

**EAST RUTHERFORD BOARD OF EDUCATION
PUBLIC MEETING MINUTES
August 27, 2020
6:00 PM - REMOTELY**

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER – By President Bulger at 6:10 p.m.

OPENING STATEMENT – President Bulger

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of the Act, the East Rutherford Board of Education has caused notice of this meeting by having the date, time and place thereof provided to The Record and South Bergenite Newspapers to have published and posted in the vestibule of the Borough Hall and Public Library.

Copies of agendas are available prior to said meetings in the Board of Education office and are posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE

PLEASE REMAIN STANDING FOR A MOMENT OF SILENCE IN HONOR OF THE MEMBERS OF OUR POLICE DEPARTMENT, FIRE DEPARTMENT, FIRST RESPONDERS AND OUR ARMED FORCES.

ROLL CALL

Board Member	Present	Absent
Mrs. Maria Caruso	X	
Mr. Carlo Maucione	X	
Mrs. Erin Shemeley	X	
Mr. Richard Vartan	X	
Mrs. Rachel Villanova	X	
Mrs. Debbie Zoller	X	
Mr. Jason Bulger	X	

ATTENDANCE:

**Mr. Giovanni A. Giancaspro, Superintendent
Mrs. Lameka Augustin, SBA/Board Secretary
Mr. Thomas Kobin, Board Counsel**

ANNOUNCEMENT OF FIRE EXIT LOCATIONS – President Bulger

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

- *Mr. Giancaspro and Jason Bulger wished the Retiree all the best in his Retirement*

RECOGNITION AND APPRECIATION OF RETIREE

Motion to accept, the Recognition and Appreciation resolution.

Motion: Jason Bulger

Second: Debbie Zoller

Vote: All in Favor

***EAST RUTHERFORD BOARD OF EDUCATION
IN RECOGNITION AND APPRECIATION FOR:***

TADEUSZ DOBRYGOWSKI

WHEREAS, *Tadeusz Dobrygowski* has served as a custodian with the East Rutherford Board of Education from September 7, 2010 through August 31, 2020. During this time, he has committed himself and served to the educational environment of the Children of the East Rutherford Public Schools; and

WHEREAS, *Tadeusz Dobrygowski* has demonstrated outstanding professional qualities throughout his career in the East Rutherford Schools; and

WHEREAS, *Tadeusz Dobrygowski* has eagerly met the challenges to ensure educational excellence for children and to serve for the well-being of the East Rutherford Public School Community; and

WHEREAS, *Tadeusz Dobrygowski* has served the East Rutherford Public School District and our community with distinction and dedication; and

WHEREAS, the Members of the Board of Education and the community appreciate and hereby recognize his commitment to the East Rutherford Board of Education, the East Rutherford School District and to the children of the community;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education acknowledges the efforts and commitment of *Tadeusz Dobrygowski*, for his dedication to the children and school community of East Rutherford throughout his ten years of service; and

BE IT FURTHER RESOLVED, that with the enactment of this resolution, *Tadeusz Dobrykowski's* recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

BE IT FINALLY RESOLVED, that the East Rutherford Board of Education wishes *Tadeusz Dobrykowski* every success in the future.

This resolution shall take effect immediately
Adopted this 27th day of August, 2020

Jason Bulger, Board of Education President

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Bulger Opens the Hearing of Citizens:

Time: 6:18 p.m.

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. Please go to the district website www.erboe.net under “Announcements” click on Remote Meeting information. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to submit a comment will be given the opportunity to do so.

- *Mr. DeKoyer asked why the Faust Middle School wasn't opening, he expressed his concerns about the quality of learning and the procedure for the virtual learning.*
- *Mr. DeKoyer asked why the construction isn't going on at the Faust School.*
- *Mr. Dobrykowski thanked the Board for the well wishes on his Retirement.*

President Bulger Closes the Hearing of Citizens:

Time: 6:22 p.m.

