500.00
Other Purchased Services	20-477-200-500-040-03-000	\$3,000.00
	20-477-200-500-080-03-000	\$3,000.00
Supplies and Materials-Support	20-477-200-600-040-03-000	\$35,618.00
	20-477-200-600-080-03-000	\$35,618.00
	Total	\$119,613.00

ROLL CALL VOTE: C1-C7:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
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Maria Caruso	X				
Carlo Maucione				X	
Erin Shemeley	M				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	X				

PERSONNEL COMMITTEE (Chairperson; Maria Caruso, Jason Bulger, Debbie Zoller)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

P1) Personnel Actions

P2) Travel Expenditures

P3) Leave of Absence

P4) Approve Insight Workforce Solutions Substitute List

P5) Approval of the School Business Administrator/Board Secretary Contract for the 2020-2021 School Year

P6) Approval of Curriculum Writing for July 6, 2020 – August 31, 2020

P7) Approval of Payment for Accrued Vacation Days for 12 Month Employees

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Loren Koch	Appointment	Yearbook Co- Advisor	N/A	\$1,709/yr	2020-2021 school year	Supplemental Contract 11-401-100-100-40--00-990
P1.2	Tonia O'Connor	Appointment	Yearbook Co- Advisor	N/A	\$1,709/yr	2020-2021 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.3	Jeffery Schweikardt	Appointment	Band Director	N/A	\$2,154/yr	2020-2021 school year	Supplemental Contract 11-401-100-100-40-00-990
P1.4	Jeffery Schweikardt	Appointment	Assistant Marching Band Director	N/A	\$45.00/hr	2020-2021 school year	11-401-100-100-040-00-976
P1.5	Diann Schweikardt	Appointment	Chorus Director	N/A	\$2,154/yr	2020-2021 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.6	Tonia O'Connor	Appointment	Student Council Co-Advisor	N/A	\$1,077/yr	2020-2021 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.7	Caitlyn Dwyer	Appointment	Student Council Co-Advisor	N/A	\$1,077/yr	2020-2021 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.8	TBD	Appointment	Boys' Basketball Coach	N/A	\$3,165/yr	2020-2021 school year	Supplemental Contract 11-402-100-100-040-00-990
P1.9	Katherine Fontana	Appointment	Girls' Basketball Coach Co-Advisor	N/A	\$1,582.50/yr	2020-2021 school year	Supplemental Contract 11-402-100-100-080-00-990
P1.10	Shanelle Muse	Appointment	Girls' Basketball Coach Co-Advisor	N/A	\$1,582.50/yr	2020-2021 school year	Supplemental Contract 11-402-100-100-040-00-990
P1.11	Jaclyn Valeo	Appointment	Cheerleader Advisor	N/A	\$3,165/yr	2020-2021 school year	Supplemental Contract 11-402-100-100-040-00-990
P1.12	Tori Ellen Clemens	Appointment	Stage Production/ Stage Craft	N/A	\$788 per event	2020-2021 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.13	Theresa Forte	Appointment	ESL Coordinator	N/A	\$1,266/yr	2020-2021 school year	Supplemental Contract 11-240-100-101-080-00-990
P1.14	David Higgins	Appointment	Webmaster	N/A	\$3,394/year	2020-2021 school year	Supplemental Contract 11-000-252-100-080-00-996
P1.15	Kelly Barone	Appointment	Award Assembly Coordinator	N/A	\$1,012/yr	2020-2021 school year	Supplemental Contract 11-000-240-104-040-00-990
P1.16	Amanda Alberta	Appointment	Stem Club Co-Advisor	N/A	\$1,100/yr	2020-2021 school year	Supplemental Contract 11-401-100-100-040-00-990

