

**EAST RUTHERFORD BOARD OF EDUCATION  
PUBLIC MEETING AGENDA  
November 19, 2020  
7:00 PM**

*NOTE: Be advised that the Board may recess into executive session at any time during the meeting.*

**CALL TO ORDER** – By President Bulger at 7:04 p.m.

**OPENING STATEMENT** – President Bulger

This meeting is called pursuant to the Open Public Meetings Act. Due to the Governor’s Covid 19 Executive Orders, the Board is conducting its public meetings electronically. Notices of this meeting were published in or transmitted to the Record and South Bergenite, posted on the bulletin boards in Faust and McKenzie Schools, posted on the Board’s website, filed with the Borough Clerk, and posted on the Faust main door entrance. During any public portions of the meeting, the public wishing to comment may enter “\*9” on their phone if calling in, or pressing the “raise hand” icon on Zoom video. Until recognized, the Superintendent will keep members of the public muted. The public may also mute their Zoom connection, or mute their phone. Please note that the public portion of the meeting is recorded on the Zoom program.

Copies of agendas are available 48 hours prior to said meeting via electronic notice pursuant to N.J.S.A. 10:4-9.1 and posted on the East Rutherford School website – [www.erboe.net](http://www.erboe.net)

**SALUTE TO FLAG & MOMENT OF SILENCE**

PLEASE REMAIN STANDING FOR A MOMENT OF SILENCE IN HONOR OF THE MEMBERS OF OUR POLICE DEPARTMENT, FIRE DEPARTMENT, FIRST RESPONDERS AND OUR ARMED FORCES.

**ROLL CALL**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
<b>Mrs. Maria Caruso</b>	<b>X</b>	
<b>Mr. Carlo Maucione</b>	<b>X</b>	
<b>Mrs. Erin Shemeley</b>		<b>X</b>
<b>Mr. Richard Vartan</b>	<b>X</b>	
<b>Mrs. Rachel Villanova</b>	<b>X</b>	
<b>Mrs. Debbie Zoller</b>	<b>X</b>	
<b>Mr. Jason Bulger</b>	<b>X</b>	

**ATTENDANCE:**

**Mr. Giovanni A. Giancaspro, Superintendent  
Mrs. Lameka Augustin, SBA/Board Secretary  
Mr. Thomas Kobin, Board Counsel**

**ANNOUNCEMENT OF FIRE EXIT LOCATIONS** – *President Bulger*

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

***Mission Statement:***

*The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLS) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.*

**RECOGNITION AND APPRECIATION OF RETIREE**

Motion to accept, the Recognition and Appreciation resolution

**Motion:** Jason Bulger  
Second: *Debbie Zoller*  
Vote: *All in Favor*

***EAST RUTHERFORD BOARD OF EDUCATION  
IN RECOGNITION AND APPRECIATION FOR:***

***DONNA KERWIN***

***WHEREAS,*** *Donna Kerwin* has served as a teacher with the East Rutherford Board of Education from January 1, 1996 through November 30, 2020. During this time, she has committed herself and served to the education of the Children of the East Rutherford Public Schools; and

***WHEREAS,*** *Donna Kerwin* has demonstrated outstanding instructional qualities throughout her career in education; and

***WHEREAS,*** *Donna Kerwin* eagerly met the challenges to ensure educational excellence for children and to serve for the well-being of the East Rutherford Public School Community; and

***WHEREAS,*** *Donna Kerwin* has served the East Rutherford Public School District and our community with distinction and dedication; and

***WHEREAS,*** the Members of the Board of Education and the community appreciate and hereby recognize her commitment to the East Rutherford Board of Education, the East Rutherford School District and to the children of the community;

***NOW THEREFORE BE IT RESOLVED,*** that the East Rutherford Board of Education acknowledges the efforts and commitment of *Donna Kerwin*, for her dedication to the children of the East Rutherford Public Schools throughout her twenty-five years of teaching; and

***BE IT FURTHER RESOLVED***, that with the enactment of this resolution, *Donna Kerwin's* recognition shall be so noted in the minutes and become a part of the permanent record of the District; and

***BE IT FINALLY RESOLVED***, that the East Rutherford Board of Education wishes *Donna Kerwin* every success in the future.