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION

None

ADOPTION OF PRIOR BOARD MEETING MINUTES

Motion: *Richard Vartan*

Second: *Jason Bulger*

Vote: *All in Favor*

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

- Public Meeting Minutes - July 23, 2020
- Executive Meeting Minutes – July 23, 2020

REPORTS/PRESENTATIONS TO THE BOARD

- School Business Administrator’s Report – Mrs. Lameka Augustin
The Finance and Physical Facilities Committee reports from August 2020 were distributed to the Board Members. The resolutions that are being presented tonight are supported by the full Board.
- Superintendent’s Report – Mr. Giovanni A. Giancaspro
The monthly report for August 2020 was read and distributed to the Board Members. The resolutions that are being presented tonight are supported by the full Board.
 - Presentation from Dr. Richard Lynch – Environmental Safety Management at 7:12 p.m open for discussion with the Public.
 - Ventilation Report of all District Buildings was discussed & rental units being put into the buildings.
 - Dr. Lynch discussed the issues with the units being ran through the building.
 - Mayor Lahullier asked if the Faust Gymnasium can be utilized.
 - Question presented about students being required to get flu shots.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**
- S4) Authorization to submit Faust School 2019-2020 Self-Assessment under ABR**
- S5) Authorization to submit McKenzie School 2019-2020 Self-Assessment under ABR**
- S6) Resolution Affirming the Superintendent’s Decision Relating to an Alleged Harassment, Intimidation, and Bullying Incident (Report Originally Dated May 11, 2020), Pursuant to N.J.S.A. 18A:37-15(b)(6)(e)**

Motions S1 – S6: Debbie Zoller

Second: Rachel Villanova

Vote: All in Favor

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill	N/A	N/A
Faust Annex	Fire Drill	N/A	N/A
Faust School & Annex	Lockdown Drill	N/A	N/A
McKenzie School	Fire Drill	N/A	N/A
McKenzie School	Lockdown Drill	N/A	N/A

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	294
McKenzie	477
Special Services – In District	115
Special Services – Out of District	6
Tuition Students	0

Home Instruction	1
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S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

S4. AUTHORIZATION TO SUBMIT FAUST SCHOOL 2019-2020 SELF-ASSESSMENT UNDER ABR

Motion to approve, upon the recommendation of the Superintendent, the submission of the Faust School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR).

S5. AUTHORIZATION TO SUBMIT MCKENZIE SCHOOL 2019-2020 SELF-ASSESSMENT UNDER ABR

Motion to approve, upon the recommendation of the Superintendent, the submission of the McKenzie School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR).

S6. RESOLUTION AFFIRMING THE SUPERINTENDENT’S DECISION RELATING TO AN ALLEGED HARASSMENT, INTIMIDATION AND BULLYING INCIDENT (REPORT ORIGINALLY DATED MAY 11, 2020), PURSUANT TO N.J.S.A. 18A:37-15(b)(6)(e)

WHEREAS, on May 11, 2020, there was a report of harassment, intimidation and bullying (“HIB”); and

WHEREAS, the East Rutherford School District (“District”) conducted an investigation, and a supplemental investigation following a Board Hearing, of the alleged incidents pursuant to the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13.2, et seq., and Board Policy 5512; and

WHEREAS, at the East Rutherford Board of Education (“Board”) meeting on July 23, 2020, the Superintendent reported the results of the investigation, services provided and discipline imposed, if any; and

WHEREAS, within 5 school days after the results of the investigation were reported to the Board, information about the investigation was provided to the parents/custodians of the students involved; and

WHEREAS, no parent/custodian requested a hearing before the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Superintendent’s decision concerning the May 11, 2020, report of HIB is hereby affirmed.

