

**EAST RUTHERFORD BOARD OF EDUCATION
WORK SESSION MEETING MINUTES**

July 14, 2021

6:00 PM

NOTE: Be advised that the Board may recess into executive session at any time during the meeting.

CALL TO ORDER – by President Zoller

OPENING STATEMENT – by President Zoller

This meeting is called pursuant to the Open Public Meetings Act. Due to the Governor’s Covid 19 Executive Orders, the Board is conducting its public meetings electronically. Notices of this meeting were published in or transmitted to the Record and South Bergenite, posted on the bulletin boards in Faust and McKenzie Schools, posted on the Board’s website, filed with the Borough Clerk, and posted on the Faust main door entrance. During any public portions of the meeting, the public wishing to comment may enter “*9” on their phone if calling in, or pressing the “raise hand” icon on Zoom video. Until recognized, the Superintendent will keep members of the public muted. The public may also mute their Zoom connection, or mute their phone. Please note that the public portion of the meeting is recorded on the Zoom program.

Copies of agendas are available 48 hours prior to said meeting via electronic notice pursuant to N.J.S.A. 10:4-9.1 and posted on the East Rutherford School website – www.erboe.net

SALUTE TO FLAG & MOMENT OF SILENCE by President Zoller

PLEASE REMAIN STANDING FOR A MOMENT OF SILENCE IN HONOR OF THE MEMBERS OF OUR POLICE DEPARTMENT, FIRE DEPARTMENT, FIRST RESPONDERS AND OUR ARMED FORCES.

ROLL CALL by Mrs. Augustin.

Mrs. Maria Caruso - Present
Mr. Orville Drummond - Present
Mrs. Gina Lorusso - Present
Mr. Antonio Segalini - Present
Mrs. Erin Shemeley - Present
Mr. Richard Vartan - Present
Mrs. Debra Zoller - Present

ANNOUNCEMENT OF FIRE EXIT LOCATIONS by President Zoller

As a courtesy to all in attendance, please silence all cell phones and paging equipment during this meeting.

Mission Statement:

The East Rutherford Public Schools are committed to the achievement of individual academic excellence by achieving the New Jersey Student Learning Standards (NJSLs) through high quality teaching, learning and community involvement, which results in students being well prepared to meet future educational challenges and to contribute to society. Recognizing the needs of students, the East Rutherford school community strives to teach pupils how to learn effectively and attempt to motivate them to continuous learning throughout life. Students are encouraged to understand themselves, accept their worth, fulfill their potential, and become effective and responsible citizens in a democratic society and in a multicultural world.

Mr. Giancaspro explained the format and template of the Work Session agenda. Mr. Giancaspro noted all employees received R.I.C.E notices.

COMMITTEE REPORTS/PRESENTATIONS TO THE BOARD

Mrs. Debbie Zoller ~ President	Finance/Personnel/AD-HOC
Mrs. Erin SHEMELEY ~ Vice-President	Curriculum /Community Relations/Technology
Mrs. Maria Caruso	Finance /Personnel/AD-HOC
Mrs. Gina Lorusso	Technology /Curriculum/Community Relations/Physical Facilities
Mr. Richard Vartan	Physical Facilities /Finance/Personnel/AD-HOC
Mr. Antonio Segalini	Community Relations /Physical Facilities
Mr. Orville Drummond	Curriculum/Technology

- **School Business Administrator’s Report** – Mrs. Lameka Augustin (Finance and Physical Facilities)
 - SBA School Related Topics ~ No Board Action (For Discussion Purposes Only)
 1. *Maschio’s Food Service Profit and Loss Statement as of June 30, 2021- Net gain \$19,693.62 and \$326,096.35 YTD see attached report. Mrs. Augustin stated this was for 3 months of operated expenses in our fund, only to be used for food service items.*
 2. *Bids for School Bonds were submitted, see attached report. Mrs. Augustin stated there were six bidders in which the \$35,000,000 will be funded tomorrow. Robert W. Baird & Co. Inc. was the lowest bidder, 2.06 – 2.42 which will fund our referendum project. There is a cap of what we make on interest while funds sit in the bank.*
 3. *Resolutions F1–F14 for discussion, Maria Caruso asked the bill lists be sent in a timely manner. Mr. Giancaspro provide support for the appointment of Di Cara Rubino as Architect of Record.*