P1.17	Jessica Gerity	Appointment	Stem Club Co-Advisor	N/A	\$1,100/yr	2020-2021 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.18	Zachary Majsiak	Appointment	Public Relations Co-Advisor for Faust	N/A	\$569/yr	2020-2021 school year	Supplemental Contract 11-130-100-101-040-00-990
P1.19	Cory Scelsa	Appointment	Public Relations Co-Advisor for McKenzie	N/A	\$569/yr	2020-2021 school year	Supplemental Contract 11-130-100-101-080-00-990
P1.20	Zachary Majsiak	Appointment	Debate Team Coordinator	N/A	\$2,200/yr	2020-2021 school year	Supplemental Contract 11-401-100-100-040-00-990
P1.21	Bryan Consulmagno*	Appointment	Coordinator of Transportation	N/A	\$7,500.00	7/1/20 – 6/30/21	Stipend 11-000-270-160-000-00-990
P1.22	Caitlyn Reed	Appointment	2020 Remedial Summer Program Teacher	N/A	\$45.00/hr	7/6/20 – 7/31/20	2.5hrs./day/20 days 20-477-200-100-040-030-000
P1.23	Sepehr Rizi	Appointment	2020 Remedial Summer Program Teacher	N/A	\$45.00/hr	7/6/20 – 7/31/20	1.5hrs./day/20 days 20-477-200-100-040-030-000
P1.24	Amanda Alberta	Appointment	2020 Remedial Summer Program Teacher	N/A	\$45.00/hr	7/6/20 – 7/31/20	1.5hrs./day/20 days 20-477-200-100-040-030-000
P1.25	Zachary Majsiak	Appointment	2020 Remedial Summer Program Teacher	N/A	\$45.00/hr	7/6/20 – 7/31/20	4.5hrs./day/20 days 20-477-200-100-040-030-000
P1.26	Jo-Anne Kelly	Appointment	2020 Remedial Summer Program Teacher	N/A	\$45.00/hr	7/6/20 – 7/31/20	2.5hrs./day/20 days 20-477-200-100-080-030-000
P1.27	Christina Scardino	Appointment	2020 Remedial Summer Program Teacher	N/A	\$45.00/hr	7/6/20 – 7/31/20	2.5hrs./day/20 days 20-477-200-100-080-030-000
P1.28	Judie Bleich	Appointment	2020 Remedial Summer Program Teacher	N/A	\$45.00/hr	7/6/20 – 7/31/20	2.5hrs./day/20 days 20-477-200-100-080-030-000
P1.29	Brittany Addeo	Appointment	2020 Remedial Summer Program Supervisor Middle School	N/A	\$45.00/hr	7/6/20 – 7/31/20	3 hrs./day/20 days 20-477-200-100-040-030-000
P1.30	Danielle Esposito	Appointment	2020 Remedial Summer Program Supervisor Elementary School	N/A	\$45.00/hr	7/6/20 – 7/31/20	3 hrs./day/20 days 20-477-200-100-080-030-000
P1.31	Katherine Martinez	Appointment	Spanish Teacher	BA Step 1	\$58,676.00	9/1/20-6/30/21	11-120-100-101-080-00-000 (pending background check)

*Pending completion of negotiations with the I.U.O.E.

P2. APPROVAL OF TRAVEL EXPENDITURES

No New Business

P3. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#193	Medical Leave	Custodian	McKenzie	5/11/20	7/3/20	2 personal days 9 vacation days 27 sick days	N/A	7/6/20

P4. APPROVAL OF INSIGHT WORKFORCE SOLUTIONS SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, the Insight Workforce Solutions substitute teacher list as on file in the Superintendent's Office for **June 2020**.

P5. APPROVAL OF CONTRACT FOR SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, a contract with Lameka Augustin for the 2020-2021 school year and approved by the Executive County Superintendent, the salary portion of the 2020-2021 school year is \$139,725.00, as on file in the Superintendent's office.

P6. APPROVAL OF CURRICULUM WRITING FOR JULY 6, 2020 – AUGUST 31, 2020

Motion to approve, upon the recommendation of the Superintendent, the Curriculum Writing for July 6, 2020 – August 31, 2020 for the following staff members. Compensation will be as follows:

- \$500.00 per subject per grade level (elementary & middle school)
- \$500.00 per curriculum written within the same subject area per grade level (middle school level ONLY)
- \$4,000.00 for writing curriculum K-8th grade (9 grade levels)

McKenzie School	Faust School
Cory Scelsa	Jeffery Schweikardt
Christina Scardino	Lisa Cerny
Brittany Addeo	Amanda Alberta
Beth Narkiewicz	Christine Bayeux
Nicole Hagel	Loren Koch
	Philip Coccozzo
	Zachary Majsiak
	Tracy Vanasco
	Marilyn Petraitis

P7. APPROVAL OF PAYMENT FOR ACCRUED VACATION DAYS FOR 12 MONTH EMPLOYEES

BE IT RESOLVED, that the East Rutherford Board of Education, upon recommendation of the Superintendent, approves the payment of accrued vacation days for 12 month employees, not to exceed five days, for the 2019-2020 school year, due to the unforeseen circumstances related to COVID-19. The total vacation payout for the 2019-2020 is \$25,549.50. The employees are listed on Appendix A for the 2019-2020 school year, as on file in the Superintendent's Office.

ROLL CALL VOTE: P1-P7:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	M				
Carlo Maucione				X	
Erin Shemeley	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S		P1.21		
Jason Bulger	X				

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Erin Shemeley, Maria Caruso, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

PF1) Approval of Alternate Use

PF2) Resolution Awarding the Bid of the HVAC Replacement at McKenzie School

PF1. APPROVAL OF ALTERNATE USE

BE IT RESOLVED, the East Rutherford Board of Education elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom at McKenzie School and requires supervision of those school children being affected.