CURRICULUM COMMITTEE (*Chairperson; Carlo Maucione, Erin Shemeley, Rachel Villanova*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Annual Contract Agreements for Student Services
- C2) Approval of Transportation Requests
- C3) Approval of Board Goals for the 2020-2021 School Year

- C4) Approval of District Goals for the 2020-2021 School Year**
- C5) Approve and Accept the Revised 2020 Cares Emergency Relief Grant for Fiscal Year 2019-2020**
- C6) Approval of School Improvement Panel Committee (SciP) for the 2020-2021 School Year**
- C7) Approval of District Evaluation Advisory Committee (DEAC) for the 2020-2021 School Year**
- C8) Approval of the 2020-2021 East Rutherford School District Restart Plan**
- C9) Approve and Accept the Grant Application Fiscal Year 2020-2021 Individuals with Disabilities Education Act (IDEA) Funds**
- C10) Elementary and Secondary Education Act (ESEA) Consolidated Entitlement**
- C11) Approval of District Professional Development Plan Annual Statement of Assurance for the 2020-2021 school year**
- C12) Approval of Affirmative Action Team to Conduct a Needs Assessment and Develop a Comprehensive Equity Plan (CEP)**

C1. APPROVAL OF ANNUAL CONTRACT AGREEMENTS FOR STUDENT SERVICES

BE IT RESOLVED, upon the recommendation of the Superintendent in coordination with the Child Study Team Director, that the East Rutherford Board of Education, approves the contract agreement for the 2020-2021 school year as deemed necessary.

Code	Student ID & Contract Verified	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Teacher of the Deaf and Hard of Hearing	Bergen County Special Services	2020-2021 school year	not to exceed \$13,200.00 annually unless otherwise agreed upon
C1.2	on file	Teacher of the Deaf and Hard of Hearing	Bergen County Special Services	2020-2021 school year	not to exceed \$6,600.00 annually unless otherwise agreed upon
C1.3	on file	Teacher of the Deaf and Hard of Hearing	Bergen County Special Services	2020-2021 school year	not to exceed \$19,800.00 annually unless otherwise agreed upon
C1.4	on file	Occupational Therapy Evaluations Services	CCL Therapy	2020-2021 school year	\$325.00 - \$415.00 Evaluations \$95.00 per hour OTR/L \$74.00 per hour COTA \$125.00 Home Based Services min. of 1 hour \$95.00 Annual Reviews \$200.00 per hour Professional Development/Consultation Services
C1.5	on file	Hospital Instruction	Bergen County Special Services	2020-2021 school year	\$65.00 per hour not to exceed \$650.00 per week

C1.6	on file	Annual Tuition	South Bergen Jointure Commission	9/8-6/25 2020-2021 school year	\$69,100.00
C1.7	on file	Annual Tuition	South Bergen Jointure Commission	9/8-6/25 2020-2021 school year	\$69,100.00

C2. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUESTS FOR STUDENTS

No New Business

C3. APPROVAL OF BOARD GOALS FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Board Goals for the 2020-2021 school year.

C4. APPROVAL OF DISTRICT GOALS FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the District Goals for the 2020-2021 school year.

C5. APPROVE AND ACCEPT THE REVISED 2020 CARES EMERGENCY RELIEF GRANT FISCAL YEAR 2019-2020

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education approves and accepts the Revised Fiscal Year 2019-2020 CARES Emergency Relief Grant in the amounts of **\$119,613** respectively, and

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

CARES Emergency Relief Grant

Expenditure Category	Account Code	Amount
Instructional Supplies	20-477-100-600-040-03-000	\$4,000
	20-477-100-600-080-03-000	\$4,000
Salaries-Support Services	20-477-200-100-040-03-000	\$1,500
	20-477-200-100-080-03-000	\$1,500
Benefits	20-477-200-200-040-03-000	\$115
	20-477-200-200-080-03-000	\$115
Professional Tech Services	20-477-200-300-040-03-000	\$1,076
	20-477-200-300-080-03-000	\$1,076
Other Purchased Services	20-477-200-500-040-03-000	\$3,000
	20-477-200-500-080-03-000	\$3,000
Supplies and Materials-Support	20-477-200-600-040-03-000	\$50,115.50
	20-477-200-600-080-03-000	\$50,115.50
	Total	\$119.613