- **Superintendent’s Report** – Mr. Giovanni A. Giancaspro (Curriculum, Personnel, Technology, Community Relations)
 - Superintendent School Related Topics ~ No Board Action (For Discussion Purposes Only)
 1. *Mr. Giancaspro spoke about the added Work Session dates, Mr. Vartan stated the meetings should be scheduled for the 3rd Thursday and 4th Thursday of every month.*
 2. *Mr. Giancaspro discussed referendum issues, construction meetings and the reopening and contingency plan for 21-22 school year. Mrs. Caruso brought to Administrators attention that the workers have been leaving the gates open on the weekends and this is a safety issue.*
 3. *Mr. Giancaspro gave an update on the McKenzie Gym Floor, Mrs. Caruso stated she is pleased with SMAC Corporations work thus far.*
 4. *Mr. Giancaspro projected the start of renovations for each location.*
 5. *Mr. Giancaspro spoke about the recent mask mandate, he said they are not mandated in the schools but are mandated on the school bus. The social distancing is now 3feet. There is no option as of now for remote learning unless quarantined, which will need to be ironed out in “The Road Forward”. Mrs. SHEMELEY noted she was ecstatic to hear about the masks not being mandated in school from a parent/teacher point of view.*
 6. *Mr. Giancaspro spoke in regards to resolution P5, for COVID-19 staff/student screening at no cost to the Board. Mr. Kobin reviewed the information and approved for the agenda this evening. Mr. Drummond asked how the company was chosen, Mr. Giancaspro stated Rose Sefari sent information to him and his daughter is a lab tech there. Mr. Giancaspro stated that Mrs. Augustin is looking into other vendors for the same services.*
 7. *Resolutions S1–S5, C1-C5, P1-P6 for discussion, Mrs. Zoller asked when the posting for the support staff who is retiring will be posted. Mr. Giancaspro responded it will post tomorrow.*

❖ **QUESTIONS AND COMMENTS FROM BOARD MEMBERS ON ITEMS LISTED ON COMMITTEE REPORTS**
All questions have been noted above as received.

OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

President Zoller Opens the Hearing of Citizens:

Time: 6:38 P.M.

Opening public comments on agenda items only. State your name and address for the record. Each person wishing to speak will have three (3) minutes each. After the board completes the business portion of the meeting, there will be a second public comment section, which anyone wishing to speak will be given the opportunity to do so.

No Members of the Public wished to be heard.

President Zoller Closes the Hearing of Citizens:

Time: 6:38 P.M.

CORRESPONDENCE TO MEMBERS OF THE BOARD OF EDUCATION – amended to read as follows;

- **Retirement letter** ~ Dennis Favuzzi

ADOPTION OF PRIOR BOARD MEETING MINUTES

Motion:

Second:

Vote:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes of the following meeting dates as per copies were distributed to each board member:

- Public Meeting Minutes – June 17, 2021
- Public Meeting Minutes – June 23, 2021 - TBD
- Executive Meeting Minutes June 23, 2021 – TBD

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

S1) Fire and Emergency Drill Report

S2) Enrollment Report

S3) Harassment, Intimidation and Bullying Report

S4) Authorization to submit Faust School 2020-2021 Self-Assessment under ABR

S5) Authorization to submit McKenzie School 2020-2021 Self-Assessment under ABR

Motions S1— S5:

Second:

Vote:

S1. APPROVAL OF FIRE AND EMERGENCY DRILL REPORT

SCHOOL	TYPE OF DRILL	DATE	TIME
Faust School@ Becton Regional High School	Fire Drill	7/8/21	12:15 pm
Faust School@ Becton Regional High School	Stay Put	7/12/21	12:25 pm
Faust School Annex	Fire Drill	7/7/21	11:00 am
Faust Annex	Lockdown Drill	7/7/21	11:15 am
McKenzie School	Fire Drill	N/A	N/A
McKenzie School	Lockdown Drill	N/A	N/A

S2. APPROVAL OF ENROLLMENT REPORT

SCHOOL	TOTAL ENROLLMENT
Faust	279
McKenzie	455
Special Services – In District	117
Special Services – Out of District	103
Tuition Students	0
Home Instruction	1

S3. APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING MONTHLY REPORT

SCHOOL	NUMBER OF ALLEGED INCIDENTS	NUMBER OF VERIFIED INCIDENTS
Faust	0	0
McKenzie	0	0

S4. AUTHORIZATION TO SUBMIT FAUST SCHOOL 2020-2021 SELF-ASSESSMENT UNDER ABR

Motion to approve, upon the recommendation of the Superintendent, the submission of the Faust School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR).

S5. AUTHORIZATION TO SUBMIT MCKENZIE SCHOOL 2020-2021 SELF-ASSESSMENT UNDER ABR

Motion to approve, upon the recommendation of the Superintendent, the submission of the McKenzie School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights (ABR).