This resolution shall take effect immediately  
**Adopted this 19<sup>th</sup> day of November, 2020**

---

Jason Bulger, Board President

### **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY**

#### **President Bulger Opens the Hearing of Citizens:**

**Time:** 7:10 p.m.

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section which anyone wishing to speak will be given the opportunity to do so.

- *Cory Scelsa, E.R.E.A Representative read a letter to the Board of Education asking for consideration of remote days during the Holidays.*
- *Mr. DeKoyer inquired about the number of COVID transmissions within the schools.*
- *Mr. DeKoyer stated he didn't think closing the schools will change the infection rates.*
- *Ms. Emily stated she believed the students should be in school and hoped the Board will consider keeping the schools open.*
- *Mr. Giancaspro spoke briefly about procedures the administration follows when making decisions that involve the health and safety of students and staff involved.*

#### **President Bulger Closes the Hearing of Citizens:**

**Time:** 7:11 p.m.

### **CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION**

None

### **ADOPTION OF PRIOR BOARD MEETING MINUTES**

**Motion:** Jason Bulger

**Second:** Richard Vartan

**Vote:** All in Favor

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

- Public Meeting Minutes – October 29, 2020
- Executive Meeting Minutes – October 29, 2020

**REPORTS/PRESENTATIONS TO THE BOARD**

- School Business Administrator’s Report – **Mrs. Lameka Augustin**  
*The Finance and Physical Facilities Committee reports from November 2020 were distributed to the Board Members. The resolutions that are being presented tonight are supported by the full Board.*
- Superintendent’s Report – **Mr. Giovanni A. Giancaspro**  
*The monthly report for November 2020 was read and distributed to the Board Members. The resolutions that are being presented tonight are supported by the full Board.*

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- S1) Fire and Emergency Drill Report**
- S2) Enrollment Report**
- S3) Harassment, Intimidation and Bullying Report**
- S4) Authorization to submit Faust School 2019-2020 Self-Assessment under ABR**
- S5) Authorization to submit McKenzie School 2019-2020 Self-Assessment under ABR**

**Motions S1 – S5: Jason Bulger**  
 Second: *Debbie Zoller*  
 Vote: *All in Favor*

**S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT**

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School	Fire Drill – Individual Classes	11/11/20 – 11/25/20	9:09 am – 12:51 pm
Faust School Annex	Fire Drill – Individual Classes	11/11/20 – 11/25/20	8:30 am – 12:00 pm
Faust School & Annex	Lockdown Drill	11/16/20	8:45 am
McKenzie School	Fire Drill – Individual Classes	11/16/20	9:30 am - 12:00 pm
McKenzie School	Lockdown Drill	11/16/20	10:13 am

**S2. APPROVAL OF ENROLLMENT REPORT**

SCHOOL	TOTAL ENROLLMENT
Faust	291
McKenzie	468
Special Services – In District	117
Special Services – Out of District	7
Tuition Students	0
Home Instruction	1

**S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT**

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	1	0
McKenzie	0	0

**S4. AUTHORIZATION TO SUBMIT FAUST SCHOOL 2019-2020 SELF-ASSESSMENT UNDER ABR**

Motion to approve, upon the recommendation of the Superintendent, the submission of the Faust School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR).

**S5. AUTHORIZATION TO SUBMIT MCKENZIE SCHOOL 2019-2020 SELF-ASSESSMENT UNDER ABR**

Motion to approve, upon the recommendation of the Superintendent, the submission of the McKenzie School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR).

**CURRICULUM COMMITTEE (Chairperson; Carlo Maucione, Erin Shemeley, Rachel Villanova)**

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- C1) Approval of Annual Contract Agreements for Student Services
- C2) Approval of Transportation Requests ~ No Action
- C3) Approval of 2020-2021 NJQSAC Statement of Assurance (SOA)
- C4) Approval of 2020-2021 NJQSAC District Performance Review (DPR)

**C1. APPROVAL OF ANNUAL CONTRACT AGREEMENTS FOR STUDENT SERVICES**

**BE IT RESOLVED,** upon the recommendation of the Superintendent in coordination with the Child Study Team Director, that the East Rutherford Board of Education, approves the contract agreement for the 2020-2021 school year as deemed necessary.

