



EAST RUTHERFORD PUBLIC SCHOOLS

McKenzie School

125 Carlton Avenue

East Rutherford, NJ 07073

Phone: (201) 531-1235 ♦ Fax: (201) 531-1491

www.erboe.net

Dear Parents/Guardians:

I hope that you and your family are all in good health and enjoying your Labor Day weekend. As a reminder, school will begin for all students who are participating in both the hybrid in person and fully remote instruction on Tuesday, September 8th. Please see below for your child's schedule and designated arrival and pick-up locations. The pandemic has forced educators to rethink how learning and assessment occurs. There is no guidebook to refer to and help us through this situation. We need faculty and staff, parents, and students to be reasonable, practical, and flexible in addressing and solving the challenges that confront us. Problems are being solved in real time. There is no one right answer and we will keep the mantra of what is best for students in the forefront of our minds when deciding upon solutions within the parameters that have been set before us.

Please read and follow the important updates and reminders for Tuesday, September 8th and Wednesday, September 9th for entering McKenzie School and Faust Pre-K Annex:

- **If you are a student that has been confirmed as a remote instruction student, you should not come to your child's school as entry to our schools is by appointment only.**
- If you are still in the registration process and/or if you have not been cleared either by our district nurses because of lack of updated medical documentation or by our main office for registration documents, do not come to McKenzie School or our Pre-K Faust Annex.
- If you have any questions or concerns about your class placement schedule (i.e. hybrid/in person instruction or 5 days remote instruction) or your homeroom teacher placement, please contact the main office. Just to reiterate, if you do not have an appointment, you cannot come to our schools.
- The East Rutherford Police Department (ERPD) has made specific communications and guidelines regarding traffic patterns and also parking guidelines around our schools for student arrival and pickup. **Please follow all ERPD's social media communications for traffic and parking guidelines. Please note that you will have to park legally and follow all school staff and ERPD communications to assist with staff, parent, and student safety.**
- We request that there is to be only one parent/guardian per student for arrival temperature checks and health form submission verifications at each designated student arrival/pick up location.

Grade	Location of Arrival & Dismissal	Arrival: Temperature Check & Health Form Verification Time	Pickup /Dismissal Time
Pre-K	Faust School Pre-K Annex	8:00 - 8:10am	12:10pm
K	Totland (Off of Wall Street)	8:45 - 9:00am	1:00pm
1	New Street (By Flag Pole)	8:30 - 8:45am	12:45pm

2	Carlton Avenue (By School Marquee)	8:30 - 8:45am	12:45pm
3	Firehouse Parking Lot	8:15 - 8:30am	12:30pm
4	Totland (Off of Wall Street)	8:15 - 8:30am	12:30pm

Please see below for a few important reminders that are essential to help your child transition to the in-person process:

- All students must wear a mask throughout the school day. Please review this in a positive way with your child.
- All parents **must complete and submit daily a health form for each child prior to 7:30 A.M.** Please follow these [directions](https://drive.google.com/file/d/1brbm5ciZ_oUWKdpF_Ovsl2vOBtkQx6G2/view?usp=sharing) to download the application “LINKFOR” from the Apple or Google Play stores (https://drive.google.com/file/d/1brbm5ciZ_oUWKdpF_Ovsl2vOBtkQx6G2/view?usp=sharing)
- The parent must accompany their child to their designated drop-off/pick-up location. **If a child did not complete the daily health screening requirement via the app “ LINKFOR” the child will not be able to enter the building.**
- When being verified that the daily health information has been submitted, each child will also be screened with a temperature check to ensure their temperature **is below 100 degrees F. If a child’s temperature exceeds 100 degrees F, the child will not be able to enter the building.** Parents/guardians must wait with their child during this process at the designated drop-off location.
- Each child with the support of their parent/guardian will need to bring a fully charged and school assigned Chromebook to school each day. Please keep the charger at home and bring it to school fully charged daily.
- Please review the supply list provided on our website and direct all communication to your child’s teacher. These items will allow us to ensure high touch materials are not being shared amongst students.
- You may find it best to have a similar set of materials at home for your child to support them during their remote learning process within the hybrid or full remote learning options. For example, crayons, paper etc.

If your child is a 5 day fully remote student, please have your child signed in to the designated classroom and link that your child’s teacher has provided for you. If you have any questions pertaining to this link, please contact your child’s teacher.

Thank you for your continued patience and cooperation.

Sincerely,

Brian Barrow, Principal

Please follow these [directions](https://drive.google.com/file/d/1brbm5ciZ_oUWKdpF_Ovsl2vOBtkQx6G2/view?usp=sharing) to download the application “LINKFOR” from the Apple or Google Play stores (https://drive.google.com/file/d/1brbm5ciZ_oUWKdpF_Ovsl2vOBtkQx6G2/view?usp=sharing)

Please review the District's reopening plan: [East Rutherford School District Reopening Plan](#)