C6. APPROVAL OF SCHOOL IMPROVEMENT PANEL COMMITTEE (ScIP) FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the School Improvement Panel Committee (ScIP) for the 2020-2021 as listed:

- **McKenzie School** – Brian Barrow, Sharon King-Dobson, Andrew Bianco, Cory Scelsa, Mary Gagis, David Higgins, John Rizi, Sheiyana Machado
- **Faust School** – Regina Barrale, Sharon King-Dobson, Andrew Bianco, Christine Bayeux, Jamie Gentry, Tonia O’Connor, Nancy Velasquez, Jessica Gerity

C7. APPROVAL OF DISTRICT EVALUATION ADVISORY COMMITTEE (DEAC) FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the District Evaluation Advisory Committee for the 2020-2021 as listed:

- Giovanni A. Giancaspro
- Sharon King-Dobson
- Brian Barrow
- Regina Barrale
- Lauren Cevetillo
- Kelly Barone
- Cory Scelsa
- Theresa Forte
- Richard Vartan
- Christine Green
- Lameka Augustin

C8. APPROVAL OF THE 2020-2021 EAST RUTHERFORD SCHOOL DISTRICT RESTART PLAN

BE IT RESOLVED, upon the recommendation of the Superintendent the approval of the 2020-2021 East Rutherford District Restart Plan for the opening of schools.

C9. APPROVE AND ACCEPT THE GRANT APPLICATIONS FISCAL YEAR 2020-2021 INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) FUNDS

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education approves and accepts the Fiscal Year 2020-2021 Individuals with Disabilities Education Act Funds Basic and Preschool in the amounts of **\$206,795** and **\$6, 840.00** respectively, and

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

Basic IDEA

Instructional Other Purchased Services - Tuition	20.250.100.500	<u>\$206,795</u>
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Preschool IDEA

Instruction Other Purchased Services - Tuition	20.251.100.600	<u>\$6,840.00</u>
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C10. ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA) CONSOLIDATED ENTITLEMENT

NOW THEREFORE BE IT RESOLVED, the East Rutherford Board of Education accepts the Fiscal Year 2019-2020 Elementary and Secondary Education Act (ESEA) Consolidated Entitlement Funds in the amount of **\$190, 358** as allocated:

Title I, Part A	\$ 149,468
Title II, Part A	20,817
Title III	9,087
Title IV Part A	<u>10,986</u>
Total Public School Allocation	\$ 190,358

BE IT FURTHER RESOLVED, that said funds will be distributed in the following manner consistent with the submitted application:

Title I, Part A		
Instruction Salaries – Summer Intervention Program	20.231.100.100	\$13,000
Instruction Salaries – Summer School AIP Supervisor	20.231.100.100	6,000
Instruction Salaries – Kelly Salary (35%)	20.231.100.100	38,900
Instruction Salaries – Kelly Benefits	20.231.200.200	15,560
Instruction Supplies – Homeless Students	20.231.100.600	1,008
Education Consultant– ELA Coach (Elemen)	20.231.200.300	15,000
Education Consultant- Science Coach (Middle)	20.231.200.300	25,000
Education Consultant- Math Coach (Elemen)	20.231.200.300	10,000
Education Consultant- ELA Coach (Middle)	20.231.200.300	<u>25,000</u>
		\$ 149,468
Title II, Part A:		
Support Services – Consultant/PD	20.271.200.300	15, 000
Support Services Supplies – Educational Impact	20.271.200.600	4,200
Non-Instructional Other Purchased Services- PD	20.271.200.500	<u>1,617</u>
		\$20,817
Title III:		
Educational Consultant	20.241.200.300	6,000
Instruction Supplies – Instructional Supplies	20.241.100.600	<u>3,087</u>
		\$9,087
Title IV, Part A		
Non-Instruction Purchased Professional Services	20.280.200.300	<u>\$10, 986</u>
Total Public School Allocation		\$190, 358

C11. APPROVAL OF DISTRICT PROFESSIONAL DEVELOPMENT PLAN ANNUAL STATEMENT OF ASSURANCE FOR THE 2020-2021 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the submission of District Professional Development Plan Annual Statement of Assurance for the 2020-2021 school year.

