

**EAST RUTHERFORD BOARD OF EDUCATION  
PUBLIC MEETING AGENDA  
July 23, 2020  
6:00 PM - REMOTELY**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**CALL TO ORDER** – By President Bulger at 6:07 p.m.

**OPENING STATEMENT** – President Bulger

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – [www.erboe.net](http://www.erboe.net)

**SALUTE TO FLAG & MOMENT OF SILENCE**

PLEASE REMAIN STANDING FOR A MOMENT OF SILENCE IN HONOR OF THE MEMBERS OF OUR POLICE DEPARTMENT, FIRE DEPARTMENT, FIRST RESPONDERS AND OUR ARMED FORCES.

**ROLL CALL**

Board Member	Present	Absent
Mrs. Maria Caruso	X	
Mr. Carlo Maucione	X	
Mrs. Erin Shemeley		X
Mr. Richard Vartan	X	
Mrs. Rachel Villanova	X	
Mrs. Debbie Zoller	X	
Mr. Jason Bulger	X	

**ATTENDANCE:**

Mr. Giovanni A. Giancaspro, Superintendent  
Mrs. Lameka Augustin, SBA/Board Secretary  
Mr. Thomas Kobin, Board Counsel

**ANNOUNCEMENT OF FIRE EXIT LOCATIONS** – President Bulger

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

***Mission Statement:***

*The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.*

**OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY**

**President Bulger Opens the Hearing of Citizens:**

**Time:** 6:08 p.m.

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. Please go to the district website [www.erboe.net](http://www.erboe.net) under “Announcements” click on Remote Meeting information. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to submit a comment will be given the opportunity to do so.

➤ *No Members of the Public wished to be heard.*

**President Bulger Closes the Hearing of Citizens:**

**Time:** 6:09 p.m.

**OPEN TO THE PUBLIC FOR COMMENTS ON SUPERINTENDENTS HEARING ONLY**

**President Bulger Opens the Hearing of Citizens:**

**Time:** 6:09 p.m.

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. Please go to the district website [www.erboe.net](http://www.erboe.net) under “Announcements” click on Remote Meeting information. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to submit a comment will be given the opportunity to do so.

➤ *No Members of the Public wished to be heard.*

**President Bulger Closes the Hearing of Citizens:**

**Time:** 6:10 p.m.

**CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION**

None

**ADOPTION OF PRIOR BOARD MEETING MINUTES**

**Motion:** *Debbie Zoller*  
**Second:** *Rachel Villanova*  
**Vote:** *All in Favor*

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:**

- June 18, 2020 Public Meeting Minutes
- June 18, 2020 Executive Meeting Minutes

**REPORTS/PRESENTATIONS TO THE BOARD**

- School Business Administrator’s Report – Mrs. Lameka Augustin  
*The Finance and Physical Facilities Committee reports from July 2020 were distributed to the Board Members. The resolutions that are being presented tonight are supported by the full Board.*
- Superintendent’s Report – Mr. Giovanni A. Giancaspro  
*The monthly report was read and distributed to the Board Members. The resolutions that are being presented tonight are supported by the full Board.*

*Jason Bulger thanked Mr. Giancaspro for keeping the Board updated on the referendum construction.*

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**

**Motions S1 – S3:** *Jason Bulger*  
**Second:** *Debbie Zoller*  
**Vote:** *All in Favor*

**S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT**

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	N/A	N/A
Faust Annex	Fire Drill	N/A	N/A
Faust School & Annex	Lockdown Drill	N/A	N/A
McKenzie School	Fire Drill	N/A	N/A
McKenzie School	Lockdown Drill	N/A	N/A

**S2. APPROVAL OF ENROLLMENT REPORT**

SCHOOL	TOTAL ENROLLMENT
Faust	297
McKenzie	474
Special Services – In District	111
Special Services – Out of District	5
Tuition Students	0
Home Instruction	0