CURRICULUM COMMITTEE (Chairperson; Erin Shemeley, Orville Drummond, Gina Lorusso)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- C1) Approval of Annual Contract Agreements for Student Services**
- C2) Approval of Transportation Requests ~ No Action**
- C3) Approval of Teacher Mentoring Plan for 2021-2022 School Year**
- C4) Approval of Professional Development/Consultants for the 2021-2022 School Year**
- C5) Amendment to License Agreement between Carlstadt-East Rutherford Board of Education and the East Rutherford Board of Education**

C1. APPROVAL OF ANNUAL CONTRACT AGREEMENTS FOR STUDENT SERVICES

Code	Student ID & Contract Verified	Service(s) Requested	Provider	Date	Cost(s)
C1.1	on file	Blind and Visually Impaired Services	State of New Jersey Department of Human Services	2021-2022	\$2,200.00
C1.2	on file	Augmentative Communication Assessment	Bergen County Special Services	July 2021	\$975.00

C2. APPROVAL OF FIELD TRIP/TRANSPORTATION REQUESTS FOR STUDENTS

No New Business

C3. APPROVAL OF TEACHER MENTORING PLAN FOR THE 2021-2022 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the East Rutherford School District Teacher Mentoring Plan for the 2021-2022 school year.

C4. APPROVAL OF PROFESSIONAL DEVELOPMENT/CONSULTANTS FOR THE 2021-2022 SCHOOL YEAR

BE IT RESOLVED, upon the recommendation of the Superintendent in coordination with the Child Study Team Director, that the East Rutherford Board of Education, approves the contract agreements for the 2021-2022 school year as deemed necessary.

Code	Title	Service(s)	Provider	Date	Cost(s)
C4.1	Consultant	In-District Face to Face Coaching Science Education	Christopher Hunninghake	2021-2022 school year	not to exceed \$42,000 annually \$210 per hour
C4.2	Independent Contractor	Art Therapy	Jesse Muse	Commencing on 7/7/21	not to exceed \$960 \$160 per hour
C4.3	Curriculum Coach	Middle School ELA Coach	Debrah Anya	7/6/21 – 7/30/21	not to exceed \$10,000 12 hours
C4.4	Curriculum Coach	Elementary School ELA Coach	Mary Ann Pasuit	7/6/21 – 7/30/21	not to exceed \$6,000 8 hours
C4.5	K-2 Science PD/Coaching	Analysis/Co-teaching/Professional Development	Rutgers University	2021 – 2022 school year	not to exceed \$17,500 25 days @\$700/day

C5. APPROVAL OF AMENDMENT TO LICENSE AGREEMENT BETWEEN CARLSTADT – EAST RUTHERFORD BOARD OF EDUCATION AND THE EAST RUTHERFORD BOARD OF EDUCATION

BE IT RESOLVED, upon the recommendation of the Superintendent, that the East Rutherford Board of Education approve the Amendment Agreement Between Carlstadt-East Rutherford Board of Education and the East Rutherford Board of Education as shown in Exhibit A.

ROLL CALL VOTE: C1-C5:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin Shemeley					
Richard Vartan					
Debbie Zoller					

PERSONNEL COMMITTEE (Chairperson; Maria Caruso, Richard Vartan, Debbie Zoller)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

P1) Personnel Actions

P2) Travel Expenditures

P3) Leave of Absence ~ No Action

P4) Approval of Affirmative Action Team for the 2021-2022 school year

P5) Resolution Approving the Agreement Between Meadowlands Diagnostics and the East Rutherford Board of Education for COVID-19 on Site Testing and Related Laboratory Services

P6) Acceptance of Retirement Notification – D. Favuzzi

P1. APPROVE FOLLOWING PERSONNEL ACTIONS

Code	Name	Action	Position	Step	Stipend/ Salary	Effective Date	Discussion/ Account Code
P1.1	Mary Gagis	Appointment	Supervisor of Instruction	N/A	\$6,500/year Stipend (revised)	9/1/21 – 6/30/22	11-000-221-102-080-00-000 11-000-221-102-040-00-000
P1.2	Bryan Consulmagno	Appointment	Coordinator of Transportation	N/A	\$7,500.00/year Stipend	7/1/21 – 6/30/22	11-000-270-160-000-00-990

P2. APPROVAL OF TRAVEL EXPENDITURES

Code	Date	Employee	Workshop/Location	Total Cost to Board	Sub
P2.1	2021-2022 School Year	Renee Romaglia	CST Travel Reimbursement	\$201.50	No
P2.2	2021-2022 School Year	Jamie Lee	CST Travel Reimbursement	\$201.50	No
P2.3	2021-2022 School Year	Danielle Esposito	CST Travel Reimbursement	\$201.50	No
P2.4	2021-2022 School Year	James Wagner	CST Travel Reimbursement	\$201.50	No
P2.5	2021-2022 School Year	Bracha Waldman	Speech, OT, PT Related Services Travel Reimbursement	\$201.50	No
P2.6	2021-2022 School Year	Amanda Rusin	Speech, OT, PT Related Services Travel Reimbursement	\$201.50	No
P2.7	2021-2022 School Year	Alison Bono	Speech, OT, PT Related Services Travel Reimbursement	\$201.50	No
P2.8	2021-2022 School Year	Erin Esposito	Speech Related Services Travel Reimbursement	\$201.50	No