Code	Student ID & Contract Verified	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Annual School Tuition	Essex Valley School	2020-2021 school year	135 billable days \$415.17 per diem \$74,730.60 pro-rated
C1.2	on file on file	Summer School Tuition	South Bergen Jointure Commission	July 2020	\$3,700.00 tuition \$3,700.00 tuition

**C2. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUESTS FOR STUDENTS**

**No New Business**

**C3. APPROVAL OF 2020-2021 NJQSAC STATEMENT OF ASSURANCE (SOA)**

**BE IT RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools, approve the NJQSAC Statement of Assurance (SOA) and authorize its submission to the New Jersey Department of Education by the deadline of December 15, 2020.

**C4. APPROVAL OF 2020-2021 NJQSAC DISTRICT PERFORMANCE REVIEW (DPR)**

**BE IT RESOLVED**, that the Board of Education upon the recommendation of the Superintendent of Schools, approve the NJQSAC District Performance Review (DPR) for 2020-2021 and authorize its submission to the New Jersey Department of Education by the deadline of December 15, 2020.

**ROLL CALL VOTE: C1-C4:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	M				
Erin Shemeley				X	
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	X				

**PERSONNEL COMMITTEE** (*Chairperson; Maria Caruso, Jason Bulger, Debbie Zoller*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motions:

- P1) Personnel Actions**
- P2) Travel Expenditures**
- P3) Leave of Absence**
- P4) Approve Kelly Education Substitute List**

**P1. APPROVE FOLLOWING PERSONNEL ACTIONS**

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Roy Singh	Appointment	Teacher	BA Step 1	\$58,676.00 (pro-rated)	11/20/20 - 6/30/21	Special Ed Teacher Replacement 11-213-100-101-040-000
P1.2	Alyssa Jacob	Appointment	Extended 4 <sup>th</sup> Grade Replacement Teacher	N/A	\$58,676.00 (pro-rated)	1/9/21- 3/26/21	(Extended Maternity Leave) 11-120-100-101-080-00-982
P1.3	Mark Presto	Appointment	Substitute Custodian	N/A	\$15.00/hr.	11/20/20- 6/30/21 (as needed)	11-000-262-107-000-00-992 (pending background check)

**P2. APPROVAL OF TRAVEL EXPENDITURES**

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	12/1/20	Giovanni Giancaspro	Bergen County SBA Virtual Meeting	\$0.00	No
P2.2	11/19/20	Theresa Forte	Experienced Bilingual/ESL Coordinators Training (virtual)	\$0.00	No

**P3. LEAVE OF ABSENCE**

Code	Employee	Reason	Position	School	Start Date	End Date	Accumulated Sick Days being Utilized	Unpaid Family Leave Start Date	Return Date/ Discussion
P3.1	#0494	Maternity Leave	Teacher	McKenzie	4/5/21	6/30/2021	50 sick days	4/5/21 FMLA & NJFLA	9/1/21
P3.2	#0092	Extended Medical Leave	Teacher	Faust	11/30	1/3/21	18 sick days	N/A	1/4/21
P3.3	#0568	Extended Maternity Leave	Teacher	McKenzie	1/12/21	3/36/21	52 unpaid days	N/A	03/29/21

**P4. APPROVAL OF KELLY EDUCATION SUBSTITUTE TEACHER LIST**

Motion to approve, upon the recommendation of the Superintendent, the Kelly Education substitute teacher list as on file in the Superintendent’s Office for **December 2020**.

**ROLL CALL VOTE: P1-P4:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	M				
Carlo Maucione	X				
Erin Shemeley				X	
Richard Vartan	X		P1.3		
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	X				

**PHYSICAL FACILITIES COMMITTEE** (*Chairperson; Erin Shemeley, Maria Caruso, Carlo Maucione*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approve motion:

**PF1) Approval of Use of District Facilities – No Action**

**PF2) Approval of the Submission of the Comprehensive Maintenance Plan**

**PF1. APPROVAL OF USE OF DISTRICT FACILITIES**

**No New Business**

**PF2. APPROVAL OF THE SUBMISSION OF THE 2020 COMPREHENSIVE MAINTENANCE PLAN**

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit a Comprehensive Plan documenting “required” maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of East Rutherford Public Schools are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Public Schools hereby authorizes the School Business Administrator/Board Secretary to submit the 2020 Comprehensive Maintenance Plan and 2020 M-1 for East Rutherford Public Schools in compliance with the Department of Education requirements.