**S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT**

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	1
McKenzie	0	0

**CURRICULUM COMMITTEE** (*Chairperson; Carlo Maucione, Erin Shemeley, Rachel Villanova*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Annual Contract Agreements for Student Services
- C2) Approval of Transportation Requests
- C3) Approval of Teacher Mentoring Plan for 2020-2021 School Year
- C4) Acceptance of Donations for Life Skills Program

**C1. APPROVAL OF ANNUAL CONTRACT AGREEMENTS FOR STUDENT SERVICES**

**BE IT RESOLVED**, upon the recommendation of the Superintendent in coordination with the Child Study Team Director, that the East Rutherford Board of Education, approves the contract agreement for the 2020-2021 school year as deemed necessary.

Code	Student ID & Contract Verified	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Annual Private School Tuition	YCS – George Washington	Commence on 7/6/20	200 billable days \$306.27 per diem \$61,254.00 tentative tuition rate
		Extraordinary Services			\$205.59 per diem \$41,118.00 estimated by 200 billable days
C1.2	on file	Educational Audiology	Bergen County Special Services	2020-2021 School Year	Maximum of 15hours for 3 students not to exceed \$2820.00

**C2. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUESTS FOR STUDENTS**

**No New Business**

**C3. APPROVAL OF TEACHER MENTORING PLAN FOR THE 2020-2021 SCHOOL YEAR**

Motion to approve, upon the recommendation of the Superintendent, the East Rutherford School District Teacher Mentoring Plan for the 2020-2021 school year.

**C4. ACCEPTANCE OF DONATIONS FOR LIFE SKILLS PROGRAM**

Motion to accept, upon the recommendation of the Superintendent in coordination with the Child Study Team Director, the following items donated by Dr. Lee and Mrs. Muse for the 2020-2021 school year Life Skills Program.

- 1 broom and dust bin
- 8 pieces of wall paintings
- 1 shoe rack
- 1 small standing mirror
- 5 dinner plates & 5 dessert plates
- 1 water pitcher
- 1 bean bag
- 1 small lamp
- 1 wooden jewelry box
- 1 pack of 6 clothes hangers
- 1 can opener
- 1 ten piece set measuring cups and spoons
- 1 5x7 picture frames
- 2 pairs mildly used sneakers
- 1 pair new sneakers
- 2 mildly used belts
- 1 small vacuum cleaner
- Important: 99% all new items**
- 1 twin bed

**ROLL CALL VOTE: C1-C4:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	M				
Erin Shemeley				X	
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	X				

**PERSONNEL COMMITTEE** (*Chairperson; Maria Caruso, Jason Bulger, Debbie Zoller*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approval of Merit Goal 2019-2020**
- P5) Approval of Payment for Merit Goal 2019-2020**
- P6) Approval of Curriculum Writing for July 6, 2020 – August 31, 2020**
- P7) Approval of Delta-T Group for Substitute Nurses for the 2020-2021 school year**
- P8) Approval of Contract Superintendent of Schools**
- P9) Acceptance of Retirement Notification – T. Dobrygowski**