P3. LEAVE OF ABSENCE

No New Business

P4. APPROVAL OF THE AFFIRMATIVE ACTION TEAM FOR THE 2021-2022 SCHOOL YEAR

Motion to approve, upon the recommendation of the Superintendent, the Affirmative Action Team for the 2021-2022 school year as listed:

- Regina Barrale
- Brian Barrow
- Sharon King-Dobson

P5. RESOLUTION APPROVING THE AGREEMENT BETWEEN MEADOWLANDS DIAGNOSTICS AND THE EAST RUTHERFORD BOARD OF EDUCATION FOR COVID-19 ON SITE TESTING AND RELATED LABORATORY SERVICES

BE IT RESOLVED, upon the recommendation of the Superintendent, that the East Rutherford Board of Education approve the Agreement between the East Rutherford Board of Education and Meadowlands Diagnostic for COVID-19 On Site Testing and Related Laboratory Services.

P6. ACCEPTANCE OF RETIREMENT NOTIFICATION – DENNIS FAVUZZI

Motion to accept, with regret, the retirement notification from Dennis Favuzzi, effective October 1, 2021.

ROLL CALL VOTE: P1-P5:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin Shemeley					
Richard Vartan					
Debbie Zoller					

PHYSICAL FACILITIES COMMITTEE (*Chairperson; Richard Vartan, Gina Lorusso, Antonio Segalini*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approve motion:
PF1) Approval of Revised Proposal for Professional Assessment 21-22

PF1. APPROVAL OF REVISED PROPOSAL FOR PROFESSIONAL ENVIRONMENTAL ASSESSMENT 2021 - 2022 AS PREVIOUSLY APPROVED AT THE MAY 20, 2021 BOE MEETING

WHEREAS, under this revised proposal for Professional Subsurface Soil Evaluation, **French & Parrello Associates** will provide services in conjunction with the school construction project referenced. Any of the following services, as directed by East Rutherford based upon priorities, which may arise in the course of school business:

WHEREAS, the requested fee schedule for all professional services described in the May 17, 2021 proposal was estimated at \$22,000.00.

WHEREAS, the requested fee schedule for all professional services described in the June 24, 2021 proposal is estimated at \$27,706.00.

NOW THEREFORE BE IT RESOLVED, the total estimated fee for all services described in exhibit A, **will not exceed \$27,706.00** for the 2021-2022 school year unless otherwise agreed upon.

BE IT RESOLVED, to accept **French & Parrello Associates** as Professional Subsurface Soil Evaluation Services for the A.S. Faust Middle School Expansion in conjunction with the planned renovations as noted in the June 24, 2021 revised proposal.

ROLL CALL VOTE: PF1:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin Shemeley					
Richard Vartan					
Debbie Zoller					

COMMUNITY RELATIONS COMMITTEE (*Chairperson; Antonio Segalini, Gina Lorusso, Erin SHEMELEY*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:
CR1) Approve First Reading of Revised Bylaws, Policies and Regulations

CR1. APPROVE FIRST READING OF REVISED BYLAWS, POLICIES AND REGULATIONS

Approve the first reading of the following mandated/revised bylaws, policies and regulations of the East Rutherford Board of Education:

- Policy #0131 – ByLaws, Policies, and Regulations (Revised)
- Policy #1521 – Educational Improvement Plan (M) (Abolished)
- Policy #1649 – Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
- Regulation #2421 – Vocational – Technical Education (Abolished)
- Policy #3134 – Assignment of Extra Duties (Revised)
- Policy & Regulation #3142 – Nonrenewal of Non-Tenured Teaching Staff Member (Revised)
- Policy & Regulation #3221 – Evaluation of Teachers (M) (Revised)
- Policy & Regulation #3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- Policy & Regulation #3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- Policy & Regulation #3224 – Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- Policy & Regulation #4146 – Nonrenewal of Nontenured Support Staff Member (Revised)
- Policy & Regulation #6471 – School District Travel (M) (Revised)
- Policy #8561 – Procurement Procedures for School Nutrition Programs (M) (Revised)

ROLL CALL VOTE CR1:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin SHEMELEY					
Richard Vartan					
Debbie Zoller					

TECHNOLOGY COMMITTEE (*Chairperson; Gina Lorusso, Orville Drummond, Erin SHEMELEY*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

The Board inquired whether parents are checking in on The Reopening Plan and if students are taking home the computers. Mr. Giancaspro responded yes they are taking home the computers and Mrs. Augustin look into budgeting for insurance for the equipment.