**ROLL CALL VOTE: PF2:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Jason Bulger	X				
Carlo Maucione	X				
Erin Shemeley				X	
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Maria Caruso	M				

**COMMUNITY RELATIONS COMMITTEE** (*Chairperson; Richard Vartan, Rachel Villanova, Debbie Zoller*)

**BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby approves motion:  
**CR1) Approve Second Reading of Revised Bylaws, Policies and Regulations**  
**CR2) Waiving Requirements for Two Readings and Approving New Policy #0164.6 on a Single Reading**  
**CR3) Resolution Establishing Remote Meeting Procedures and Requirements for the East Rutherford Board of Education During Declared State of Emergency**

**CR1. APPROVE SECOND READING OF REVISED BYLAWS, POLICIES AND REGULATIONS**

Approve the second reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy#1620 – Administrative Employment Contracts (M) (Revised)
- Policy#2431 – Athletic Competition (M) (Revised)
- Regulation #2431.1 – Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
- Policy #2464 – Gifted and Talented Students (M) (Revised)
- Policy & Regulation #5330.05 – Seizure Action Plan (M) (New)
- Policy #6440 – Cooperative Purchasing (M) (Revised)
- Policy & Regulation #6470.01 – Electronic Funds Transfer and Claimant Certification (M) (New)
- Policy & Regulation #7440 – School District Security (M) (Revised)
- Policy #7450 – Property Inventory (M) (Revised)
- Policy & Regulation #7510 – Use of School Facilities (M) (Revised)
- Policy #8420 – Emergency Crisis Situations (M) (Revised)
- Policy #8561 – Procurement Procedures for School Nutrition Programs (M) (Revised)

**CR2. WAIVING REQUIREMENT FOR TWO READINGS AND APPROVING NEW POLICY #0164.6 ON A SINGLE READING**

**BE IT RESOLVED THAT**, the East Rutherford Board of Education, on the recommendation of the Superintendent, hereby temporarily waives the requirement for two readings set forth in Bylaw 0131 for the adoption of policies and adopts on a single reading Policy #0164.6 (M) (NEW) – Remote Public Board Meetings During a Declared Emergency, effective November 19, 2020.



**CR3. RESOLUTION ESTABLISHING REMOTE MEETING PROCEDURES AND REQUIREMENTS FOR THE EAST RUTHERFORD BOARD OF EDUCATION DURING DECLARED STATE OF EMERGENCY**

**WHEREAS**, on March 9, 2020, Governor Murphy issued Executive Order 103 declaring a state of emergency as a result of the Covid-19 pandemic; and

**WHEREAS**, on March 16, 2020, Governor Murphy issued Executive Order 104, which announced aggressive social distancing measures as a result of the Covid-19 pandemic, which included encouraging employees to tele-work if feasible and limiting large social gatherings and in-person meetings such as those conducted by local government entities; and

**WHEREAS**, local public bodies such as East Rutherford Board of Education have continued to conduct public meetings and hearings during the Covid-19 pandemic remotely so as to continue the effective administration of government and to enable the general public to continue to participate in government decision making without unduly compromising public health, safety, and welfare; and

**WHEREAS**, the Division of Local Government Services (“DLGS”) issued remote meeting guidance in March 2020 to provide a list of possible solutions available for local government entities to host remote meetings in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq. (“OPMA”); and

**WHEREAS**, the Director of the DLGS has promulgated emergency regulations, codified at N.J.A.C. 5:39-1.1 to -1.7, which establish standard protocols for remote public meetings held by local public bodies during a Governor-declared emergency, including minimum procedures to be followed to provide reasonable notice and to allow public input; and

**WHEREAS**, On September 24, 2020, the DLGS issued Local Finance Notice 2020-21, expounding upon the emergency regulations; and

**WHEREAS**, to allow the East Rutherford Board of Education to continue to conduct public business, and to allow the public to attend East Rutherford Board of Education public meetings remotely, consistent with and in compliance with Executive Order 104, the OPMA, and N.J.A.C. 5:39-1.1 to -1.7, the East Rutherford Board of Education establishes standard protocols for remote public meetings as set forth in this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE EAST RUTHERFORD BOARD OF EDUCATION** that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The following procedures and requirements are hereby adopted for the East Rutherford Board of Education meetings held remotely:
  - (a) The East Rutherford Board of Education notice of the meeting shall contain the dial-in conference number and/or web address and all other information (e.g., meeting ID, password) that will be necessary for members of the public to use to access the meeting remotely and to participate. The East Rutherford Board of Education is presently using “Zoom” audio and video for its public meetings. Members of the public wishing to comment during the public portion of meetings or during a public hearing may comment utilizing the chat feature option via Zoom, may press “\*9” for Zoom audio, or click on the appropriate “Zoom” video button to raise their hand. The Superintendent of Schools will keep members of the public muted, except when they are selected to speak during the public portion of the meeting or during any public hearing. Members of the public may also mute themselves or discontinue their video through the “Zoom” platform.