C12. APPROVE THE AFFIRMATIVE ACTION TEAM TO CONDUCT A NEEDS ASSESSMENT AND DEVELOP A COMPREHENSIVE EQUITY PLAN (CEP)

Motion to approve, upon the recommendation of the Superintendent, the Affirmative Action Team to conduct a needs assessment and develop a Comprehensive Equity Plan (CEP).

ROLL CALL VOTE: C1-C12:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY	M				
Richard Vartan	X				
Rachel Villanova	S				
Debbie Zoller	X				
Jason Bulger	X				

PERSONNEL COMMITTEE (Chairperson; Maria Caruso, Jason Bulger, Debbie Zoller)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approve Kelly Education Substitute List**
- P5) Approval of the Faculty Manual for the 2020-2021 School Year**
- P6) Acceptance of Resignation Notification for Leemary Cangelosi**
- P7) Acceptance of Resignation Notification for Derrick Peoples**

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Catherine De La Cruz	Salary Guide Movement	Teacher	BA, Step 6 to BA+15 Step 6	From: \$63,176 to \$65,326	9/1/20 – 6/30/21	11-213-100-101-080-00-000
P1.2	Elizabeth Albanese	Appointment	Technology Summer Help	HQ Aide Step 3	\$20.80/hr	8/3/20 – 8/14/20	(not to exceed \$2,000.00) 11-000-252-100-000-00-000
P1.3	Tammy Falco	Appointment	Technology Summer Help	HQ Aide Step 11	\$24.67/hr	8/3/20 – 8/14/20	(not to exceed \$2,000.00) 11-000-252-100-000-00-000
P1.4	Dina Joseph	Appointment	Technology Summer Help	HQ Aide Step 9	\$23.09/hr	8/3/20 – 8/14/20	(not to exceed \$2,000.00) 11-000-252-100-000-00-000
P1.5	Michelle Rodriguez	Appointment	Technology Summer Help	Certified Aide Step 11	\$26.53/hr	8/3/20 – 8/14/20	(not to exceed \$2,000.00) 11-000-252-100-000-00-000
P1.6	Sarah Rothchild	Appointment	Replacement 1 st Grade Teacher	N/A	\$58,676.00 (pro-rated)	9/1/20- 2/5/21	(maternity leave) 11-120-100-101-080-00-000 (pending background check)
P1.7	Alyssa Jacob	Appointment	Replacement 4 th Grade Teacher	N/A	\$58,676.00 (pro-rated)	9/1/20- 1/8/21	(maternity leave) 11-120-100-101-080-00-000 (pending background check)

P1.8	Palak Patel	Appointment	Replacement Kindergarten Teacher	N/A	\$58,676.00 (pro-rated)	9/1/20-3/19/21	(maternity leave) 11-110-100-101-080-00-000 (pending background check)
P1.9	Alexandra Keenan	Appointment (rescinded)	Replacement 1 st Grade Teacher	BA Step 1	\$58,676 (pro-rated)	9/1/20-2/5/21	(maternity leave) 11-120-100-101-080-00-000 (pending background check)
P1.10	Kaleysa Vodrazka	Clinical Practice (semester 1)	N/A	N/A	N/A	9/1/20 – 12/18/20 (remotely)	Cooperating Teacher Amanda Alberta (pending background check)