**P1. APPROVE FOLLOWING PERSONNEL ACTIONS**

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Katherine Machere	Appointment	Art Teacher	BA Step 2	\$59,176	9/1/20-6/30/21	11-130-100-101-040-00-000 (pending background check)
P1.2	Candance Bibb	Appointment	Science Teacher	BA Step 1	\$58,676	9/1/20-6/30/21	11-120-100-101-040-00-000 (pending background check)
P1.3	Hallie Yula	Appointment	2 <sup>nd</sup> Grade Teacher	BA Step 4	\$61,176	9/1/20-6/30/21	11-120-100-101-080-00-000 (pending background check)
P1.4	Alexandra Keenan	Appointment	Replacement 1 <sup>st</sup> Grade Teacher	BA Step 1	\$58,676 (pro-rated)	9/1/20-2/5/21	(maternity leave) 11-120-100-101-080-00-000 (pending background check)
P1.4	Sheiyra Machado	Salary Guide Movement	Teacher	BA+30 Step 7 to MA Step 7	From: 70,149 to \$71,451	9/1/20 – 6/30/21	11-120-100-101-080-00-000
P1.5	Amanda Alberta	Salary Guide Movement	Teacher	BA+15 Step 7 to BA+30 Step 7	From: \$67,026 to \$70,419	9/1/20 – 6/30/21	11-120-100-101-040-00-000
P1.6	Alyssa Meli	Salary Guide Movement	Teacher	BA+30 Step 5 to MA Step 5	From: \$67,551 to \$68,626	9/1/20 – 6/30/21	11-120-100-101-080-00-000
P1.7	Katherine Fontana	Salary Guide Movement	Teacher	BA+30 Step 6 to MA Step 6	From: 68,551 to \$69,626	9/1/20 – 6/30/21	11-120-100-101-080-00-000
P1.8	Lauren Cevetillo	Salary Guide Movement	Teacher	MA+15 Step 14 to MA+30 Step 14	From: \$106,785 to \$111,170	9/1/20 – 6/30/21	11-120-100-101-040-00-000
P1.9	Caitlyn Reed	Salary Guide Movement	Teacher	MA+15 Step 12 to MA+30 Step 12	From: \$95,376 to 98,229	9/1/20 – 6/30/21	11-120-100-101-040-00-000
P1.10	Amanda Rusin	Appointment	OT ESY Summer Hours	MA Step 4	\$48.30	7/06/2020-7/31/2020	4 hrs/3 days a week: 11-000-216-100-080-00-997 (increased from 2 days to 3 days)
P1.11	Agron Huqi	Appointment	Substitute Custodian	N/A	\$15.00/hr.	7/24/20-6/30/21 (as needed)	11-000-262-107-000-00-992 (pending background check)
P1.12	James Rodriguez	Appointment	Substitute Custodian	N/A	\$15.00/hr.	7/24/20-6/30/21 (as needed)	11-000-262-107-000-00-992 (pending background check)
P1.13	Erin Esposito	Appointment	Part-Time Speech-Language Specialist	MA Step 1	\$47,000	9/1/20 – 6/30/21	11-000-216-100-080-000
P1.14	Dorothy Jones	Appointment	Certified Aide	Certified Step 1	\$22.21/hr.	9/1/20 – 6/30/21	11-204-100-106-080-00-000

**P2. APPROVAL OF TRAVEL EXPENDITURES**

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	9/14/20 – 9/15/20	Alison Bono	PECS Level 1 Training New Brunswick, N.J.	\$441.60 (registration and mileage)	No
P2.2	8/4/20	Regina Barrale	Rethinking Curriculum: The Journey Toward a More Equitable Curriculum On-line	\$60.00	No
P2.3	8/13/20	Regina Barrale	Tools to support Equitable Instruction & Continuity of Learning On-line	\$60.00	No
P2.4	8/17/20	Regina Barrale	September Ready: Sparking Virtual Collaboration On-line	\$60.00	No
P2.5	8/25/20	Regina Barrale	Reopening and the Law: Essential Questions and Answers On-line	\$60.00	No
P2.6	7/15/20	Brian Barrow	Collective Bargaining & NJPSA Member Rights in the Age of COVID-19 On-line	\$0.00	No
P2.7	8/10/20	Brian Barrow	Implementing New Safety and Security Mandates for 2020-2021 On-line	\$60.00	No
P2.8	8/13/20	Brian Barrow	Tools to support Equitable Instruction & Continuity of Learning On-line	\$60.00	No
P2.9	8/25/20	Brian Barrow	Reopening and the Law: Essential Questions and Answer On-line	\$60.00	No
P2.10	2020-2021 School Year	Renee Romaglia	CST Travel Reimbursement	\$201.50	No
P2.11	2020-2021 School Year	Jamie Lee	CST Travel Reimbursement	\$201.50	No
P2.12	2020-2021 School Year	Danielle Esposito	CST Travel Reimbursement	\$201.50	No
P2.13	2020-2021 School Year	James Wagner	CST Travel Reimbursement	\$201.50	No
P2.14	2020-2021 School Year	Bracha Waldman	Speech, OT, PT Related Services Travel Reimbursement	\$201.50	No
P2.15	2020-2021 School Year	Amanda Rusin	Speech, OT, PT Related Services Travel Reimbursement	\$201.50	No
P2.16	2020-2021 School Year	Alison Bono	Speech, OT, PT Related Services Travel Reimbursement	\$201.50	No
P2.17	2019-2020 School Year	Amanda Rusin	Additional Speech, OT, PT Related Services Travel Reimbursement	\$35.50	No