PF2. RESOLUTION ACCEPTING BIDS AND AUTHORIZING THE AWARD OF THE HVAC REPLACEMENT AT MCKENZIE SCHOOL

WHEREAS, the East Rutherford Board of Education has identified a need for a HVAC replacement at the McKenzie School, and

WHEREAS, the East Rutherford Board of Education advertised the request for bids on May 26, 2020 in the Bergen Record; and

WHEREAS, the East Rutherford Board of Education had a bid opening on June 09, 2020, at 11:00 a.m. receiving and opening (5) bid packages as listed below:

- Pattman Plumbing - \$461,350.00
- EACM Corp. - \$480,000.00
- AMCO Enterprises Inc. - \$477,950.00
- Burlew Mechanical LLC - \$338,920.00
- 1st Goal Heating and Cooling LLC - \$238,000.00

WHEREAS, 1st Goal Heating and Cooling LLC, provided a low bid of \$238,000.00, however, their bid package had all required items; and

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education awards the McKenzie School HVAC Project to 1st Goal Heating and Cooling LLC, 30 Huff Street, Wharton, NJ 07885 in an amount not to exceed \$238,000.00; and

BE IT FURTHER RESOLVED, The Board President, Superintendent, School Business Administrator/Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

ROLL CALL VOTE: PF1 –PF2:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	X				
Carlo Maucione				X	
Erin Shemeley	M				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	X				

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Richard Vartan, Rachel Villanova, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

TECHNOLOGY COMMITTEE (*Chairperson; Rachel Villanova, Carlo Maucione, Erin SHEMELEY*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE ERAA (*Chairperson; Carlo Maucione, Maria Caruso*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- N1) Resolution Authorizing and Approving a Memorandum of Agreement Between the East Rutherford Board of Education and the East Rutherford Administrators' Association**
- N2) Resolution Authorizing and Approving a Collective Negotiated Agreement Between the East Rutherford Board of Education and the East Rutherford Administrators' Association**

N1. RESOLUTION AUTHORIZING AND APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND THE EAST RUTHERFORD ADMINISTRATORS' ASSOCIATION

Tabled for Executive Session.

WHEREAS, the East Rutherford Board of Education (“Board”) and the East Rutherford Administrators’ Association (“ERAA”) negotiations committees have engaged in negotiations for a successor contract to the one that expires June 30, 2020; and

WHEREAS, the committees have reached a settlement with respect to those negotiations, the terms and conditions of which have been set forth in a Memorandum of Agreement, dated as of May 27, 2020, a copy of which is on file in the Business Administrator’s office.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

- 1. The aforesaid recitals are incorporated herein as though fully set forth at length.
- 2. The Memorandum of Agreement, dated as of May 27, 2020, is authorized and approved.
- 3. This Resolution shall be effective immediately.

N2. RESOLUTION AUTHORIZING AND APPROVING A COLLECTIVE NEGOTIATED AGREEMENT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND THE EAST RUTHERFORD ADMINISTRATORS' ASSOCIATION

Tabled for Executive Session.

WHEREAS, the East Rutherford Board of Education (“Board”) and the East Rutherford Administrators’ Association (“ERAA”) have settled negotiations for a new collective bargaining agreement; and

WHEREAS, a copy of the new agreement between the Board and the ERAA for the 2020-2023 school years (“CNA”) is on file in the Business Administrator’s office.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

- 5. The aforesaid recitals are incorporated herein as though fully set forth at length.
- 6. The CNA is authorized and approved.

7. The Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the CNA.
8. This Resolution shall be effective immediately.

NEGOTIATIONS COMMITTEE IUOE (*Chairperson; Erin Shemeley, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

I.U.O.E. - *Erin Shemeley stated the meeting was positive.*

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Carlo Maucione, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bills List
- F2) Acceptance of Monthly Financial Reports – April & May 2020
- F3) Approval of Transfers – April & May 2020
- F4) Transfer of Current Year Surplus to Maintenance Reserve
- F5) Transfer of Current Year Surplus to Capital Reserve
- F6) Appointment of Auditor
- F7) Appointment of Architect of Record
- F8) Appointment of School Physician
- F9) Appointment of Broker of Record/Risk Manager for General Liability and Workers Compensation
- F10) Appointment of Broker of Record/Employee Benefit Consultant
- F11) Appointment of Broker of Record for Vision Benefits
- F12) Appointment of Board Counsel
- F13) Authorization to Approve the Following Student Activity Accounts
- F14) Resolution Increasing the Bid Threshold – Qualified Purchasing Agent
- F15) Approval of the Public Employers Trust Agreement – Brown & Brown Benefits Advisor
- F16) Approval of Valley Health Systems Agreement 2020-2021
- F17) Approval of Certified Industrial Hygienist of Record
- F18) Resolution Approving Public Improvement Financing \$8,000,000 School Promissory Notes July 15, 2020, Payable July 15, 2021
- F19) Approval of Environmental Engineer and Necessary LSRP Services

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the following list of bills for payment; and

BE IT RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund	\$239,186.78
Referendum Fund	\$116,745.76
Food Service Fund	\$5,882.72
Special Activity Fund	\$243.32
Payroll Fund	\$1,017,429.39
TOTAL OF FUNDS	\$1,379,487.97

F2. ACCEPTANCE OF THE FINANCIAL REPORTS – APRIL & MAY 2020

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

BE IT FURTHER RESOLVED, the Board Secretary’s and Treasurer’s Reports for the month end are on record in the Office of the School Business Administrator for review;