NEGOTIATIONS COMMITTEE EREA (*Chairperson; Maria Caruso, Richard Vartan*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:

Mrs. Caruso and Mr. Vartan noted discussions continue. Mrs. Zoller asked if there has been any guidance to the committee and Mr. Kabin on the contract, Mr. Giancaspro responded yes.

FINANCE COMMITTEE (*Chairperson; Maria Caruso, Richard Vartan, Debbie Zoller*)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- F1) Approval of Bills List - TBD**
- F2) Acceptance of Monthly Financial Reports June 2021 - TBD**
- F3) Approval of Transfers June 2021 - TBD**
- F4) Appointment of Auditor**
- F5) Appointment of Architect of Record**
- F6) Appointment of School Physician**
- F7) Appointment of Broker of Record/Risk Manager for General Liability and Workers Compensation**
- F8) Appointment of Broker of Record/Employee Benefit Consultant**
- F9) Appointment of Broker of Record for Vision Benefits**
- F10) Appointment of Board Counsel**
- F11) Approval of the Public Employers Trust Agreement Benefits Advisor**
- F12) Approval of Agreement between Kelly Education Inc. and the East Rutherford Board of Education**
- F13) Appointment of Mercury Abatement Consultant**
- F14) Appointment of Environmental Consultant**

F1. APPROVAL OF BILL LISTS (TBD)

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Board of Educations to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills is being presented to the board with the recommendation that it be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education approves the following list of bills for payment; and

BE IT RESOLVED, the list of bills is on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the East Rutherford Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy#6470 – Payment of Claims.

G/L Fund 10	\$0
General Fund 11 20-21sy	\$0
General Fund 11 21-22sy	\$0
General Fund 11 State Health & Prescription - June	\$183,248.34
Referendum Fund 30	\$0
Debt Service Fund 40	\$0
Food Service Fund 60	\$0
Special Activity Fund	\$1,264.80
Payroll Fund 6/17/21 – 6/30/21	\$582,780.45
TOTAL OF FUNDS	\$767,293.59

F2. ACCEPTANCE OF THE FINANCIAL REPORTS – June 2021 (TBD)

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Board of Education of the East Rutherford School District to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District’s financial obligation, and

WHEREAS, N.J.A.C. 6A:23A-16.10 further requires the Board of Education of the East Rutherford School District receive and accept the monthly financial statement, the Board Secretary’s and Treasurer’s Reports; and

BE IT FURTHER RESOLVED, the Board Secretary’s and Treasurer’s Reports for the month end are on record in the Office of the School Business Administrator for review;

F3. APPROVAL OF TRANSFERS - June 2021 (TBD)

WHEREAS, N.J.A.C. 6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A. 18A:22-8; and

WHEREAS, Board Policy# 6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator, 100 Uhland Street, E. Rutherford, NJ 07073;

NOW THEREFORE BE IT RESOLVED, that the East Rutherford School District ratifies and approves the transfers in the reports “Transfers Before/After” for the month school year budget 20-21, as approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the East Rutherford Board of Education authorizes the Superintendent, Board President and School Business Administrator to sign any documents on behalf of the East Rutherford Board of Education with regards to exercising the intent of this resolution.

F4. APPOINTMENT OF AUDITOR – LERCH, VINCI & HIGGINS, LLP

WHEREAS, there exists a need for an Auditor to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and

WHEREAS, the district requested qualifications be submitted by **June 18, 2021** allowing the process to be fair and open, the Board received (1) response; and

WHEREAS, Lerch, Vinci, & Higgins, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Lerch, Vinci, & Higgins, LLP has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

WHEREAS, Lerch, Vinci & Higgins, LLP, 17-17 Route 208, Fairlawn, New Jersey 07410, is hereby appointed Auditors to the Board to perform the annual audits of the Board for the fiscal year end June 30, 2021 at an audit fee not to exceed \$26,900 and the following rates for any other additional services:

Partners	\$150 – \$175 per hour
Managers	\$125 - \$140 per hour
Senior Accountants/Supervisors	\$95 – \$115 per hour
Staff Accountants	\$75 - \$85 per hour
Other Personnel	\$45 per hour

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2021-2022 local school budget.

NOW, THEREFORE, BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Lerch, Vinci, & Higgins, LLP in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and,

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be placed on file with this Resolution, and

NOW THEREFORE BE IT RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education office, 100 Uhland Street, East Rutherford, NJ 07073.