(b) Members of the public may submit written comments in advance of a meeting, which will be read during the public portion of the meeting. The East Rutherford Board of Education may summarize the contents of duplicative written comments, noting the name and address of each commenter for the record. Written comments shall contain the person's name and address and may be submitted via email to the Board Secretary ([laugustin@erboe.net](mailto:laugustin@erboe.net)) or by mail addressed to: School Board Secretary, 100 Uhland Street, East Rutherford, N.J. 07073. Emailed comments must be received at least 4 hours prior to the meeting. Mailed comments must be received by 4:00 p.m. the day before the meeting.

(c) The agenda for the meeting will be available on the Board's website [www.erboe.net](http://www.erboe.net) prior to the meeting.

(d) If any meeting includes a public hearing, all non-confidential material that will be considered by the East Rutherford Board of Education at the public hearing shall be posted on or linked to the homepage of the Board's website in a conspicuous location or as otherwise required by law. Written comments, as set forth above, will be accepted for such public hearings. If sworn testimony is to be taken during the public hearing, it shall be broadcast by both video and audio.

(e) Immediately after calling the meeting to order, the Board Secretary or other designated facilitator shall ensure that the dial-in number or other means of conducting the meeting remotely is working. If the dial-in number or other means of conducting the meeting remotely is not working, and cannot be fixed in a reasonable period of time, the meeting shall be adjourned by the Board President to another time.

(f) The President of the East Rutherford Board of Education shall announce at the beginning of the remote public meeting the procedures and requirements for making public comment, along with an explanation of the audio muting function of the electronic communications platform being used.

(g) In the event the meeting is being recorded, the Board Secretary or Board President will advise the public at the beginning of the meeting.

(h) If any member of the public is attending remotely, they will be given an opportunity to provide public comment of no greater than three (3) minutes in duration during the public comment portions of the agenda (this applies equally to written public comments submitted via chat, email or through the mail). The President of the East Rutherford Board of Education will ask whether any member of the public has a comment. If a member of the public provides an indication as set forth above that he or she wishes to speak, then the facilitator of the meeting shall enable the person to speak. Such person shall set forth his or her name and address.

(i) If any member of the public is attending remotely, and a closed session is called by the President of the East Rutherford Board of Education as permitted by the OPMA, a separate call-in number or other electronic means of limiting remote participation shall be available so only the East Rutherford Board members and other persons needed for the closed session may participate. The President of the East Rutherford Board of Education shall clearly state at what point in the agenda the closed session will occur, the reasons for the closed session, the projected length of the closed session, whether formal action will be taken on any matter after the closed session, and that the public will not be able to hear the East Rutherford Board members or provide comment during the closed session. The East Rutherford Board of Education shall return to the public meeting following closed session to adjourn the meeting or take other action as necessary.

(j) Any member of the public who is attending remotely must participate in the meeting with appropriate decorum. The East Rutherford Board of Education reserves the right to exclude those members of the public who

display conduct or make comments that are disruptive, which includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption, or the use of profanity. Members of the public engaged in such conduct will receive a warning, and if the conduct continues, the person will be muted, removed from video and/or removed altogether from the meeting.

(k) Members of the public may also be immediately, and without warning, muted, removed from video and/or removed altogether from the meeting for conduct or comments that are harassing, demeaning, threatening, and/or offensive to any person’s race, gender, color, age, national origin, religion, sexual orientation, gender identity or expression, and disability (list is representative, not exclusive).