F3. APPROVAL OF TRANSFERS – APRIL & MAY 2020

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of October 2019 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

F4. TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE

WHEREAS, N.J.A.C. 6A:23A-14.3a permits a Board of Education to establish and/or deposit into the capital reserve accounts at year end, and

WHEREAS, the aforementioned administrative code section authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into the capital reserve account during the month of June by Board resolution, and

WHEREAS, the East Rutherford Board of Education wishes to deposit any anticipated current year surplus into the Capital Reserve account at year end, and

WHEREAS, the East Rutherford Board of Education has determined that up to \$1,500,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the East Rutherford Board of Education, that it hereby authorizes the District's School Business Administrator to make a transfer that does not exceed \$1,500,000 to the Capital Reserve that would be consistent with all applicable laws and regulations.

F5. TRANSFER OF CURRENT YEAR SURPLUS TO MAINTENANCE RESERVE

WHEREAS, N.J.A.C. 6A:23A-14.4a1iii permits a Board of Education to establish and/or deposit into the maintenance reserve accounts at year end, and

WHEREAS, the aforementioned administrative code section authorizes procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into the maintenance reserve account during the month of June by Board resolution, and

WHEREAS, the East Rutherford Board of Education wishes to deposit anticipated current year surplus into the Maintenance Reserve account at year end, and

WHEREAS, the East Rutherford Board of Education has determined that up to \$800,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, by the East Rutherford Board of Education, that it hereby authorizes the District's School Business Administrator to make a transfer that does not exceed \$800,000 to the Maintenance Reserve that would be consistent with all applicable laws and regulations.

F6. APPOINTMENT OF AUDITOR

WHEREAS, there exists a need for an Auditor to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey ("Board"); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and

WHEREAS, the district requested qualifications be submitted by June 12, 2020 allowing the process to be fair and open, the Board received (1) response; and

WHEREAS, Lerch, Vinci, & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Lerch, Vinci, & Higgins, LLP has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

WHEREAS, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fairlawn, New Jersey 07410, is hereby appointed Auditors to the Board to perform the annual audits of the Board for the fiscal year end June 30, 2020 at an audit fee not to exceed \$26,900 and the following rates for any other additional services:

Partners	\$150 – \$175 per hour
Managers	\$125 - \$140 per hour
Senior Accountants/Supervisors	\$95 – \$115 per hour
Staff Accountants	\$75 - \$85 per hour
Other Personnel	\$45 per hour

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2020-2021 local school budget.

NOW, THEREFORE, BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Lerch, Vinci, & Higgins, LLP in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and,

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be placed on file with this Resolution, and

NOW THEREFORE BE IT RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education office, 100 Uhland Street, East Rutherford, NJ 07073.

F7. APPOINTMENT OF ARCHITECT OF RECORD

Tabled for Executive Session.

WHEREAS, there exists a need for an Architect of Record to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the district requested qualifications be submitted by June 12, 2020 allowing the process to be fair and open, the Board received (7) responses;

- ENV
- DiCara Rubino Architects
- The Musical Group
- DMR
- LAN Associates
- The Architects Alliance
- Parette Somjen Architects

WHEREAS, _____ has completed and submitted a Business Entity Disclosure Certification which certifies that _____ has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contract, and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2020-2021 local school budget.

NOW, THEREFORE, BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with The Architects Alliance in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be placed on file with this Resolution, and

NOW THEREFORE BE IT RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education, 100 Uhland Street, East Rutherford, NJ 07073.

F8. APPOINTMENT OF SCHOOL PHYSICIAN

WHEREAS, there exists a need for a licensed physician to perform the services of Medical Inspector for the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

WHEREAS, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS, the district requested qualifications be submitted by June 12, 2020 allowing the process to be fair and open, and

WHEREAS, Dr. Martha Sliowski of Primecare Pediatrics PC has provided high quality school physician services for the Board for numerous years, they have extensive experience and an excellent reputation and it is in the best interests of the Board to award this contract to Dr. Martha Sliowski of Primecare Pediatrics PC; and

NOW THEREFORE BE IT RESOLVED, by the Board that; The aforesaid recitals are incorporated herein as though fully set forth at length.

BE IT RESOLVED, Dr. Martha Sliowski of Primecare Pediatrics PC, 42 Locust Avenue, Wallington, New Jersey 07057, is hereby appointed Medical Inspector for the Board effective July 1, 2020 to June 30, 2021 at an annual fee of \$4,500.00.

NOW THEREFORE BE IT RESOLVED, The Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the preparation and execution of a professional services agreement consistent with this resolution. The Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5(a)(1).