F5. APPOINTMENT OF ARCHITECT OF RECORD - DI CARA RUBINO ARCHITECTS

WHEREAS, there exists a need for an Architect of Record to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the district requested qualifications be submitted by **June 18, 2021** allowing the process to be fair and open, the Board received (5) responses;

WHEREAS, Di Cara Rubino Architects has completed and submitted a Business Entity Disclosure Certification which certifies that Di Cara Rubino has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contract, and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2021-2022 local school budget.

NOW, THEREFORE, BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Di Cara Rubino Architects in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be placed on file with this Resolution, and

NOW THEREFORE BE IT RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education, 100 Uhland Street, East Rutherford, NJ 07073.

F6. APPOINTMENT OF SCHOOL PHYSICIAN – DR. MARTHA SLIWOWSKI

WHEREAS, there exists a need for a licensed physician to perform the services of Medical Inspector for the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

WHEREAS, a contract for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

WHEREAS, the district requested qualifications be submitted by **June 18, 2021** allowing the process to be fair and open, the Board received (1) responses;

WHEREAS, Dr. Martha Sliowski of Primecare Pediatrics PC has provided high quality school physician services for the Board for numerous years, they have extensive experience and an excellent reputation and it is in the best interests of the Board to award this contract to Dr. Martha Sliowski of Primecare Pediatrics PC; and

NOW THEREFORE BE IT RESOLVED, by the Board that; The aforesaid recitals are incorporated herein as though fully set forth at length.

BE IT RESOLVED, Dr. Martha Sliowski of Primecare Pediatrics PC, 42 Locust Avenue, Wallington, New Jersey 07057, is hereby appointed Medical Inspector for the Board effective July 1, 2021 to June 30, 2022 at an annual fee of \$4,500.00.

NOW THEREFORE BE IT RESOLVED, The Board President, Board Secretary, and Board Counsel are hereby authorized to execute all documents and to take all actions necessary to complete and realize the intent and purpose of this Resolution, including the preparation and execution of a professional services agreement consistent with this resolution. The Board Secretary, or his designee, shall publish notice of this action as required by N.J.S.A. 18A:18A-5(a)(1).

F7. APPOINTMENT OF BROKER OF RECORD-RISK MANGER OF GENERAL LIABILITY AND WORKERS COMPENSATION FOR THE NORTH EAST SCHOOLS BOARDS INSURANCE GROUP (N.E.S.B.I.G) – PROFESSIONAL INSURANCE ASSOCIATES

WHEREAS, the East Rutherford Board of Education requested qualifications be submitted **by June 18, 2021** pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received (1) responses; and

WHEREAS, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey, 07072 as the district’s insurance consultant for participation in NESBIG (North East Schools Boards Insurance Group) and will continue these services; and

WHEREAS, Professional Insurance Associates (PIA) has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, Professional Insurance Associates provided the only response, and it is in the best interests of the Board to award this contract to Professional Insurance Associates; and

WHEREAS, the value of the contract is less than \$17,500

BE IT RESOLVED, to appoint of Professional Insurance Associates (PIA) as the district's insurance consultant to the East Rutherford Board of Education for participation in NESBIG (North East School Boards Insurance Group) consortium for General Insurance Policies and Workers' Compensation Policy, effective July 1, 2021 to June 30, 2022.

F8. APPOINTMENT OF BROKER OF RECORD - EMPLOYEE BENEFIT CONSULTANT FOR THE BERGEN MUNICIPAL EMPLOYEE DENTAL FUND – PROFESSIONAL INSURANCE ASSOCIATES

WHEREAS, the East Rutherford Board of Education requested qualifications be submitted **by June 18, 2021** pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, the Board received (1) responses: and

WHEREAS, Professional Insurance Associates (PIA) has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, and it is in the best interests of the Board to award this contract to Professional Insurance Associates; and

WHEREAS, the East Rutherford Board of Education previously contracted with Professional Insurance Associates (PIA), 429 Hackensack Street, Carlstadt, New Jersey 07072 as the district's insurance consultant for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits and will continue these services; and

WHEREAS, the value of the contract is less than \$17,500

BE IT RESOLVED, to appoint Professional Insurance Associates (PIA) as the district's insurance consultant to the East Rutherford Board of Education for participation in BMED (Bergen Municipal Employee Dental Benefits Fund) consortium for the provision of Employee Dental Benefits effective July 1, 2021 to June 30, 2022.