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	Monthly	Giovanni Giancaspro	BCASA Meetings Washington Township, N.J.	\$500.00 – membership dues	No
P2.2	Monthly	Giovanni Giancaspro	South Bergen Jointure Meetings Hasbrouck Heights, N.J.	\$0.00	No
P2.3	10/14/20 10/15/20 10/16/20	Regina Barrale	2020 FEA/NJPSA/NJASCD Virtual Fall Conference	\$292.00	Yes
P2.4	8/24/20 8/25/20 8/26/20 8/27/20 8/28/30	KaylaLee Garcia	Virtual Comprehensive IMSE Orton-Gillingham Training	\$1,275.00	No
P2.5	9/24/20 9/25/20	Alison Bono	Lamp Training Workshop (on-line)	\$0.00	No
P2.6	10/14/20 10/15/20 10/16/20	Brian Barrow	2020 FEA/NJPSA/NJASCD Virtual Fall Conference	\$292.00	Yes

➤ Maria Caruso asked who the staff members were on leave, Mr. Giancaspro responded he could not discuss because the staff didn't receive a Rice Notice.

P3. LEAVE OF ABSENCE

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#0802	Extended Medical Leave	Bookkeeper	District	7/28/20	9/15/20	16 unpaid sick day	7/6/20	9/16/20
P3.2	#0071	Extended Medical Leave	Custodian	McKenzie	7/29/20	8/31/20	24 sick days	06/29/20	9/1/20
P3.3	#0193	Extended Medical Leave	Custodian	McKenzie	8/17/20	8/31/20	11 sick days	7/6/20	9/1/20
P3.4	#0257	Family Leave	Social Worker	Faust	9/1/20	10/2/20	23 sick days	9/1/20 FMLA and NJFLA	10/5/20
P3.5	#0615	Family Leave	Teacher	McKenzie	9/1/20	11/20/20	N/A	9/1/20 FMLA and NJFLA	11/23/20
P3.6	#0579	Family Leave	Teacher	Faust	9/1/20	12/24/20	21 sick days 21 unpaid days	9/1/20 FMLA	1/4/21

								and NJFLA	
P3.7	#0236	Medical Leave	Teacher	Faust	9/1/20	12/24/20	77 sick days	N/A	1/4/21
P3.8	#0716	Medical Leave	Custodian	McKenzie	9/2/20	10/23/20	37 sick days	9/2/20	10/26/20

P4. APPROVAL OF KELLY EDUCATION SUBSTITUTE TEACHER LIST

Motion to approve, upon the recommendation of the Superintendent, the Kelly Education substitute teacher list as on file in the Superintendent’s Office for **September 2020**.

P5. APPROVAL OF FACULTY MANUAL FOR 2020-20201

Motion to approve, upon the recommendation of the Superintendent, the Faculty Manual for the 2020-2021 school year.

P6. ACCEPTANCE OF RESIGNATION NOTIFICATION – LEEMARY CANGELOSI

Motion to accept, with regret, the resignation notification from Leemary Cangelosi, effective September 1, 2020.

P7. ACCEPTANCE OF RESIGNATION NOTIFICATION – DERRICK PEEPLES

Motion to accept, with regret, the resignation notification from Derrick Peeples, effective August 31, 2020.

ROLL CALL VOTE: P1-P7:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	M				
Carlo Maucione	X				
Erin Shemeley	S				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	X				
Jason Bulger	X				

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Erin Shemeley, Maria Caruso, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:

No New Business

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Richard Vartan, Rachel Villanova, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

CR1) Approve Second Reading of Revised Bylaws, Policies and Regulations

CR2) Approve Revised School Calendar for 2020-2021 School Year

CR3. Waiving Requirement for Two Readings and Approving Policy #1648 and New Policy #1648.02 and New Policy #1648.03 on a Single Reading