F9. APPOINTMENT OF BROKER OF RECORD-RISK MANGER OF GENERAL LIABILITY AND WORKERS COMPENSATION FOR THE NORTH EAST SCHOOLS BOARDS INSURANCE

GROUP (N.E.S.B.I.G)

WHEREAS, the East Rutherford Board of Education requested qualifications be submitted by June 12, 2020 pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received (1) response; and

WHEREAS, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey, 07072 as the district's insurance consultant for participation in NESBIG (North East Schools Boards Insurance Group) and will continue these services; and

WHEREAS, Professional Insurance Associates (PIA) has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, Professional Insurance Associates provided the only response, and it is in the best interests of the Board to award this contract to Professional Insurance Associates; and

WHEREAS, the value of the contract is less than \$17,500

BE IT RESOLVED, to appoint of Professional Insurance Associates (PIA) as the district's insurance consultant to the East Rutherford Board of Education for participation in NESBIG (North East School Boards Insurance Group) consortium for General Insurance Policies and Workers' Compensation Policy, effective July 1, 2020 to June 30, 2021.

F10. APPOINTMENT OF BROKER OF RECORD - EMPLOYEE BENEFIT CONSULTANT FOR THE BERGEN MUNICIPAL EMPLOYEE DENTAL FUND

WHEREAS, the East Rutherford Board of Education requested qualifications be submitted by June 12, 2020 pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, the Board received (6) responses: and

- Professional Insurance Associates
- Brown & Brown Benefit Advisors
- Imac
- Gallagher
- CBIZ
- Oxygen Benefit Consultant

WHEREAS, Professional Insurance Associates (PIA) has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, and it is in the best interests of the Board to award this contract to Professional Insurance Associates; and

WHEREAS, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey 07072 as the district's insurance consultant for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits and will continue these services; and

WHEREAS, the value of the contract is less than \$17,500

BE IT RESOLVED, to appoint Professional Insurance Associates (PIA) as the district's insurance consultant to the East Rutherford Board of Education for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits effective July 1, 2019 to June 30, 2020.

F11. APPOINTMENT OF BROKER OF RECORD FOR NATIONAL VISION ADMINISTRATION

WHEREAS, the East Rutherford Board of Education requested qualifications June 12, 2020 pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received (1) response; and

WHEREAS, the East Rutherford Board of Education previously contracted with Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertsville, New Jersey 08530, as the district's insurance consultant for participation in the National Vision Administration for the provision of Employee Vision Benefits and will continue these services; and

WHEREAS, Brown & Brown Benefit Advisors Broker/Consultants has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, Brown & Brown Benefit Advisors Broker/Consultants provided the only response, and it is in the best interests of the Board to award this contract to Brown & Brown Benefit Advisors Broker/Consultants; and

WHEREAS, the value of the contract is less than \$17,500

BE IT RESOLVED, to appoint Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertsville, New Jersey 08530, as the district's insurance consultant to the East Rutherford Board of Education for participation in the National Vision Administration for the provision of Employee Vision Benefits effective July 1, 2020 to June 30, 2021.

F12. APPOINTMENT OF BOARD COUNSEL

WHEREAS, there exists a need for Board Counsel to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey ("Board"); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the district requested qualifications be submitted by June 12, 2020 allowing the process to be fair and open, and the Board received (3) responses;

- Cleary, Glacobbe, Alfieri, Jacobs LLC
- Cherie L. Adams, Esq
- Chasan, Lamparello, Mallon & Cappuzzo

WHEREAS, The Law firm Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin has completed and submitted a Business Entity Disclosure Certification which certifies that The Law firm Chasan, Lamparello Mallon & Cappuzzo and Thomas Kobin has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

WHEREAS, The Law firm Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin, Esq., 227 Avon Road, Westfield NJ 07090 is hereby appointed Board Counsel to the Board to perform legal services for the Board for the fiscal year end June 30, 2020 at a rate of \$160.00 per hour for attorneys and \$70 per hour for law clerks and paralegal services, \$8500 for attendance at the Board's 12 regular monthly meetings, plus reimbursement for reasonable expenses.

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2020-2021 local school budget.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin from the Chasan, Lamparello, Mallon & Cappuzzo Law Firm in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be placed on file with this Resolution; and

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education.

F13. AUTHORIZATION TO ESTABLISH THE FOLLOWING STUDENT ACTIVITIES ACCOUNTS FOR THE 2020-2021 SCHOOL YEAR

WHEREAS, the East Rutherford Board of Education student activity account requires the district to handle "students" money with care and to be accountable for each student run activity;

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the following student activities to have financial transactions for the 2020-2021 school year:

- Band - Girls Basketball - Boys Basketball – Cheerleaders - Drama Club – Faust Field Trips – McKenzie Field Trips - Student Government – Yearbook - Enrichment Club

F14. RESOLUTION INCREASING THE BID THRESHOLD – QUALIFIED PURCHASING AGENT

WHEREAS, Lameka Augustin, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to **\$44,000**, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the East Rutherford Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes Lameka Augustin, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

F15. APPROVAL OF THE PUBLIC EMPLOYER TRUST AGREEMENT – BROWN & BROWN BENEFITS ADVISOR

WHEREAS, The East Rutherford Board of Education, as a current participant in the Public Employer Trust (herein after known as "Trust"), for the policy period beginning July 1, 2020 through June 30, 2021 understand and agrees to

the Agreement set forth by Brown & Brown Benefits Advisors for the National Vision Administrators Plan, as on file in the Business Office.