**P3. LEAVE OF ABSENCE**

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#193	Extended Medical Leave	Custodian	McKenzie	7/6/20	8/14/20	30 sick days	7/6/20	8/17/20
P3.2	#0071	Medical Leave	Custodian	McKenzie	6/29/20	7/28/20	21 sick days	06/29/20	7/29/20

P3.3	#0802	Medical Leave	Bookkeeper	District	7/6/20	7/27/20	12 sick days 1 unpaid sick day	7/6/20	7/28/20
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**P4. APPROVAL OF MERIT GOAL 2019-2020**

**BE IT RESOLVED**, that the East Rutherford Board of Education pursuant to N.J.A.C. 6A23A.1 (10) has received and acknowledges the Interim Executive County Superintendent, Louis DeLisio’s letter certifying the attainment of Merit Goal for Superintendent Giovanni A. Giancaspro.

**P5. APPROVAL PAYMENT FOR MERIT GOAL 2019-2020**

**BE IT RESOLVED**, that the East Rutherford Board of Education, authorizes the payment for goal attainment to the Superintendent Giovanni A. Giancaspro for the total amount of \$5,763.67.

Type of Goal	Goal Number	Board Approval Date	Evidence of Completion Provided	Percentage	Dollar Value
Quantitative	1	5-20-20	X	3.33%	\$5,763.67

**P6. APPROVAL OF CURRICULUM WRITING FOR JULY 6, 2020 – AUGUST 31, 2020**

Motion to approve, upon the recommendation of the Superintendent, the Curriculum Writing for July 6, 2020 – August 31, 2020 for the following staff members. Compensation will be as follows:

- \$500.00 per subject per grade level (elementary & middle school)
- \$500.00 per curriculum written within the same subject area per grade level (middle school level ONLY)
- \$4,000.00 for writing curriculum K-8th grade (9 grade levels)

<b>Faust School</b>
Jessica Gerity

**P7. APPROVAL OF CONTRACT WITH DELTA-T GROUP FOR SUBSTITUTE NURSES FOR THE 2020-2021 SCHOOL YEAR**

**WHEREAS**, the East Rutherford Board of Education (“Board”) periodically requires the services of nurses when a school nurse is absent, and Delta-T Group North Jersey, Inc. (“Delta-T”) has a staff of nurses who are qualified to serve as substitute school nurses; and

**WHEREAS**, Delta-T’s rates for nursing services are \$43.75 per hour and aide service on an as needed basis at a rate of \$21.00 per hour; and

**WHEREAS**, a proposed letter agreement between the Board and Delta-T, dated June 8, 2020, and having a term for the 2020-2021 school year, is on file in the Superintendent’s Office; and

**WHEREAS**, the anticipated total amount of this contract is not to exceed \$5,000; and

**WHEREAS**, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice



is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. A contract is hereby awarded to Delta-T for the provision of substitute nursing services at the above referenced rate.
3. The letter agreement on file in the Superintendent’s Office is hereby approved, with such changes as the Superintendent and Board Counsel deem necessary to effectuate the purposes of this Resolution.
4. The Board President, Superintendent, Business Administrator/Board Secretary and Board Counsel be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the execution of the final agreement.
5. The Board Secretary, or her designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5(a)(1).