F9. APPOINTMENT OF BROKER OF RECORD FOR NATIONAL VISION ADMINISTRATION- PROFESSIONAL INSURANCE ASSOCIATES

WHEREAS, the East Rutherford Board of Education requested qualifications **June 18, 2021** pursuant to the Local Unit Pay-to-Play law N.J.S.A. 19:44.A-20.4, and the Board received (1) response; and

WHEREAS, the East Rutherford Board of Education previously contracted with Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertville, New Jersey 08530, as the district's insurance consultant for participation in the National Vision Administration for the provision of Employee Vision Benefits and will continue these services; and

WHEREAS, Brown & Brown Benefit Advisors Broker/Consultants has provided high quality insurance services for the Board for numerous years, they have extensive experience and an excellent reputation, Brown & Brown Benefit Advisors Broker/Consultants provided the only response, and it is in the best interests of the Board to award this contract to Brown & Brown Benefit Advisors Broker/Consultants; and

WHEREAS, the value of the contract is less than \$17,500

BE IT RESOLVED, to appoint Brown & Brown Benefit Advisors Broker/Consultants, 24 Arnett Ave, Suite 110, Lambertsville, New Jersey 08530, as the district's insurance consultant to the East Rutherford Board of Education for participation in the National Vision Administration for the provision of Employee Vision Benefits effective July 1, 2021 to June 30, 2022.

F10. APPOINTMENT OF BOARD COUNSEL – CHASAN, LAMPARELLO, MALLON & CAPUZZO

WHEREAS, there exists a need for Board Counsel to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey ("Board"); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the district requested qualifications be submitted by **June 18, 2021** allowing the process to be fair and open, and the Board received (4) responses;

WHEREAS, The Law firm Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin has completed and submitted a Business Entity Disclosure Certification which certifies that The Law firm Chasan, Lamparello Mallon & Cappuzzo and Thomas Kobin has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

WHEREAS, The Law firm Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin, Esq., 227 Avon Road, Westfield NJ 07090 is hereby appointed Board Counsel to the Board to perform legal services for the Board for the fiscal year end June 30, 2021 at a rate of \$160.00 per hour for attorneys and \$70 per hour for law clerks and paralegal services, \$8500 for attendance at the Board's monthly meetings, plus reimbursement for reasonable expenses.

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator hereby certifies the appropriate funds are available in the Fiscal Year 2021-2022 local school budget.

NOW THEREFORE BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Chasan, Lamparello Mallon & Cappuzzo 300 Lighting Way, Secaucus, New Jersey 07094 and Thomas Kobin from the Chasan, Lamparello, Mallon & Cappuzzo Law Firm in accordance with their proposal, which is on file in the office of the Board Secretary/Business Administrator; and

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be place on file with this Resolution; and

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education.

F11. APPROVAL OF THE PUBLIC EMPLOYER TRUST AGREEMENT – BROWN & BROWN BENEFITS ADVISOR

WHEREAS, The East Rutherford Board of Education, as a current participant in the Public Employer Trust (herein after known as “Trust”), for the policy period beginning January 1, 2021 through January 1, 2022 understand and agrees to the Agreement set forth by Brown & Brown Benefits Advisors for the National Vision Administrators Plan, as on file in the Business Office.

F12. APPROVAL OF RENEWAL AGREEMENT BETWEEN KELLY SERVICES, INC. AND THE EAST RUTHERFORD BOARD OF EDUCATION 2021-2022

WHEREAS, upon the recommendation of the Superintendent, the Substitute Staffing Agreement for a period from July, 1 2021 through June 30, 2022, between Kelly Education Inc., and the East Rutherford Board of Education.

WHEREAS, Kelly Services Inc. entered into an Agreement for the 2020-2021 school year (“Prior Agreement”), whereby Kelly Services Inc. is to provide substitute staffing to fill positions at the request the East Rutherford Board of Education.

WHEREAS, Kelly Services Inc. are desirous of entering into an Agreement for the 2021-2022 school year under substantially the same terms; amending the prior Agreement with the provisions set forth below;

Position	Pay Rate	Bill Rate
Substitute Teacher	\$91.00 per day	\$121.03 per day
Substitute Paraprofessional	\$13.00 per day	\$17.29 per day

NOW, THEREFORE BE IT RESOLVED, be it agreed between the parties, all terms and conditions of the prior Agreement are incorporated herein with the modifications shown is Exhibit A.

F13. APPOINTMENT OF MERCURY ABATEMENT CONSULTANT – ENVIRO SAFETY MANAGEMENT CORP

WHEREAS, there exists a need for a Mercury Abatement Consultant to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the district requested qualifications be submitted by **July 14, 2021** allowing the process to be fair and open, the Board received (3) responses;

WHEREAS, Enviro Safety Management Corp. has completed and submitted a Business Entity Disclosure Certification which certifies that Enviro Safety Management Corp. has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator herby certifies the appropriate funds are available in the Fiscal Year 2021-2022 local school budget.