F16. APPROVAL OF VALLEY HEALTH SYSTEM AGREEMENT FOR 2020-2021 SCHOOL YEAR

WHEREAS, the Valley Physicians Services provides alcohol and drug testing services to companies to support workplace alcohol and drug testing programs and policies;

WHEREAS, the East Rutherford Board of Education has a policy for alcohol and drug abuse testing of applicants and/or employees and requires alcohol and drug testing services from Valley Physician Services;

WHEREAS, in consideration of the mutual covenants and promises set forth, the parties hereby enter into this agreement, the terms and condition of which shall apply from the execution date of this Agreement.

NOW THEREFORE BE IT RESOLVED, in consideration of the premises and mutual promises, covenants, and Agreements contained herein the parties agree to the Agreement for drug and alcohol testing, for the period July 01, 2020 through June 30, 2021 as on file in the East Rutherford Board of Education office.

F17. APPROVAL OF CERTIFIED INDUSTRIAL HYGIENIST OF RECORD

WHEREAS, under this Certified Industrial Hygienist of Record Professional Services Agreement, Enviro Safety Management Corp will provide any of the following services to East Rutherford Schools as directed by East Rutherford based upon priorities which may arise in the course of school business:

- COVID-19 Custodial Cleaning Procedures Review, Cleaning Verification Testing and Hazard Communication Training
- COVID-19 Re-Opening Certified Industrial Hygiene Technical/Consultation Support for Classrooms, Offices
- Summer 2020 Mold Inspections and Custodial Training
- Indoor Air Quality Assessments, (Recommended minimum 4 per school per year).
- Mold and IAQ testing as needed
- HVAC Flow Measurement & Technical Support
- Teaching Staff Hazard Communication Training (RTK)
- Technical support meetings with Teachers, Administrators, Stakeholders as required.
- Quarterly Mercury in gym Floor Monitoring, Bid Specification Development and Technical Support
- Other Authorized Services as Requested
- Detailed Reports of Methods and Findings

WHEREAS, the requested fee schedule for all professional services described in this proposal are based upon our previously established discounted fee schedule of \$175.00/hour for all related support plus any additional fees for any sampling and analytical testing as appropriate

NOW THEREFORE BE IT RESOLVED, the total estimated fee for all services described above will not exceed **\$35,000.00** for the 2020-2021 school year.

BE IT RESOLVED, to appoint Enviro Safety Management Corp as the district's Certified Industrial Hygienist of Record effective July 1, 2020 to June 30, 2021.

F18. RESOLUTION APPROVING PUBLIC IMPROVEMENT FINANCING \$8,000,000 SCHOOL PROMISSORY NOTES JULY 15, 2020, PAYABLE JULY 15, 2021

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF EAST RUTHERFORD IN THE COUNTY OF BERGEN, NEW JERSEY COVENANTING TO COMPLY WITH THE PROVISIONS OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, APPLICABLE TO THE EXCLUSION FROM GROSS INCOME FOR FEDERAL INCOME TAX PURPOSES OF INTEREST ON OBLIGATIONS ISSUED BY THE BOARD OF EDUCATION OF THE BOROUGH OF EAST RUTHERFORD AND AUTHORIZING THE BOARD PRESIDENT, SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY AND OTHER BOARD OFFICIALS TO TAKE SUCH ACTION AS THEY MAY DEEM NECESSARY OR ADVISABLE TO EFFECT SUCH COMPLIANCE, AUTHORIZING THE ISSUANCE AND SALE OF \$8,000,000 SCHOOL PROMISSORY NOTES DATED JULY 15, 2020, PAYABLE JULY 15, 2021, DESIGNATING SUCH NOTES AS "QUALIFIED TAX-EXEMPT OBLIGATIONS" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, AND DECLARING THE BOARD'S OFFICIAL INTENT TO REIMBURSE ITSELF FOR JANUARY 28, 2020 BOND REFERENDUM PROJECT COSTS WITH THE PROCEEDS OF BONDS OR NOTES.

WHEREAS, The Board of Education of the Borough of East Rutherford in the County of Bergen, New Jersey (the "Board of Education") from time to time issues bonds, notes and other obligations the interest on which is excluded from gross income for Federal income tax purposes and desires to take such action as may be necessary or advisable to establish and maintain such exclusion; and

WHEREAS, the Internal Revenue Code of 1986, as amended (the "Code"), contains provisions with respect to the exclusion from gross income for Federal income tax purposes of interest on obligations, including provisions, among others, which require issuers of tax-exempt obligations, such as the Board of Education, to account for and rebate certain arbitrage earnings to the United States Treasury and to take other action to establish and maintain such Federal tax exclusion; and

WHEREAS, the Board of Education desires to designate an issue of \$8,000,000 School Promissory Notes dated July 15, 2020, payable July 15, 2021 (the "Notes") as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Code; and