*Jason Bulger commented that he is very happy to have Mr. Giancaspro leading the district. Mr. Giancaspro thanked the Board for their support and for working as a team.*

**P8. APPROVAL OF CONTRACT FOR SUPERINTENDENT OF SCHOOLS**

**BE IT RESOLVED**, that the East Rutherford Board of Education (“Board”) hereby appoints Giovanni A. Giancaspro as Superintendent of Schools for the period of July 1, 2020 through June 30, 2025, as approved by the Executive County Superintendent the annual salary for the 2020-2021 school year is \$190,000.00 and thereafter, as on file in the Superintendent’s office.

*Mr. Giancaspro wished Teddy well on his retirement.*

**P9. ACCEPTANCE OF RETIREMENT NOTIFICATION – TADEUSZ DOBRYGOWSKI**

Motion to accept, with regret, the retirement notification from Tadeusz Dobrygowski, effective September 1, 2020.

**ROLL CALL VOTE: P1-P9:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	M				
Carlo Maucione	X				
Erin SHEMELEY				X	
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S		P8		
Jason Bulger	X				

**PHYSICAL FACILITIES COMMITTEE** (*Chairperson; Erin SHEMELEY, Maria Caruso, Carlo MAUCIONE*)

Mr. Giancaspro noted that we are still working with our C.I.H and the results have been good. There was one malfunction with the A/C but that has been resolved. The information was brought to the E.R.E.A.

**COMMUNITY RELATIONS COMMITTEE** (*Chairperson; Richard VARTAN, Rachel Villanova, Debbie Zoller*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**  
**CR1) Approve First Reading of Revised Bylaws, Policies and Regulations**

**CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS**

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy #1649 - Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)
- Policy #2270 – Religion in Schools (Revised)
- Policy #2431.3 – Heat Participation Policy for Student-Athlete Safety (M) (Revised)
- Policy #2622 – Student Assessment (M) (Revised)
- Policy and Regulation #5111 – Eligibility of Resident/Nonresident Students (M) (Revised)
- Policy and Regulation #5200 – Attendance (M) (Revised)
- Policy and Regulation #5320 – Immunization (Revised)
- Policy and Regulation #5330.04 – Administering an Opioid Antidote (M) (Revised)
- Policy #5610 – Suspension (M) (Revised)
- Regulation #5610 – Suspension Procedures (M) (Revised)
- Policy #5620 – Expulsion (M) (Revised)
- Policy and Regulation #8320 – Personnel Records (M) (Revised)
- Policy #1648 – Restart and Recovery Plan (M) (New)

**ROLL CALL VOTE: CR1:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY				X	
Richard Vartan	M				
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	X				

**TECHNOLOGY COMMITTEE** (*Chairperson; Rachel Villanova, Carlo Maucione, Erin SHEMELEY*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

**No New Business**

**NEGOTIATIONS COMMITTEE ERAA** *(Chairperson; Carlo Maucione, Maria Caruso)*

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

**No New Business**

**NEGOTIATIONS COMMITTEE IUOE** *(Chairperson; Erin Shemeley, Carlo Maucione)*

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

I.O.U.E. – *Carlo Maucione commented that scheduling a meeting has been rough due to vacations.*

**FINANCE COMMITTEE** *(Chairperson; Debbie Zoller, Carlo Maucione, Richard Vartan)*

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- F1) Approval of Bills List**
- F2) Acceptance of Monthly Financial Reports – JUNE 2020**
- F3) Approval of Transfers – JUNE 2020**
- F4) Approval of Determination and Award Certificate of School Promissory Note**
- F5) Award Contract for Substitute Staffing Services**
- F6) Resolution for School Depositories, Accounts and Signatories**

**F1. APPROVAL OF BILL LISTS**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education approves the following list of bills for payment; and