CR1. APPROVE SECOND READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the second reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy #1649 - Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)
- Policy #2270 – Religion in Schools (Revised)
- Policy #2431.3 – Heat Participation Policy for Student-Athlete Safety (M) (Revised)
- Policy #2622 – Student Assessment (M) (Revised)
- Policy and Regulation #5111 – Eligibility of Resident/Nonresident Students (M) (Revised)
- Policy and Regulation #5200 – Attendance (M) (Revised)
- Policy and Regulation #5320 – Immunization (Revised)
- Policy and Regulation #5330.04 – Administering an Opioid Antidote (M) (Revised)
- Policy #5610 – Suspension (M) (Revised)
- Regulation #5610 – Suspension Procedures (M) (Revised)
- Policy #5620 – Expulsion (M) (Revised)
- Policy and Regulation #8320 – Personnel Records (M) (Revised)

CR2. APPROVAL OF REVISED SCHOOL CALENDAR 2020-2021

Motion to approve, upon the recommendation of the Superintendent, the revised school calendar for 2020-2021.

CR3. WAIVING REQUIREMENT FOR TWO READINGS AND APPROVING POLICY #1648 AND NEW POLICY #1648.02 AND NEW POLICY #1648.03 ON A SINGLE READING

BE IT RESOLVED THAT, the East Rutherford Board of Education, on the recommendation of the Superintendent, hereby temporarily waives the requirement for two readings set forth in Bylaw 0131 for the adoption of policies, and adopts on a single reading Policy #1648 – Restart and Recovery Plan (M) (Revised), Policy #1648.02 Remote Learning Options for Families (M) (New), Policy #1648.03 Restart and Recovery Plan – Full-Time Remove Instruction (New) effective August 27, 2020.

ROLL CALL VOTE: CR1-CR3:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	M				
Rachel Villanova	S				
Debbie Zoller	X				
Jason Bulger	X				

TECHNOLOGY COMMITTEE (*Chairperson; Rachel Villanova, Carlo Maucione, Erin SHEMELEY*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

No New Business

NEGOTIATIONS COMMITTEE IUOE (*Chairperson; Erin Shemeley, Carlo Maucione*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

I.O.U.E. - status – *Mrs. Shemeley reported to the BOE Members a meeting is being held on Tuesday.*

FINANCE COMMITTEE (*Chairperson; Debbie Zoller, Carlo Maucione, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bills List**
- F2) Acceptance of Monthly Financial Reports – JULY 2020**
- F3) Approval of Transfers – JULY 2020**
- F4) Acceptance of Donations**
- F5) Approval of the District Purchasing Manual 2020-2021**
- F6) Approval of Private School for Students with Disabilities not to Charge for Meals**
- F7) Approval to Discard of Obsolete Items**
- F8) Approval of Joint Transportation Agreement with Carlstadt-East Rutherford Becton Regional High School**

F1. APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the following list of bills for payment; and

BE IT RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund 19-20sy	\$64,500.57
General Fund 20-21sy	\$273,994.91
Referendum Fund 30	\$607,760.26
G/L Fund 10	\$600.00
Food Service Fund 60	\$0
Special Activity Fund	\$0
Payroll Fund 7/30/20 – 8/14/20	\$237,044.19
TOTAL OF FUNDS	\$1,189,792.28

F2. ACCEPTANCE OF THE FINANCIAL REPORTS – JULY 2020

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

BE IT FURTHER RESOLVED, the Board Secretary’s and Treasurer’s Reports for the month end are on record in the Office of the School Business Administrator for review;

F3. APPROVAL OF TRANSFERS – JULY 2020

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month of July 2020 school year budget, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

F4. ACCEPTANCE OF DONATIONS

Motion to accept, upon the recommendation of the Superintendent, a check donation for school equipment from the East Rutherford PTA for the 2020-2021 school year as shown below;

- McKenzie School Sound System \$10,000.00 chk# 2197
- A.S. Faust School Video Equipment & Chair \$3,000.00 chk# 2198

F5. APPROVAL OF THE DISTRICT PURCHASING MANUAL 2020-2021

RESOLVED, that the Board of Education upon the recommendation of the Business Administrator, approve the District’s Purchasing Manual for the 2020-2021 school year.