WHEREAS, the Board of Education, pursuant to N.J.S.A. 18A:24-3, desires to authorize the issuance of the Notes and any renewal notes and the sale thereof by the School Business Administrator/Board Secretary; and

WHEREAS, the Board of Education desires to declare its official intent to reimburse itself for January 28, 2020 bond referendum project costs with the proceeds of bonds or notes;

NOW, THEREFORE, BE IT RESOLVED by The Board of Education of the Borough of East Rutherford in the County of Bergen, New Jersey, as follows:

SECTION 1. The Board of Education hereby covenants, to the extent permitted by the Constitution and the laws of the State of New Jersey, to do and perform all acts and things permitted by law and necessary to assure that interest paid on bonds, notes or other obligations of the Board of Education (including the Notes) be and remain excluded from gross income of the owners thereof for Federal income tax purposes pursuant to Section 103 of the Code.

SECTION 2. The Board President, School Business Administrator/Board Secretary and the other officials of the Board of Education are hereby authorized and directed to take such action, make such representations and give such assurances as they may deem necessary or advisable to effect compliance with the Code.

SECTION 3. The Notes are hereby designated as "qualified tax-exempt obligations" for the purpose of Section 265(b)(3) of the Code.

SECTION 4. It is hereby determined and stated that the Notes (1) are not "private activity bonds" as defined in the Code and (2) the Board of Education and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of tax-exempt obligations (other than private activity bonds) during the calendar year 2020.

SECTION 5. It is further determined and stated that the Board of Education has not, as of the date hereof, issued any tax-exempt obligations during the calendar year 2020.

SECTION 6. The Board of Education will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; however, the Board of Education does not covenant to do so, and hereby expressly states that a covenant is not made hereby.

SECTION 7. The issuing officers of the Board of Education are hereby authorized to deliver a certified copy of this resolution to the original purchaser of the Notes and to further provide such original purchaser with a certificate of obligations issued during the calendar year 2020 dated as of the date of delivery of the Notes.

SECTION 8. The Notes and any renewals thereof are authorized to be issued in a maximum aggregate principal amount of \$8,000,000 in anticipation of the issuance of the \$35,553,000 of bonds authorized to be issued by the voters of the School District at a special school election held on January 28, 2020 (the "Bond Referendum"). The Notes and any renewal notes shall be dated on or about the date of their issuance and shall be payable not more than one year from such date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and shall be renewable for not exceeding five years from the date of original issuance of the Notes. Such interest shall be payable at the maturity of the Notes and any renewal notes.

SECTION 9. The Notes and any renewal notes shall be general obligations of the Board of Education and each of the Notes and any renewal notes shall be signed by the President or Vice President of the Board of Education. The School Business Administrator/Board Secretary is hereby authorized to affix the seal of the Board of Education to the Notes and any renewal notes and to attest such seal and the Notes and any renewal notes. The School Business Administrator/Board Secretary is hereby authorized to sell the Notes and any renewal notes from time to time, at not less than par and accrued interest and to determine within the limitations prescribed by this resolution, the date, maturity date, and denomination of the Notes and any renewal notes, and the rate of interest the Notes and any renewal notes shall bear and to deliver the Notes and any renewal notes upon receiving the purchase price to be paid therefor. The School Business Administrator/Board Secretary shall report in writing the results of the sale of such notes to the Board of Education after the sale thereof.

SECTION 10. The Board of Education intends to issue a maximum amount of \$35,553,000 of bonds or notes to finance the cost of undertaking the following improvements authorized by the Bond Referendum: (1) Faust Intermediate School, Faust Annex and McKenzie School Renovations – building renovations and alterations, conversion of existing spaces to new uses, building system improvements, installation of an elevator (at Faust Intermediate School), construction of additional parking and a covered walkway (at the Faust Annex), roof repairs and partial replacement (at McKenzie School) and, if bond or note proceeds are available, the acquisition of new furniture, equipment and apparatus required therefor, and (2) Addition to Faust Intermediate School – construction of a three story school building addition adjacent to Faust Intermediate School, including site improvements and, if bond or note proceeds are available, the acquisition of original furniture, equipment and apparatus required for such addition. If the Board of Education incurs such costs prior to the issuance of the bonds or notes, the Board of Education hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by the Bond Referendum.

SECTION 11. This resolution shall take effect immediately upon its adoption.

F19. APPROVAL OF ENVIRONMENTAL ENGINEER AND NECESSARY LSRP SERVICES WITH BOSWELL ENGINEERING

WHEREAS, the East Rutherford Board of Education has need for an Environmental Engineer and necessary Licensed Site Remediation Professional (LSRP) services in connection with the Boards acquisition of three vacant properties at 114 Uhland Street, 116 Uhland Street and 258 Grove Street (Block 63, Lots 21, 22, & 23) located across from Alfred S. Faust School in the Borough of East Rutherford; and

WHEREAS, Boswell has the requisite background and experience to provide Environmental Engineering and LSRP services; and

WHEREAS, Boswell submitted a proposal (PR-20-9837) dated May 19, 2020 in response to the Board's Request for Qualifications for the subject services; and

WHEREAS, by Resolution dated May 20, 2020, the Board awarded the Contract for Boswell Environmental Engineering and LSRP services to Boswell; and

BE IT RESOLVED, it is the desire of the Board and Boswell to enter into this agreement setting forth the services and basis of compensation for Boswell, and other terms herein as shown in the agreement, as on file in the Business office.