**BE IT RESOLVED**, the list of bills is on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund 19-20sy	\$147,741.45
General Fund 20-21sy	\$1,061,768.80
Referendum Fund	\$796,247.99
Food Service Fund	\$12,328.72
Special Activity Fund	\$0

Payroll Fund 6/19/20 – 7/15/20	\$665,849.79
<b>TOTAL OF FUNDS</b>	<b>\$2,683,936.75</b>

**F2. ACCEPTANCE OF THE FINANCIAL REPORTS – JUNE 2020**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

**WHEREAS**, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

**BE IT FURTHER RESOLVED**, the Board Secretary’s and Treasurer’s Reports for the month end are on record in the Office of the School Business Administrator for review;

**F3. APPROVAL OF TRANSFERS – JUNE 2020**

**WHEREAS**, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

**WHEREAS**, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of October 2019 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

**F4. APPROVAL OF DETERMINATION AND AWARD CERTIFICATE OF SCHOOL PROMISSORY**

**NOTE**

**(\$8,000,000 SCHOOL PROMISSORY NOTE)  
THE BOARD OF EDUCATION OF  
THE BOROUGH OF EAST RUTHERFORD,  
IN THE COUNTY OF BERGEN, NEW JERSEY**

**I, LAMEKA AUGUSTIN**, School Business Administrator/Board Secretary of the Board of Education of the Borough of East Rutherford, in the County of Bergen, New Jersey (herein called the "Issuer"), **HEREBY CERTIFY** as follows:

1. By virtue of the authority conferred upon me by a resolution adopted by the Issuer on June 18, 2020, and in anticipation of the issuance of bonds authorized to be issued by the legal voters of the Issuer at a special school election held on January 28, 2020, I have determined to issue a School Promissory Note (the "Note") of the Issuer in accordance with the following description:

TOTAL PRINCIPAL AMOUNT: \$8,000,000

DATED: July 15, 2020

MATURITY: July 15, 2021 (non-callable)

<u>NUMBER</u>	<u>DENOMINATION</u>	<u>CUSIP</u>	<u>DATED DATE</u> <u>SETTLE DATE</u>
20-1	\$8,000,000	274803DA0	July 15, 2020

INTEREST RATE PER ANNUM (payable at maturity): 1.25%

REGISTERED OWNER: CEDE & CO.  
PLACE OF PAYMENT: School Business Administrator/Board Secretary  
East Rutherford Board of Education  
100 Uhland Street  
East Rutherford, New Jersey

2. Pursuant to said authority, I have awarded and will sell the Note to BNY Mellon Capital Markets, LLC, at the price of \$8,043,726.40 plus an amount equal to the interest on the Note accrued to the date of payment of the purchase price thereof. I will be the Note Registrar/Paying Agent for the Note.
3. No obligations of the Issuer other than the Note have been issued pursuant to the authorization referenced above.

IN WITNESS WHEREOF, I have hereunto set my hand this 15th day of July, 2020.

#### **F5. AWARD CONTRACT FOR SUBSTITUTE STAFFING SERVICES**

**WHEREAS**, the East Rutherford Board of Education (“Board”) issued a Request for Proposals (“RFP”) for Substitute Staffing Service in accordance with a fair and open process pursuant to the Local Unit Pay-to-Play Law, N.J.S.A. 19:44A-20.4, et seq., and accountability regulations, N.J.A.C. 6A:23A-5.2(a)(5), which resulted in responses from the following:

ESS (Source for Teachers, Inc.);  
Delta-T Group NJ; and  
Kelly Education, Inc.;

**WHEREAS**, said services are performed by persons having necessary certifications as required by law and are specialized and qualitative in nature as to recruitment, screening, the provision of qualified and certified substitute staff, compliance with all NJDOE background checks and requirements, and promoting the hiring of existing substitute staff of the East Rutherford School District; and

**WHEREAS**, the proposals have been evaluated by the Superintendent, and there has been a recommendation to award a contract to Kelly Education, Inc, based on the fact that Kelly Education, Inc. meets all the criteria in the RFP, they have a proven reputation in the area of providing quality substitute services, and the award of the contract to Kelly Education, Inc., is in the best interests of the Board; and