F6. APPROVAL OF PRIVATE SCHOOLS FOR STUDENTS WITH DISABILITIES NOT TO CHARGE FOR MEALS

WHEREAS, the East Rutherford School District, as deemed necessary, sends students to out of district private schools for students with disabilities (“PSSD”); and

WHEREAS, the following private school(s) operates PSSDs at various locations in New Jersey; and

➤ **Youth Consulting Service**

WHEREAS, District students placed at private schools receive meals meeting the nutritional requirements of the Child Nutrition Program that is administered by the New Jersey Department of Agriculture; and

WHEREAS, the private school meals provided are discounted and/or free to the District students attending private schools for students with disabilities; and

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. District does not require charges for meals. The District’s Board of Education resolves that it does not require PSSDs to charge students for reduced and/or paid meals.
2. This Resolution shall take effect immediately. All prior Resolutions or parts thereof consistent herewith are hereby repealed to the extent of such inconsistency.

F7. APPROVAL TO DISCARD OF OBSOLETE ITEMS

BE IT RESOLVED, that the Board approve the discard of school property item(s) as listed below.

Serial/Model #	Asset Tag#	Item(s) Description	Location
N/A	N/A	10 Computer Tables	McKenzie School

➤ *Mr. Vartan asked what this motion pertains to, Mrs. Augustin responded the Monarch students.*

F8. APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH CARLSTADT-EAST RUTHERFORD BECTON REGIONAL HIGH SCHOOL FOR 2020-2021 SCHOOL YEAR

BE IT RESOLVED, that the East Rutherford Public School District does hereby approve the Joint Transportation Agreement with the Carlstadt-East Rutherford Becton Regional High School, for the purposes of transporting public school students during the 2020-2021 school year and if need be for summer school programs in accordance with Chapter 53, P.L.1997; and

BE IT FURTHER RESOLVED, the services to be provided include, but are not limited to, the coordinated transportation of public school and summer school programs; and

BE IT FURTHER RESOLVED, the services will also include the sharing of busses and bussing support from time to time when a need has been determined and approved by both administrations; and

BE IT FURTHER RESOLVED, that the Carlstadt-East Rutherford Becton Regional High School agrees to abide by the Joint Transportation Service Agreement in the amount of \$8,098.00 as published by the East Rutherford Public School District; and

BE IT FURTHER RESOLVED, The Board President, Superintendent, School Business Administrator/Board Secretary, and Board Counsel be are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution, including the further negotiation of the terms of the agreement between the Board and Carlstadt-East Rutherford Becton Regional High School as set forth herein, and the preparation and execution of a final agreement consistent with this Resolution.

ROLL CALL VOTE: F1-F8:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X		F8		
Erin Shemeley	X				
Richard Vartan	M				
Rachel Villanova	X				
Debbie Zoller	X				
Jason Bulger	S				

OLD BUSINESS

No Old Business

NEW BUSINESS

No New Business

OPEN TO THE PUBLIC

President Bulger Opens the Hearing of Citizens:

Time: 7:39 p.m.

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

- *No Members of the Public wished to be heard*

President Bulger Closes the Hearing of Citizens:

Time: 7:39 p.m.

ADJOURN TO EXECUTIVE SESSION - *No Action will be taken*

Time: 7:41 p.m.

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board. The board expects to return to the business portion of the meeting in approximately 30 minutes.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	X				
Jason Bulger	X				

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS

Time: 8:50 p.m.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	X				
Jason Bulger	X				

MOTION TO ADJOURN

Time:

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Carlo Maucione					
Erin SHEMELEY					
Richard Vartan					
Rachel Villanova					
Debbie Zoller					
Jason Bulger					

**NEXT MEETING:
Public Meeting
September 24, 2020
6:00 P.M. - Remotely**