BE IT FURTHER RESOLVED, The Board President, Superintendent, School Business Administrator/Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

ROLL CALL VOTE: F1-F19:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione				X	
Erin Shemeley	S				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	M				
Jason Bulger	X				

OLD BUSINESS

No Old Business

NEW BUSINESS

No New Business

OPEN TO THE PUBLIC

President Bulger Opens the Hearing of Citizens:

Time: 6:42 p.m.

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. Please go to the district website www.erboe.net under “Announcements” click on Remote Meeting information.

- *No Members of the Public wished to be heard.*

President Bulger Closes the Hearing of Citizens:

Time: 6:43 p.m.

ADJOURN TO EXECUTIVE SESSION

Time: 6:44 p.m.

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board. The board expects to return to the business portion of the meeting in approximately 60 minutes, Action will be taken.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione				X	
Erin SHEMELEY	X				
Richard Vartan	M				
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	X				

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS

Time: 9:04 p.m.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione				X	
Erin SHEMELEY	X				
Richard Vartan	M				
Rachel Villanova	S				
Debbie Zoller	X				
Jason Bulger	X				

FINAL MATTERS TO DISCUSS OR ACT UPON

F7. APPOINTMENT OF ARCHITECT OF RECORD

WHEREAS, there exists a need for an Architect of Record to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the district requested qualifications be submitted by June 12, 2020 allowing the process to be fair and open, the Board received (7) responses;

- ENV
- DiCara Rubino Architects
- The Musical Group
- DMR
- LAN Associates
- The Architects Alliance
- Parette Somjen Architects

WHEREAS, The Architects Alliance has completed and submitted a Business Entity Disclosure Certification which certifies that The Architects Alliance has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2020-2021 local school budget.

NOW, THEREFORE, BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with The Architects Alliance in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be place on file with this Resolution, and

NOW THEREFORE BE IT RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education, 100 Uhland Street, East Rutherford, NJ 07073.

ROLL CALL VOTE F7:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	M				
Carlo Maucione				X	
Erin Shemeley	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	X				

N1. RESOLUTION AUTHORIZING AND APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND THE EAST RUTHERFORD ADMINISTRATORS' ASSOCIATION

WHEREAS, the East Rutherford Board of Education (“Board”) and the East Rutherford Administrators’ Association (“ERAA”) negotiations committees have engaged in negotiations for a successor contract to the one that expires June 30, 2020; and

WHEREAS, the committees have reached a settlement with respect to those negotiations, the terms and conditions of which have been set forth in a Memorandum of Agreement, dated as of May 27, 2020, a copy of which is on file in the Business Administrator’s office.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Memorandum of Agreement, dated as of May 27, 2020, is authorized and approved.
3. This Resolution shall be effective immediately.

N2. RESOLUTION AUTHORIZING AND APPROVING A COLLECTIVE NEGOTIATED AGREEMENT BETWEEN THE EAST RUTHERFORD BOARD OF EDUCATION AND THE EAST RUTHERFORD ADMINISTRATORS' ASSOCIATION

WHEREAS, the East Rutherford Board of Education (“Board”) and the East Rutherford Administrators’ Association (“ERAA”) have settled negotiations for a new collective bargaining agreement; and

WHEREAS, a copy of the new agreement between the Board and the ERAA for the 2020-2023 school years (“CNA”) is on file in the Business Administrator’s office.

NOW, THEREFORE, BE IT RESOLVED by the Board, that:

9. The aforesaid recitals are incorporated herein as though fully set forth at length.
10. The CNA is authorized and approved.
11. The Board President, Board Secretary and any other necessary officer, official or employee of the Board are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the CNA.
12. This Resolution shall be effective immediately.

ROLL CALL VOTE: N1 –N2:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	S				
Carlo Maucione				X	
Erin Shemeley	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	X				

Maria Caruso	M				
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S4. MOTION TO RESCIND RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT DATED MAY 11, 2020), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

ROLL CALL VOTE: S4:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	S				
Carlo Maucione				X	
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	S				
Debbie Zoller	M				
Maria Caruso	X				

MOTION TO ADJOURN

Time: 9:14 p.m.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione				X	
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	M				

ADJOURNMENT

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of June 18, 2020.

MINUTES ARE NOT VERBATIM; The foregoing minutes were prepared by the Board Secretary, Mrs. Lameka Augustin/lb.

Lameka Augustin

**NEXT MEETING:
Public Meeting
July 23, 2020
6:00 P.M. - Remotely**

Approved