**WHEREAS**, the proposed contract between Kelly Education, Inc. and the Board (the “Contract”) is on file in the Board of Education Office, and it provides as follows:

<b>Position:</b>	<b>Pay Rate:</b>	<b>Bill Rate:</b>
Long-Term Certified Teacher	\$ 120.00 per day	\$ 158.40 per day
Full Day Substitute Teacher	\$ 90.00 per day	\$ 118.80 per day
Half Day Substitute Teacher	\$ 45.00 per day	\$ 59.40 per day
Full Day Paraprofessional	\$ 80.00 per day	\$ 105.60 per day
Half Day Paraprofessional	\$ 40.00 per day	\$ 52.80 per day

**WHEREAS**, a contract for the substitute staffing service may be awarded without competitive bidding as a professional service and as an extraordinary, unspecifiable service in accordance with N.J.S.A. 18A:18A-2(g) & (h) and 18A:18A-5(a)(1) & (2).

**NOW THEREFORE BE IT RESOLVED**, by the Board that

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Board hereby awards a contract to Kelly Education, Inc. for the Substitute Staffing Service consistent with the Contract on file in the Superintendent’s office.
3. The Board President, Board Secretary, and Board Counsel are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution, including the preparation and execution of a final contract consistent with this Resolution.
4. Notice of this action shall be published in accordance with the Public School Contracts Law.

**F6. RESOLUTION FOR SCHOOL DEPOSITORIES, ACCOUNTS AND SIGNATORIES**

**WHEREAS**, there is a need to designate public depositories and authorized signatories for various accounts.

**NOW THEREFORE, BE IT RESOLVED**, that the East Rutherford Board of Education, County of Bergen, State of New Jersey, has designated the following bank as the official depository of the Board, effective January 02, 2020 to January 05, 2021.

- Capital One Bank

**BE IT FURTHER RESOLVED**, that the following signatories are hereby approved (facsimile stamps can be used):

<u>Account</u>	<u>Number of Signatures Required</u>	<u>By Whom</u>
Capital Projects	Three (3)	Board President/Superintendent/Board Secretary/Treasurer of School Monies

**ROLL CALL VOTE: F1-F6:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Maria Caruso	X				
Carlo Maucione	X				
Erin Shemeley				X	
Richard Vartan	S				
Rachel Villanova	X				
Debbie Zoller	M		F1		PO 000981
Jason Bulger	X				

**OLD BUSINESS**

*No Old Business*

**NEW BUSINESS**

*No New Business*

**OPEN TO THE PUBLIC**

**President Bulger Opens the Hearing of Citizens:**

**Time:** 6:30 p.m.

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. Please go to the district website [www.erboe.net](http://www.erboe.net) under “**Announcements**” click on Remote Meeting information.

- *No Members of the Public wished to be heard.*

**President Bulger Closes the Hearing of Citizens:**

**Time:** 6:30 p.m.

**ADJOURN TO EXECUTIVE SESSION**

**Time:** 6:43 p.m.

**RESOLVED**, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board. The board expects to return to the business portion of the meeting in approximately 60 minutes, Action will be taken.

**ROLL CALL VOTE:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Maria Caruso	X				
Carlo Maucione	X				
Erin Shemeley				X	
Richard Vartan	S				
Rachel Villanova	X				
Debbie Zoller	X				
Jason Bulger	M				

**MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS**

**Time:** 7:19 p.m.

**ROLL CALL VOTE:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY				X	
Richard Vartan	X				
Rachel Villanova	S				
Debbie Zoller	X				
Jason Bulger	M				

**MOTION TO ADJOURN**

**Time:** 7:20 p.m.

**ROLL CALL VOTE:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY				X	
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	M				

**NEXT MEETING:  
Public Meeting  
August 27, 2020  
6:00 P.M. - Remotely**