3. Any prior resolution controlling the decorum of East Rutherford Board of Education Board meetings continue to be in effect unless directly contradictory to the provisions in this Resolution.
4. A copy of this Resolution shall be prominently posted on the Board’s website, and posted outside the A.S. Faust Intermediate School, 100 Uhland Street, East Rutherford, N.J. 07073.
5. The East Rutherford Board of Education Board members, and any other necessary official, officer or employee of East Rutherford Board of Education will be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

Date: November 19, 2020

**ROLL CALL VOTE: CR1-CR3:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY				X	
Richard Vartan	M				
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	X				

**TECHNOLOGY COMMITTEE** (*Chairperson; Rachel Villanova, Carlo Maucione, Erin SHEMELEY*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

**No New Business**

**NEGOTIATIONS COMMITTEE IUOE** (*Chairperson; Erin SHEMELEY, Carlo Maucione*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:**

*Mr. Maucione spoke about the Memorandum of Agreement and the status as of tonight.*

**FINANCE COMMITTEE** (*Chairperson; Debbie Zoller, Carlo Maucione, Richard Vartan*)

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:**

- F1) Approval of Bills List**
- F2) Acceptance of Monthly Financial Reports ~ TBD**
- F3) Approval of Transfers**

**F1. APPROVAL OF BILL LISTS**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

**WHEREAS**, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford Board of Education approves the following list of bills for payment; and

**BE IT RESOLVED**, the list of bills is on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

General Fund 11	\$161,249.68
Referendum Fund 30	\$56,738.00
G/L Fund 10	\$0
Food Service Fund 60	\$61,140.94
Special Activity Fund	\$0
Payroll Fund 10/30/20 – 11/13/20	\$1,021,872.81
<b>TOTAL OF FUNDS</b>	<b>\$1,301,001.43</b>

**F2. ACCEPTANCE OF THE FINANCIAL REPORTS – October 2020 ~ TBD**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

**WHEREAS**, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

**BE IT FURTHER RESOLVED**, the Board Secretary’s and Treasurer’s Reports for the month end are on record in the Office of the School Business Administrator for review;

**F3. APPROVAL OF TRANSFERS – October 2020**

**WHEREAS**, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

**WHEREAS**, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW THEREFORE BE IT RESOLVED**, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month school year budget 20-21, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

**BE IT FURTHER RESOLVED**, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

**ROLL CALL VOTE: F1-F3:**

<b>MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>REMARKS</b>
Maria Caruso	X				
Carlo Maucione	X				
Erin Shemeley				X	
Richard Vartan	S				
Rachel Villanova	X				
Debbie Zoller	M				
Jason Bulger	X				

**OLD BUSINESS**

*None*

**NEW BUSINESS**

*None*

**OPEN TO THE PUBLIC**

**President Bulger Opens the Hearing of Citizens:**

**Time:** 7:31 p.m.

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

➤ *No Members of the Public wished to be heard.*

**President Bulger Closes the Hearing of Citizens:**

**Time:** 7:48 p.m.

**ADJOURN TO EXECUTIVE SESSION**

**Time:** 7:39 p.m.

**RESOLVED**, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board. The board expects to return to the business portion of the meeting in approximately 45 minutes.

**ROLL CALL VOTE:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY	X				Logged into meeting.
Richard Vartan	S				
Rachel Villanova	X				
Debbie Zoller	M				
Jason Bulger	X				

**MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS**

**Time:** 9:51 p.m.

**ROLL CALL VOTE:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY	S				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	M				
Jason Bulger	X				

- *The Board held a straw poll vote regarding three (3) dates to consider for closing of the schools due to COVID related issues.*

**ROLL CALL VOTE: NOVEMBER 30, 2020**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso		X			
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan		X			
Rachel Villanova		X			
Debbie Zoller		X			
Jason Bulger	X				

**ROLL CALL VOTE: DECEMBER 7, 2020**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	X				
Jason Bulger	X				

**ROLL CALL VOTE: DECEMBER 14, 2020**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso		X			
Carlo Maucione		X			
Erin SHEMELEY		X			
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	X				
Jason Bulger		X			

**ADJOURN**

**Time:** 9:55 p.m.

**ROLL CALL VOTE:**

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Carlo Maucione	X				
Erin SHEMELEY	X				
Richard Vartan	X				
Rachel Villanova	X				
Debbie Zoller	S				
Jason Bulger	M				

**ADJOURNMENT**

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of November 19, 2020.

*MINUTES ARE NOT VERBATIM*; The foregoing minutes were prepared  
by the Board Secretary, Mrs. Lameka Augustin/lb.

---

Lameka Augustin, S.B.A

Approved

**NEXT MEETING:  
Public Meeting  
December 17, 2020  
6:00 P.M.  
Remotely**