NOW, THEREFORE, BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Enviro Safety Management Corporation in accordance with their request for qualifications, which is on file in the office of the Board Secretary/Business Administrator; and

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be place on file with this Resolution, and

NOW THEREFORE BE IT RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and type of service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education, 100 Uhland Street, East Rutherford, NJ 07073.

F14. APPOINTMENT OF ENVIROMENTAL CONSULTANT – ENVIRO VISION CONSULTANTS INCORPORATED

WHEREAS, there exists a need for a Environmental Consultant to the Board of Education for the Borough of East Rutherford, County of Bergen, State of New Jersey (“Board”); and

WHEREAS, the Board Secretary/Business Administrator has determined and hereby certified that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the district requested qualifications be submitted by **July 14, 2021** allowing the process to be fair and open, the Board received (3) responses;

WHEREAS, Enviro Vision Consultants Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Enviro Vision has not made any reportable contributions to a political or candidate committee of the East Rutherford Board of Education in the previous one year, and that the contract will prohibit from making any reportable contributions through the term of the contact, and

WHEREAS, in accordance with N.J.A.C. 5:30-5.4, the School Business Administrator herby certifies the appropriate funds are available in the Fiscal Year 2021-2022 local school budget.

NOW, THEREFORE, BE IT RESOLVED, that the East Rutherford Board of Education of the Borough of East Rutherford authorized the Board Secretary/Business Administrator to enter into a contract with Enviro Vision Consultants Inc. in accordance with their request for qualifications, which is on file in the office of the Board Secretary/Business Administrator; and

BE IT FURTHER RESOLVED that the C.27 Political Contribution Disclosure form and Stock Disclosure Certification be place on file with this Resolution, and

NOW THEREFORE BE IT RESOLVED, that the Board Secretary/Business Administrator shall cause to be published, in an official newspaper, a brief notice stating the nature, duration, and type of service of the contract, and that the contract Resolution authorizing it are on file and available for public inspection in the East Rutherford Board of Education, 100 Uhland Street, East Rutherford, NJ 07073.

ROLL CALL VOTE: F1-F14:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin Shemeley					
Richard Vartan					
Debbie Zoller					

OLD BUSINESS

None

NEW BUSINESS

Mr. Giancaspro spoke about the recent storm bringing high winds, rushing water, mud and overloading the storm drains. Dobco did the best they could with bales of hay and road ties to ensure safety to the community. Councilman Lorusso and Frank Recanati contacted Mr. Giancaspro regarding the matter. Mrs. Zoller asked what the cost of cleanup was to us, Mr. Giancaspro said there was none. Mr. Giancaspro reported there were no roof leaks at the McKenzie School.

OPEN TO THE PUBLIC

President Zoller Opens the Hearing of Citizens:

Time: 7:38 P.M

Opening this portion of the meeting to public comments on school related issues. State your name and address for the record. Each person wishing to speak will have three (3) minutes each to do so.

President Zoller Closes the Hearing of Citizens:

Time: 7:38 P.M.

ADJOURN TO EXECUTIVE SESSION (IF NECESSARY)

Time: 7:39 P.M.

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board. The board expects to return to the business portion of the meeting in approximately 30 minutes.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Orville Drummond	X				
Gina Lorusso	X				
Antonio Segalini	S				
Erin Shemeley	X				

Richard Vartan	M				
Debbie Zoller	X				

MOTION TO RETURN TO THE REGULAR ORDER OF BUSINESS (IF NECESSARY)

Time: 8:34 P.M.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso					
Orville Drummond					
Gina Lorusso					
Antonio Segalini					
Erin SHEMELEY					
Richard Vartan					
Debbie Zoller					

FINAL MATTERS TO DISCUSS OR ACT UPON (IF NECESSARY)

None

MOTION TO ADJOURN

Time: 8:40 P.M.

ROLL CALL VOTE:

MEMBER	YES	NO	ABSTAIN	ABSENT	REMARKS
Maria Caruso	X				
Orville Drummond	X				
Gina Lorusso	X				
Antonio Segalini	S				
Erin SHEMELEY	M				
Richard Vartan	X				
Debbie Zoller	X				

ADJOURNMENT

RESOLVED, that the East Rutherford Board of Education adjourns its Public Meeting of July 14, 2021.

MINUTES ARE NOT VERBATIM; The foregoing minutes were prepared by the Board Secretary, Mrs. Lameka Augustin/lb.

Lameka Augustin, S.B.A

**NEXT MEETING:
Public Meeting - July 22, 2021
6:00 P.M. Remotely**